

PS/T&E COMM #1
September 19, 2011

MEMORANDUM

September 16, 2011

TO: Public Safety Committee
Transportation, Infrastructure, Energy, and Environment Committee

FROM: Essie McGuire, Senior Legislative Analyst *EMcGuire*

SUBJECT: **Public Safety Take Home Vehicles**

Today the Public Safety and Transportation, Infrastructure, Energy, and Environment (T&E) Committees will discuss public safety take home vehicles, specifically in fire and rescue services. The following individuals will be present to participate in this discussion:

- Fire Chief Richard Bowers
- Division Chief Alan Hinde, Volunteer Services, Montgomery County Fire and Rescue Service (MCFRS)
- Division Chief Steven Lohr, Operations, MCFRS
- Assistant Chief Richard Holzman, MCFRS
- Steve Lamphier, MCFRS
- Dominic Del Pozzo, MCFRS
- Blaise DeFazio, Office of Management and Budget
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association (MCVFRA)
- Eric Bernard, Executive Director, MCVFRA

The issue of fire and rescue support vehicles was raised briefly in the context of the T&E Committee's review of County fleet issues in budget discussions last spring. At that time, given that the majority of fire and rescue support vehicles are also emergency response vehicles, the T&E and Public Safety Committees expressed interest in a joint discussion at a later time of the specific emergency response issues related to the support fleet.

The purpose of this meeting is to review inventory information about the support fleet vehicles assigned to both MCFRS and the Local Fire and Rescue Departments (LFRDs), discuss policies and guidelines related to use of these vehicles, and understand the assignment of public safety vehicles as take-home vehicles.

I. INVENTORY INFORMATION

In response to Council staff's request, MCFRS provided the light duty and support vehicle inventory information attached for both the career and volunteer fleets. MCVFRA also provided information about the take-home vehicles in the LFRD fleet. These fleets are operated and managed separately. MCFRS career vehicles are maintained and replaced through the County's Division of Fleet Management Services (DFMS). The FY10 motor pool chargeback for MCFRS was just over \$1 million, and is estimated to be \$840,000 for FY11. These charges cover fuel and maintenance, as well as replacement costs and other fleet management charges.

The volunteer or LFRD vehicles are owned and maintained under several arrangements, and are not coordinated through County DFMS. In some cases, LFRDs own and maintain their vehicles. In most cases, the County funds fuel and maintenance whether the vehicle is owned by the County or an LFRD. MCFRS estimates that approximately \$200,000 in County funds per year support LFRD fuel and maintenance for the light duty fleet (circle 7). These costs are approximate because MCFRS typically reimburses an LFRD for these costs and does not have specific fuel breakdowns. MCFRS states that the implementation of the Fuel Management CIP Project should help provide more specific fuel accounting information for both fleets. It is important to note that the LFRD support vehicle cost estimates do not include any charges toward future replacement, and cannot be directly compared to the motor pool costs.

The costs to equip public safety vehicles vary widely depending on the use of the vehicle. MCFRS discusses some of the variable cost components on circle 8. Communication equipment is not included in any of the above cost information.

Council staff summarizes information from the attached inventories for career and volunteer fleet below, as well as key management policy features related to each.

MCFRS Fleet

The attached inventory shows a total of 121 vehicles in the MCFRS career fleet (circles 1-3). The attached charts show both the current assignment and proposed changes that the Fire Chief is making to fleet management and assignment. Of the 121 vehicles:

- 52 are currently take-home vehicles. The rest are shared, reserve, utility, or pool vehicles. Of the 52 take-home vehicles, 13 are assigned to Fire and Explosive Investigators, and 11 are assigned to Fire Code Enforcement.
- All but one of the take-home vehicles are public safety emergency vehicles.
- 28 take-home vehicles are assigned to individuals who live out of the County. Of these 28, 11 are assigned to Fire and Explosive Investigators. All but one of the remaining 17 out of County assignments are to a Division Chief, Assistant Chief, or Battalion Chief, and the Fire Chief. Code Enforcement vehicles assigned out of County are parked at the County line unless that officer is the on-call code enforcement officer for the night.

- Take-home vehicles are assigned to employees who may be recalled to respond to incidents or when additional coverage for on-duty chief officers is necessary due to multiple or serious incidents. Often such off-duty responses do not classify as “emergency response” for reporting purposes in that the response does not require activating lights and sirens.
- **MCFRS take-home vehicles are not allowed to be used for personal use.** MCFRS employees are required to use personal vehicles for personal use and return to their take-home emergency vehicle only to respond to work-related events.

The career inventory on circles 1-3 also reflects proposed fleet assignment changes. MCFRS states “The Fire Chief is in the process of reassigning vehicles at the ranks of Assistant Chief and Division Chief to provide a more efficient and consistent platform. This will also place the operations command officers in the same platform during duty hours.”

The Committees may want to hear more directly from the Fire Chief as to the operational aspects of these changes. Council staff understands that the proposed changes to the fleet assignment:

- Are intended to achieve a number of efficiencies in fleet management as well as operational standardization.
- Will not significantly alter what personnel are assigned vehicles; however, the total number of take-home vehicles is likely to decrease as a result of fewer code enforcement officers approved in the FY12 budget.
- Will allow MCFRS fleet section to better manage the fleet in terms of fuel efficiency and vehicle life.
- Will standardize communications equipment and place the more heavily equipped command vehicles in shared status.

The Committees may also want to discuss with the Fire Chief whether any changes to Fire Code Enforcement vehicle assignment (other than the reduction in personnel) will be appropriate given the upcoming transition of some inspection duties related to this function.

LFRD Fleet

The attached inventory from MCFRS shows the full fleet of LFRD support vehicles, and reflects whether the vehicle is owned by the County or LFRD and whether it is supported by County or LFRD funding (circles 4-6).

The attached inventory from the MCVFRA shows only the take-home and command pool vehicles for each LFRD (circles 10-12). In most cases, the numbers shown on the MCFRS produced inventory for assigned vehicles are the same as those provided by MCVFRA. The chart below uses the total fleet information from MCFRS and the vehicle count from the MCVFRA that identifies whether a vehicle is assigned for take-home use.

LFRD	# Stations	# Total Vehicles	#County Funded	#LFRD Funded	# Assigned
BCC Rescue	1	6	0	6	1
Bethesda VFD	3	5	5	0	1
Burtonsville VFD	1	8	3	5	0
Cabin John VFD	2	5	5	0	2
Chevy Chase VFD	1	2	2	0	0
Damascus VFD	1	5	4	1	2
Gaithersburg WG VFD	2	6	6	0	2
Germantown VFD	1	4	4	0	2
Glen Echo VFD	1	4	4	0	1
Hillandale VFD	2	4	4	0	2
Hyattstown VFD	1	6	4	2	4
Kensington VFD	4	9	6	3	4
Laytonsville VFD	1	7	4	3	4
Rockville VFD	4	12	12	0	8
Sandy Spring VFD	2	6	6	0	3
Silver Spring VFD	3	5	5	0	1
Takoma Park VFD	1	5	2	3	4
Upper Mont VFD	1	4	4	0	2
Wheaton Rescue	1	4	4	0	3
Totals		107	84	23	46

- This inventory totals 107 vehicles, of which 34 are identified as utility vehicles. A utility vehicle is typically a truck or a van, and can be used for a wide range of station support activities including transporting equipment and snow plowing.
- Of the total LFRD fleet of 107 vehicles, 84 are supported by County funds and 23 are supported by LFRD funds.
- The total number of take-home vehicles reported by the MCVFRA is 46. Of these, MCVFRA states that 40 are assigned to chief officers. Council staff notes that it appears that 5 of the remaining 6 are assigned to LFRD presidents.
- MCVFRA reports that 9 take-home vehicles are assigned to individuals who live outside of the County. Council staff notes however that this may not reflect whether an individual regularly takes the vehicle outside of the County, such as for work.
- Of the 46 take-home vehicles and 4 pool vehicles, 39 are supported with County operating funds.

