

MEMORANDUM

April 29, 2011

TO: Planning, Housing, and Economic Development Committee
Health and Human Services Committee

FROM: Linda McMillan, Senior Legislative Analyst 

SUBJECT: **FY12 Operating Budget: Housing First and Housing Initiative Fund**

Housing Initiative Fund – Overview (©A – legal sheet)

- For FY12 the County Executive is recommending total resources for the Housing Initiative Fund of \$47.034 million. This is an increase of \$16.3 million from the total amount assumed to be available in FY11 when the FY11 original budget was approved. The net increase in non-CIP resources is \$3.94 million.
- There are two main reasons for this increase: (1) the assumption that the FY12 beginning balance from non-CIP sources will be \$5.189 million when only \$196,590 was assumed as the beginning balance for FY11; and (2) \$25 million in new bond funding is proposed (a \$15 million increase) and CIP resources from carry over and repayments on loans.
- There is an increase of \$2.119 million in the debt service to be paid from the non-CIP portion of the HIF for the bonds issued to support the revolving acquisition and preservation account. The debt service for FY12 will be \$4.6 million.
- In terms of the Housing First allocation, it has remained basically steady for FY12. The small decrease (\$77,200) is related to the shift in providing Housing Locator services from a contract to DHCA personnel.
- There continues to be \$2,000,000 allocated for the purposes that were originally funded with an increment of the Recordation Tax. Council staff understands funds will continue to be shared between HOC's rent supplement program and emergency rental assistance.

- The FY12 Recommended Budget contains a 6-year projection of funding and expenditures for the HIF (©1 of this memo). For each of these years, the allocation for Housing First and rental assistance stays at the FY12 level of \$9,172,800. As rents will rise over these years, it should be expected that fewer people will be served through rental assistance programs unless dollars are added to these categories.
- While FY12 is the last year planned for the issuance of bonds for the revolving account, debt service will increase by about \$2 million in FY13 and another \$1.1 million FY14 to pay the debt service. After FY14, the debt service is fixed.
- The transfer from the General Fund to the HIF is recommended to be about \$563,000 less in FY12 than in FY11. The HIF Plan in the Executive's recommended budget shows that this will increase to \$26.1 million in FY13 and \$28.24 million in each year from FY14 to FY17.

FY12 Capital Budget

The Executive's FY12 Capital Budget includes a \$25 million appropriation from the issuance of taxable bonds to support the HIF acquisition and preservation revolving account. This is consistent with the PDF approved by the Council in last year's CIP actions.

For FY11, the Council reduced the amount of bond funding from the \$25 million recommended by the Executive to \$15 million, not because there was an assumption that there were not many worthwhile projects, but to relieve the pressure on the operating budget requirements for debt service. The debt service for \$10 million was expected to be about \$806,000.

FY12 is a similar situation. There is an assumption that in FY13 there will be the ability to significantly increase the General Fund transfer. If this is not the case, then debt service will have to squeeze out other operating expenses in the HIF. Information at ©4 indicates that DHCA has allocated most of the bond funded proceeds with \$12,500,000 be held for projects under discussion and \$917,143 uncommitted. **While understanding that reducing the bond proceeds reduces the projects that can be undertaken, Council staff recommends that only \$15 million be appropriated for FY12 at this time. If the fiscal picture improves, the additional \$10 million could be approved as a supplement or as a FY13 addition to the CIP.**

Point-in-Time Survey

Each year jurisdictions in the Council of Governments participate in a point-in-time survey of the homeless population. Last year the point-in-time survey was very promising as it showed that overall, the total number of homeless people counted in the Point-of-Time survey decreased from 1,194 in 2009 to 1,064 in 2010; and, there was an increase in the number of families and individuals in permanent supportive housing. 292 families were in permanent supportive housing in January 2010 compared to 186 in January 2009. 442 individual adults were in supportive housing in January 2010 compared to 345 in January 2009.

The comparison of 2010 to 2011 is more mixed (©5-5a).

- The total number of homeless people increased by 6.4% to 1,132; however, this is still a decrease from the 1,194 counted in 2009.
- Unsheltered individual adults increased by almost 25% from 181 to 226.
- There are about 10% more individual adults in emergency shelters and about 10% fewer in transitional housing.
- The county continues to have no unsheltered families with children.
- There were 5 fewer families in emergency shelter and 5 more in transitional housing.
- There continues to be an increase in the total number of people in supportive housing. At the time of the 2011 survey there were 1,442 people in permanent supportive housing, a 3% increase from 2010.

Housing First Update

DHHS Director Ahluwalia has provided an update on the Housing First effort at ©6-13. In addition, information on the specific budget component is provided at ©B-G (legal sheet). Director Ahluwalia notes that while reducing the length of stay that individuals and families are homeless is the ultimate goal, there has been an unprecedented demand for rental and emergency assistance. The memo notes that so far in FY11, 4,400 emergency stabilization/eviction prevention grants valued at \$2.9 million have been provided.

For FY12, the Executive has recommended level funding for most components of the Housing First Initiative. There continues to be very little turnover in the deep subsidy program and reduced turnover in the shallow subsidy rental assistance program.

	Number of Subsidies – FY11 Budget	Number of Subsidies – FY12 Budget
Rental Assistance Program (shallow subsidy – (\$200/month – wait list has been suspended)	1,425	1,425
Handicapped Rental Assistance Program (based on enrollment by providers – no people on wait list)	219	200
Housing Initiative Program (deep subsidy – 24 slots at Cordell)	224	224
Partnership for Permanent Housing	55	55
HOC Rent Stabilization	250	250

Given the constraints on the budget, it is admirable that the Executive has recommended stable funding for the Housing First Initiative. However, the impact of this level of funding is likely to be an inability to place new households in a supportive housing program given that turnover has been very low. This emphasizes the need to have adequate resources to provide emergency assistance to keep people from being evicted as it

generally costs far less to prevent eviction than to try to re-house a household that has been evicted. However, if the Committee wants to increase the capacity in the deep subsidy program (household with income below 30% of AMI and with a special needs member), each slot costs about \$20,000 per year. For the Rental Assistance Program, the annual cost is about \$2,400 per slot.

Increase for Emergency Assistance/Eviction Prevention

Information at ©10 shows that in FY10 there were 6,211 emergency grants provided at a cost of \$4.1 million. The average grant was about \$660. In addition, so far in FY11, eviction prevention grant totally \$678,900 have been provided to 187 households through the Rapid Rehousing Program fund by an ARRA grant. This grant will expire July or 2012 (FY13).

The HHS Committee has also discussed that there is expected to be a reduction at the Federal and State levels in funding available for energy assistance.

Council staff recommends that if the joint Committee believes any amount of funding can be placed on the reconciliation list for Housing First, it should be an increase to the amount of money available to the Department for eviction prevention. If the average grant is about \$660 (although they can be up to about \$1,400), the addition of \$100,000 would assist at least 70 households.

