

HHS/ED COMM #1  
March 5, 2012  
Worksession

**MEMORANDUM**

March 2, 2012

TO: Health and Human Services Committee  
Education Committee

FROM: Vivian Yao, Legislative Analyst *VY*

SUBJECT: **Worksession – FY13-18 Capital Improvements Program (CIP) and FY13  
Capital Budget, Department of Health and Human Services**

The purpose of today's worksession is to review four school-related projects recommended by the County Executive for the FY13-18 CIP for the Department of Health and Human Services (DHHS): Child Care in Schools, School Based Health & Linkages to Learning Centers, High School Wellness Center, and Children's Resource Center. The first three umbrella projects provide space for health and human services programs integrated within individual schools. The Children's Resource Center is a new project proposed to be built on MCPS-owned land.

Representatives from the Department of Health and Human Services (DHHS), Montgomery County Public Schools (MCPS), and the Office of Management and Budget (OMB) will participate in the worksession.

The Council received correspondence from the Montgomery County Commission on Health expressing support for all DHHS projects in the County Executive's recommended FY13-18 CIP.

**I. CHILD CARE IN SCHOOLS (©1)**

**Background**

This project has been part of the CIP since 1987. The project encourages child care providers to offer high quality child care in communities where they might not otherwise be financially able, due to high numbers of subsidy and low-income parents. DGS collaborates with MCPS to manage the project.

MCPS and DHHS collaborate pursuant to a signed memorandum of understanding. MCPS identifies a listing of potential elementary schools that are undergoing major school construction. DHHS identifies those elementary schools on the list that meet the criteria for a

child care center. DHHS uses the following criteria to identify sites: FARMS; mobility; ESOL rates; and the availability of high quality child care in the school and the surrounding community.

No new projects are recommended for the FY13-18 CIP. The next set of potential schools to be considered for inclusion in this project will be presented in June 2012. **The Committees may want to schedule a discussion on the Department's strategic vision for expanding child care sites in the County through this CIP project, e.g., the targeted number of centers, locations in the County, and coordinating efforts with school-age child care selection efforts through CUPF.**

### PDF Highlights

The County Executive is recommending \$2.071 million over the six-year period to place child care facilities at four public schools where MCPS will be undertaking major construction: Weller Road, Bel Pre, Wheaton Woods, and Brown Station Elementary Schools. The recommended expenditures (in \$000s) are provided in the table below (©2).

Site	6 Year Total	FY13	FY14	FY15	FY16	FY17	FY18	Total Cost	Cost Change From FY11-16
Weller Road	125	125	0	0	0	0	0	657	-105
Bel Pre	620	496	124	0	0	0	0	635	-165
Wheaton Woods	660	0	16	520	124	0	0	660	-140
Brown Station	660	0	16	520	124	0	0	660	-140
<b>Total</b>	<b>2,065</b>	<b>621</b>	<b>156</b>	<b>1,040</b>	<b>248</b>	<b>0</b>	<b>0</b>	<b>2,612</b>	<b>-550</b>

The capital appropriation request for FY13 is \$240,000, and there is no estimated appropriation request for FY14.

### Project Status

The status of the four programmed projects is as follows:

**Weller Road:** Under construction with anticipated opening in August 2013.

**Bel Pre:** Scheduled to be bid in fall 2012 with construction starting during FY13 and anticipated opening in August 2014.

**Wheaton Woods:** Feasibility study completed. Design to begin in FY14 and construction in FY15. Anticipated opening in August 2016.

**Brown Station:** Feasibility study completed. Design to begin in FY14 and construction in FY15. Anticipated opening in August 2016.

### Projected Costs vs. Actual Costs

The following chart lists the projected, revised, and actual costs of the last eight centers included in this project. MCPS uses the projected cost figure as a place holder estimate until feasibility studies for modernization projects are conducted. The latest cost estimates for projects under consideration are **bolded**.

School	Original Projected Cost	Revised Estimate	Actual Cost or Bid Price	% Difference Revised to Actual	Opening Date
Sargent Shriver	\$368,000	\$460,000	\$433,899 Actual Cost	-5.7%	2006
Arcola	\$580,000	\$460,000	\$303,700 Actual Cost	-33.4%	2007
Galway	\$839,000	\$375,000	\$317,246 Actual Cost	-15.4%	2009
Takoma Park	\$500,000	\$871,000	\$276,952 Actual Cost	-68.2%	2010
Weller Road	\$1,012,000	\$762,000	<b>\$351,950 Bid Price</b>	-53.8%	2013*
Bel Pre	\$1,012,000	<b>\$450,000</b>	Due in 8/2014	n/a	2014*
Wheaton Woods	\$800,000	<b>\$660,000</b>	Due in 8/2016	n/a	2016*
Brown Station	\$800,000	<b>\$660,000</b>	Due in 8/2016	n/a	2016*

\*Anticipated opening date

The actual cost for projects has been, on average, 35% less than the revised estimate of the project, and as much as 68.2%. Council staff understands that for budgeting purposes all DHHS projects are priced as stand alone projects. In actual practice, however, savings are typically realized by linking the DHHS project with major school construction. Indeed, in this PDF, only school sites that are undergoing major school construction are considered as candidate sites, presumably for cost saving purposes.

**Council staff suggests that a level of savings can be assumed for budgeting purposes for projects linked to major school construction but whose estimated costs are developed on a stand-alone basis.**

Council staff notes that the approved bid price for Weller Road is \$351,950, which is approximately \$305,000 or 46% less than the programmed cost. **Council believes that the programmed cost for the project is unnecessarily high as the construction award has already been made.** Council staff understands that the Education Committee will also be discussing MCPS project costs based on recent bid estimates at its March 19<sup>th</sup> meeting.

Council staff also notes that the recommended PDF includes \$635,000 for the Bel Pre project; however, the most recent estimate provided by Executive staff and MCPS for the Bel Pre Center is \$450,000, which is \$185,000 less than the programmed amount.

**Council staff recommendation:**

- **Program \$423,000 for the Weller Road project, a reduction of \$234,000.** For purposes of this discussion, Council staff developed this amount to reflect the approved bid award plus an additional 20% for project contingencies. The Committees may want to ask MCPS staff about its process for developing construction awards and project costs, and whether or to what extent contingencies are already built into the construction awards.
- **Program \$450,000 for the Bel Pre project, a reduction of \$185,000, consistent with the latest estimate provided by DGS/MCPS.**
- **Reduce Wheaton Woods and Brown Station projects by \$120,000 each.** The amount is derived by taking the average percentage difference (-18.2%) between the revised and actual costs for the three projects bid before the start of the recession and applying that

percentage to the projected project cost (\$660,000), which was developed on a stand alone basis.

## **II. SCHOOL BASED HEALTH & LINKAGES TO LEARNING CENTERS (©3)**

The County Executive is recommending \$2.096 million over the six year period for this umbrella project. The project provides for two major types of facilities: Linkages to Learning centers (LTL) and school-based health centers (SBHC). For FY13, the Executive is recommending a negative capital appropriation of \$4.812 million, and there is no estimated appropriation request for FY14.

Council staff notes that there will be an operating budget impact for all SBHC projects and LTL projects at sites that do not currently have an existing program, e.g., Georgian Forest.<sup>1</sup> If funding is not allocated, then some space may sit vacant or be used for other than its intended purpose. Executive staff reports that some of the newly completed space at Rolling Terrace is being used by the LTL team and school health staff; however, medical examination rooms are not currently being used. Linkages to Learning space at Arcola Elementary School is currently being used for educational purposes.

### **A. LINKAGES TO LEARNING CENTERS**

#### **Background Information**

The Linkages to Learning Center POR provides for space that accommodates a fully-staffed Linkages team, which include three full-time positions: site coordinator, case manager, and mental health therapist. Council staff understands that due to budget reductions, not all Linkages sites have full staffing complements, but there is the intent for sites to return to full staffing as resources allow (see ©18). The cost estimates for the proposed Linkages to Learning Centers are based on the full scope POR.

