

PS COMMITTEE #1  
July 21, 2011  
**Worksession**

**MEMORANDUM**

July 19, 2011

TO: Public Safety Committee

FROM: Essie McGuire, Legislative Analyst *EM*

SUBJECT: **Worksession – Supplemental Appropriation to the FY12 Operating Budget, Montgomery County Fire and Rescue Service, \$1,290,395 for the FY10 Senator Amoss Fire, Rescue, and Ambulance (State 508) Fund Grant**

Today the Public Safety Committee will review a supplemental appropriation to the FY12 Operating Budget, Montgomery County Fire and Rescue Service (MCFRS), \$1,290,395 for the FY10 Senator Amoss Fire, Rescue, and Ambulance (State 508) Fund Grant. The following individuals will be present to discuss this issue with the Committee:

- Fire Chief Richard Bowers
- Dominic Del Pozzo, Budget Manager, MCFRS
- Blaise DeFazio, Office of Management and Budget (OMB)
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association (MCVFRA)
- Eric Bernard, Executive Director, MCVFRA

The County Executive transmitted this appropriation request on June 22. The Council introduced the resolution attached at circles 2-3 on June 28 and held a public hearing on July 12. There were no speakers at the hearing. The Council is tentatively scheduled to take action on this appropriation on July 26.

**BACKGROUND**

Senator Amoss Fire, Rescue, and Ambulance Grant Funds, also known as State 508 funds, were established to provide grants to local fire departments to renovate stations or acquire fire and rescue equipment. The State awards these funds annually to counties, who then distribute the funds to local fire and rescue departments who expend the funds. Funds can be used for a wide range of facility and equipment related expenses; a description of what is and is not allowed under the grant program is attached at circle 8.

In Montgomery County, Amoss funds are allocated among Local Fire and Rescue Departments (LFRDs) through a process established in a MCFRS Policy and Procedure (attached on circles 5-10). MCFRS has provided a summary outline of this process on circle 4. Under this policy, LFRDs generate proposals for use of the funds which are reviewed by the Amoss Fund Committee. The MCVFRA coordinates this process, reviewing the Amoss Fund Committee's recommended allocations and forwarding them to the Fire Chief. The Fire Chief then works with the MCVFRA to address any necessary coordination issues and forwards the recommendations to the Executive and Council for appropriation.

State law requires counties to encumber or expend Amoss grant funds within two years of receipt. Recent changes to the State instruction manual for the Amoss funds have clarified that the State's timeline requirements also apply to LFRD expenditure or encumbrance of the funds. Council staff understands that recent County communication with the State indicates that while the State may exercise some flexibility with LFRD expenditure processes, the State does expect LFRDs to encumber or expend funds within two years of receipt from the County.

#### **TIME REQUIREMENTS**

The appropriation under consideration today is the FY10 award from the State. The Council appropriated the FY09 award in July 2009. Because the County is nearing the two year deadline for distributing the FY10 funds, it is critical that the Council appropriate the FY10 funds quickly. The Council is scheduled to take action on July 26. Council staff understands that this will give MCFRS sufficient time to distribute the FY10 funds to the LFRDs and meet the State's deadline prior to the end of August.

The primary reason for the delay in requesting the FY10 appropriation is that the County and the LFRDs have been focusing on resolving issues with the State regarding unspent Amoss funds. In January 2010 the State notified the County of its concerns regarding unspent funds and raised the issue that the law allows the State to reclaim funds unspent or unencumbered within two years. At that time the total identified by the State as outstanding between 1996-2006 was nearly \$2 million.

Council staff understands that the Office of the County Attorney and the Department of Finance have worked closely with MCFRS and the LFRDs to resolve timing issues with the State and ensure that the State's requirements are met. MCFRS and the LFRDs are working to process the outstanding funds. An additional complication is that since the funds have been distributed to the LFRDs, the County does not actually have the funds to return should the State pursue that option. At this time the State is working with the County to resolve the issue and has not reclaimed funds.