- A vehicle labeled “leadership” but not assigned may be a shared vehicle, or for general use around the station or by the LFRD. MCVFRA also states that in some cases the vehicle may have been previously assigned but is no longer designated for one individual. Council staff notes that there are not clear parameters around where and for what purposes these leadership vehicles can be used.
- Council staff notes that there are no support vehicles associated with MCFRS fire stations 22, 34, and 35 (in Germantown and Clarksburg). Council staff understands that none were included in the budgets for those stations.

II. DISCUSSION ISSUES

The purpose of a public safety take-home vehicle is to prepare an emergency responder for possible response and to maximize the responder’s ability to participate in a given incident as required by position and by direction of the Fire Chief. In fire and rescue services, other public safety vehicles are necessary to provide a response platform for responders with certain duties and for others to carry out the functions of their positions.

At this juncture, the Fire Chief is working to maximize fleet management and operational response consistency and efficiency in the MCFRS fleet. That process and this Committee review seems to provide an opportunity to extend those policy efforts through to the LFRD fleet. **Given that most of the LFRD fleet is supported with County funds, Council staff suggests that the threshold question is, what is the necessary complement of LFRD vehicles that County funds should support for emergency response and station operations? How many County funded emergency response vehicles are necessary for any given LFRD and what is the appropriate use and assignment of County funded public safety vehicles?**

Council staff recommends that the following policy guidelines should be applied to LFRD vehicle assignments. These guidelines mirror those that are in place or in process for MCFRS, and Council staff recommends that they apply to both fleets. Certain aspects of these guidelines may require distinct definitions appropriate for the volunteer structure. If the Committees agree with these or other policy directions, the Fire Chief will need to work with volunteer leadership to implement an appropriate operational plan consistent with this approach.

- County funded public safety take-home vehicles should be limited to individuals with recall responsibilities, and who are eligible to respond to incidents.
- Public safety vehicles should not be used for personal use. With volunteers, there may be a need to define when an individual is in a position to respond versus when he or she is on clearly personal time or unable to respond.
- Guidelines as to when a take-home vehicle should be taken out of County should relate to whether a volunteer (or career employee) may be recalled during that time.
- Where applicable, move to a shared command platform vehicle practice. Council staff notes that the Bethesda-Chevy Chase Rescue Squad uses a shared command platform vehicle model for most of its chief officers. Additional information about BCC Rescue Squad’s policies and practices is attached on circles 19-20 and highlights that all but 2 command officers take home vehicles only in their scheduled duty period.

- Unassigned non-utility vehicles that are County funded and assigned to LFRDs should only be used for County fire and rescue business and should follow use guidelines similar to those for out of County and take home vehicles.

III. VEHICLE USE AND ASSIGNMENT POLICY

The Public Safety Committee has discussed the issue of support vehicle use and assignment a number of times in recent years. In October 2009, the Committee requested that the Fire Chief develop an integrated policy and process for all support vehicles, as the existing policies are separate for MCFRS and LFRDs, and also outdated, last revised in 1996.

In January of this year, the Public Safety Committee held a worksession to review the Fire Chief's proposed support vehicle use and assignment policy. At that time, the policy had been reviewed through the public notice and comment process. The Committee requested that the Chief address two concerns in the policy regarding a threshold contribution amount for titling a vehicle and regarding criteria for approving replacement vehicles (circle 20). The Chief reissued a revised policy that addressed these concerns.

The Fire and Emergency Services Commission "must review and may approve or disapprove any generally applicable Fire and Rescue policy or regulation proposed by the Fire Chief, including any regulation that may be issued by the County Executive" (County Code §21-2(d)(4)). In June, the Commission did not approve the policy. At this juncture then, there is no applicable support vehicle policy to unify the policies and practices across both fleets.

The Committees may want to discuss with the Fire Chief any possible next steps to pursue this vehicle policy. The Committees may also want to discuss what policy, operational, and budget processes are available in current practice to address the policy concerns identified in today's discussion.

MCFRS Fleet Section

STOCK	ASSIGNMENT	Position	YEAR	MAKE	MODEL	Proposed Changes	Current ASSIGNED OR TAKE HOME
031453	4 ADMINISTRATIVE SERVICES	Division Chief	2003	FORD	CROWN VIC	FCE	TAKE HOME (OUT OF COUNTY)
098277	4 BATTALION	Spare	2009	GMC	YUKON XL	DOC Vehicle	Shared
098276	4 BATTALION 1	On Duty - Shared	2009	GMC	YUKON XL		Shared
098275	4 BATTALION 2	On Duty - Shared	2009	GMC	YUKON XL		Shared
079191	4 BATTALION 3	On Duty - Shared	2007	CHEVR	SUBURBAN		Shared
051405	4 BATTALION 4	On Duty - Shared	2005	CHEVR	SUBURBAN		Shared
098278	4 BATTALION 5	On Duty - Shared	2009	GMC	YUKON XL		Shared
088296	4 CODE ENFORCEMENT	Assistant Chief	2008	FORD	EXPLORER	Code A/C	TAKE HOME (OUT OF COUNTY)
088291	4 CODE ENFORCEMENT	Capt	2008	FORD	EXPLORER	OFC A/C	TAKE HOME (IN COUNTY)
071872	4 CODE ENFORCEMENT	Captain	2007	CHEVR	TRAILBLAZER		Assigned
088295	4 CODE ENFORCEMENT	Captain	2008	FORD	EXPLORER	DVFRS DC	TAKE HOME (IN COUNTY)
051409	4 CODE ENFORCEMENT	Engineer	2005	CHEVR	BLAZER		TAKE HOME (IN COUNTY)
079161	4 EMS	Captain	2007	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
071484	4 CODE ENFORCEMENT	Engineer	2007	CHEVR	TRAILBLAZER		Assigned
071477	4 CODE ENFORCEMENT	Engineer	2007	CHEVR	TRAILBLAZER	DOC B	Assigned
071471	4 CODE ENFORCEMENT	Engineer	2007	CHEVR	TRAILBLAZER		Assigned
061837	4 CODE ENFORCEMENT	FFIII	2006	CHEVR	TRAILBLAZER		Assigned
079162	4 CODE ENFORCEMENT	FFIII	2007	CHEVR	TRAILBLAZER		Assigned
071856	4 CODE ENFORCEMENT	FFIII	2007	CHEVR	TRAILBLAZER		Assigned
071821	4 CODE ENFORCEMENT	FFIII	2007	CHEVR	TRAILBLAZER		Assigned
079164	4 CODE ENFORCEMENT	FFIII	2007	CHEVR	TRAILBLAZER		Assigned
071470	4 CODE ENFORCEMENT	FFIII	2007	CHEVR	TRAILBLAZER	DOC A	Assigned
088293	4 CODE ENFORCEMENT	Lieutenant	2008	FORD	EXPLORER	ADMIN SERV DC	TAKE HOME (IN COUNTY)
088290	4 CODE ENFORCEMENT	Lieutenant	2008	FORD	EXPLORER	ECC A/C	TAKE HOME (IN COUNTY)
068190	4 CODE ENFORCEMENT	MFF	2006	CHEVR	TRAILBLAZER		Assigned
061817	4 CODE ENFORCEMENT	MFF	2006	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
079160	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
079165	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER		Assigned
071486	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
071481	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER	DOC R	Assigned
071480	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER	DOC C	Assigned
071467	4 CODE ENFORCEMENT	MFF	2007	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
088294	4 CODE ENFORCEMENT	MFF	2008	FORD	EXPLORER	ADMIN SERV A/C	TAKE HOME (IN COUNTY)
088289	4 CODE ENFORCEMENT	MFF	2008	FORD	EXPLORER	PSTA A/C	Assigned
088287	4 CODE ENFORCEMENT	MFF	2008	FORD	EXPLORER	EMS A/C	Assigned
001458	4 CODE ENFORCEMENT	Spare	2000	FORD	CROWN VIC		Spare
001415	4 CODE ENFORCEMENT	Spare	2000	FORD	CROWN VIC		Spare
031454	4 CODE ENFORCEMENT	Spare	2003	FORD	CROWN VIC		Spare
041418	4 CODE ENFORCEMENT	Spare	2004	FORD	CROWN VIC	FCE	Spare
041419	4 CODE ENFORCEMENT	Spare	2004	FORD	CROWN VIC	FCE	Assigned
041611	4 CODE ENFORCEMENT	Spare	2004	CHEVR	CAVALIER		Spare
041627	4 CODE ENFORCEMENT	Spare	2004	CHEVR	CAVALIER		Spare
081413	4 CODE ENFORCEMENT	Spare	2008	CHEVR	IMPALA	FCE	
088288	4 CODE ENFORCEMENT	Staff	2008	FORD	EXPLORER	Fleet A/C	Assigned
071476	4 CODE ENFORCEMENT	Battalion Chief	2007	CHEVR	TRAILBLAZER		TAKE HOME (OUT OF COUNTY)