Based on arrangements between DHHS and MCPS, a CIP request for a Linkages to Learning Center is made when a school with a Linkages to Learning program is undergoing a major school construction. The existing Linkages space is evaluated against the space requirements in the POR, and DHHS Linkages staff and MCPS staff work together to determine placement of the Linkages to Learning program. A Linkages suite includes a reception area, a conference room, storage closets, and three offices.

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<sup>1</sup> The annualized operating cost to support a full Linkages to Learning team is \$176,859. The Department has not yet been successful in attracting grant funding to support additional Linkages services for Georgian Forest/Kennedy Cluster.

Council staff understands that even if existing space meets the minimum listed in the POR, a CIP request would still be made because the Linkages space is displacing space that would otherwise be used by the school. Constructing dedicated Linkages space gives the program a stable, physical presence in the school. The program cannot then be displaced if enrollment or academic program changes require additional space.

Two LTL projects were completed in September 2011: Fox Chapel LTL and Montgomery Knolls LTL.

**PDF Highlights**

The project includes five Linkages projects at Georgian Forest, Wheaton Woods, Maryvale, Viers Mill, and Weller Road Elementary Schools. The Viers Mill and Weller Road LTL projects are discussed in conjunction with the SBHC projects below. The recommended PDF includes the following expenditures in \$000s for the remaining three projects (©4-5):

Site	6 Year Total	FY13	FY14	FY15	FY16	FY17	FY18	Total Cost
Georgian Forest	217	217	0	0	0	0	0	1,108
Wheaton Woods	689	15	16	530	128	0	0	689
Maryvale	650	0	0	14	15	501	120	650
<b>Total</b>	<b>1,556</b>	<b>232</b>	<b>16</b>	<b>544</b>	<b>143</b>	<b>501</b>	<b>120</b>	<b>2,447</b>

The Wheaton Woods LTL project is newly recommended, and the Bel Pre LTL project was eliminated from the PDF. Executive staff explains that the Bel Pre project was added to provide dedicated space for the LTL Kennedy Cluster-wide team. Since that time, the cluster model has been eliminated due to the reduction in resources, and the remaining resources were re-allocated to provide Linkages services at Kemp Mill Elementary school, which has had the highest ever-FARMS rate in the Kennedy Cluster.

**Project Status**

The status of the three programmed projects is as follows:

**Georgian Forest:** Under construction and anticipated to open in August 2013.

**Wheaton Woods:** Feasibility study to be completed in Summer 2012. Planning and design to begin in FY13 with construction to begin in FY15. Anticipated opening in August 2016.

**Maryvale:** Feasibility study to be conducted in FY13. Planning and design to begin in FY15 with construction to begin in FY17. Anticipated opening in January 2018.

**Cost Estimates for Georgian Forest**

Executive Branch and MCPS staff report that the cost of the Georgian Forest project at the time of the construction award is \$495,000. The programmed amount for the project is \$1.108 million, approximately 124% more than the cost at award. **Council believes that the**

**programmed costs for the project are unnecessarily high given that the construction award has already been made.**

### **Recommended Negative \$4.8 Million Appropriation**

Council staff requested information that explains what puts and takes contributed to the \$4.8 million negative appropriation recommended for the project. Reduction in project costs for individual projects in the FY13-18 CIP accounts for a small portion of this total. Complete information on actual costs for all projects developed under the PDF was not available at the time of packet publication. **Council staff suggests that this information would be useful in analyzing cost projections for future projects and hopes that in moving forward, a system can be developed within County Government to efficiently track and report actual costs under the DHHS umbrella projects.**

### **Council staff recommendation:**

- **Support the County's recommendation to eliminate the Bel Pre LTL project.**
- **Support the County Executive's recommendation for the Wheaton Woods and Maryvale LTL projects.**
- **Program \$594,000 for the Georgian Forest LTL project, a reduction of \$514,000.** For purposes of this discussion, Council staff developed this amount to reflect the cost at award plus an additional 20% for project contingencies. The Committees may want to ask MCPS staff about its process for developing construction awards and project costs, and whether or to what extent contingencies are already built into the construction awards.

## **B. SCHOOL-BASED HEALTH CENTERS**

### **Background**

School-based health centers operate as part of the Linkages to Learning program and provide primary healthcare to students and their siblings and for children enrolled in Care for Kids (CFK) who live within the zip code served by the school. The first health center at Broad Acres ES was completed in 1997, and the County currently has five operating centers.

The last constructed center at Rolling Terrace ES was completed in August 2011, but funding for the health center component was not programmed in FY12 due to fiscal constraints. The Highland SBHC is scheduled to be completed in August 2012.

The annualized operating budget impact for each SBHC project is \$253,020.

### **PDF Highlights**

The project includes two joint SBHC and Linkages to Learning projects at Viers Mill and Weller Road Elementary Schools. The recommended PDF includes the following costs (© 4-5) in \$000s:

Site	6 Year Total	FY13	FY14	FY15	FY16	FY17	FY18	Total Cost	Cost Change From FY11-16
<b>Viers Mill Total</b>	<b>246</b>	<b>246</b>	0	0	0	0	0	<b>1,567</b>	<b>-183</b>
SBHC	156	156	0	0	0	0	0	1,114	
LTL	90	90	0	0	0	0	0	453	
<b>Weller Road Total</b>	<b>285</b>	<b>285</b>	0	0	0	0	0	<b>1,451</b>	<b>-561</b>
SBHC	183	183	0	0	0	0	0	951	
LTL	102	102	0	0	0	0	0	500	

The construction awards have been made for Weller Road and Viers Mill SBHC and LTL projects and both facilities are scheduled to open in FY14. **The Viers Mill and Weller Road ES are being constructed in conjunction with major MCPS capital projects.**

### Project Costs

The construction contracts for the projects have been awarded, and the following table provides the cost of the projects at the time of the award as well as the total project cost programmed in the PDF:

	Cost at Award	Recommended Costs	Difference from Recommended to Cost at Award (%)
Viers Mill SBHC	\$775,138	\$879,000	-103,862 (-12%)
Viers Mill LTL	\$182,871	\$453,000	-270,129 (-60%)
Weller Road SBHC	\$236,738	\$1,001,000	-764,262 (-76%)
Weller Road LTL	\$149,486	\$500,000	-350,514 (-70%)

**Council staff believes that the programmed costs for the Viers Mill LTL and Weller Road LTL and SBHC are higher than they need to be as construction awards have already been made.**

### Council staff recommendation:

- **Program \$220,000 for the Viers Mill LTL project and \$285,000 and \$180,000 for the Weller Road SBHC and LTL projects, respectively, for a total reduction of \$1.269 million.** For purposes of this discussion, Council staff developed this amount to reflect the cost at award plus an additional 20% for project contingencies. The Committees may want to ask MCPS staff about its process for developing construction awards and project costs, and whether or to what extent contingencies are already built into the construction awards.

### III. HIGH SCHOOL WELLNESS CENTER (©6)

#### PDF Highlights

The County Executive is recommending \$2.980 million over the six year period for High School Wellness Center projects at Gaithersburg, Watkins Mill, and Wheaton High Schools. The source of funding is \$2.963 million in G.O. Bonds and \$17,000 in current revenue.

The recommended PDF includes the following costs (\$000s) (©7):

Site	6 Year Total	FY13	FY14	FY15	FY16	FY17	FY18	Total Cost	Total Cost Change From FY11-16
Gaithersburg	230	230	0	0	0	0	0	740	-81
Watkins Mill	1,706	1,706	0	0	0	0	0	1,938	183
Wheaton	1,039	0	17	835	187	0	0	1,078	-54
Total	2,975	1,936	17	835	187	0	0	3,756	48

The FY13 appropriation request is \$1.42 million, and there is no estimated appropriation request for FY14. **Construction of the Wellness Centers at Gaithersburg and Wheaton are planned in conjunction with major construction at the school. The Watkins Mill site is to be constructed as a stand-alone project.**

The first wellness center opened at Northwood High School in January 2010.

