

Downstream Notification Letter
Revised September 2023

(ENGINEERING FIRM LETTERHEAD)

(NAME)
(ADDRESS)

Re: Stormwater Management Concept Plan
for (Subdivision or Project Name)
M-NCPPC Plan Number (if applicable)
Stormwater Management File No. (If
available)

Dear (Addressee):

In accordance with Montgomery County Executive Regulation 702AM, this letter is to notify you of the above referenced application to the Montgomery County Department of Permitting Services (DPS). This application is for approval of a stormwater management concept plan, which may or may not be a part of a preliminary plan of subdivision. Copies of the preliminary plan (if applicable) and the proposed stormwater management concept plan are enclosed for your information.

These plans are intended to show the location of the project only. Detailed comments about the design of the project are not being requested. You, as a nearby landowner, may provide in writing to DPS information which you feel may be useful to our review of this concept plan, such as a history of wet basement issues, local roadway flooding, nearby areas of erosion, or other existing water runoff related issues.

The stormwater management concept plan will be acted upon by DPS prior to action by the Montgomery County Planning Board on the Preliminary Plan of Subdivision (if applicable), or prior to the review of detailed development plans. **Approval of this conceptual plan does not authorize any construction to take place.**

Written comments may be addressed to:

Mark C. Etheridge, Manager
Montgomery County Department of Permitting Services
Water Resources Section
2425 Reddie Drive, 7th Floor
Wheaton, MD 20902
mark.etheridge@montgomerycountymd.gov

Comments must be delivered within three weeks of receipt of this notice which has been sent by Certified Mail. Comments received from landowners will be considered in the review of the stormwater management concept plan.

Sincerely,

(YOUR NAME)

Enclosures (LIST)