

**PERSONS WISHING TO PARTICIPATE IN THESE PROCEEDINGS SHOULD  
CONSULT THE BOARD'S WEBPAGE FOR REMOTE  
ACCESS INFORMATION**

<https://www.montgomerycountymd.gov/boa/>

**BOARD OF APPEALS  
for  
MONTGOMERY COUNTY**

**751 Twinbrook Parkway  
(Next to Meadow Hall Elementary School)  
Rockville, MD 20851**

**(240) 777-6600**

<https://www.montgomerycountymd.gov/boa/>

**WORKSESSION MINUTES**

**Wednesday, October 14, 2020**

**ACTION ITEMS:**

1. Minutes of September 30, 2020, Worksession.

Action: Approved, (JHP/RM, 5-0).

2. **CBA-2197-B, Petition of The Heights School** (Private Educational Institution). Letter to the Board from Soo Lee-Cho, Esquire, on behalf of the Petitioner, submitting revised plans for the previously approved tents for the Board's information. Ms. Lee-Cho requests waiver of the modification fees in the event the Boards determines the acceptance of the revised plans requires an additional modification.

*Located at 10400 Seven Locks Road, Potomac, Maryland.*

Action: Re-opened the record to receive Ms. Lee-Cho's letter with attachments, (JHP/KF, 5-0).

3. **S-173-C, Petition of Manor Montessori School** (Private Educational Institution). Letter to the Board from Soo Lee-Cho, Esquire, on behalf of the Petitioner, submitting revised plans for the previously approved tents for the Board's information. Ms. Lee-Cho requests waiver of the modification fees in the event the Boards determines the acceptance of the revised plans requires an additional modification.

*Located at 10500 Oaklyn Drive, Potomac, Maryland.*

Action: Re-opened the record to receive Ms. Lee-Cho's letter with attachments, (JHP/KF, 5-0).

**Board Members**

John H. Pentecost, Chair  
Bruce Goldensohn, Vice Chair  
Katherine Freeman  
Mary Gonzales  
Richard Melnick

**Staff**

Barbara Jay, Executive Director  
Kathryn Lloyd, Associate County Attorney