MCFRS Fleet Section

012077	4	COMMUNITY RELATIONS	CHILD SAFETY	2001	CHEVR	VAN		N/A
049412	4	COMMUNITY RELATIONS	CHILD SAFETY	2004	CHEVR	VAN		N/A
002051	4	COMMUNITY RELATIONS		2000	CHEVR	VAN		N/A
078106	4	DUTY OPERATIONS CHIEF	Assistant Chief	2007	FORD	EXPEDITION	DOC/BC Reserve	TAKE HOME (OUT OF COUNTY)
078100	4	DUTY OPERATIONS CHIEF	Spare	2007	FORD	EXPEDITION		N/A
039158	4	DUTY OPERATIONS CHIEF - "A"	Assistant Chief	2003	FORD	EXPEDITION	DOC/BC Reserve	TAKE HOME (IN COUNTY)
039154	4	DUTY OPERATIONS CHIEF - "B"	Assistant Chief	2003	FORD	EXPEDITION	DOC/BC Reserve	TAKE HOME (OUT OF COUNTY)
039159	4	DUTY OPERATIONS CHIEF - "C"	Assistant Chief	2003	FORD	EXPEDITION	DOC/BC Reserve	TAKE HOME (OUT OF COUNTY)
039157	4	DUTY OPERATIONS CHIEF - VDOC	On Duty - Shared	2003	FORD	EXPEDITION		Shared
061437	4	EMS	Assistant Chief	2006	CHEVR	IMPALA	EMS Capt	TAKE HOME (OUT OF COUNTY)
081444	4	EMS	Battalion Chief	2008	CHEVR	IMPALA		TAKE HOME (IN COUNTY)
061465	4	EMS - QA	Captain	2006	CHEVR	IMPALA		TAKE HOME (IN COUNTY)
068197	4	EMS DUTY SUPERVISOR	EMS 702	2006	FORD	EXPEDITION		Shared
068198	4	EMS DUTY SUPERVISOR	EMS 703	2006	FORD	EXPEDITION		Shared
039156	4	EMS DUTY SUPERVISOR	Spare	2003	FORD	EXPEDITION		N/A
071440	4	FACILITIES	Mill	2007	FORD	TAURUS		TAKE HOME (OUT OF COUNTY)
051425	4	FIRE & EXPLOSIVE INV.	Captain	2005	CHEVR	SUBURBAN		TAKE HOME (OUT OF COUNTY)
061438	4	FIRE & EXPLOSIVE INV.	Captain	2006	FORD	CROWN VIC		TAKE HOME (OUT OF COUNTY)
079187	4	FIRE & EXPLOSIVE INV.	FEI BC	2007	CHEVR	TRAILBLAZER		TAKE HOME (OUT OF COUNTY)
041404	4	FIRE & EXPLOSIVE INV.	Lieutenant	2004	DODGE	INTREPID		TAKE HOME (IN COUNTY)
067197	4	FIRE & EXPLOSIVE INV.	Lieutenant	2006	CHEVR	PICKUP TRK		TAKE HOME (IN COUNTY)
081778	4	FIRE & EXPLOSIVE INV.	Lieutenant	2008	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
081753	4	FIRE & EXPLOSIVE INV.	Lieutenant	2008	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
036022	4	FIRE & EXPLOSIVE INV.	Lieutenant	2003	FORD	EXPEDITION		TAKE HOME (OUT OF COUNTY)
097150	4	FIRE & EXPLOSIVE INV.	Lieutenant	2009	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
097152	4	FIRE & EXPLOSIVE INV.	Lieutenant	2009	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
097151	4	FIRE & EXPLOSIVE INV.	Lieutenant	2009	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
081755	4	FIRE & EXPLOSIVE INV.	MFF	2008	FORD	PICKUP TRK		TAKE HOME (OUT OF COUNTY)
039153	4	FIRE & EXPLOSIVE INV.	Spare	2003	FORD	EXPEDITION		N/A
041403	4	FIRE & EXPLOSIVE INV.	Spare	2004	DODGE	INTREPID		N/A
081466	4	FIRE & EXPLOSIVE INV.	Spare	2008	FORD	CROWN VIC		Spare
078111	4	FIRE CHIEF	Fire Chief	2007	CHEVR	TAHOE		TAKE HOME (OUT OF COUNTY)
051430	4	FIRE CHIEF Exec Off	Assistant Chief	2005	FORD	CROWN VIC	FCE	TAKE HOME (IN COUNTY)
019101	4	FIRE CHIEF'S OFFICE	OFC	2001	CHEVR	VAN		N/A
057125	4	FLEET	Equipment Serv Cod	2005	CHEVR	PICKUP TRU		TAKE HOME (OUT OF COUNTY)
051428	4	FLEET	Mill	2005	FORD	CROWN VIC		ASSIGNED
061433	4	FLEET	Spare	2006	CHEVR	IMPALA	FCE	Spare
057124	4	FLEET		2005	CHEVR	PICKUP TRU		N/A
081400	4	FLEET	Assistant Chief	2008	CHEVR	IMPALA	OPS BC	TAKE HOME (OUT OF COUNTY)
061432	4	FROMS - B/C	Battalion Chief	2006	FORD	CROWN VIC		TAKE HOME (OUT OF COUNTY)
101929	4	HONOR GUARD		2010	FORD	VAN		N/A
089204	4	INFORMATION TECHNOLOGY	IT	2007	CHEVR	UPLANDER		Assigned
109234	4	INFORMATION TECHNOLOGY	IT	2010	CHEVR	VAN		Assigned
051427	4	INFORMATION TECHNOLOGY		2005	CHEVR	UPLANDER		N/A
071482	4	INVESTIGATIVE PROGRAMS	IA	2007	CHEVR	TRAILBLAZER		TAKE HOME (IN COUNTY)
071421	4	INVESTIGATIVE PROGRAMS	IA	2007	CHEVR	IMPALA		
061434	4	LABOR RELATIONS	Battalion Chief	2006	CHEVR	IMPALA		TAKE HOME (OUT OF COUNTY)