#### Project Status

The following chart summarizes the status of the projects in the PDF:

**Gaithersburg:** Under construction with anticipated opening in August 2013.

**Watkins Mill:** In design and scheduled to be bid in late Spring 2012. Construction to begin in July 2012. Anticipated opening in August 2013.

**Wheaton:** In design. The construction schedule will depend on the approved schedule for the high school's modernization project. **The Committees may want to seek clarification that the programmed expenditures are based on the approved FY11-16 PDF/Board of Education recommended modernization schedule.**

**Council staff notes that both the Gaithersburg and Watkins Mill projects are projected to open on the same schedule and will have operating budget impact. The estimated annual operating budget impact for the Gaithersburg and Watkins Mill sites is \$805,620 each.** As with the SBHC and LTL projects, if operating funding is not allocated, then some space may sit vacant or be used for other than its intended purpose.

#### Watkins Mill Project Cost

The Council approved a reduced scope (10%) project of \$1.755 million for the Watkins Mill Wellness Center in the FY11-16 CIP to contain costs and avoid building an addition at the front of the school. The Watkins Mill Center is more expensive than the other two projects because it is not being built as a part of major school construction and will displace three classrooms in the school which require an addition to the school.

The recommended PDF programs \$1.938 million for the project, \$183,000 more than the FY11-16 approved amount. Council understands that there were issues related to accommodating storage space and ADA compliant restrooms in the health center, but MCPS staff has indicated that the architect is still designing the facility at the \$1.8 million level. Council staff understands \$35,000 of the increase is for furniture, equipment, and other costs needed to accommodate the space, but has not received a justification for the remaining increase.

**Council staff recommendation:**

- **Gaithersburg and Wheaton: Approve projects as recommended.**
- **Watkins Mill: Reduce expenditure to \$1.835 million absent a compelling justification to increase project cost. As a stand-alone project not tied to major school construction, the project may be a candidate for deferred implementation if necessary for CIP reconciliation and fiscal constraints. If the Committee is interested in exploring this option, it should ask Executive Branch/MCPS staff what implications this would have on overall project costs.**

**IV. CHILDREN'S RESOURCE CENTER (©8)**

(\$000s)	Total	Total 6 years	FY13	FY14	FY15	FY16	FY17	FY18
<b>Recommend</b>	<b>14,869</b>	<b>14,869</b>	<b>550</b>	<b>909</b>	<b>8,685</b>	<b>4,725</b>	<b>0</b>	<b>0</b>

*Recommended funding source is G.O. Bonds.*

*Recommended FY13 Appropriation: \$1.268 million*

*Estimated FY14 Appropriation: \$468,000*

**Project Description**

This project provides for the design and construction of a new 40,500 gross square foot building and 20,000 g.s.f. parking area at the Broome School site to replace the Children's Resource Center located at 332 West Edmonston Drive, where MCPS is planning to build a new elementary school (RMES #5) in the Richard Montgomery Cluster. The new CRC will be built on MCPS-owned land.

**Project Highlights**

The new center will consolidate Early Childhood Services staff currently working out of different locations in the County (including leased space) and also include the Infants and Toddlers program and the Parent Resource Center. The project will be managed by County DGS with significant involvement and coordination with MCPS. Executive Branch staff reports that the project can proceed independently from the Broome School renovation. The program of requirements has not been finalized; the feasibility study has not been conducted; and a site plan has not been determined. The design phase is scheduled to begin in summer 2012 and construction would begin in summer 2014.

**RMES Cluster #5 (Hungerford Park)**

Council staff notes that the Executive has recommended delaying the schedule of RMES #5. The delay would result in savings attributable to lease costs for programs currently located at

West Edmonston Drive. The Education Committee will consider whether to delay or continue with the schedule as recommended by the Board of Education to address the need for school capacity in the cluster.

**Discussion Issues**

**Projected Space:** The following chart shows the projected amount of space planned for the building, the number of staff the building will accommodate, and the amount of space that currently supports current staff (©25:

Programs	Current Staff	Projected 2015 Staff	Current Space (SF)	Projected 2015 Space (2015)	Gross Space (SF)
Early Childhood Services	41	45	7,575	16,956	26,282
MCPS Infants & Toddlers	65	65	5,221	7,571	11,735
Parent Resource Center	1	2	868	1,600	2,480
Total	107	112	13,664	26,127	40,497

Council staff notes that the project more than doubles the space (124% increase) projected for Early Childhood Services in 2015 from what is currently provided. Project staff is projected to grow by only four individuals (10% increase). **The Committees may want to understand what accounts for the need for increased space as this information was not available prior to packet publication.**

**Construction Funding:** Council staff understands that construction funding is typically programmed after completing a program of requirements, a feasibility study, and conceptual and schematic design work. Waiting to program construction costs until some design work has been completed provides more information about project scope and costs and any potentially complicating factors for the Council's review. The recommended CIP explains at page 4-2: "Following this process, projects will be in a more effective position to use available resources."

**Council staff recommendation:**

- **Fund planning and design costs as recommended for FY13 and FY14.**
- **Remove funding for construction until the feasibility study and conceptual and schematic design have been completed.**

# Child Care in Schools -- No. 649187

Category  
Subcategory  
Administering Agency  
Planning Area

Health and Human Services  
Health and Human Services  
General Services  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

January 09, 2012  
No  
None.  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,213	1,127	0	86	1	35	48	2	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	3,135	977	173	1,985	621	124	992	248	0	0	0
Other	19	19	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>4,367</b>	<b>2,123</b>	<b>173</b>	<b>2,071</b>	<b>622</b>	<b>159</b>	<b>1,040</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

G.O. Bonds	4,367	2,123	173	2,071	622	159	1,040	250	0	0	0
<b>Total</b>	<b>4,367</b>	<b>2,123</b>	<b>173</b>	<b>2,071</b>	<b>622</b>	<b>159</b>	<b>1,040</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DESCRIPTION**

This project provides for the placement of a large designated child-care classroom at public schools where Montgomery County Public Schools (MCPS) is undertaking major construction or renovation. MCPS will oversee the construction or renovation of the school, and the County will arrange to lease the child care portion of the building to a private child-care provider. Cost estimates are based on per square foot costs for elementary school construction, and adjusted by the additional State licensing requirements for child care, related to restroom and food preparation facilities. Site specific factors are not included.

**ESTIMATED SCHEDULE**

Planning and design for both Wheaton Woods and Brown Station is scheduled for FY14 with construction for both centers to begin in FY15. Construction is scheduled to begin on the Weller Road Center in FY12 and the Bel Pre Center in FY13.

**COST CHANGE**

Decreased cost is based upon revised cost estimates from MCPS.

**JUSTIFICATION**

Findings from the "Child Care Modular Study" (1989) support this project. The "Report of the Interagency Committee on Child Care Facilities at Public School Sites" (1989) established the policy of locating child day care facilities at school sites.

**OTHER DISCLOSURES**

- A pedestrian impact analysis will be performed during design or is in progress.