Shelter Overflow Expenses

Each year, the Council appropriates funds for emergency shelter services, but, the appropriation does not include funds for the expected cost of the winter overflow shelters. The Department then sends an amendment to the contract list to increase the funding that can be provided to the non-profits that administer the overflow shelters to increase the amount of money that can be paid for this critical service. For example, for FY11 there was \$68,180 included in the original budget for the Community Vision overflow shelter but the actual cost for these shelters was \$200,180 for Community Vision and \$300,850 for Montgomery County Coalition for the Homeless. Because DHHS has generally ended the year with a surplus these amount have been able to be accommodated. Council staff raises this issue because as departmental budgets get tighter, these kinds of costs may no longer be able to be absorbed. **Council staff is not recommending a change for FY12, but suggests the Committee ask the Department and OMB to include this as an expense item in the FY13 budget.**

Neighborhoods to Call Home

Each year the HIF includes contractual services that help to support neighborhood. For FY12, the Executive is recommending three contracts in this program.

Rebuilding Together	\$200,000	\$200,000
Long Branch Counseling (CASA)	\$ 89,120	\$250,000
Pine Ridge (CASA)	\$136,300	\$146,340
Interfaith Works	\$ 41,000	\$ 0

In addition to these specific contract in the Neighborhoods to Call Home program, related contracts in DHCA include a non-competitive contracts for A Wider Circle (\$25,000), Housing Unlimited for operating support (\$28,000), Montgomery Housing Partnership for operating support (\$84,000), and community grants for A Wider Circle (rent and supplies \$28,720), CASA (small business and outreach \$42,500), Montgomery County Renters Alliance (tenant advocacy \$40,000), Rebuilding Together (operating support \$30,920). Community Grants will be addressed by the full Council on grants day. **Council staff recommends approval of the contracts that are appropriated in the DHCA/HIF budget.**

Burial Expense

The Executive has recommended eliminating \$39,300 from the DHHS Special Needs Housing Stabilization Services budget for assistance with burial expenses. This assistance provides a maximum of \$650 to a family when the deceased lived in Montgomery County, was not eligible for State burial assistance, the household being helped has an income below 60% of AMI (most are far below this amount), and there are not sufficient resources from the deceased or in the family to cover expenses. The average cost of burial is \$2,500. **Council staff recommends approval.**

Payment in Lieu of Taxes

Each year the Council must include a provision in the Operating Budget resolution specifying the monetary cap for non-HOC PILOTs. The Executive recommends the following.

The Director of Finance must maintain a record of all payment-in-lieu-of-taxes (PILOT) agreements currently in effect under the Tax-Property Article of the Maryland Code. The record must estimate (in current year dollars) the amount of property taxes abated for each agreement for each of the next 10 fiscal years. As authorized by the County Code, Section 52-18M, the Director of Finance may sign payment-in-lieu-of-taxes agreements for affordable housing that abate annual property tax revenues up to the following annual limits for all properties not owned or operated by the Housing Opportunities Commission.

FY12	\$ 9,702,000
FY13	\$10,187,100
FY14	\$10,696,460
FY15	\$11,231,280
FY16	\$11,792,840
FY17	\$12,382,480
FY18	\$13,001,610
FY19	\$13,651,690
FY20	\$14,334,270

The Director of Finance must not sign any payment-in-lieu-of-taxes agreement that would increase the total amount of abated property tax revenues above any of the listed annual limits without prior approval of the County Council by resolution.

The Director of Finance must calculate in the FY 2012 annual operating budget the total amount of property taxes to be abated under all PILOT agreements (including those for properties owned or operated by the Housing Opportunities Commission) that will be in effect during FY 2012.

**This recommendation is consistent with the FY11 recommendation and projections.
Council staff recommends approval.**

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FY12-17 PUBLIC SERVICES PROGRAM: FISCAL PLAN

Montgomery Housing Initiative

FISCAL PROJECTIONS	FY11 ESTIMATE	FY12 RECOMMENDED	FY13 PROJECTION	FY14 PROJECTION	FY15 PROJECTION	FY16 PROJECTION	FY17 PROJECTION
ASSUMPTIONS							
Indirect Cost Rate	12.59%	12.59%	12.59%	12.59%	12.59%	12.59%	12.59%
CPI (Fiscal Year)	2.0%	2.4%	2.7%	3.0%	3.2%	3.4%	3.6%
Investment Income Yield	0.0014	0.004	0.009	0.02	0.0275	0.035	0.04
BEGINNING FUND BALANCE	3,588,060	5,189,990	0	500,000	664,080	618,880	638,050
REVENUES							
Miscellaneous	9,648,570	5,426,730	5,936,730	7,106,730	7,996,730	8,956,730	9,696,730
Subtotal Revenues	9,648,570	5,426,730	5,936,730	7,106,730	7,996,730	8,956,730	9,696,730
INTERFUND TRANSFERS (Net Non-CIP)							
Transfers To Debt Service Fund	(2,502,130)	(4,619,190)	(6,784,770)	(7,892,730)	(7,894,110)	(7,989,740)	(7,895,410)
Transfers To The General Fund	(201,500)	(205,060)	(190,720)	(190,720)	(190,720)	(190,720)	(190,720)
Indirect Costs	(181,340)	(190,720)	(190,720)	(190,720)	(190,720)	(190,720)	(190,720)
Technology Modernization	(20,160)	(14,340)	0	0	0	0	0
Transfers From The General Fund	10,475,420	9,573,290	26,140,122	28,240,122	28,240,122	28,240,122	28,240,122
TOTAL RESOURCES	21,008,420	15,365,760	25,101,362	27,763,402	28,816,102	29,635,272	30,488,772
CIP CURRENT REVENUE APPROP.							
PSP OPER. BUDGET APPROP/ EXPS.	0						
Operating Budget	(6,028,430)	(3,144,380)	(12,381,940)	(14,881,940)	(15,981,940)	(16,781,940)	(17,481,940)
Debt Service: GO Bonds	0	0	0	0	0	0	0
Debt Service: Other (Non-Tax Funds only)	(73,580)	(71,730)	(69,770)	(67,730)	(65,630)	(65,630)	(65,630)
Labor Agreement	n/a	0	0	0	0	0	0
Annualizations and One-Time	n/a	n/a	0	0	0	0	0
Rental Assistance Programs	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Housing First	(7,250,000)	(7,172,800)	(7,172,800)	(7,172,800)	(7,172,800)	(7,172,800)	(7,172,800)
Neighborhoods to Call Home	(466,420)	(596,340)	(596,340)	(596,340)	(596,340)	(596,340)	(596,340)
Special Needs and Nonprofit Housing	0	(2,380,510)	(2,380,510)	(2,380,510)	(2,380,510)	(2,380,510)	(2,380,510)
Subtotal PSP Oper Budget Approp / Exp's	(15,818,430)	(15,365,760)	(24,601,360)	(27,099,320)	(28,197,220)	(28,997,220)	(29,697,220)
OTHER CLAIMS ON FUND BALANCE	0						
TOTAL USE OF RESOURCES	(15,818,430)	(15,365,760)	(24,601,360)	(27,099,320)	(28,197,220)	(28,997,220)	(29,697,220)
YEAR END FUND BALANCE	5,189,990	0	500,000	664,080	618,880	638,050	791,550
TOTAL INVESTMENT							
TOTAL USE OF RESOURCES	(15,818,430)	(15,365,760)	(24,601,360)	(27,099,320)	(28,197,220)	(28,997,220)	(29,697,220)
<i>Affordable Housing Acquisition and Preservation CIP Project # 760100</i>	<i>(17,800,000)</i>	<i>(31,669,085)</i>	<i>(2,872,399)</i>	<i>(1,072,399)</i>	<i>(7,160,000)</i>	<i>(300,000)</i>	<i>(300,000)</i>
TOTAL INVESTMENT IN AFFORDABLE HOUSING (MHI Fund + CIP Project)	(33,618,430)	(47,034,845)	(27,473,759)	(28,171,719)	(35,357,220)	(29,297,220)	(29,997,220)