MCFRS Fleet Section

081436	4	LABOR RELATIONS	RADCLIFFE	2008	CHEVR	IMPALA	FCE	TAKE HOME (IN COUNTY)
071463	4	Logistics	Logistics	2007	FORD	TAURUS		N/A
099242	4	MAIL COURIER		2009	FORD	VAN		N/A
051412	4	OFC	OFC	2005	CHEVR	BLAZER		N/A
071448	4	OFC	OFC	2007	FORD	TAURUS		N/A
079163	4	OFC	OFC	2007	CHEVR	TRAILBLAZER		N/A
041416	4	OFC - POOL CAR	OFC	2004	DODGE	INTREPID		N/A
071457	4	OFC - POOL CAR	OFC	2007	FORD	TAURUS		N/A
061431	4	OPERATION/PSTA	Battalion Chief	2006	FORD	CROWN VIC		TAKE HOME (IN COUNTY)
031455	4	OPERATIONS	Spare	2003	FORD	CROWN VIC		Spare
051424	4	OPERATIONS	Spare	2005	FORD	CROWN VIC		N/A
051402	4	OPERATIONS	Division Chief	2005	CHEVR	TAHOE	DOC/BC Reserve	TAKE HOME (OUT OF COUNTY)
099224	4	OPERATIONS Exec Off	Battalion Chief	2009	FORD	EXPLORER	OPS DC	TAKE HOME (OUT OF COUNTY)
062015	4	PSCC		2006	CHEVR	VAN		N/A
081435	4	PSCC	Assistant Chief	2008	CHEVR	IMPALA	FCE	TAKE HOME (OUT OF COUNTY)
077198	4	PSTA		2007	CHEVR	PICKUP		N/A
072030	4	PSTA		2007	CHEVR	PASS. VAN		N/A
077188	4	PSTA		2007	CHEVR	P/U	FEI	N/A
081779	4	PSTA - A/C	Assistant Chief	2008	FORD	PICKUP TRK	FEI	TAKE HOME (OUT OF COUNTY)
051408	4	PUBLIC INFORMATION OFFICER	PIO	2005	CHEVR	BLAZER		TAKE HOME (IN COUNTY)
051417	4	RÉCRUITING		2005	CHEVR	BLAZER		N/A
088292	4	RISK MGMT & TRNG SVCS	Division Chief	2008	FORD	EXPLORER	Comm/Risk DC	TAKE HOME (IN COUNTY)
099223	4	SAFETY - A/C	Assistant Chief	2009	FORD	EXPLORER	Safety A/C	TAKE HOME (OUT OF COUNTY)
077187	4	SAFETY OFFICER - SHIFT	On Duty Safety	2007	CHEVR	P/U		Shared
072031	4	SCBA SHOP		2007	CHEVR	CARGO VAN		N/A
051411	4	SCHEDULING	SHIFT VEHICLE	2005	CHEVR	BLAZER		Shared
091977	4	SENIOR SAFETY PROGRAM		2009	GMC	SAVANA		N/A
078132	4	SPECIAL OPERATIONS - A/C	Assistant Chief	2007	FORD	EXPEDITION	Spec Ops A/C	TAKE HOME (IN COUNTY)
051410	4	VOLUNTEER SERVICES	Division Chief	2005	CHEVR	TAHOE	DOC/BC Reserve	TAKE HOME (IN COUNTY)



LFRD	YEAR	MAKE_MODEL	STOCK	OWNER	OPERATING FUNDING	ASSUMED USE
SILVER SPRING						
1	1996	FORD SERVICE TRUCK	7961791	MCG	MCG	UTILITY
1	2000	FORD EXPEDITION	7007790	MCG	MCG	LFRD LEADERSHIP
1	2004	FORD EXPEDITION	7043642	LFRD	MCG	LFRD LEADERSHIP
1	2007	FORD EXPEDITION	7071177	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
1	2009	DODGE CHARGER	7090274	LFRD	MCG	LFRD LEADERSHIP
TAKOMA PARK						
2	1998	FORD EXPLORER	7985736	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
2	2002	FORD CROWN VICTORIA	7022767	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
2	2005	CHEVROLET TAHOE	7051552	MCG	MCG	LFRD LEADERSHIP ASSIGNED
2	2006	CHEVROLET PICKUP TRUCK	7061327	LFRD	LFRD	UTILITY
2	2007	CHEVROLET TAHOE	7074696	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
ROCKVILLE						
3	1996	FORD VAN	7961593	MCG	MCG	UTILITY
3	1997	FORD PICKUP TRUCK	7972610	LFRD	MCG	UTILITY
3	1998	FORD EXPEDITION	7983929	MCG	MCG	LFRD LEADERSHIP
3	1999	CHEVROLET TAHOE	7993628	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	1999	CHEVROLET TAHOE	7994483	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	2001	CHEVROLET TAHOE	7017339	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	2004	CHEVROLET TAHOE	7048110	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	2008	CHEVROLET PICKUP TRUCK	7084358	MCG	MCG	UTILITY
3	2008	CHEVROLET TAHOE	7081232	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	2008	CHEVROLET TAHOE	7081727	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
3	2009	CHEVROLET EXPRESS VAN	7097176	LFRD	MCG	UTILITY
3	2010	CHEVROLET TAHOE	7109261	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
SANDY SPRING						
4	2003	CHEVROLET TAHOE	7031087	LFRD	MCG	LFRD LEADERSHIP
4	2007	CHEVROLET TAHOE	7078941	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
4	2007	CHEVROLET TAHOE	7079594	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
4	2009	CHEVROLET TAHOE	7092246	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
4	2011	CHEVROLET PICKUP TRUCK	7115006	LFRD	MCG	UTILITY
4	2011	CHEVROLET PICKUP TRUCK	7116633	LFRD	MCG	UTILITY
KENSINGTON						
5	1996	CHEVROLET P/U TRUCK	7968699	MCG	MCG	UTILITY
5	1997	FORD VAN	7974114	MCG	MCG	UTILITY
5	1998	FORD EXPEDITION	7986611	MCG	MCG	LFRD LEADERSHIP ASSIGNED
5	1998	GMC YUKON	7989330	LFRD	LFRD	LFRD LEADERSHIP
5	1999	CHEVROLET LUMINA	7996686	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
5	2000	CHEVROLET PICKUP TRUCK	7000051	MCG	MCG	UTILITY
5	2000	FORD EXPEDITION	7006505	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
5	2006	CHEVROLET TAHOE	7063177	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
5	2009	CHEVROLET SUBURBAN	7096873	LFRD	MCG	LFRD LEADERSHIP ASSIGNED

BETHESDA							
6		1996	CHEVROLET BLAZER	7967395	MCG	MCG	LFRD LEADERSHIP
6		1998	CHEVROLET BLAZER	7985979	MCG	MCG	LFRD LEADERSHIP ASSIGNED
6		2000	FORD PICKUP TRUCK	7004595	MCG	MCG	UTILITY
6		2000	FORD SERVICE TRUCK	7003623	MCG	MCG	UTILITY
6		2003	CHEVROLET TAHOE	7037252	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
CHEVY CHASE							
7		1997	CHEVROLET PICKUP TRUCK	7979259	MCG	MCG	UTILITY
7		1997	OLDSMOBILE BRAVADA	7971447	MCG	MCG	LFRD LEADERSHIP
GAITHERSBURG-WASHINGTON GROVE							
8		1996	CHEVROLET PICKUP TRUCK	7969080	MCG	MCG	UTILITY
8		1998	CHEVROLET VAN	7984278	MCG	MCG	UTILITY
8		2001	DODGE PICKUP TRUCK	7011011	MCG	MCG	UTILITY
8		2007	FORD EXPEDITION	7070072	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
8		2007	FORD EXPEDITION	7075598	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
8		2008	FORD	7085261	LFRD	MCG	UTILITY
HYATTSTOWN							
9		1996	CHEVROLET PICKUP TRUCK	7969602	MCG	MCG	UTILITY
9		1997	CHEVROLET TAHOE	7976817	MCG	MCG	LFRD LEADERSHIP ASSIGNED
9		1999	CHEVROLET TAHOE	7991567	MCG	MCG	LFRD LEADERSHIP ASSIGNED
9		2000	CHEVROLET LUMINA	7008384	LFRD	LFRD	LFRD LEADERSHIP
9		2002	CHEVROLET TAHOE	7022807	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
9		2005	CHEVROLET TAHOE	7058270	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
CABIN JOHN PARK							
10		2006	DODGE	7065092	LFRD	MCG	UTILITY
10		2006	DODGE PICKUP TRUCK	7066960	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
10		2006	DODGE PICKUP TRUCK	7066961	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
10		2007	CHEVROLET SUBURBAN	7074891	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
10		2009	FORD PICKUP TRUCK	7092692	LFRD	MCG	UTILITY
GLEN ECHO/CONDUIT ROAD							
11		1997	CHEVROLET PICKUP TRUCK	7979418	MCG	MCG	UTILITY
11		2000	FORD CROWN VICTORIA	7001351	MCG	MCG	LFRD LEADERSHIP ASSIGNED
11		2001	CHEVROLET PICKUP TRUCK	7015109	LFRD	MCG	UTILITY
11		2009	CHEVROLET TAHOE	7094479	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
HILLANDALE							
12		1997	CHEVROLET PICKUP TRUCK	7973776	MCG	MCG	UTILITY
12		2005	CHEVROLET TAHOE	7055239	LFRD	MCG	LFRD LEADERSHIP
12		2007	CHEVROLET TAHOE	7076712	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
12		2008	CHEVROLET TAHOE	7086643	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
DAMASCUS							
13		2000	CHEVROLET IMPALA	7002552	LFRD	LFRD	LFRD LEADERSHIP
13		2000	CHEVROLET PICKUP	7003862	MCG	MCG	UTILITY
13		2006	CHEVROLET	7062362	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
13		2008	CHEVROLET TAHOE	7083940	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
13		2010	CHEVROLET TAHOE	7106616	LFRD	MCG	LFRD LEADERSHIP