**Regardless of the State's position on timelines or reclaiming funds, it is in everyone's interest that the resources be applied to meet demonstrated fire and rescue service needs as quickly as possible. Whatever has occurred to this point, in the interest of sound fiscal management as well as maximizing scarce resources all parties need to work to solve the problem going forward and facilitate project implementation.**

## UNSPENT AMOSS FUNDS

Circles 11-12 detail the unspent Amoss funds by year, project, and LFRD as of June 30. Council staff notes that this report is a snapshot of a moving target, and that some funds may have since been processed. **The report shows that a total of \$803,369 remains unspent in Amoss funds awarded from 2004-2009.** Council staff notes the following:

- Of this amount, \$345,639 is encumbered.
- Of the total amount, \$294,290 is older than two years, dating from 2004-2008. Of this amount, \$178,204 is encumbered and \$116,086 is not yet encumbered.
- The remaining \$509,079 is funding from the 2009 appropriation. Of this amount, \$167,435 is encumbered and \$341,644 is not yet encumbered. While these funds are the most recently appropriated, Council staff notes that they are at the two year mark and thus about to be past the State's required timeframe.
- Of the 19 LFRDs:
  - 2 have unspent funds totaling over \$100,000;
  - 7 have unspent funds totaling between \$50,000 and \$100,000;
  - 2 have unspent funds totaling between \$30,000 and \$50,000;
  - 4 have unspent funds totaling less than \$10,000; and
  - 4 do not have any unspent funds.

## FY10 ALLOCATION

Circle 13 details the proposed allocation for the FY10 Amoss funds under consideration today. These allocations represent the projects requested by LFRDs, reviewed by the Amoss Fund Committee, and recommended by MCVFRA and the Fire Chief under the established policy and procedure. Council staff notes that these projects focus largely on facility issues, protective gear, and apparatus. There is a funding allocation for at least one project for each of the 19 LFRDs.

## DISCUSSION ISSUES

### 1. FY10 Appropriation

In order to meet the two year requirement in the law, the County must appropriate and distribute the FY10 funds quickly. At this juncture, the FY10 allocations are ready for distribution having been through the established County process and agreed to by all parties.

**Council staff recommends approval of the requested supplemental appropriation to the MCFRS FY12 operating budget for FY10 Amoss Funds. In addition, Council staff recommends that the resolution include the following provision in the action section:**

“Any funds appropriated in this resolution must be spent or encumbered by each LFRD to which funds are assigned no later than August 1, 2012. Any funds that an LFRD does not encumber or spend by August 1, 2012 automatically revert to the Montgomery County Fire and Rescue Service on August 2, 2012. The Fire Chief must reallocate any funds reverted under this provision, consistent with applicable State and County laws, regulations, policies, and guidelines.”

At a minimum, the intent of this provision is to allow the County to retain accountability for the funds in the event of problems with spending the funds in the necessary timeframe. In the worst case scenario, if the State were to reclaim funds the County would be able to have the funds available.

**Primarily, however, this provision would help maximize opportunities to spend the funds more quickly.** If at the end of one year any particular LFRD is experiencing difficulty in implementing a project, it would provide a mechanism to review the status of the project and determine whether reallocation to another priority or LFRD would be warranted or whether any steps could be taken to facilitate completion of the original project.

Council staff notes that the one year timeframe is consistent with the County policy and procedure (circle 9) and that a one year timeframe allows for another year in which to solve any problems that have arisen rather than running out of time under the State's timeframes. Again, Council staff recommends this review mechanism independent of issues with the State, in the interest of achieving project goals and improving accountability.

**Definition of "encumber":** Since the LFRDs use a range of purchasing processes, questions have been raised regarding the definition of "encumber". Council staff recommends that for the purposes of the Council's appropriation resolution, the County should use the following definition from the State accounting manual: "Encumbrances include purchase orders, approved contracts and other legally binding obligations and should be recorded when a valid obligation exists (i.e., awarded and vendor notified)."

Council staff also notes that past appropriation resolutions of the Amoss funds have included the specific LFRD allocations. Council staff does not recommend this approach for the FY10 resolution or going forward. In Council staff's view, this reduces flexibility for solving project issues should they arise and for any reallocation that may be necessary.