Assumptions:

- Maintains the County Executive's commitment to affordable housing. In addition to expenditures reflected in this fund, the Affordable Housing Acquisition and Preservation CIP Project #760100 includes the issuance of \$25 million of debt in FY12 in addition to \$6.7 million in estimated loan repayments in FY12 to provide continued high level of support for the Housing Initiative Fund Property Acquisition Revolving Program created in FY09.
- Montgomery County Executive Order 136-01 provides for an allocation from the General Fund to the Montgomery Housing Initiative fund (MHI) equivalent to 2.5 percent of actual General Fund property taxes from two years prior to the upcoming fiscal year. The actual transfer from the General Fund will be determined each year based on the availability of resources.

Notes:

- These projections are based on the Executive's Recommended budget and include the revenue and resource assumptions of that budget. The projected future expenditures, revenues, and fund balances may vary based on changes not assumed here to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.

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	Expenditures	WYs
MONTGOMERY HOUSING INITIATIVE		
FY11 ORIGINAL APPROPRIATION	13,904,700	12.0
Other Adjustments (with no service impacts)		
Restore: Special Needs and Nonprofit Housing [Multi-Family Housing Programs]	1,466,920	0.0
Shift: Housing Placement for Special Needs Customers from GF to MHI via HHS Housing First Allocation [Landlord-Tenant Mediation]	77,200	0.6
Increase Cost: Restore Personnel Costs - Furloughs [Multi-Family Housing Programs]	23,970	0.5
Increase Cost: Annualization of FY11 Personnel Costs	15,710	0.0
Decrease Cost: Retirement Adjustment	-7,310	0.0
Increase Cost: Annualization of FY11 Operating Expenses [Multi-Family Housing Programs]	-15,710	0.0
Decrease Cost: Group Insurance Adjustment	-22,520	0.0
Shift: Housing Placement for Special Needs Customers from HHS Housing First Allocation to DHCA Personnel [Landlord-Tenant Mediation]	-77,200	0.0
FY12 RECOMMENDED:	15,365,760	13.1

PROGRAM SUMMARY

Program Name	FY11 Approved		FY12 Recommended	
	Expenditures	WYs	Expenditures	WYs
Multi-Family Housing Programs	13,346,360	7.5	14,723,220	7.0
Single-Family Housing Programs	898,380	6.6	862,940	7.5
Housing Code Enforcement	1,375,500	15.8	1,007,610	14.9
Grants Administration - Federal Programs	7,443,110	4.0	7,990,810	4.0
Landlord-Tenant Mediation	836,670	6.5	762,350	6.5
Neighborhood Revitalization	167,770	4.1	128,260	4.1
Licensing and Registration	370,830	3.0	349,130	3.0
Housing Administration	216,230	1.6	307,860	2.8
Administration	902,570	9.6	817,780	8.6
Total	25,557,420	58.7	26,949,960	58.4

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY11		FY12	
		Totals	WYs	Totals	WYs
COUNTY GENERAL FUND					
CIP	CIP	657,800	5.2	657,800	5.2
Health and Human Services	Grant Fund MCG	0	0.0	77,200	0.5
Permitting Services	Permitting Services	121,620	1.0	121,060	1.0
Solid Waste Services	Solid Waste Disposal	695,310	5.6	705,500	5.9
Total		1,474,730	11.8	1,561,560	12.6

FUTURE FISCAL IMPACTS

Title	CE REC.	(S000's)				
	FY12	FY13	FY14	FY15	FY16	FY17
This table is intended to present significant future fiscal impacts of the department's programs.						
COUNTY GENERAL FUND						
Expenditures						
FY12 Recommended	3,308	3,308	3,308	3,308	3,308	3,308
No inflation or compensation change is included in outyear projections.						
Motor Pool Rate Adjustment	0	52	52	52	52	52
Subtotal Expenditures	3,308	3,359	3,359	3,359	3,359	3,359

Title	CE REC.	FY13	FY14	(S000's)	FY16	FY17
	FY12			FY15		
MONTGOMERY HOUSING INITIATIVE						
Expenditures						
FY12 Recommended	15,366	15,366	15,366	15,366	15,366	15,366
No inflation or compensation change is included in outyear projections..						
Subtotal Expenditures	15,366	15,366	15,366	15,366	15,366	15,366

HIF Acquisiton and Rehabilitation Fund (CIP #0760100)

Pre 2009 Allocation	\$	2,500,000
2009 Bond Allocation	\$	25,000,000
2010 Bond Allocation	\$	25,000,000
2011 Bond Allocation	\$	15,000,000
Total Bond Allocation	\$	67,500,000
Pre 2009 Loans/Expenditures	\$	1,095,482
2009 Issued Loans	\$	23,179,604
2010 Issued Loans	\$	18,986,057
2011 Issued Loans or LOC	\$	12,656,000
Projects Under Discussion	\$	12,500,000
Total Bond Use	\$	68,417,143
Balance Available	\$	(917,143)

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Homeless PIT Census 2010/2011