UPPER MONTGOMERY COUNTY						
14	1996	GMC PICKUP TRUCK	7963194	MCG	MCG	UTILITY
14	1999	CHEVROLET TAHOE	7995773	MCG	MCG	LFRD LEADERSHIP
14	2007	CHEVROLET SUBURBAN	7075504	MCG	MCG	LFRD LEADERSHIP ASSIGNED
14	2009	CHEVROLET SUBURBAN	7092512	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
BURTONSVILLE						
15	1996	CHEVROLET P/U TRUCK	7968823	MCG	MCG	UTILITY
15	1999	CHEVROLET PICKUP	7999488	LFRD	LFRD	UTILITY
15	2006	CHEVROLET TAHOE	7064797	MCG	MCG	LFRD LEADERSHIP ASSIGNED
15	2008	CHEVROLET TRAILBLAZER	7081004	LFRD	LFRD	LFRD LEADERSHIP
15	2008	CHEVROLET TRAILBLAZER	7081125	LFRD	LFRD	LFRD LEADERSHIP
15	2008	CHEVROLET TRAILBLAZER	7087616	MCG	MCG	LFRD LEADERSHIP
15	2010	FORD PICKUP TRUCK	7108349	LFRD	LFRD	LFRD LEADERSHIP
15	2010	FORD PICKUP TRUCK	7108350	LFRD	LFRD	LFRD LEADERSHIP
LAYTONSVILLE						
17	1998	GMC PICKUP TRUCK	7987095	MCG	MCG	UTILITY
17	2000	CHEVROLET BLAZER	7007210	MCG	MCG	LFRD LEADERSHIP ASSIGNED
17	2003	CHEVROLET TAHOE	7039729	LFRD	LFRD	LFRD LEADERSHIP
17	2006	CHEVROLET SUBURBAN	7066939	MCG	MCG	LFRD LEADERSHIP ASSIGNED
17	2007	FORD EXPEDITION	7072088	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
17	2007	FORD EXPEDITION	7078036	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
17	2011	CHEVROLET TAHOE	7117503	LFRD	LFRD	LFRD LEADERSHIP
GERMANTOWN						
29	1996	CHEVROLET P/U TRUCK	7968804	MCG	MCG	UTILITY
29	1999	FORD EXPEDITION	7998970	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
29	2001	FORD CROWN VICTORIA	7016820	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
29	2007	CHEVROLET SUBURBAN	7075608	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
BETHESDA-CHEVY CHASE						
R1	1999	CHEVROLET PICKUP TRUCK	7999603	LFRD	LFRD	UTILITY
R1	1999	CHEVROLET SUBURBAN	7998963	LFRD	LFRD	LFRD LEADERSHIP
R1	1999	CHEVROLET VAN	7999440	LFRD	LFRD	UTILITY
R1	2002	CHEVROLET TAHOE	7029575	LFRD	LFRD	LFRD LEADERSHIP
R1	2005	CHEVROLET TAHOE	7058129	LFRD	LFRD	LFRD LEADERSHIP ASSIGNED
R1	2007	CHEVROLET TAHOE	7071991	LFRD	LFRD	LFRD LEADERSHIP
WHEATON						
R2	1999	FORD PICKUP TRUCK	7999270	LFRD	MCG	UTILITY
R2	2002	FORD EXPLORER	7023011	LFRD	MCG	LFRD LEADERSHIP
R2	2003	FORD CROWN VICTORIA	7036838	LFRD	MCG	LFRD LEADERSHIP ASSIGNED
R2	2005	FORD EXPEDITION	7053542	LFRD	MCG	LFRD LEADERSHIP

Council Staff Questions
Joint T&E and PS Committee on public safety fleet

1. Please provide the most recent LFRD and MCFRS support vehicle fleet inventories. Please also include information on whether vehicles are assigned, take-home, shared, etc. For LFRD vehicles, please indicate ownership and whether the ongoing costs are supported by County or LFRD funds.

- Attached is an updated LFRD inventory. It reflects the LFRD assignment, ownership, and which party is responsible for insurance, fuel, and maintenance.
- Assumptions are made as to the use of the vehicle, i.e. utility or LFRD leadership. It is assumed, if a vehicle is listed as LFRD LEADERSHIP ASSIGNED, the vehicle is permitted as a take home vehicle. Also, note that some utilities may have a specific use, such as a boat support.
- Attached is the most current MCFRS Career List of light duty vehicles

2. What is the total amount of County funding that supports the LFRD support vehicles? Please identify what cost components are contained in this total, what costs cannot be broken out for this portion of the fleet, and what time period is used for the calculation.

	Vehicle Maintenance	Gasoline
09	96,000	112,000
10	112,000	108,000
11 (projected)	108,000	114,000

- The majority of the gasoline is used in LFRD support vehicles, both LFRD leadership and utilities. But a significant portion is also used in small tools, brush trucks, canteens, boats, boat support units, etc. With the implementation of the CIP Fuel Management Project we should be able to provide more accurate fuel costs in FY13.

3. What are the cost components for public safety vehicle equipment, such as radios, lights, and sirens? Please identify the components for a standard vehicle, not a specialized platform. How much County funding

has been used in recent fiscal years (FY09-11 if available) to equip LFRD owned or assigned public safety vehicles?

- This question cannot be answered fully as there is not a "standard" vehicle. It varies greatly between the vehicles designated use. The cost to equip a command vehicle for shift battalion chief use is approaching \$75,000 exclusive of the vehicle, where as a staff sedan is approaching \$12,000, exclusive of the vehicle. These numbers include warning equipment, consoles, cabinets, and radio equipment.
 - To the best of our knowledge, other than providing radios, the MCFRS has not funded the outfitting of any LFRD-operated vehicles from FY09-FY11. If the vehicle is Amoss-funded, the LFRD is always reminded to include enough funding for the outfitting of the vehicle.
4. For the LFRD vehicles, please identify which are station utility vehicles and which are LFRD leadership vehicles. Is there a standard approach or criteria to determine what complement of vehicles is necessary for a station or an LFRD?
- See the attached spreadsheet. The Fleet Section only monitors replacements and additions to each LFRD's fleet which are requested by the LFRD to the Office of the Fire Chief. Currently there is not a standard approach or criteria to determine the compliment. This is part of the policy which is in process right now going through the approval and implementation process.
5. What are the FY10 and FY11 motor pool chargebacks for MCFRS?
- Motorpool charges in FY10 were \$1,044,546; motorpool charges for FY11 are estimated to be \$840,000. These chargebacks cover DFMS overhead, fuel, and maintenance/repairs for the MCFRS vehicles.