## **2. FY11 Appropriation and Policy Discussion**

The County has received the FY11 Amoss Fund award and Council staff understands that the project review process has been initiated. Council staff suggests that MCVFRA and MCFRS move quickly through this process so that FY11 funds can be appropriated well in advance of the next two year deadline next summer.

Council staff also suggests that given the existing Amoss allocations in process and the forthcoming addition of FY10 and FY11 funds to this backlog, it would be helpful to have a broader policy review of the Amoss Fund distribution process. **Council staff recommends that the Public Safety Committee hold a worksession early this fall to review key policy issues and indicate guidelines for MCFRS and MCVFRA to use in the FY11 allocation process.** Policy questions could include:

- What are the best mechanisms to ensure timely distribution and expenditure of funds by all parties? Can the County facilitate purchase in some cases? Should fund distribution

take into account how much existing Amoss funding an LFRD is still working to address?

- What policy approach would best maximize use of funds? For example, would pooling resources across LFRDs achieve strategic goals that require larger dollar amounts? Council staff suggests that this approach could also help resolve timing and logistical issues related to fund expenditure.
- Would a multi-year priority planning process be appropriate?
- What changes, if any, to the current policy or procedures would help facilitate these processes?

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*Send FY12 Com Dev*



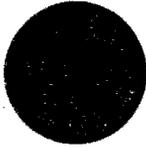
OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Isiah Leggett  
County Executive

MEMORANDUM

June 22, 2011

063649



TO: Valerie Ervin, President, Montgomery County Council  
FROM: Isiah Leggett, County Executive *[Signature]*  
SUBJECT: Supplemental Appropriation # 12-324 to the FY12 Operating Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
FY10 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,  
\$1,290,395

I am recommending a supplemental appropriation to the FY12 Operating Budget of the Montgomery County Fire and Rescue Service in the amount of \$1,290,395 for the Senator Amoss Grant. The appropriation will fund acquisition or rehabilitation of apparatus and capital equipment, and the renovation of facilities used to house apparatus.

This appropriation is needed to expend the proceeds of the FY10 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest. The Amoss Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. This supplemental appropriation represents the priorities established by the County Executive and Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.

I recommend that the County Council approve this supplemental appropriation in the amount of \$1,290,395 and specify the source of funds as State Grant.

I appreciate your prompt consideration of this action.

IL:bd

Attachments: Supplemental Appropriation #12-324

- c: Kathleen Boucher, Assistant Chief Administrative Officer
- Joseph F. Beach, Director, Office of Management and Budget
- Karen Hawkins, Acting Director, Department of Finance
- Richard Bowers, Chief, Montgomery County Fire and Rescue Service
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association
- Eric Bernard, Executive Director, Montgomery County Volunteer Fire and Rescue Association
- Alan Hinde, Division Chief, Montgomery County Fire and Rescue Service
- Dominic Del Pozzo, Budget Manager, Montgomery County Fire and Rescue Service

RECEIVED  
MONTGOMERY COUNTY  
COUNCIL  
2011 JUN 22 PM 1:08

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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By: Council President at the Request of the County Executive

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SUBJECT: Supplemental Appropriation #12-324 to the FY12 Operating Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
FY10 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,  
\$1,290,395

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. The County Executive has requested the following FY12 Operating Budget appropriation increases for the Montgomery County Fire and Rescue Service:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,290,395	\$1,290,395	State Grant

3. This increase is to expend the proceeds of the FY10 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest.
4. The Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. The grant

funds are distributed directly to the County in quarterly payments and must be distributed to the Local Fire and Rescue Departments no later than two years after the County receives the funds from the State. Local Fire and Rescue Departments are required to spend or encumber Amoss funds within two years of the date that they receive the funds from the County.