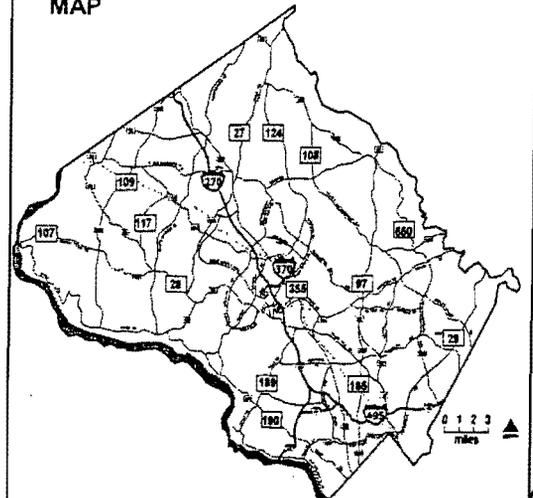
**APPROPRIATION AND EXPENDITURE DATA**

Date First Appropriation	FY91	(\$000)
First Cost Estimate		
Current Scope	FY13	4,367
Last FY's Cost Estimate		6,482
Appropriation Request	FY13	240
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		4,127
Expenditures / Encumbrances		2,123
Unencumbered Balance		2,004
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

**COORDINATION**

Department of Health and Human Services  
Department of General Services  
Montgomery County Public Schools

**MAP**



### Cost Breakout by School for FY113-18 Child Care in Schools CIP

		Prior Yr Expenditures	FY13	FY14	FY15	FY16	FY17	FY18	TOTAL in 13-18 CIP	Total Project Cost
TOTAL for PDF	PDS	45	1	35	48	2	-	-	86	131
	Site Imp		-	-	-	-	-	-	-	-
	Constr		621	124	992	248	-	-	1,985	1,985
	Other		-	-	-	-	-	-	-	-
				622	159	1,040	250			2,071
DGS Staff Costs			1	3		2			6	6
Weller Rd	PDS	30							0	30
	Site Imp								0	-
	Constr	502	125						125	627
	Other								0	-
<b>TOTAL</b>		<b>532</b>	<b>125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>657</b>
Bel Pre	PDS	15							0	15
	Site Imp								0	-
	Constr		496	124					620	620
	Other								0	-
<b>TOTAL</b>		<b>15</b>	<b>496</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>620</b>	<b>635</b>
Wheaton Woods	PDS			16	24				40	40
	Site Imp								0	-
	Constr				496	124			620	620
	Other								0	-
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>16</b>	<b>520</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>660</b>	<b>660</b>
Brown Station	PDS			16	24				40	40
	Site Imp									-
	Constr				496	124			620	620
	Other									-
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>16</b>	<b>520</b>	<b>124</b>	<b>0</b>	<b>0</b>	<b>660</b>	<del>660</del> <b>148</b>
<b>GRAND TOTAL</b>		<b>547</b>	<b>622</b>	<b>159</b>	<b>1,040</b>	<b>250</b>	<b>-</b>	<b>-</b>	<b>2,071</b>	<b>2,618</b>



# School Based Health & Linkages to Learning Centers -- No. 640400

Category  
Subcategory  
Administering Agency  
Planning Area

Health and Human Services  
Health and Human Services  
General Services  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

January 09, 2012  
No  
None.  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	1,362	1,279	0	83	18	17	23	16	8	1	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	6,855	3,601	1,292	1,962	723	0	510	128	481	120	0
Other	1,356	1,305	0	51	25	0	13	0	13	0	0
<b>Total</b>	<b>9,573</b>	<b>6,185</b>	<b>1,292</b>	<b>2,096</b>	<b>766</b>	<b>17</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

Current Revenue: General	140	0	140	0	0	0	0	0	0	0	0
Federal Aid	493	0	493	0	0	0	0	0	0	0	0
G.O. Bonds	8,940	6,185	659	2,096	766	17	546	144	502	121	0
<b>Total</b>	<b>9,573</b>	<b>6,185</b>	<b>1,292</b>	<b>2,096</b>	<b>766</b>	<b>17</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>

### OPERATING BUDGET IMPACT (\$000)

Program-Staff				2,419	261	418	435	435	435	435
Program-Other				4,855	340	851	916	916	916	916
<b>Net Impact</b>				<b>7,274</b>	<b>601</b>	<b>1,269</b>	<b>1,351</b>	<b>1,351</b>	<b>1,351</b>	<b>1,351</b>
WorkYears					3.0	5.0	5.0	5.0	5.0	5.0

#### DESCRIPTION

This project provides for the placement of School Based Health Centers (SBHC) and Linkages to Learning sites at public schools. School Based Health Centers provide primary health, social services, and mental health and youth development services. The Linkages to Learning (LTL) program provides accessible services to at-risk children and their families to improve adjustment to and performance in school, home, and community. Prevention and early intervention services include health, mental health, and social services and educational support. The selection of the host public schools is based upon criteria recommended by the School Based Health Center Interagency Planning Group (SBHCIPG) and the Linkages to Learning Advisory Group. Montgomery County Public Schools (MCPS) will oversee the construction of the SBHC and Linkages to Learning sites. The County will occupy the space with School Health Services and Linkages to Learning personnel and contractors. Cost estimates are based on per square foot costs for school construction, adjusted by the additional requirements for health care facilities, such as examination rooms, a laboratory and medical equipment. The facilities in elementary schools will be modeled after the current School Based Health Center at Gaithersburg Elementary School and other Linkages to Learning sites. MCPS will provide maintenance and utilities for the facility by a Memorandum of Understanding. Site specific factors are to be determined and will be provided during construction.

#### ESTIMATED SCHEDULE

Planning and design for Weller Road and Viers Mill SBHCs began in FY11 and construction will begin in FY12. Planning and design for Viers Mill, Georgian Forest, and Weller Road LTL centers began in FY11 and construction will begin in FY12. Planning and design for Wheaton Woods Elementary School LTL will begin in FY13 and construction will begin in FY15. Maryvale Elementary School LTL will begin in FY15 and construction will begin in FY17.

#### COST CHANGE

Decreased cost is based upon revised cost estimates.

#### JUSTIFICATION

This project is part of the recommendations of the Department of Health and Human Services and MCPS.

#### FISCAL NOTE

In FY12, the Department of Health and Human Services received a \$493,000 grant award from the Affordable Care Act (ACA) for School Based Health Centers Capital Program (Health Resources and Services Administration) for Highland Elementary School Based Health Center.

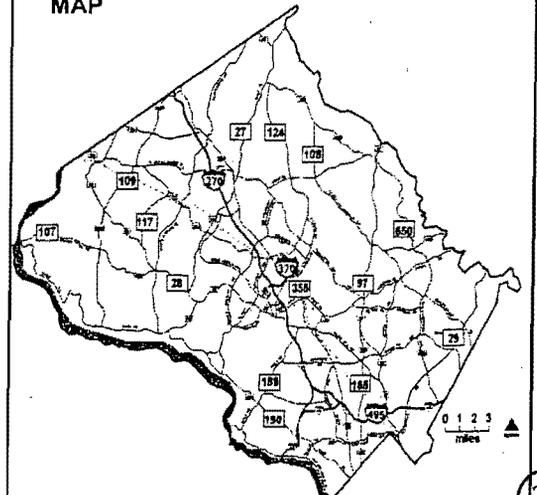
#### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY04	(\$000)
First Cost Estimate	FY13	9,573
Current Scope		
Last FY's Cost Estimate		15,609
Appropriation Request	FY13	-4,812
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		14,385
Expenditures / Encumbrances		6,196
Unencumbered Balance		8,189
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

#### COORDINATION

Department of Health and Human Services  
Department of General Services  
Montgomery County Public Schools

#### MAP



**FY13-18 Schedule for School Based Health and Linkages to Learning Centers CIP Project**

SBHC Site		Prior Yrs Expenditures	FY13	FY14	FY15	FY16	FY17	FY18	FY13-18 CIP Total	TOTAL Project Cost
Weller Road SBHC	Planning Design	35							0	35
	Site improvement								0	0
	Construction	733	183						183	916
	Other								0	0
<b>TOTAL</b>		<b>768</b>	<b>183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>183</b>	<b>951</b>
Viers Mill SBHC	Planning Design	75							0	75
	Site improvement								0	0
	Construction	883	156						156	1039
	Other								0	0
<b>TOTAL</b>		<b>958</b>	<b>156</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>156</b>	<b>1114</b>
<b>TOTAL SBHC</b>		<b>1726</b>	<b>339</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>339</b>	<b>2065</b>