2009

2010

2011

% Change from 2010 to 2011

2009				2010				2011				% Change from 2010 to 2011		
Total Homeless Persons				Total Homeless Persons				Total Homeless Persons				6.4%		
1,194				1,064				1,132						
Individual Adults				Individual Adults				Individual Adults						
Unsheltered	127			Unsheltered	181			Unsheltered	226			24.9%		
Emergency Shelter	384			Emergency Shelter	355			Emergency Shelter	392			10.4%		
Transitional Housing	<u>157</u>			Transitional Housing	<u>156</u>			Transitional Housing	<u>140</u>			-10.3%		
	668				692				758			9.5%		
Families w/Children				Families w/Children				Families w/Children				Families w/Children		
	<u># of</u>				<u># of</u>				<u># of</u>			<u># of</u>		
	Families	Adults	Children		Families	Adults	Children		Families	Adults	Children	Families	Adults	Children
Unsheltered	0	0	0	Unsheltered	0	0	0	Unsheltered	0	0	0		n/o	
Emergency Shelter	90	96	179	Emergency Shelter	59	66	115	Emergency Shelter	55	61	93	-6.8%	-7.6%	-19.1%
Transitional Housing	<u>78</u>	<u>95</u>	<u>156</u>	Transitional Housing	<u>65</u>	<u>72</u>	<u>119</u>	Transitional Housing	<u>70</u>	<u>82</u>	<u>138</u>	7.7%	13.9%	16.0%
	168	191	335		124	138	234		125	143	231			
Total Persons in PSH Programs				Total Persons in PSH Programs				Total Persons in PSH Programs				3.1%		
964				1399				1442						
Individual Adults				Individual Adults				Individual Adults				14.3%		
345				442				505						
Families w/Children				Families w/Children				Families w/Children				Families w/Children		
	<u># of</u>				<u># of</u>				<u># of</u>			<u># of</u>		
	Families	Adults	Children		Families	Adults	Children		Families	Adults	Children	Families	Adults	Children
	186	221	398		292	374	583		278	358	579	-4.8%	-4.3%	-0.7%
Total Point-In-Time Census				Total Point-In-Time Census				Total Point-In-Time Census				4.5%		
2,158				2,463				2,574						
Homeless Persons				Homeless Persons				Homeless Persons				6.4%		
1,194				1,064				1,132						
Supportive Housing Persons				Supportive Housing Persons				Supportive Housing Persons				3.1%		
964				1,399				1,442						

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Point- In-Time Summary Data

	Individual Adults	Adults in Families	Children in Families	TOTAL
Chronic Substance Abuser (CSA)	136	5	N/A	141
Severe Mental Illness (SMI)	175	11	N/A	186
Dually Diagnosed (CSA & SMI)	208	7	N/A	215
Chronic Health Problem	140	20	N/A	160
Living With HIV/AIDS	13	3	N/A	16
Physical Disability	128	2	N/A	130
Domestic Violence Victim	39	133*	Included as household	172
Language Minority	173	29	N/A	202
U.S. Veterans	38	3	N/A	41

*Domestic Violence Included Household Count (Adults and Children)

	Individual Adults	Adults in Families	Children in Families	TOTAL
Chronic Substance Abuser (CSA)	72	5	N/A	77
Severe Mental Illness (SMI)	151	12	N/A	163
Dually Diagnosed (CSA & SMI)	189	9	N/A	198
Chronic Health Problem	149	13	N/A	162
Living With HIV/AIDS	5	2	N/A	7
Physical Disability	128	2	N/A	130
Domestic Violence Victim	54	48	N/A	102
Language Minority	140	16	N/A	156
U.S. Veterans	55	1	N/A	56

Total number Employed Individuals	153	123	20%
Total Number Employed Adults in Families	71	54	49%



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Isiah Leggett
County Executive

MEMORANDUM

Uma S. Ahluwalia
Director

April 27, 2011

TO: The Honorable George L. Leventhal, Chair
Health and Human Services Committee

FROM: Uma S. Ahluwalia, Director *Uma*

SUBJECT: Housing First Plan Update

The Montgomery County Department of Health and Human Services (DHHS) and our partnering public and private agencies continue to align the County's Homeless Continuum of Care (CoC) to a Housing First approach for which the core mission is to provide a rapid exit from homelessness for families and individuals. Through the implementation of a results-oriented approach, our key performance measures continue to be the reduction in length of stay in homelessness and the achievement of stable housing for those exiting from homeless programs. Reducing the length of stay for households in homelessness remains the ultimate goal. However, the unprecedented demand for Housing Stabilization/ Emergency Services and Rental and Home Energy Assistance Programs to prevent homelessness has continued to be the focal point of our efforts related to keeping families and single adults housed.

Data collected during the January 2011 Point-in-Time survey points to an overall 6.4% increase in homelessness from the 2010 count but a 5.2% decrease from the 2009 count. While the number of homeless singles rose 9.5% over the 2010 enumeration, the number of homeless families remained almost unchanged. The number of families with children housed in motel declined 23% over 2010. The count for unsheltered individuals increased almost 25% (from 181 to 226) which may reflect better outreach efforts to enumerate the unsheltered. We have attached a copy of the 2011 Point-in-Time Comparison Report to this memorandum.

As part of our Housing First Eviction Prevention program, during FY11 (July through March) four thousand four hundred (4,400) Eviction Prevention/Housing Stabilization Grants were issued utilizing county general funds, state funds, and recordation tax funds, totaling over \$2,908,000.

The federal Homelessness Prevention and Rapid Re-Housing Program continues to be a vital resource in FY11. Since the program began operations in FY10, 187 households have received financial assistance totaling \$678,900 to prevent homelessness. In addition, 75 households have received time-limited rental subsidies totaling \$404,225 that enabled them to rapidly exit homelessness. This program will end in FY12.

Office of the Director

During FY11 (July through March), in our efforts to rapidly re-house homeless households, the department has successfully housed 29 new households utilizing the Housing Initiative Funds. Currently, a total of 200 households are being served in the Housing Initiative Program, and 24 households are being served at Cordell PLQ. Since the inception of the Housing Initiative Program only 3% of the households served (8 singles and 5 families) were terminated from the program due to program compliance issues.

With the effective use of Prevention and Rapid Re-Housing strategies, Service Coordination, Service Integration and continued implementation of new motel placement policies, we have been able to maintain the motel census at 15-20 families per week.

In addition to implementing the original Housing First Plan, the following strategies have been employed to address the current need for services:

- DHHS has begun planning a Homeless Resource Day in collaboration with our public and private partners to be held this Fall. The event will be a "one-day, one stop" opportunity for individuals and families experiencing homelessness to access benefits, medical care, substance abuse resources, mental health counseling and other services, which can ultimately lead to housing and self-sufficiency.
- Partnering with the Montgomery County Public Library System to address disruptive behaviors exhibited by various groups including homeless persons occurring at libraries. In response to concerns, HHS is developing a strategy to help MCPLS staff to access assistance from Behavioral Health, Adult Protective Services, Child Welfare Services and Special Needs Housing.
- Collaborated with the Department of Transportation (DOT), the Department of Housing and Community Affairs (DHCA) and the Housing Opportunities Commission (HOC), to renovate four vacant County owned properties purchased to make way for transportation projects, to temporarily house homeless households until their demolition occurs. Four single-family units have been used to house homeless families since May 2010.
- Continued service integration efforts via regularly scheduled meetings with supervisors of other DHHS service areas to determine the most pressing housing needs and developing strategies for creating affordable housing for all special needs populations.
- Continued collaboration between the Housing First plan and the Neighborhood Opportunity Network to bring emergency assistance and entitlement programs to neighborhoods most impacted by the recession;
- Continually addressed Housing First policy and ongoing issues with the Continuum of Care Leadership Workgroup consisting of DHHS and Homeless Continuum Partner agencies.
- Continued to utilize the expertise of the National Alliance to End Homelessness (NAEH) to identify best practices and provide technical assistance including with the transition to the federal HEARTH Act, development of assessment tools and strategic planning.