5. In accordance with the State Law, grant funds may be used for the acquisition or rehabilitation of apparatus and capital fire and rescue equipment, and for the renovation of facilities used to house apparatus.
6. In accordance with State procedures, the Fire Chief has consulted with the Montgomery County Volunteer Fire and Rescue Association regarding these needs of the Local Fire and Rescue Departments.
7. This supplemental appropriation represents the priorities established by the Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.
8. The County Executive recommends a supplemental appropriation to the FY12 Operating Budget in the amount of \$1,290,395 for Senator Amoss Grant and specifies that the source of funds will be the proceeds from the FY10 Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund grant and accrued interest.
9. Notice of public hearing was given, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

A supplemental appropriation to the FY12 Operating Budget for the Montgomery County Fire and Rescue Service is approved as follows:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,290,395	\$1,290,395	State Grant

This is a correct copy of Council action.

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Linda Lauer, Clerk of the Council

### **Amoss Fund Process**

1. The LFRDs apply to the Amoss Fund Committee for Amoss funds that the County will distribute in the upcoming fiscal year
2. The committee reviews the LFRDs' requests and makes recommendations to the MCVFRA's Board of Directors
3. The committee notifies the LFRDs in writing of the board's decisions
4. LFRDs may appeal the board's decisions
5. The MCVFRA board submits final allocation recommendations to the Fire Chief
6. MCFRS personnel review requests that impact their areas of responsibility
7. The Fire Chief and MCVFRA President work through any differences
8. The Fire Chief's recommendations for allocations are transmitted to the County Executive and County Council
9. After County Council appropriates the funds, each LFRD signs an agreement with the county that stipulates how the funding allocated to that LFRD will be used
10. The County transmits the Amoss funds to the LFRDs
11. LFRDs may amend their agreements with the approval of MCFRS and MCVFRA
12. MCFRS tracks the expenditure of Amoss funds and is required to send a detailed report to the state by December 31<sup>st</sup> each year that shows unexpended funds as of June 30<sup>th</sup>



**POLICY AND PROCEDURE**  
**Montgomery County**  
**Fire and Rescue Service**

No. 03-07AM

DATE

05/1/06

TITLE

PROCEDURES FOR REQUESTS FROM STATE OF  
MARYLAND SEN. WILLIAM H. AMOSS FIRE, RESCUE,  
AND AMBULANCE FUND

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**MONTGOMERY COUNTY FIRE AND RESCUE SERVICE POLICY**

**PROCEDURES FOR REQUESTS FROM STATE OF MARYLAND  
SEN. WILLIAM H. AMOSS FIRE, RESCUE, AND AMBULANCE FUND  
FOR USE BY THE LOCAL FIRE DEPARTMENTS  
AND RESCUE SQUADS**

Issued by: MONTGOMERY COUNTY FIRE AND RESCUE SERVICE

Policy No. 03-07AM

Supersedes Policy No. 03-07

Authority: State of Maryland Article 38A, Section 45A-45D.; Montgomery County Code Section 21-2.(d)(2).; Hillandale vs. Montgomery County – Civil Case No. 24222.

Effective Date: May 1, 2006

**SUMMARY:** This policy amends the procedure facilitating the State of Maryland, Senator William H. Amoss Fund provided to the Local Fire and Rescue Departments (LFRDs) of Montgomery County, Maryland to ensure properly meeting the State's reporting requirements.

**Sec. 1. Purpose:** To establish a procedure for facilitating the application, allocation, and reporting process, as authorized by the State of Maryland, to provide Montgomery County's LFRDs with funding from the Senator William H. Amoss Fund.

**Sec. 2. Applicability:** This policy applies to the Montgomery County Fire and Rescue Service in the financial matters related to the Amoss Fund, and to all Montgomery County Local Fire and Rescue Departments that are the sole recipients of this fund.

**Sec. 3. Requirements:** The State of Maryland's criteria to receive, or distribute monies, and provide reports regarding the use of the Amoss Fund, must be adhered to in order to receive funding under Maryland Code, Public Safety, Title 8, Senator William H. Amoss Fire, Rescue, and Ambulance Fund.

**Sec. 4. Definitions.**

a. **Amoss Fund.** (Senator William H. Amoss Fire, Rescue and Ambulance Fund). The State of Maryland grants funds as part of an established State aid program for the local fire and rescue departments of the State of Maryland. These non-County tax funds are distributed through a procedure established by the State.