Linkages Site		Prior Yrs Expenditures	FY13	FY14	FY15	FY16	FY17	FY18	FY13-18 CIP Total	TOTAL Project Cost
Viers Mill LTL	Planning Design	35							0	35
	Site improvement								0	0
	Construction	328	82						82	410
	Other		8						8	8
<b>TOTAL</b>		<b>363</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90</b>	<b>453</b>
Maryvale LTL	Planning Design				14	15	7		36	36
	Site improvement								0	0
	Construction						481	120	601	601
	Other						13		13	13
<b>TOTAL</b>					<b>14</b>	<b>15</b>	<b>501</b>	<b>120</b>	<b>650</b>	<b>650</b>
Georgian Forest LTL	Planning Design	59							0	59
	Site improvement								0	0
	Construction	832	208						208	1040
	Other		9						9	9
<b>TOTAL</b>		<b>891</b>	<b>217</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>217</b>	<b>1108</b>
Weller Road	Planning Design	20							0	20
	Site improvement								0	0
	Construction	378	94						94	472
	Other		8						8	8
<b>TOTAL</b>		<b>398</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102</b>	<b>500</b>
Wheaton Woods LTL - NEW	Planning Design		15	16	7				38	38
	Site improvement								0	0
	Construction				510	128			638	638
	Other				13				13	13
<b>TOTAL</b>			<b>15</b>	<b>16</b>	<b>530</b>	<b>128</b>	<b>0</b>	<b>0</b>	<b>689</b>	<b>689</b>
Bel Pre LTL - DELETE	Planning Design								0	0
	Site improvement	25							0	25
	Construction								0	0
	Other								0	0
<b>TOTAL</b>		<b>25</b>							<b>0</b>	<b>25</b>
<b>Total for LTLs</b>		<b>1,677</b>	<b>424</b>	<b>16</b>	<b>544</b>	<b>143</b>	<b>501</b>	<b>120</b>	<b>1,748</b>	<b>3,425</b>

(F)

DGS Staff Costs			3	1	2	1	1	1	9	9
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TOTAL For PDF	Prior Yrs Expenditures	FY13	FY14	FY15	FY16	FY17	FY18	FY13-18 CIP Total	TOTAL Project Cost
Planning Design	224	18	17	23	16	8	1	83	307
Site improvement	25	0	0	0	0	0	0	0	25
Construction	3154	723	0	510	128	481	120	1962	5,116
Other	0	25	0	13	0	13	0	51	51
<b>TOTAL</b>	<b>3,403</b>	<b>766</b>	<b>17</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>2,096</b>	<b>5,499</b>

5

# High School Wellness Center -- No. 640902

Category  
Subcategory  
Administering Agency  
Planning Area

Health and Human Services  
Health and Human Services  
General Services  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

January 09, 2012  
No  
None.  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	71	33	0	38	21	17	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	3,316	579	0	2,737	1,799	0	750	188	0	0	0
Other	264	30	29	205	120	0	85	0	0	0	0
<b>Total</b>	<b>3,651</b>	<b>642</b>	<b>29</b>	<b>2,980</b>	<b>1,940</b>	<b>17</b>	<b>835</b>	<b>188</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

Current Revenue: General	46	0	29	17	17	0	0	0	0	0	0
G.O. Bonds	3,605	642	0	2,963	1,923	17	835	188	0	0	0
<b>Total</b>	<b>3,651</b>	<b>642</b>	<b>29</b>	<b>2,980</b>	<b>1,940</b>	<b>17</b>	<b>835</b>	<b>188</b>	<b>0</b>	<b>0</b>	<b>0</b>

### OPERATING BUDGET IMPACT (\$000)

Program-Staff				970	0	149	166	166	240	249
Program-Other				8,871	0	1,445	1,445	1,445	2,168	2,168
<b>Net Impact</b>				<b>9,841</b>	<b>0</b>	<b>1,594</b>	<b>1,611</b>	<b>1,611</b>	<b>2,408</b>	<b>2,417</b>
WorkYears					0.0	1.8	2.0	2.0	2.9	3.0

#### DESCRIPTION

This project provides for the placement of High School Wellness Centers (HSWC) at public schools. High School Wellness Centers provide health, mental health, and social services, as well as family support/youth development services which attempt to address the needs of youth and to build their skills and strengths to be more successful in all sectors of their lives. Services are further targeted to meet the specific needs of the school. This project is in accordance with the recommendations of the School Based Wellness Center Planning Group (SBWCPG), the Department of Health and Human Services (DHHS) and Montgomery County Public Schools (MCPS). The selection of the "host" public school is based upon criteria recommended by the SBWCPG. MCPS will oversee the construction of the HSWC sites. The County will occupy the space with DHHS personnel and contractors. The HSWC are similar in design to School Based Health Centers with modifications to accommodate the older student population's needs and services. Site specific factors are to be determined, and will be provided during construction.

#### ESTIMATED SCHEDULE

Northwood High School High School Wellness Center opened in January 2010 (FY10). Design for Gaithersburg High School began in FY10, Watkins Mill High School will begin in FY12 and Wheaton High School will begin in FY14. Construction for Gaithersburg High School is scheduled to begin in FY12, Watkins Mill High School in FY13, and Wheaton High School in FY15.

#### COST CHANGE

Decreased cost is based upon revised cost estimates.

#### JUSTIFICATION

This project is recommended by the SBWCPG, the DHHS, and MCPS. Each HSWC will provide services to address the physical health, mental health, and social service needs, as well as provide youth development opportunities to the students.

#### FISCAL NOTE

This information is submitted with Wheaton High School project delayed one year to coincide with the recommended MCPS Wheaton High School modernization schedule.

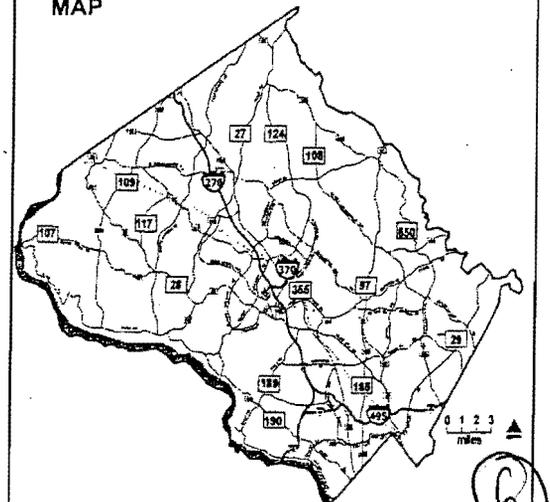
#### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY09	(\$000)
First Cost Estimate	FY13	3,651
Current Scope		
Last FY's Cost Estimate		4,686
Appropriation Request	FY13	1,420
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		2,142
Expenditures / Encumbrances		646
Unencumbered Balance		1,496
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

#### COORDINATION

Department of Health and Human Services  
Department of General Services  
Montgomery County Public Schools

#### MAP



**High School Wellness Centers**

<b>TOTAL FOR PDF</b>									
	<b>Prior Yr Expenditures</b>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>Total FY13-18</b>	<b>Total Project Cost</b>
Planning and Design	286	4	17	0	1	0	0	22	308
Construction	495	1816	0	750	187	0	0	2753	3248
Site Development	0								0
Other	0	120	0	85	0	0	0	205	205
<b>TOTAL</b>	<b>781</b>	<b>1940</b>	<b>17</b>	<b>835</b>	<b>188</b>	<b>0</b>	<b>0</b>	<b>2,980</b>	<b>3,761</b>
<b>DGS Staff Costs</b>		4			1			5	5
<b>Detailed Breakdown by School</b>									0
<b>Gaithersburg</b>									0
Planning and Design	15							0	15
Construction	495	195						195	690
Site Development								0	0
Other		35						35	35
<b>TOTAL Gaithersburg</b>	<b>510</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>230</b>	<b>740</b>
<b>Watkins Mill</b>									0
Planning and Design	232							0	232
Construction		1621						1621	1621
Site Development								0	0
Other		85						85	85
<b>TOTAL Watkins Mill</b>	<b>232</b>	<b>1706</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1706</b>	<b>1938</b>
<b>Wheaton</b>									0
Planning and Design	39		17					17	56
Construction				750	187			937	937
Site Development								0	0
Other				85				85	85
<b>TOTAL Wheaton</b>	<b>39</b>	<b>0</b>	<b>17</b>	<b>835</b>	<b>187</b>	<b>0</b>	<b>0</b>	<b>1039</b>	<b>1078</b>
									0
<b>TOTAL FOR ALL PROJECTS</b>	<b>781</b>	<b>1940</b>	<b>17</b>	<b>835</b>	<b>188</b>	<b>0</b>	<b>0</b>	<b>2,980</b>	<b>3761</b>