Please provide data on the number of times individuals with take-home support vehicles were called in outside of their regularly scheduled hours to respond to emergencies. Please provide this information for January-June of 2011; for both LFRD and MCFRS vehicles; and indicate whether the vehicles were out of county or in county. Please also describe what other types of off-duty responses may be required that may not be counted in the emergency response data.

In order for MCFRS to provide the number of responses, It would involve an excessive amount of staff time. MCFRS IT staff would need to prepare queries for 52 unit numbers and the parameters of 1700 hours to 0700 hours from January 1, 2011 through June 30, 2011 could create several thousand lines of data. While MCFRS is willing to do this search, we would need more time to do so. A more accurate description of after hours use of take home vehicles is not limited to the emergency response rather the "proceeding" or "covering" by administrative chief officers. An example is when a task force or greater alarm is dispatched any time of the day; it can encumber 3-4 of the on duty career chief officers. It is usual and customary for the administrative chief officers to "listen up" and provide coverage from either the office during business hours or from home during non-business hours. The administrative chief officers are often called upon by the Fire Chief to report to local hospitals in order to liaison with families in the event of firefighter injuries and illnesses. The ability to recall the administrative chiefs to maintain operational readiness is the priority of the Fire Chief.

Also, for both the MCFRS and LFRD support vehicle inventory, please indicate whether vehicles are housed in or out of County. For volunteer vehicles, please also indicate whether the vehicle is regularly taken out of the County (for example if a volunteer lives in county but takes the vehicle to work out of county). If possible, please total how many vehicles are in each county out of county (ie 10 in Frederick, 5 in Howard, etc).

MCFRS has provided an excel spreadsheet with the breakdown of in county vs. out of county vehicles for career assigned vehicles. Over the past 7 months, the Fire Chief has disallowed the personnel from the Fire Code Compliance section who live out of the county to take their vehicles out of the county during of duty hours. The exception to this rule is when the FCC officer is on call for the evening. The MCVFRA was asked to provide the information relating to the vehicles assigned to the corporations. Lastly, the Fire Chief is in the processes of reassigning vehicles at the ranks of Assistant Chief and Division Chief to provide a more efficient and consistent platform. This will also place the operations command officers in the same platform during duty hours.

VOLUNTEER ASSIGNED/TAKE-HOME VEHICLES
September 2011

VOLUNTEER DEPT	YEAR	MAKE-MODEL	OWNER	OPER FUNDS	LFRD USE
SILVER SPRING VFD					
	2004	FORD EXPEDITION	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 1		Lives outside of MC = 0			
TAKOMA PARK VFD					
	1998	FORD EXPLORER	LFRD	LFRD	ASSIGNED/TAKE-HOME
	2002	FORD CROWN VICTORIA	LFRD	MCG	ASSIGNED/TAKE-HOME
	2005	CHEVROLET TAHOE	MCG	MCG	ASSIGNED/TAKE-HOME
Prince Georges County	2007	CHEVROLET TAHOE	LFRD	LFRD	ASSIGNED/TAKE-HOME
Total Take-home = 4		Lives outside of MC = 1			
ROCKVILLE VFD					
	1998	FORD EXPEDITION	MCG	MCG	ASSIGNED/TAKE-HOME
	1999	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	1999	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2001	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2004	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2008	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2008	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2010	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 8		Lives outside of MC = 0			
SANDY SPRING VFD					
	2003	CHEVROLET TAHOE	LFRD	MCG	CHIEF POOL VEHICLE
	2007	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2007	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2009	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 3, Pool - 1		Lives outside of MC = 0			
KENSINGTON VFD					
	1999	CHEVROLET EXPEDITION	MCG	MCG	ASSIGNED/TAKE-HOME
	2000	FORD EXPEDITION	LFRD	LFRD	ASSIGNED/TAKE-HOME
	2006	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Reistertown, Baltimore County	2009	CHEVROLET SUBURBAN	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 4		Lives outside of MC = 1			

VOLUNTEER ASSIGNED/TAKE-HOME VEHICLES

September 2011

BETHESDA FD					
	2003	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 1		Lives outside of MC = 0			
CHEVY CHASE FD					
Total Take-home = 0		Lives outside of MC = 0			
GAITHERSBURG-WGVFD					
	2007	FORD EXPEDITION	LFRD	MCG	ASSIGNED/TAKE-HOME
	2007	FORD EXPEDITION	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2		Lives outside of MC = 0			
HYATTSTOWN VFD					
	1997	CHEVROLET TAHOE	MCG	MCG	ASSIGNED/TAKE-HOME
Frederick Co (1 mile from St-9)	1999	CHEVROLET TAHOE	MCG	MCG	ASSIGNED/TAKE-HOME
Frederick Co (1 mile from St- 9)	2002	CHEVROLET TAHOE	LFRD	LFRD	ASSIGNED/TAKE-HOME
	2005	CHEVROLET TAHOE	LFRD	LFRD	ASSIGNED/TAKE-HOME
Total Take-home = 4		Lives outside of MC = 2			
CABIN JOHN PARK VFD					
Monrovia, Frederick County	2006	DODGE PICKUP C-710	LFRD	MCG	ASSIGNED/TAKE-HOME
	2007	CHEVROLET SUBURBAN	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2		Lives outside of MC = 1			
GLEN ECHO/CRFB					
	2009	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 1		Lives outside of MC = 0			
HILLANDALE VFD					
	2007	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
	2008	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2		Lives outside of MC = 0			
DAMASCUS VFD					
	2006	CHEVROLET	LFRD	MCG	ASSIGNED/TAKE-HOME
	2008	CHEVROLET TAHOE	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2		Lives outside of MC = 0			
UPPER MONT CO VFD					
	2007	CHEVROLET SUBURBAN	MCG	MCG	ASSIGNED/TAKE-HOME
	2009	CHEVROLET SUBURBAN	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2		Lives outside of MC = 0			

VOLUNTEER ASSIGNED/TAKE-HOME VEHICLES
September 2011

BURTONSVILLE VFD					
No longer a take-home	2006	CHEVROLET TAHOE	MCG	MCG	ASSIGNED/TAKE-HOME
No longer a take-home	2008	CHEVROLET TRAILBLAZER	LFRD	LFRD	ASSIGNED/TAKE-HOME
No longer a take-home	2008	CHEVROLET TRAILBLAZER	LFRD	LFRD	ASSIGNED/TAKE-HOME
No longer a take-home	2008	CHEVROLET TRAILBLAZER	MCG	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 0		Lives outside of MC = 0			
LAYTONSVILLE DIST VFD					
Works in Howard County	2006	CHEVROLET SUBURBAN	MCG	MCG	ASSIGNED/TAKE-HOME
	2007	FORD EXPEDITION	LFRD	LFRD	ASSIGNED/TAKE-HOME
Vehicle owned by member	2007	FORD EXPEDITION	PERSONAL	LFRD	ASSIGNED/TAKE-HOME
	2011	CHEVROLET TAHOE	LFRD	LFRD	ASSIGNED/TAKE-HOME
Total Take-home = 4		Lives outside of MC = 1			
GERMANTOWN VFD					
	1999	FORD EXPEDITION	LFRD	MCG	CHIEFS POOL VEHICLE
	2001	FORD CROWN VICTORIA	LFRD	MCG	ASSIGNED/TAKE-HOME
Frederick Co - 740 feet over line	2007	CHEVROLET SUBURBAN	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 2, Pool = 1		Lives outside of MC = 1			
BETHESDA-CCRS					
	1999	CHEVROLET SUBURBAN (K74	LFRD	LFRD	CHIEFS POOL VEHICLE
	2005	CHEVROLET TAHOE (K741)	LFRD	LFRD	ASSIGNED/TAKE-HOME
	2007	CHEVROLET TAHOE (K741B)	LFRD	LFRD	CHIEFS POOL VEHICLE
Total Take-home = 1, Pool = 2		Lives outside of MC = 0			
WHEATON VRS					
Glendale, Prince Georges County	1999	FORD PICKUP	LFRD	MCG	ASSIGNED/TAKE-HOME
	2003	FORD CROWN VICTORIA	LFRD	MCG	ASSIGNED/TAKE-HOME
	2005	FORD EXPEDITION	LFRD	MCG	ASSIGNED/TAKE-HOME
Total Take-home = 3, Pool = 1		Lives outside of MC = 1			
Total Take-home = 46, Pool = 5		Live outside of MC = 9		LFRD owned = 44	County owned = 9
Blue = assigned/take-home vehicle that is taken to a residence that is out of Montgomery County					