Attached please find the Housing First Implementation Plan Status Report, which outlines our progress to date on the major Housing First components.

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Attachments

**Montgomery County Housing First Plan Implementation
Status Update April 2011**

The key performance measure in Montgomery County's Housing First plan is to continue to reduce the length of stay in homelessness and provide stable housing for those exiting homelessness. Efforts focus both on assisting households at imminent risk of homelessness to remain housed and assisting homeless households to rapidly exit homelessness to permanent housing. Outlined below are the accomplishments and ongoing activities for the past year.

1. Annual Point-in-Time Count

Montgomery County conducted the annual Point-in-Time count in January 2011. A total of 1,132 homeless persons were counted, a 6.4% increase from the 2010 count of 1,064, but a 5.2% decrease from the 2009 count which was 1,194. While the number of homeless singles rose 9.5% over the 2010 enumeration, the number of homeless families remained almost unchanged. In addition, 67% of all persons counted were individuals while 33% were persons in families.

Fifty-five families with children were counted in 186 emergency shelter beds. Forty-eight of these total beds were in motels, which are used as an overflow source when shelters meet capacity. The number of families with children housed in motel declined 23% over 2010, continuing a downward trend that began in 2009. As in previous years, no unsheltered families were found.

There were 392 single adults in emergency shelter beds, of which 268 were designated as temporary or hypothermia beds during the 2011 enumeration. The number of unsheltered individuals increased nearly 25% from 181 in 2010 to 226 in FY11, which may reflect better outreach efforts to enumerate the unsheltered. As a part of the 2011 enumeration, three outreach teams were created to conduct the unsheltered count throughout Montgomery County including additional encampment sites. Each team was comprised of at least one Spanish speaking individual to improve outreach capabilities.

2. Homelessness Prevention

The Department of Health and Human Services (DHHS) provides an array of strategies including financial assistance, case management and linkages to community resources to resolve housing emergencies and stabilize the living situation of vulnerable households including the following:

- Emergency Assistance Grants to resolve housing emergencies - In FY10 over \$4.1 million was expended for 6,211 crisis intervention grants to stabilize at-risk households.

Crisis Intervention Emergency Grants Issued in FY10 by Funding Source

GRANT TYPE (Most grants are given to prevent eviction and utility cut-offs.)	# of Grants	Expenditure	Average
STATE Funded	2,120	\$1,198,171	\$565
COUNTY Funded*	3,181	\$1,704,292	\$526
Recordation Tax	910	\$1,204,070	\$1,323
Total*	6,211	\$4,106,533	\$656

* Actual expenses include 31,844 in food gift cards not included in calculation for average grant size

GRANT EXPENDITURE UPDATE

Emergency Services Grants	# County Funded Grants	Expenditures (County)	# State Grants	Expenditures (State)	# of Recordation Tax Grants	Expenditures Recordation Tax
July-Mar. FY11	2132	\$1,135,040	1,559	\$859,714	723	\$913,676
July-Mar. FY10	2,209	\$1,106,786	1,491	\$838,231	855	\$1,133,043

- During FY11 (from July through March) the number of County funded grants issued declined 3% however the funds spent was 2.5% more as compared to FY10.
 - During FY11 (from July through March) the number of State funded grants issued increased 4.5% and funds spent increased by 2.5% as compared to FY10.
 - During FY10 (from July through March) the number of Recordation Tax grants declined by 15% and the funds spent decreased by 19%.
- Homeless Prevention and Rapid Re-housing Program (HPRP) – In FY09 Montgomery County was awarded a three-year grant in the amount of \$2.1 million dollars funded by the federal American Recovery and Reinvestment Act. The prevention component of this grant provides financial assistance and case management services to individuals and families who are currently housed but are at risk of becoming homeless. A total of 187 households (33 singles and 154 families) have received assistance through HPRP as of March 31, 2011. A total of \$678,900 was provided in financial assistance for an average of approximately \$3,630 per household.

Homeless Prevention and Rapid Re-Housing Program (HPRP)	# of Single Households	# of Family Households	Total # of Households	Funds Spent
Eviction Prevention Grants From 7/21/2009 Through 3/31/2011	33	154	187	\$678,900

- Rental Assistance Program (RAP) - An average of 1,424 households have received County RAP each month in FY11 through February 28, 2011, a decrease of 15.5% from the FY10 average of 1,678. Due to funding restrictions, the RAP program closed enrollment to new households at the start of FY11 in order to avoid the need to terminate benefits to existing participants. This strategy proved successful and the program was able to begin enrolling new households starting in March 2011. Households referred by Emergency Services that need County RAP as an ongoing resource to prevent eviction once their immediate crisis is resolved are given priority to help ensure that housing is maintained.

- Energy Assistance - Applications for the Office of Home Energy Programs (OHEP) increased by 17%, from 10,437 in FY09 to 12,315 in FY10. Approximately \$9.5 million was issued to help with home heating, electricity costs and past due bills. In FY11, the number of applications has increased by 2.3% over FY10, indicating a leveling off in the growth in applications. As of March 2011, 11,528 applications have been received compared to 11,350 for the same time last year.
- Financial Education - Coordinated with Community Action Agency to provide financial education to households at risk of homelessness. Classes were offered on topics including: Building a Budget; Savings and Checking Accounts; Use of Credit; Avoiding Bankruptcy; and Tax Tips. In addition to classes, individualized financial counseling was also provided. A total of 278 customers attended 43 workshops and 69 households received one-to-one financial consultation. The project was funded by federal American Recovery and Reinvestment Act funds which have been exhausted.
- Prevention Case Management to at-risk households - Provided 90-day eviction prevention case management for families who have had multiple evictions in order to stabilize their housing and prevent homelessness. In FY10, 90 households received prevention case management services and in FY11, 57 have received assistance through March 31, 2011.
- Neighborhood Opportunity Network - Continued to collaborate with the Neighborhood Opportunity Network to bring emergency assistance and entitlement programs to neighborhoods most impacted by the recession. Emergency Services intake staff is deployed to the Gaithersburg and Wheaton one day each week to assess the needs of families applying for emergency assistance to prevent eviction. Since the start of this initiative in March 2009, 230 households received assistance from Emergency Services intake staff including 95 households in FY11.