2

# Children's Resource Center -- No. 641300

Category  
Subcategory  
Administering Agency  
Planning Area

**Health and Human Services**  
**Health and Human Services**  
**General Services**  
**Rockville**

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

January 09, 2012  
No  
None.  
Planning Stage

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	2,750	0	0	2,750	550	909	767	524	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	1,052	0	0	1,052	0	0	650	402	0	0	0
Construction	10,331	0	0	10,331	0	0	7,098	3,233	0	0	0
Other	736	0	0	736	0	0	170	566	0	0	0
<b>Total</b>	<b>14,869</b>	<b>0</b>	<b>0</b>	<b>14,869</b>	<b>550</b>	<b>909</b>	<b>8,685</b>	<b>4,725</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

G.O. Bonds	14,869	0	0	14,869	550	909	8,685	4,725	0	0	0
<b>Total</b>	<b>14,869</b>	<b>0</b>	<b>0</b>	<b>14,869</b>	<b>550</b>	<b>909</b>	<b>8,685</b>	<b>4,725</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### DESCRIPTION

The project provides for design and construction of a new 40,500 gross square foot (gsf) building and 20,000 gsf parking garage at the Broome School site to replace the Health and Human Services (HHS) Children's Resource Center (CRC) located at 332 West Edmonston Drive.

#### CAPACITY

The Center will house Early Childhood Services, the Infants and Toddlers Program (staffed by MCPS employees) and Parent Resources Center. The project does not include space for day care services that are currently being provided at 332 West Edmonston Dr.

#### ESTIMATED SCHEDULE

The design phase for this project will commence during the summer of 2012 and is estimated to last two years. The project must be complete before MCPS starts construction of its planned elementary school used by CRC.

#### JUSTIFICATION

The Children's Resource Center must be relocated because Montgomery County Public Schools (MCPS) plans to build a new elementary school at the current site, a former elementary school site.

#### OTHER DISCLOSURES

- A pedestrian impact analysis will be performed during design or is in progress.

#### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY09	(\$000)
First Cost Estimate	FY13	14,869
Current Scope		
Last FY's Cost Estimate		0
Appropriation Request	FY13	1,268
Appropriation Request Est.	FY14	468
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		0
Expenditures / Encumbrances		0
Unencumbered Balance		0
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

#### COORDINATION

Department of Health and Human Services  
Department of General services  
Montgomery County Public Schools

#### MAP



## DHHS CIP Questions

Please provide responses no later than Friday, February 17.

### Children's Resource Center - #641300

1. Please explain how the timing of the Children's Resource Center project is being coordinated with other MCPS CIP projects, i.e., Richard Montgomery Elementary School # 5 or the middle school holding facility at the Broome School. When have the Board of Education and the County Executive recommended construction to start at the RMES #5?

Timing of projects per County Executive recommendation:

- Children's Resource Center (CRC) would be designed, permitted and bid from July 2012 through June 2014. CRC would be constructed from July 2014 through December 2015.
  - Richard Montgomery Elementary School # 5 (RMES 5) would be designed, permitted and bid from July 2014 through December 2015. (RMES 5) would be constructed from January 2016 through June 2017 (*OMB to verify*).
  - Broome School: Can proceed at any time as there is no direct interaction.
2. Please provide a schematic that shows how the new center would be situated on the Broome School site in relation to the proposed middle school holding facility.

There is adequate space on the site to fit MCPS and CRC programs. However, feasibility study has not been conducted yet to determine a site plan. Two conceptual site location options are being considered. MCPS has prepared a preliminary site location: however, further feasibility assessment such as environmental and code requirements must be performed before a determination can be made. We do not have a schematic site plan at this time.

3. What agency will be providing oversight over construction - County Government or MCPS?

The Children's Resource Center project will be managed by the County DGS since it is a County project. However, significant MCPS involvement and coordination will be required since the project will be built on MCPS-owned land which MCPS is developing separately. The coordination issues include: Execution of a Memorandum of Understanding or lease for the long-term use of the CRC and resolution of utility, Code and permit issues pertaining to building on MCPS land.

4. How many gross square feet is the existing CRC building? How many net square feet does DHHS currently occupy in the building?

The gross square feet of the existing CRC building is approximately 35,000. Currently, approximately 19,800 net square feet is occupied by DHHS.

5. How many parking spaces will the 20,000 gsf parking garage at the Broome site hold?
  - Surface parking is programmed (not parking garage).
  - The 20,000 gsf parking lot is based on providing 56 spaces.
  
6. Please provide the Program of Requirements for the new center. What is the net square footage for the new building? Will there be any additional services that will be located at the new site that are not currently located at the existing site?
  - Revision to the original CRC POR (which was based on replacement of the existing facility) is not complete pending feasibility site assessment at Broome. A preliminary space plan has been developed and is attached.
  - The planned net square footage for the new building is 26,127. The planned gross square footage for the new building is 40,500.
  - There will be no additional new program/service that is not already at the current CRC facility – except that staff for the Early Childhood Services (ECS) that are located in other parts of the County will be consolidated at the new CRC center. The ECS program space will increase by 9,381 net usable square feet compared to their current location.
  
7. Are there any efficiencies or cost savings that can be realized by having both building at the same site or coordinating the design and construction of the buildings?
  - While there could be efficiencies in co-locating the CRC and RMES on one site, preliminary planning indicated that existing site could not accommodate both usages efficiently.
  - There are no efficiencies identified for combining the CRC and Broome School projects. As the MCPS Broome project renovates the current building and the CRC is a project is for a new building. We will explore potential coordinating site development in areas of storm water management, and forest conservation.
  
8. How was the construction cost estimate calculated? Why is the Executive recommending that constructions costs be programmed in the PDF construction costs are typically not programmed until preliminary design work has been completed?

The construction cost estimate was prepared by DGS based on a 40,500 gross square foot building and a 20,000 gross square foot surface parking lot. Due to the tight timeframe for the CRC project – and its impact on the RMES 5 project, it was deemed important to ensure that construction funds were available when needed.

**SBHC's and Linkages - #640400**

1. Please provide the schedule and cost breakout by school/project for the School Based Health and Linkages to Learning Centers CIP Project. (*See Attachment I FY13-18 Schedule for SBHC and LTL*)

2. How are Linkages to Learning and SBHC space in Rolling Terrace and Arcola ES being used?

Rolling Terrace SBHC - The health room staff are using the designated Health Room portion of the SBHC. The medical examinations rooms (clinic portion) are not utilized due to the delay in operating dollars for the somatic component of the SBHC. LTL staff occupies their space at the SBHC.

3. Please provide a status update on the Rolling Terrace SBHC project. Has construction been completed, and if so, what was the total cost of the project?

Rolling Terrace ES SBHC was completed in September 2011. The final cost was \$1,543,036.

4. Please provide an update on the Fox Chapel Linkages to Learning project. Has construction been completed, and if so, what was the total cost of the project and the opening date.

The Fox Chapel Linkages to Learning project was completed in September 2011. The final cost was \$195,000.

5. Please provide an update on the Montgomery Knolls Linkages to Learning project. Is that project still on schedule to be completed in January 2012? Have estimated costs for the project changed?

The Montgomery Knolls Linkages to Learning project was completed in September 2011. The final cost was \$291,500.

6. Please provide an update on the following projects. Have the bidding processes for the project been completed, and if so, what were the results? Have estimated costs for the projects changed?

- Highland SBHC: To be Completed September 2012. Anticipated cost - \$1,650,000

The projects listed below were bid and the results were given to DHHS for approval at the time of contract award. These projects are now under construction and are scheduled to be completed September 2013.