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- b. **Amoss Fund Committee ("Committee")**. The committee established by consent agreement by the Montgomery County Volunteer Fire Rescue Association (MCVFRA) as the authorized body to which all Local Fire and Rescue Departments (LFRDs) submit their requests for receipt of Sen. William H. Amoss Funds. The Amoss Fund Committee is authorized to recommend approval of Amoss Funds for the LFRDs, in accordance with this procedure.
- c. **Fire Chief**. The MCFRS Fire Chief who is appointed by the County Executive under Section 21-3 of the County Code, and serves as the Director of the Montgomery County Fire and Rescue Service.
- d. **Fire and Rescue Commission (FRC)**. The Commission that consists of seven members appointed by the County Executive, under Section 21-2 of the Montgomery County Code.
- e. **Local Fire and Rescue Department**. An individual fire or rescue squad corporation, authorized by Section 21-5 of the Montgomery County Code to provide fire and rescue services.
- f. **Montgomery County Volunteer Fire Rescue Association, Inc. (MCVFRA)**. An organization that represents the fire and rescue volunteers of Montgomery County, and the Local Fire and Rescue Departments.
- g. **Settlement Agreement**. Stipulation of settlement from Hillandale Vol. Fire Department, Inc. et al., vs. Montgomery County, Maryland, et al., Civil Action 24222, Circuit Court for Montgomery County, Maryland.

**Sec. 5. Procedure.**

- a. The **FRC** may recommend MCFRS system-wide priorities: to improve the efficiency and effectiveness of fire, rescue, and emergency medical services; to enhance the delivery of those services; to implement or demonstrate new or innovative service or delivery concepts; to improve training and operational readiness and capability; and to achieve strategic objectives. These priorities are recommended as guidelines.
- b. The **Amoss Fund Committee** will provide notification to the **LFRDs** regarding timeframes and application instructions for requesting funds. The **LFRDs'** applications to the **Amoss Fund Committee** must include justification for the items requested, as well as a status report of expenditures for the previous years' allocation, an explanation



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for any unspent **Amoss Funds** from prior years, and any other documentation that may be requested by the **Committee**.

- c. The **LFRDs** will prepare a list of resource requests, by priority, for submission to the **MCVFRA**. These submissions will be made according to the directions and deadlines set by the **MCVFRA**.
- d. Under the authority of **MCVFRA's** President and its Board of Directors, the **Amoss Fund Committee** will annually receive and review the **LFRDs'** requests for **Amoss-funded** projects for compliance with State and County laws. The **Committee** will make recommendations for allocation of requested funds submitted by the **LFRDs** to the **MCVFRA** Board of Directors for its final approval. After **MCVFRA** Board approval, the **Committee** will then notify the **LFRDs**, in writing, of **MCVFRA's** Board of Directors recommended allocations to be submitted to the **Fire Chief**. The **LFRDs** may appeal the amount of recommended allocated funds for its projects to the **MCVFRA's** Board of Directors, in accordance with **MCVFRA's** established procedures. At the conclusion of the appeal process, the **Amoss Fund Committee** will submit its final recommendations to the **MCVFRA** Board of Directors, which will then forward the recommendations to the **Fire Chief**. **MCVFRA's** President will work directly with the **Fire Chief** on any questions or concerns regarding the **Amoss Fund** requests.
- e. The **LFRDs** may submit, or may be required to submit, additional information to **MCVFRA's** President or to the **Fire Chief** to support their requests for **Amoss Funds**.
- f. The **Fire Chief** will receive and respond to the **MCVFRA** President's recommendations on the **Amoss Funds** in a timely manner. Any differences between the **MCVFRA's Amoss Fund** requests and those of the **Fire Chief** will be settled by the **MCVFRA** President and the **Fire Chief**. The **Fire Chief's** recommendations for the annual **Amoss Fund** allocations, with comments from the **FRC** and the **MCVFRA**, are transmitted to the County Executive and County Council. The County Executive considers the recommendations, and then submits the annual **Amoss Fund** allocation recommendations to the County Council for its approval and appropriation.
- g. **Amoss Funds** will be used by the **LFRDs** as an addition to, and will not be substituted for, money appropriated or required by **MCFRS** for fire and rescue service protection.
- h. According to Maryland *Code*, Public Safety Title 8, **Amoss Funds** must not be used for:



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1. administrative costs;
2. compensation or fringe benefits for employees or members of the County government, or fire and ambulance companies;
3. expenses for travel or meals;
4. fuel, utility, or routine maintenance costs of facilities or apparatus;
5. acquiring new or replacement fire hydrants, water mains, or emergency alarm systems not installed at a fire, rescue, or ambulance facility;
6. insurance;
7. fundraising activities;
8. refinancing any debt or other obligation incurred before July 1, 1985;
9. replacing or repairing eligible items to the extent that insurance proceeds are available;
10. costs associated with the "911" emergency telephone system;
11. land or interests in land; and
12. any other items determined by the State to be ineligible.

i. According to Maryland *Code*, Public Safety, Title 8, **Amoss Funds** may be used only for:

1. acquiring or rehabilitating fire or rescue equipment, including ambulances;
2. acquiring or rehabilitating capital equipment used in connection with fire or rescue equipment; and
3. rehabilitating facilities used primarily to house firefighting equipment, ambulances, and rescue vehicles.



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- j. The **Fire Chief** will prepare and transmit grant agreements to the **LFRDs** within forty-five workdays of receiving the County Council's approved appropriation resolution for the **Amoss Funds**.
- k. Upon County certification, any reports required by the State will be provided to **MCVFRA's** President in a timely manner. However, the County will submit all **Amoss Fund** reports to the State of Maryland in the required time frame established by the State.
- l. Official correspondence received or sent by the County, relating to the annual allocations of distribution of State **Amoss Funds**, will be provided to **MCVFRA's** President in a timely manner.
- m. The **MCVFRA** and **Amoss Fund Committee** intend that the **Amoss Funds** approved by the County Council and distributed to the **LFRDs** are to be expended within 12 months of distribution to the **LFRD**, unless the distribution is related to a defined long-term project, or an extension or amendment is requested by the **LFRD**, and recommended by the **MCVFRA** Board of Directors and approved by the **Fire Chief**.
- n. All items purchased with **Amoss Funds** become the sole property of the **LFRD**.
- o. All items purchased with **Amoss Funds** will be titled in accordance with the **settlement agreement**.

**Sec. 6. Responsibilities.**

- a. The **LFRDs** must provide complete and accurate information to the **Amoss Fund Committee**, along with any other information the **Committee requests**, to facilitate the appropriate distribution of funds.
- b. The **Fire Chief** must ensure the timely distribution of funds.
- c. The **Amoss Fund Committee** must provide the **MCVFRA**, the **Fire Chief**, and the **LFRDs**, with all related information on the **Amoss Fund**.

**Sec. 7. Enforcement.** The Chief Administrative Officer or designee must verify that the disposition of **Amoss Funds** to the **LFRDs** complies with the requirements established by the State of Maryland and this procedure.



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Sec. 8. **Effective Date.** This policy is effective on May 1, 2006.

Attest:

**Signature on Original Document**

Thomas W. Carr, Jr., Chief  
Montgomery County Fire and Rescue Service

May 1, 2006

Date

**Unspent Amoss Funds by Project as of 6/30/11**

<b>LFRD</b>	<b>Funding</b>	<b>Project Description</b>	<b>FY</b>	<b>Encumbered</b>
Bethesda FD	64,700	chiller system	2007	X
	18,000	reinforce attic floor -- station 20	2008	X
	32,225	reinforce attic floor -- station 20	2009	X
	<b>114,925</b>			
Bethesda-CC RS	375	equipment for chief's car	2004	
	55,000	roof replacement	2009	
	<b>55,375</b>			
Burtonsville VFD	-			
Cabin John Park VFD	6,025	river rescue dive equipment	2009	
	3,235	watch office renovation	2009	X
	<b>9,260</b>			
Chevy Chase FD	-			
Damascus VFD	71,000	Station 13 renovations	2007	
	31,000	hose	2009	
	10,000	bunkroom lockers	2008	
	10,000	furniture	2008	
	350	thermal imager	2005	
	14,000	emergency generator replacement	2008	
	1,900	replacement vehicle	2006	
	200	Reseal apron	2006	
	574	hose	2007	
	<b>139,024</b>			
Gaithersburg/WG FD	21,554	Station 28 outbuilding	2008/9	X
	3,116	ambulance rehab & painting and lettering	2007	
	24,000	hose and nozzles	2009	
	829	Personal Protective Equipment (PPE)	2009	
	<b>49,499</b>			
Germantown VFD				
	71	Equipment to outfit pumper	2006	
	21	PPE	2009	
	<b>92</b>			
Glen Echo VFD	32,788	ambulance payment	2009	
	<b>32,788</b>			
Hillandale VFD	-			
	-			
Hyattstown VFD	283	remaining from building renovation	2009	
	<b>283</b>			
Kensington VFD	56,975	relocate fuel tank & expand sta. 5 butler building	2009	X
	<b>56,975</b>			
Laytonsville VFD	71,058	station renovation	2009	
	<b>71,058</b>			
Rockville VFD	2,772	Station 33 renovation	2007/8	X
	249	Station 3 repairs	2009	
	<b>3,021</b>			
Sandy Spring VFD	71,178	Station 40 renovation	2006/8	X
	<b>71,178</b>			
Silver Spring VFD	-			
	-			
Takoma Park VFD	75,000	Station Renovation (basement)	2009	X

**Unspent Amoss Funds by Project as of 6/30/11**

<b>LFRD</b>	<b>Funding</b>	<b>Project Description</b>	<b>FY</b>	<b>Encumbered</b>
	<b>75,000</b>			
Upper Montgomery	70,000	Engine bay and kitchen renovation	2009	
	4,500	PPE	2008	
	<b>74,500</b>			
Wheaton Vol. RS	48,439	ambulance	2009	
	1,952	gear	2009	
	<b>50,391</b>			

Total Unspent:                    803,369

Recommended Allocation of FY10 Senator Amiss Grant Funds

Local Fire Dept.	# of projects	FY10 Recommended Projects	Amount
Bethesda	1	Station 6 Bunkroom Renovations	70,250
Burtonsville	1	Partial Funding for Replacement Pumper	70,250
Cabin John	1	New Pumper Payment	52,750
	2	New Station Bays - Station 30	17,500
Chevy Chase	1	Security System Including Cameras - Station 7	37,750
Damascus	1	Repair of Exterior Masonry Station 13	55,000
	2	PPE Running Gear	15,250
Gaithersburg	1	Kitchen Renovation Station 8	69,750
Germantown	1	Loan Payment for Crimson Fire Engine	47,000
	2	AED Replacements Qty. 7	18,000
	3	PPE Gear	2,750
Glen Echo	1	Chevrolet 2500 HD Utility Vehicle	45,000
	2	PPE Running Gear	12,750
Hillandale	1	Station 24 Female Locker Room Renovation	47,750
	2	Station 24 SCBA Fill Station - Partial Funding	25,000
Hyattstown	1	Building Renovation/Repairs Station 9	72,250
Kensington	1	Window Replacements Station 5	42,000
	2	PPE Gear	27,750
Laytonsville	1	Bunkroom Renovation Station 17	42,000
	2	PPE Running Gear	27,750
Rockville	1	Stations 23 & 33 Painting	35,000
	2	Station 33 Safety Fire Alarm System	20,750
	3	Station 23 Bathroom Renovation	22,000
Sandy Spring	1	Boat 704 Replacement	29,250
	2	Partial Payment - Rescue Squad 704	41,000
Silver Spring	1	Station 19 Building Refurbishments	19,645
	2	PPE Running Gear	32,750
Takoma Park	1	Station Renovation (Basement)	70,250
Upper Montgomery	1	Building Renovation	72,750
BCC Rescue	1	Ambulance	74,250
Wheaton Rescue	1	Ambulance	74,250
<b>TOTAL</b>			<b>1,290,395</b>