3. Rapid Exit from Homelessness:

DHHS, in collaboration with community partners, provides a range of services to homeless households including temporary shelter, case management and permanent supportive housing designed to limit the time spent in homelessness and improve housing outcomes.

- Outreach – Outreach to homeless households was conducted by the Public Inebriate Team with the support of community providers in the Silver Spring area through November, 2010. With the start of the winter hypothermia season, individuals were directed to emergency shelter for assistance. The new contract for outreach services will be in place by July 1, 2011.
- Family Assessment Shelter – Family shelters continued to focus on reducing length of stay and quickly moving households to permanent housing situations. All shelters have implemented the uniform assessment tool to identify housing barriers; provide case management to help households quickly develop a plan; and meet biweekly to staff cases with significant barriers. In FY10, the average length of stay for family shelters decreased to 71.4 days from 83.6 days in FY09. As of February 28, 2010, the average length of stay for FY11 was 71.8 days.
- Motel Overflow Shelter - DHHS has continued implementation of policies to decrease use of motel as overflow emergency shelter for families while continuing to ensure that families

remain safe. Over the past year, both the number of households served and the length of stay in motel decreased. As of February 28, 2011, 313 households were provided 6,486 bed nights compared to 353 households receiving 8,938 bed nights for the same time period in FY10. Additionally, the average length of stay in motel decreased for the second year in a row to 27.3 days.

In FY09, the Family Justice Center opened its doors to improve access to services for victims of domestic violence. This resulted in a significant increase in the identification of victims of domestic violence and their need for shelter. As the domestic violence shelter reached capacity, motels are used as overflow shelter. In FY11, new policies were implemented focusing on the quick development of a housing plan and limiting length of stay in domestic violence shelter. In addition, better collaboration was developed between the domestic violence and homeless systems to track clients as they move through these systems.

- Emergency shelter for single adults - A total of 1,328 singles were provided emergency shelter in FY10 with an average length of stay of 81 days. In FY11, a total of 1,243 homeless singles were served through February 28, 2011 compared to 1,282 for the same time period in FY10. To increase much needed year-round capacity for homeless women, the Wilkins Avenue campus was converted to all emergency shelter beds in FY11.
- Transitional shelters continue to exist in the adult single and family systems. In FY11, the National Center for Children and Families opened Betty's House; a 4-unit transitional shelter for undocumented families as well as the HUD funded Rapid Re-housing Demonstration Project for seven families. In addition, Carroll House, a transitional housing program for single adults operated by Interfaith Works, moved to newly renovated space.
- Homeless Prevention and Rapid Re-housing Program (HPRP) - The rapid re-housing component of this federally funded grant provides a time-limited subsidy and case management to individuals and families who are homeless and need assistance in order to obtain and retain stable affordable housing. DHHS has hired three term staff members to provide case management services. One half-time term position was created to manage reporting, data collection and fiscal duties related to check issuance. As of March 31, 2011, a total of 75 households have been served in the Rapid Re-Housing program. Case managers work closely with households to assure that supports are place, such as Count RAP, to maintain housing stability once the short-term subsidy ends. It is anticipated that all households will be transitioned out of this program by June 2012.

Homeless Prevention and Rapid Re-Housing Program (HPRP)	# of rental Subsidies to Singles	# of rental Subsidies to Families	Total # of rental Subsidies	Funds Spent
Rapid Re-Housing Subsidies 7/21/2009 through 3/31/2011	26	49	75	\$404,225

- Housing Locator Services – One Housing Locator provides assistance to homeless households in order to locate housing and sign leases via a contract with the Housing Opportunities Commission (HOC). This has been a valuable resource to help households quickly locate housing and exit homelessness. The housing locator provided assistance to Housing Initiative Program (HIP) participants, HPRP households, as well as households with significant housing barriers. In FY12, the Department of Housing and Community Affairs will provide this service.

- Housing Initiative Program (HIP) - Provides permanent supportive housing including deep rental subsidies and service coordination services to vulnerable low-income homeless households. A total of 227 households have been placed in permanent housing to date, of which 192 are still housed. Due to funding cuts, 15 unfilled program slots were eliminated in FY11. Only thirty-five households have been closed to the HIP program and only thirteen households lost housing due to lack of program compliance. Since the program inception, less than 3% of all households have been closed to the program for compliance reasons before completing 12 months. The attached chart provides additional program detail.
- Cordell Avenue Primary Living Quarters (PLQ) - Twenty-four rental subsidies from the HIP program are being used to support the Cordell Avenue PLQ, which opened in November 2010. The program serves 32 formerly homeless single adults and is operated by the Montgomery County Coalition for the Homeless. All subsidies are committed at this time.
- Special Projects - Collaborated with the Department of Transportation (DOT), the Department of Housing and Community Affairs (DHCA) and the HOC to renovate four vacant County owned properties purchased to make way for transportation projects. Four homeless families were supported in these properties with HIP funding this year. During FY11, these households will be transitioned into the HIP program and will move to permanent housing.

The Housing Initiative Program (HIP) AS OF 4/16/11:

	Singles	Families	Total
Housing Initiative Program Placements			
4/1/2007-6/30/2008 (FY08)	35	32	67
7/1/2008-6/30/09 (FY09)	31	41	72
7/1/2009-6/30/10 (FY10)	26	57	83
7/1/2010 - 4/22/11 (FY 11)	0	5	5
Total HIP Placements To Date	92	135	227
Closures			
<i>Not Renewed (Over Income)</i>	-2		-2
<i>Not Renewed (Received HCV)</i>	-1		-1
<i>Deceased</i>	-6		-6
<i>Received HCV - Other Subsidy</i>	-5	-5	-10
<i>Terminated - Failed to Maintain Lease</i>	-4	-2	-6
<i>Terminated - Program Compliance</i>	-4	-3	-7
<i>Closed - Client Request</i>		-1	-1
<i>Moved</i>	-1		-1
<i>Over Income</i>		-1	-1
Total HIP Closures	-23	-12	-35
TOTAL HIP CURRENTLY HOUSED IN HIP	69	123	192
Assigned to Housing Locator-Search for Housing	1	3	4
Total HIP Subsidies Committed	70	126	196
Total HIP Subsidies Available*	2	2	4
TOTAL HIP SUBSIDIES BUDGETED	72	128	200
Cordell Place	24	0	24
TOTAL SUBSIDIES BUDGETED	96	128	224
Gaynor/Dewey Avenue Unit Placements (to be transitioned to HIP)	1	3	4
*Referrals in Process			