- Weller Road SBHC Cost at award—\$236,738

- **Weller Road Linkages to Learning:** Cost at award—\$149,486
- Viers Mill SBHC Cost at award—\$775,138
- **Viers Mill Linkages to Learning:** Cost at award—\$182,871
- Georgian Forest Linkages to Learning Cost at award—\$495,000

7. The PDF does not reference the Bel Pre Linkages to Learning project. Why was the project removed?

The Bel Pre project was added in light of the work of an LTL Kennedy Cluster-wide team model in place at the time, with the rationale that staff from both initiatives could utilize the space to deliver services on-site for cluster families. The LTL Kennedy Cluster team resources were determined to be inadequate due to contract reductions over the last 4 years. The reduced resources were re-allocated to provide full LTL services at Kemp Mill ES, which had the highest EverFARMS rate in the Kennedy LTL cluster.

The EverFARMS rates have been updated since FY11-16 CIP cycle. Bel Pre's current EverFARMS rate and enrollment numbers reflect less need for a single Linkages site team at this time.

8. What schools in the Kennedy Cluster currently host a Linkages to Learning program?

Kemp Mill Elementary.

9. Has the Department been successful in attracting funding to support additional Linkages to Learning services in the Kennedy Cluster (i.e., at Georgian Forest). If so, please identify the amount and source of funding.

Not at this time. A joint federal grant proposal was submitted with the Collaboration Council for "Full Service Community School" funding at Argyle Middle School. However, the project did not get funded. It was an extremely competitive funding opportunity.

10. Have the criteria for adding new Linkages to Learning sites changed? If so, please identify the changed criteria. Please provide a complete copy of the ever-farms/ed load list for all elementary and middle schools. (See *Attachment II MCPS from MSESEVERFARMS*)

11. Please provide a breakdown of the annual operating budget impact by project and type of expense (operating, personnel, and contract). (See *Attachment III Operating Budget Impacts SBHCLLC*)

12. Please describe the operating, personnel, and contract costs and staffing (including position titles and associated workyear/full time equivalents) for a Linkages to Learning team. (See *Attachment IV OBI – back up info/LTL*)

13. Is there a long-term plan for growing the number SBHC beyond the current sites included in the POR? Has the School Based Health Center Interagency Planning Group made any specific recommendations regarding how many centers are ultimately recommended for the County?

The School Based Health Center Interagency Planning Groups have met periodically (2005, 6, 9, 10). The long term plan for growing the number of SBHC-WC beyond the current sites has been moved forward in stages that allows for evaluation of current data at each point. Each Advisory Group's evaluation has demonstrated the need for additional SBHC-WC beyond those recommended. Recommendations are founded in a criteria based decision making process that ranks and groups schools according to indicators that show barriers to accessing primary health care, social, behavioral and developmental services and takes into consideration the MCPS facility schedule and upcoming CIP.

### **High School Wellness Centers - #640902**

1. Please provide the schedule and cost breakout by school/project for the High School Wellness Center CIP Project. *(See Attachment V HSW Ctr PDF)*
2. Please provide an update on the Gaithersburg Wellness Center project. Has bidding on the project been completed, and if so, what were the results? Has construction begun on the project? If so when did it begin and how long is construction anticipated to take? If not, when is construction anticipated to begin? When is the center scheduled to open?

This project was bid in the spring 2011 and is now under construction. The cost of the alternate for the Wellness Center was \$597,382 and was given to DHHS for approval at the time of contract award. Construction will be completed in September 2013.

3. Please provide an update on the Watkins Mill Wellness Center. When is the project scheduled to be bid? When is the opening anticipated?

This project is currently in design. It is scheduled to be bid late spring 2012. If the cost is approved, construction will begin in July 2012. The Wellness Center is scheduled to open in August 2013.

4. Please provide an update on the Wheaton Wellness Center project. Has the feasibility study for the Wheaton Wellness Center project been completed? If not, when will it be completed? When is the Center scheduled to open?

This project is currently in design. The feasibility study was completed in FY 2011. This wellness center will be designed and constructed as part of the modernization for Wheaton High School. Therefore the funding for the project needs to be aligned with the funding for the modernization project. The Board of Education Requested

FY 2013–2018 Capital Improvements Program (CIP) includes funding to complete the modernization for Wheaton High School by August 2015 for the facility that would include the Wellness Center. However, the County Executive recommended a one year delay to the modernization project, which would delay the Wellness Center to August 2016.

5. Please provide a breakdown of the annual operating budget impact by project and type of expense (operating, personnel, and contract). *(See attachment VI Operating Budget Impact HSWC)*
6. Please describe the operating, personnel, and contract costs and staffing (including position titles and associated workyear/full time equivalents) for a Wellness Center team. *(See Attachment IV OBI – back up info/ HSWC)*
7. No projects are included in the PDF beyond the Wheaton center. Is there a long-term plan for increasing the number Wellness Centers beyond the current sites included in the POR? Has the School Based Wellness Center Planning Group made any specific recommendations regarding how many centers are ultimately recommended for the County?

Please see question #13 under SBHC and Linkages

#### **Dennis Avenue Health Center #641106**

1. Please provide a status update on this project.

The project is in design. It is currently in schematic design phase which is scheduled to be completed in April 2012.

2. What design phases have been completed on the project?

Conceptual design phase

3. Why was design delayed by one year?

The project is on schedule. Design is proceeding consistent with the approved PDF dated January 06, 2011.

4. When in FY14 is construction scheduled to begin? How long is construction anticipated to last?

Construction is scheduled to start January 2014 and is estimated to last 24 months.

#### **Child Care in Schools #649187**

1. Please provide the schedule and cost breakout by school/project for Child Care in Schools CIP Project. *(See Attachment VIII FY13-18 CCS PDF)*
2. Please provide a status report on the Weller Road ES site. Has the project been bid out yet, and if so, what were the results? When is the project anticipated to start construction and be opened? What is the most recent cost estimate for the project?

The project was bid and the results given to DHHS for approval at the time of contract award. This project is now under construction. It is scheduled to be completed in 2013. Amount approved from initial bid is \$351,950.

3. Please provide a status report on Bel Pre center. Has the feasibility study on the center been completed? What is the most recent cost estimate for the project? When are bidding, construction, and opening anticipated to occur?  
For budgeting purposes, all DHHS projects are priced as stand-alone projects. The budget number for this project is \$660K. However, because there is economy realized when building as part of an MCPS project, it is reasonable to expect that the cost for this project may be less than the budgeted amount. The project is scheduled to bid in the fall 2012. The most recent bid for a comparable day care is Weller Road Elementary School, last fall, which came in at approximately \$352K. With construction prices rising, however, a good estimate for this project would be approximately \$450K at this time. Construction is scheduled to be complete in August 2014.
4. Please provide a status report on the Wheaton Woods and Brown Station centers. When will the feasibility studies for Wheaton Woods and Brown Station be completed? When are construction and opening anticipated for the projects?

The feasibility studies for Wheaton Woods and Brown Station were completed last fall. Planning and design funds are included in the FY 2013–2018 CIP request for these projects. Construction funds are scheduled for FY 2015 with completion in August 2016.

5. No new centers are proposed for planning or construction funding after the Brown Station center. Has the Department evaluated major school construction projects scheduled to be completed in FY16 and beyond to determine the appropriateness of child care centers placement? Does the Department have a plan for the Child Care in Schools project after the Brown Station project?

Much of the attention of the Child Care in Public Space program has been focused on the current facilities and the need for replacement and repairs to ensure the ongoing viability of those sites. In addition, work is being done on the bidding process and to determine the most appropriate structure to support this work. The continuation of the Child Care in Schools program is desired; the management and logistics of the effort are being developed among the key departments that are impacted.

6. Why is a \$240,000 appropriation needed in FY13, if the unencumbered balance for the project is approximately \$2 million and the expenditure schedule from FY12-15 does not quite reach this amount?

The additional \$240,000 appropriation is needed to fully fund the Child Care Schools Project in the FY13-18 CIP. The funding must be allocated in the CIP in order to go to contract and complete the projects.

### **Facility Planning and Facility Site Selection**

1. Please provide a status update for the 8818 Georgia Avenue Health Center, Avery Road Treatment Center and 1301A Piccard Drive projects in Facility Planning: MCG. When are feasibility studies and program of requirements anticipated to be completed for the projects? If the feasibility study and POR have been completed for a given project, please provide the expected costs and expenditure schedule for the project.