**MONTGOMERY CO
VOLUNTEER
FIRE & RESCUE
ASSOCIATION**

230 N. Washington St. Rockville, MD 20850
301-424-1297
www.mcvfra.org



**MARCINE D. GOODLOE, PRESIDENT
ERIC N. BERNARD, EXECUTIVE DIRECTOR**

MEMORANDUM

September 15, 2011

TO: Public Safety Committee
Transportation, Infrastructure, Emergency & Environment Committee

FROM: Marcine D. Goodloe, President
Eric N. Bernard, Executive Director

SUBJECT: Worksession – Public Safety Take-home Vehicles

The MCVFRA respectfully submits the following information for the Public Safety Committee and Transportation, Energy, Infrastructure & Environment committees work on Take-Home Vehicles.

I. BACKGROUND

The 19 Local Volunteer Fire and Rescue Department operate under the MCFRS Fire Chief providing fire, rescue, EMS and other emergency services. The 19 departments are State chartered and have over 1,550 volunteers certified in the Integrated Emergency Command Structure (IECS) with over 991 making minimum staffing requirements which include over 500 hours of training.

Currently there are 49 volunteer Certified Chief Officers as maintained and certified by MCFRS. They require thousands of hours of training, experience and courses. It takes over 10 years to become eligible to be a Certified Chief Officer. They are the pinnacle of fire/rescue service knowledge, skill and ability and are responsible for the outcome of all significant calls for service in the County. Besides the extensive operational requirements and services they provide, each has other LFRD, County, State and federal responsibilities and requirements. This can range from organizing and teaching training courses, meeting with elected officials, reviewing and assisting in legislative initiatives and bills, membership management, financial review, work with their department's board of directors, annual recertification/command competency, and a host of other vital work demanded by the position. ALL do this without compensation, without overtime, and often without any thanks. They do it because they love the fire and rescue service and have dedicated their life to the well-being of others.

Certified Chief Officers are the number one category of LFRD personnel who have a vehicle assigned to them that may be taken home. The vehicle is a fundamental part of their job and responsibilities in their department, the community they serve and live in. and within Montgomery County Fire and Rescue Service. The Chiefs are available for callback and to

respond to calls on an almost 24/7 basis. Indeed many of the volunteer Certified Chief Officers can and do respond whenever a call requiring a Chief Officer is dispatched by MCFRS. (See attachment duties of chief officers in the Rockville Volunteer Fire Department). Currently 43 of the 49 take-home/assigned vehicles are to Certified Chief Officers. All of the 5 pool cars in the LFRDs are operated by Certified Chief Officers.

Of all the vehicles assigned to an individual in the volunteer departments (49) only 7 are taken out of the County to a personal residence. Three of those 7 are less than 1 mile from the County line and volunteer fire station. One Chief lives in Reisterstown, Baltimore County and one in Monrovia, Frederick County. One Chief personally owns his response vehicle and the LFRD uses its private, donated funds to operate the vehicle and he lives in Mt. Airy, Carroll County.

Figure 1: Volunteer Certified Chief Officers and their place of residence and where they may take an assigned/take-home vehicle:

Volunteer Certified Chief Officers	Live in Montgomery County	Live Outside of Montgomery County
49	44	5

**NOTE: of the 5 living out of the County 2 live under 1 mile of the County line and one less than 1 mile from the fire station he serves.*

II. FUNDING STATUS

Since the inception of MCFRS and its precursors, volunteer Chief Officers and certain other volunteer leaders have been assigned vehicles to carry out fire and rescue business. There are generally two funding sources available; tax funded or privately funded with LFRD donated or earned funds. Earnings come from such items as cell tower rentals, Christmas tree sales, dinners and direct fundraising by the volunteer departments.

Figure 2 shows the number of vehicles currently assigned/take-home in the 19 LFRDs and how the vehicle is funded in the current fiscal year. The funding includes fuel, insurance, and maintenance but does not necessarily include or require County funded replacement.

Figure 2: Number of assigned/take-home vehicles to the LFRDs/volunteers and operating funds:

Volunteer Funded Assigned Vehicles	County Funded Assigned Vehicles	Privately Funded Vehicles
14	41	0

Ownership of the fire and rescue support vehicles also follow the two sources; either County owned or privately owned by the volunteer fire department of which most are incorporated in the State of Maryland as non profits – either a 501(c)3 or 501 (c) 4 with an IRS 71 exception. Both allow for donations made to the corporation to be tax deductible. Figure 2 shows the current ownership of assigned/take-home vehicles in the 19 LFRDs.

Figure 3: Number of LFRD/volunteer assigned/take-home vehicles and ownership of vehicle:

Volunteer Owned Assigned Vehicles	County Owned Assigned Vehicles	Privately Owned Assigned Vehicles
44	9	1



Rockville Volunteer Fire Department

P.O. Box 1547
Rockville, MD 20849
301-424-0310
www.rvfd.org

Eric N. Bernard, President
Scott E. Emmons, Fire Chief

RVFD Chief Officer Duties 2011

Chief Emmons

County Command Competency Evaluator
Live-Ins
Apparatus and Awards
Stand-By Program Coordinator
County Crew Fill Ins
MCVFRA Liaison
COG Hazmat Committee
COG WMD Committee
COG Fire Intel Committee
COPDI Coordinator
State Fire Chiefs Hazmat Committee
State Fire Association Delegate
Sunday Day Shift Chief

Chief Vagonis

Administrative Integration
 Nightly Check-off Sheets
 Firehouse Report Compliance
 Logbook Entry Compliance
 Annual Physicals
Unit Officer /First Line Officer Promotion
Succession Planning
Special/Community Events
Command Competency Training Internal and External
Tuesday Night Shift Chief

Chief Dawson

Treasurer
New Station 3
County Command Competency Evaluator
Duty Calendar and County Rostering Coordinator
Modified Schedule Compliance
Information Technology
County Medical Review Committee Co-Chair
MCVFRA Secretary
Monday Night Shift Chief

Chief Chornock

New Member Training / VBOC
Injury Reporting and Investigation
Gear Inspections
Jr. Member Program
FROMS Contract Committee
Trial Board Chair
Sunday Night Shift Chief

Chief Lazar

Training
IECS
PSTA/MFRI Course Registration
PSTA Equivalency/Reentry
Friday Night Shift Chief
Annual Recertification Program

Chief Dunn

Driver Training
Apparatus Check Outs
Collision Investigation
Command Competency Training Internal and External
Acquired Structure Training
Hands on Training
Wednesday Shift Chief

EMS Chief Kee

EMS Program Manager
RVFD Advanced Rehab Program
ALS Provider Management
Charge EMT check off
EMS Q/A
EMS Mentoring
EPCr Compliance
Thursday Night Shift Chief

Rockville Volunteer Fire Department, Inc.