	A	B	C	D	E	F
1		FY10	FY11	FY11	FY12	Change FY11
2	Housing Initiative Fund	Budget	Budget	Estimate	Recommended	to FY12
3				Mar-11	Mar-11	Budget
4	Resources (non-CIP):					
5	Beginning Balance	1,951,890	196,590	3,588,060	5,189,990	4,993,400
6	Transfer from the General Fund	19,919,268	10,136,300	10,475,420	9,573,290	(563,010)
7	Miscellaneous Revenues	13,316,490	5,917,070	9,648,570	5,426,730	(490,340)
8						-
9	Resources Before Required Transfers	35,187,648	16,249,960	23,712,050	20,190,010	3,940,050
10						-
11	Required Transfers:					-
12	Transfer to Debt Service Fund (debt service on acquisition and preservation bonds)	(2,180,000)	(2,500,000)	(2,502,130)	(4,619,190)	(2,119,190)
13	To General Fund for Indirect Costs	(177,150)	(181,340)	(181,340)	(190,720)	(9,380)
14	To General Fund for Tech Modernization	(24,770)	(20,160)	(20,160)	(14,340)	5,820
15						-
16	Non-CIP Resources Available for Programs	32,805,728	13,548,460	21,008,420	15,365,760	1,817,300
17						-
18	Uses:					-
19	Personnel Costs	1,290,230	1,429,730	1,429,730	1,500,366	70,636
20	Housing First	8,900,000	7,250,000	7,250,000	7,172,800	(77,200)
21	Rental Assistance Programs (previously tied to Recordation Tax)	3,047,000	2,000,000	2,000,000	2,000,000	-
22	Neighborhoods to Call Home	933,500	377,300	466,420	596,340	219,040
23	Other Operating	16,894,660	2,667,850	4,598,700	1,644,014	(1,023,836)
24	Other Debt Service (Non-tax Funds)	75,300	73,580	73,580	71,730	(1,850)
25	Special Needs and Non-Profit Housing				2,380,510	2,380,510
26	Uses of Non-CIP HIF	31,140,690	13,798,460	15,818,430	15,365,760	1,567,300
27						-
28	Ending Balance	1,665,038	0	(5,189,990)	0	-
29						-
30	New CIP Funding*	25,000,000	15,000,000	15,000,000	25,000,000	10,000,000
31	Other Carry Over CIP Funding (incl repayments)		2,200,000	2,800,000	6,669,085	4,469,085
32	CE Estimated CIP Funding	25,000,000	17,200,000	17,800,000	31,669,085	14,469,085
33						-
34	TOTAL VALUE OF HIF	56,140,690	30,748,460	33,618,430	47,034,845	16,286,385

A

HOUSING FIRST COMPONENTS: (does not include ARRA or HOME funding)	FY09 Actuals	FY10 Budget	FY10 Actual	FY11 CC Approved Budget	Final FY11 Estimated Exp.	1/1/11 Estimate # Served and Exp.	FY12 CE Rec Budget	Comments
RENTAL ASSISTANCE PROGRAM (RAP): This program provides a subsidy up to \$200 to households with incomes at 50% of AMI or less.								
Budgeted number of subsidies	1,767	1,767	1,678	1,425	1,425	1,444	1,425	Council added \$250,000 or about 104 subsidies in late FY10 (FY10 avg annual subsidy \$2,324)
Subsidy Dollars - DHHS Funded	3,632,080	600,000	-	600,000	600,000	-	600,000	3.6 million RAP budget shifted from DHHS budget to DHCA HIF budget for FY10. 600K left in DHHS budget for RAP subsidies.
Subsidy Dollars - HIF Funded	600,000	3,600,000	3,899,080	2,740,200	2,740,200	1,685,060	2,740,200	HIF funding cuts and funding resorations in FY11 budget process required various projections for # of budgeted subsidies which depended on final FY11 funding level. Budget and natural attriction expectations determined FY11 budgeted RAP subsidies. FY12 budgeted subsidies will remain consistant with FY11 if funding remains the same for FY12. April 22, 2010 work session estimated budget subsidies 1,110, FY11 budget approved budget book, 1204 subsidies. March 28, 20011 Housing First draft update to Linda updates RAP subsidy for FY11 1,425.
Combined RAP subsidies	4,232,080	4,200,000	3,899,080	3,340,200	3,340,200		3,340,200	FY11 HIF funding cut by 1.65 million. HIF funds RAP (859,000) and (\$791,000) HIP slots & related components of HIP . Actual FY11 budgeted in RAP and HIP managed via attriction between programs.
Staff Dollars - DHHS Funded	514,193	546,766	462,911	441,627	441,627	220,813	441,627	* Estimate based on historic trends. ERP personnel need to be verified.
Average Waiting List	800	800	*	*	*			*Due to notification of budget cut in late FY10, RAP stopped accepting new applications at the end of FY10. At that time, there were more than 2,000 applications that were unable to be reviewed.
Handicapped Rental Assistance Program (HRAP): This program provides an average subsidy of \$150 per month to people residing in licensed group home who have a mental illness								
Budgeted number of subsidies	219	219	205	219	219	200	200	Avg. per month. Based on enrollment by providers
Dollars Budgeted	420,460	420,460	393,667	420,460	420,460	186,198	420,460	Estimated expenditures thru December 31, 2010
Average Waiting List	none	none	none	none	none	none	none	

B

Housing Initiative Program (HIP): This program provides a deep rental subsidy to households that have a person with special needs and an income below 30% AMI. Case management is also provided.								
Budgeted number of subsidies	225	225	195	224	231	210	224	* 15,612 annual HIP rental subsidy (FY11 estimated avg.) FY12 (200 general HIP slots + 24 Cordell. FY12 budget HIP slots 224
Subsidy Dollars - DHHS Funded	2,595,820	-	-	-	-	-	-	Old SHRAP & PPH2 budget in DHHS used for HIP operating expenses-rent subsidies shifted to HIF
Subsidy Dollars - HIF Funded	-	3,375,000	3,049,323	3,116,894	3,116,894	1,580,208	3,116,894	*Due to notice of FY11 budget cut in late FY10, RAP stopped accepting new applications at the end of FY10 and HIP slots were held, in order to remain within anticipated reduced FY11 budget. FY11 budgeted subsidies for HIF RAP and HIP programs managed by natural attrition, without terminating households off respective programs who share combined budget of 7,250,000 in FY11.(FY10 HIF budget 8,900,000) FY11 1.65 million cut effected RAP,HIP slots and components of HIP program
Cordell Property (24 Slots) DHHS Funded	-	-	-	466,000	366,000	183,000	466,000	Cordell Project (24 slots includes service coordination) (new contract executed 09/08/10,open for placements 12/14/10) FY11 budget includes SuperNofa match 34,000 DHHS funded
Dollars Budgeted - Service Coordination	363,700	756,000	644,015	669,600	669,600	335,100	676,800	HIF Funded FY11-Assumes 186 HIP household & DHHS to manage 12
Dollars Budgeted - Service Coordination PPH1 (\$300 p/m for 20 households provided by MCCH)				72,000			72,000	DHHS Funded
Average Waiting List								
Partnership for Permanent Housing: Serves same clients as HIP but services are provided through the MC Coalition for the Homeless								
Budgeted number of subsidies	55	55	55	55	55	55	55	
Dollars Budgeted - DHHS	1,000,722	1,052,941	221,020	207,600	207,600	103,800	212,065	7% reduction to administrative portion of contract for FY11
Dollars Budgeted - HIF			831,921	831,921	831,921	415,961	831,921	