September 2011 Duty Officer Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																									
<div style="display: flex; justify-content: space-around;"> <table border="1" style="font-size: small;"> <caption>August</caption> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table> <table border="1" style="font-size: small;"> <caption>October</caption> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table> </div>		S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p><i>1</i></p> <p style="text-align: right;">A Shift</p> <p>D/C Chornock - BC703B (Night)</p>	<p><i>2</i></p> <p style="text-align: right;">B Shift</p> <p>D/C Vagonis BC703B (Night)</p>	<p><i>3</i></p> <p style="text-align: right;">C Shift</p> <p>Chief Emmons DC700B (Day) D/C Chornock - BC703B (Night) Shift D</p>
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Chiefs Out of Town: D/C Dawson 19-26; D/C Dunn 2-6' 9-12

Rockville Volunteer Fire Department, Inc.

April 2011 Duty Officer Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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3 C Shift Chief Emmons DC700B (Day) D/C Chornock BC703B (Day)	4 A Shift Chief Emmons DC700B (Night)	5 B Shift D/C Vagonis BC703B (Night)	6 C Shift D/C Lazar BC703 (Night)	7 A Shift D/C Dawson DC700B (Night)	8 B Shift D/C Dunn B/C703B (Night)	9 C Shift Chief Emmons DC700B (Day) D/C Chornock - BC703B (Night) Shift D
Fireground Drills - Mayday/RIT; Search and Rescue; Ventilation; Hoselines						
10 A Shift D/C Dunn BC700B (24 hours)	11 B Shift D/C Vagonis BC703B (Night)	12 C Shift D/C Chornock - BC703B (Night)	13 A Shift D/C Lazar BC703 (Night)	14 B Shift D/C Dunn B/C703B (Night)	15 C Shift D/C Dawson DC700B (Night)	16 A Shift D/C Vagonis BC703B (24hrs) Shift E
17 B Shift D/C Dawson DC700B (Day) D/C Chornock - BC703B (Night)	18 C Shift D/C Lazar BC703 (Night)	19 A Shift D/C Vagonis BC703B (Night)	20 B Shift D/C Dunn B/C703B (Night)	21 C Shift Chief Emmons DC700B (Night)	22 A Shift ***Covered By Nearest Available Duty Chief***	23 B Shift Chief Emmons DC700B (Day) D/C Lazar BC703 (Night) Shift F
24 C Shift D/C Lazar BC703B (Day) D/C Chornock - BC703B (Night)	25 A Shift Chief Emmons DC700B (Night)	26 B Shift D/C Dunn B/C703B (Night)	27 C Shift Chief Emmons DC700B (Night) Monthly Meeting	28 A Shift D/C Chornock - BC703B (Night)	29 B Shift D/C Vagonis BC703B (Night)	30 C Shift D/C Dawson DC700B (24 hours) Shift G

Chiefs Out of Town: Chief Emmons 11-15; D/C Dawson 18-22 & 26-29; D/C Lazar 15-17; D/C Dunn 1-3 & 15-17 & 22-24 & 28-5/1

Bethesda-Chevy Chase Rescue Squad

MEMORANDUM

September 15, 2011

TO: Montgomery County Council

FROM: Fire/Rescue Chief Edward G. Sherburne

SUBJECT: Take Home Vehicle Policies

The following information serves to clarify the information provided to the Montgomery County Volunteer Fire/Rescue Association spreadsheet in response to the Council's request on use of command and utility vehicles by Bethesda-Chevy Chase Rescue Squad (B-CCRS) personnel.

1. All B-CCRS vehicles are purchased and operated with department funds, including fuel, maintenance and insurance. Radios are provided jointly by the County in command and utility vehicles due to the inability of the County financial resources to provide the number of radios for command vehicles recommended by the Twinbrook Parkway Post Incident Analysis.
2. The Chief and Deputy Chief (B-CCRS only has one Deputy Chief's position) are permitted to use vehicles during non-duty hours. All other command officers are permitted to take vehicle s home when they are in a scheduled duty period. Persons in vehicles must always be capable of managing incidents that they may discover and represent the Department (and the County) in a professional manner while using a vehicle. I note the current incumbent (Deputy Chief Dawson) does not use his B-CCRS assigned vehicle for take-home use and that vehicle is currently in pool-use.
3. The ability to respond from home must receive approval from the Chief based on living a reasonable distance to the first due area. Past practice indicates that this has been limited to persons who live either inside, or with a mile or so of a border of the Battalion 2 area.
4. We provide a bunk room for command officer use at Rescue 1 for those who do not live in Battalion 2. EMS Chief Hershcopf and myself reside at Rescue 1 on our assigned duty nights. B-CCRS has participated in the rostering program. Chief Dawson and I are both Volunteer Duty Operations Chiefs and Chief Kelly served as a rostered Battalion Chief often during his term of office. These response numbers are not captured in the spreadsheet since rostered responses cannot be individualized without a special query done by data personnel from the "Firehouse" reporting system.
5. B-CCRS allows the use of vehicles for commuting to work if the command officer is available for major incidents and the vehicle is not leaving the Washington Metropolitan area. Currently, no command officers take advantage of this option. Our current command staff either telework from home or use Metro to their locations of work.

6. Use of any vehicles outside the Washington Metropolitan area requires the approval of a supervisor. I am unaware of anytime this has been authorized except for official business reasons such as training, vehicle construction inspection trips, conferences, etc.

7. Examples of things I routinely use my take-home vehicle for:
 - a. Emergency and routine incident response and administrative tasks while on-duty;
 - b. 2-3 meetings per week hosted by MCFRS, MCVFRA, citizens group, B-CC Chamber of Commerce, etc.;
 - c. Commuting to the Academy to serve as an evaluator for the Command Competencies program;
 - d. Training including Command Officer Continuing Education, EMT-Paramedic recertification, and;
 - e. Management vehicle maintenance issues and collision investigation of departmental collisions.

8. The unique nature of B-CCRS in that we own our entire fleet, fund and manage our own maintenance program, employ our own career staff, makes the availability of a Corporation duty officer critical. The availability of vehicles to facilitate this is critical.

I hope this information has been responsive to your request. I know the take-home program has received considerable media attention. The majority of the negative media I has focused on cars use for commuting to significant distances outside their home jurisdiction. I can confidently say that does not apply to my Department's vehicles. Take-home use for volunteer command personnel who live in Montgomery County provides a significant surge capability of great value to the citizens. It also empowers many volunteer command officers, like myself, and makes us able to achieve the multi-tasking needed to handle more than one professional role at a time. I encourage the Council to move cautiously in restricting this program. In the end, it is extremely beneficial and necessary.

Please feel free to contact me if you have any questions. I can be reached at edward.sherburne@montgomerycountymd.gov or 202-438-2489.

cc: Board of Directors
Command Staff



MONTGOMERY COUNTY COUNCIL
ROCKVILLE, MARYLAND

OFFICE OF THE COUNCIL PRESIDENT

MEMORANDUM

February 2, 2011

TO: Fire Chief Richard E. Bowers

FROM: Phil Andrews, Chair, Public Safety Committee

SUBJECT: **Public Safety Committee Comments on the MCFRS Support Vehicle Policy**

Thank you for your participation in the January 20 Public Safety Committee discussion of the MCFRS policy on assignment and use of support vehicles. The Committee appreciates your efforts to increase oversight of this important County and LFRD investment, and your work with the MCVFRA and Fire and Emergency Services Commission to address the concerns of all involved.

The Committee requests that you consider the following two amendments as you finalize the policy.

- **For LFRD purchased vehicles that receive County tax-supported funding:** Develop a threshold amount of County investment in an LFRD-purchased vehicle that would occur prior to titling such a vehicle to the County, rather than County ownership following from any degree of tax-supported funding.
- **For Fire Chief approval of purchase and replacement of LFRD vehicles:** Develop guidelines and standards for approval or disapproval, rather than an entirely discretionary approach.

Thank you for your attention to this important matter.

c: Fire and Emergency Services Commission