(C)

HOC Rent Stabilization Program- rental assistance to families who are in danger of losing housing because of percent of income they are paying to rent - households earn 20%-40% AMI. (location based subsidy - does not travel with household). Funded with r

average subsidy \$325 per household

HIF Funded - HOC will reduce through attrition as people move or are found not to be income eligible

Dollars (subsidy and staff at HOC)	1,890,000	1,300,000	1,000,000	1,000,000
Households Serves	350	295	250	250

DHHS Assessment Shelter Contracts:

NCCF	644,691	830,000	751,175	756,038	756,038	378,019	760,000	Grant/ DHHS General Fund (760,000 includes State Grant of 39,617-- Lost of 70K ARRA grant in FY11) General
Dwelling Place	20,397	21,014	20,063	19,299	19,299	9,650	20,379	

(D)

Stepping Stones	138,988	234,591	202,147	219,491	219,491	109,746	225,898	Grant/DHHS General Funding - Contract renegotiated in FY10
Motel Placements								
Dollars (FY09 is actual expense)	1,214,157	687,000	1,071,296	687,000	1,100,000	550,000	687,000	
Emergency Shelters (DHHS Budget):								
Men's Shelter at Gude Drive	699,655	816,888	824,757	773,717	773,717	386,859	792,948	Grant/DHHS General Fund (does not include winter overflow) Includes 66,963 HIF case mgmt-\$33,371 is State funding includes 66,300 HIF case mgmt & \$45,326 State funding
Women's Shelter at Wilkens Avenue	528,947	594,250	585,205	560,060	560,060	280,030	575,662	
Emergency/Homeless Prevention Grants - State Funded								
Dollars (FY09 is actual expense)	1,122,334	1,368,203	1,198,730	1,368,203	1,368,203	675,247	1,376,203	Includes HPP, WAGS and EAFC State Grants
Number of Grants	1,903	2,318	2,120	2,422	2,422	1,218	2,479	Number of grants based on 555 avg grant size
Average Grant	590	590	565	565	565	555	555	
Emergency/Homeless Prevention Grants - (non-recording tax) DHHS Budget								
Dollars for Homeless Prevention (FY09 is actual expense)	1,865,513	1,384,570	1,704,292	1,384,570	1,674,758	824,879	1,384,570	FY11 est expenditures based on trends as of 1/11/11
Number of Grants	3,430	2,571	3,181	3,261	3,224	1,612	2,633	Calculation includes burial assistance + ES funds. Giant fift card purchases not included in avg. grant size
Average Grant	544	544	526	429	526	526	526	FY12 number of grants based on est. avg. grant size of 526
Dollars budgeted for Burial Assistance		39,300	58,215	39,300	39,300	28,982	-	Burial Assistance Cut in FY12
Burial Assistance # served		60	89	60	91	91	-	*Note FY11 Actual Exp. projection is \$58,882 and 91 households served. Estimate is based on actual thru March 3/31 of \$43,282 and historic trends
DHHS Emergency/Homeless Prevention Grants - (recording tax funded)								

E

DHCA Dollars (FY09 is actual expense)	1,416,786	1,157,000	1,157,000	1,000,000	1,000,000	585,007	1,000,000	Total FY10 actuals 1,204,070
DHHS Funded			47,070	-	-			moved overexpenditure to DHHS budget for FY10
Number of Grants	1,662	1,358	910	756	756	459	785	
Average Grant	852	852	1,323	1,323	1,323	1,274	1,274	FY12 number of grants based on est. avg. grant size of 1,274
OTHER HIF RELATED ITEMS:								
Broker contracts for case management in family shelters, eviction prevention, and administrative support	194,600	388,852	316,494	278,000	278,000	139,000	278,000	DHHS Budget
Service coordination for family self sufficiency cases NCCF ct		72,000	58,613	73,117	73,117	36,559	74,689	DHHS Budget
Shelter Plus Care case management to leverage HOC housing placements. MHA ct	25,000	65,000	65,000	60,450	60,450	60,450	60,450	DHHS Budget
Housing Locators (By HOC contract)	126,070	154,400	143,223	77,000	77,000	38,500	-	FY12 ct cut. DHCA assuming these duties. DHHS Budget - Reduced to 1Housing Locator for FY11
Outreach Workers for Chronically Homeless (2 by contract)	108,330	111,860	111,860	111,860	111,860	55,930	111,860	Tied to Community Vision/PIT/Homeless Outreach proposal. Bidget shifted to shelter service in FY12
Adult Shelter/Emergency Shelter case management (2 by contract) (MCCH MES & Wilkens Ave ct)	108,300	130,000	122,601	130,000	130,650	65,000	-	HIF Case management-(2 by contract) (MCCH MES & Wilkens Ave ct)
Technical Assistance with data management (Bowman contract)	125,000	62,000	68,000	73,440	73,440	36,720	73,440	DHHS
OTHER ITEMS:								
General operating expenses and criminal checks	25,000	10,000	4,415	10,000	10,000	1,000	27,480	DHHS
Operating expenses for Arcola House		10,000	3,762	4,950	2,750	4,950	4,950	DHHS
One-time shelter start-up (Carroll House)	475,000	50,000	55,460	14,800	0		0	DHHS-FY10 70,272 encumbered in late FY10 for one time start up costs... 14,800 carried forward to FY11 to complete build out and pay expenses
Case management for NCCF Transitional Shelter		78,620	58,614	73,120	73,120	36,560	74,689	DHHS
RAP Support Staff		55,068	0	0	0	0	0	DHHS Funding for RAP program cut in FY11
Service Linked Cuts				36,459	36,459	17,230	36,459	DHHS - State funds cut SLH contract by 36,459 in FY11
ART Licenses		2,785	2,764	2,785	2,785	1,393	2,785	DHHS

(F)

								DHHS 251,000 in NCCF & 52,552 in Mt. Calvary Helping Hands include 190K noted in FY09 & 10. Funding shifted to shelter services for FY12 (not shown on this chart). 190K sited in FY10 is part of the 303,552 for FY11. Family shelter RFP awarded contracts mid FY10. \$303,552 represents annualized amount to family shelters.
Additional Funds for Family Shelters		190,000	190,000	303,552	303,552	151,776	0	
Gaynor House- Utilities		0	0	17,000	17,000	8,500	10,000	DHHS
Gaynor House-maintenance		0	0	18,700	18,700	9,351	18,700	DHHS
backfill FY11 State grant cut to IW & CC contracts		0	0	14,870	14,870	7,435	0	FY11 only