- 8818 Georgia Avenue Health center – The schedule is to complete feasibility study in FY14.
- Avery Road Treatment Center – POR is essentially complete; will be updated as necessary for code revisions, etc. Project costs and expenditure schedule have not been developed for this project at this time.
- 1301A Piccard Drive – POR will be complete in FY13.
  - a. What is status of the building system issues at the 1301 Piccard Drive facility?

The building systems are functional but deteriorating. However, the project has to compete with other County facilities which are in similar or worse condition.

- b. What is the condition of the current Avery Road facility? Is DGS updating the 2008 POR for the facility, and if so, will the POR reflect the same project scope as the 2008 POR? Are other modified scope/lower cost alternatives for the facility being considered in facility planning? What is the earliest time frame that the facility planning work on this project will be completed and that the request for design funding would be made?
- The building is functional but deteriorating. The project has to compete for funding with other County facilities which are in similar or worse condition
- The POR is complete. There is no current plan to update the POR; however, updates may be required due to changes in usage, Codes, etc.
- Project costs and expenditure schedule have not been developed for this project at this time.

2. Please provide a status update on the Progress Place REOI process. Please provide the approved POR for the project.

The closing date for responses to the REOI was January 13. DGS received four responses to the solicitation. The selection review committee is scheduled to interview the four respondents on March 6. Attached is a copy the POR for the project. *(See Attachment IX Progress Place)*

3. Please provide an anticipated schedule for completing the site selection for the East County HHS Facility in the Facilities Site Selection: MCG project. HHS and DGS are currently exploring options for consolidating various HHS operations in the lower County region. At one time, the east side of the 3<sup>rd</sup> District police Station site was being discussed for this purpose, but that site is no longer being considered. At this time, site selection is expected to be completed by the end of FY14.

**Department of Health and Human Services  
Follow up CIP Questions**

**Child Care in Schools**

What other sites have been considered for Child Care in Schools projects e.g., Twinbrook, Highland View or Waters Landing? What criteria are used to select a site?

We have not looked at any additional sites at this time. In following the Child Care in Schools MOU, MCPS initiates the CIP the process and sends DHHS a list of schools with recommended CIP projects that could be potential "host schools" for child care in Public space. We review the list of schools, using the criteria which include FARMS rates, ESOL rates, mobility and the demand/need for child care. The next set of potential schools will be presented in June 2012.

**School-based Health Care and LTL**

**MCPS** - Have feasibility studies been completed for LTL Wheaton Woods and Maryvale? If not, when are they scheduled to be completed? Answers from MCPS via Vivian  
Wheaton Woods – the feasibility study is currently underway and will be completed August 2012. The space will be complete August 2016(FY17).

Mayvale - the feasibility study will begin in 2013. The space will be available to the program in January 2018(FY18) existing

What  
Confirm what the staffing pattern is currently - specify how many sites have full staff complements and how many do not.

9 teams have full complements with 3.0 FTEs; 10 teams have only 2.5 FTEs; 3 teams have only 2 FTEs; 2 teams have only 1 FTE.

Is there intent to return sites to full strength if resources increase in the future?

Yes – per EverFARMS rates.

Does Wheaton Woods currently have a full **Linkages team** or ½ time site coordinator and ½ time case manager?

Wheaton Woods currently has a ½ time Site Coordinator, a full-time mental health therapist and a full-time case manager.

the

**Wellness Center**

with

Answers say that both Gaithersburg and Watkins Mill will be completed in September 2013? It looks like from the expenditure schedule that Gaithersburg will be completed in September 2012.

Gaithersburg and Watkins Mill HSWC's will be completed in August 2013 (calendar year) which is fiscal year 14.

the

When did the School Based Health Center Interagency Planning Group (SBHCIPG) last convene to consider other possible SBHC/ Wellness Center sites? What are the criteria used for recommending a site?

Is it

The School Based Health Center Interagency Planning Groups have met periodically (2005, 6, 9, 10). The long term plan for growing the number of SBHC-WC beyond the current sites has been moved forward in stages that allows for evaluation of current data at each point. Each Advisory Group's evaluation has demonstrated the need for additional SBHC-WC beyond those recommended. Recommendations are founded in a criteria based decision making process that ranks and groups schools according to indicators that show barriers to accessing primary health care, social, behavioral and developmental services and takes into consideration the MCPS facility schedule and upcoming CIP.

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MCPS - Increase in cost for Watkins Mill -- what accounts for increased construction estimate? This is for the reduced scope project approved by the Council

Watkins Mill HSWC increased cost related scope changes for mechanical system needs which reduced storage space and ADA compliant restrooms in the health room. MCPS is designing to the 1.8M available for this project.

### **Children's Resource Center**

How many staff from existing Early Childhood Services in other parts of the County will be consolidated at new CRC? Which programs?

9 staff coming from current CRC (Early Childhood)

9 staff coming from Calhoun (Early Childhood)

23 staff coming from 51 Monroe (Infants and Toddlers)

65 MCPS Infants and Toddlers staff will also be in the facility

MCPS - Is the Broome school (MCPS holding) a renovation or rebuild?

Renovation

**Operating Cost Estimate for Linkages to Learning at Georgian Forest Elementary School**

Opening Aug 2013 (FY14)

Staff	Description	Year 1 Cost	Annualized Cost
Contract Direct Service Supervisor	\$20,385 for 0.25 new supervisory FTEs for required 1:12 supervisor/staff ratio with 3 new direct reports (\$81,541* per FTE)	\$20,385	\$20,385
Contract Administrative Specialists	\$8,251 for 0.17 new FTEs for required 1:6 specialist/site ratio with 1 new site (\$48,537* per FTE)	\$8,251	\$8,251
<b>Contract Site Costs (break out below)</b>	3 new direct service FTEs & associated site costs - see detail on cost per site below	\$119,747	\$176,859
Contract Indirect Costs	15% of all contract costs	\$22,257	\$30,824
<b>TOTAL COST</b>		<b>\$170,640</b>	<b>\$236,319</b>

**Site Costs Details**

Staff	Description	Year 1 Cost	Annualized Cost
Contract LTL Site Coordinator	Bachelor's degree, experience and bilingual skills as needed	\$56,941	\$56,941
Contract Mental Health Therapist	Masters degree, licensure, experience and bilingual skills as needed @ \$50,206 per FTE (85% x \$59,065*, as contract covers up to 85% of mental health costs) - Year 1 @ 6 mos. only	\$25,103	\$50,206
Contract Case Manager	Bachelor's Degree, experience and bilingual skills as needed* - Year 1 @ 6 mos. only	\$24,544	\$49,088
Operating	Programming Dollars - 10% x salary+fringe	\$10,659	\$15,624
Client Assistance Funds	Flex funds for client emergencies (year 1 @ 6 mos. of direct service only)	\$2,500	\$5,000
<b>Total Contract Site Costs</b>		<b>\$119,747</b>	<b>\$176,859</b>

**Notes:**

1. DHHS personnel costs based on FY11 mid-point salary and include est. 30% fringe. Contract personnel costs based on LTL Strategic Plan formulas and
2. Annualized cost does not include 3% salary COLA/year recommended by LTL Strategic Plan for contract positions.

# Operating Budget Impacts (OBIs) Worksheet

<b>Department:</b>	HHS	<b>Today's Date:</b>					
<b>Project Name:</b>	School Based Health & Linkages to Learning Centers	<b>Expected Occupancy Date:</b>					
<b>Project # :</b>	640400	<b>Square Footage Existing:</b>					
		<b>Square Footage New:</b>					
		FY13	FY14	FY15	FY16	FY17	FY18
		<i>Enter Costs in Blue Cells</i>					
		year 1	year 2	year 3	year 4	year 5	year 6
<b>MAINTENANCE</b>							
<i>Enter changes in maintenance costs related to project</i>							
	Current maintenance costs/yr	0	0	0	0	0	0
	Total maintenance costs/yr new building	0	0	0	0	0	0
	<b>Net increase (decrease) in maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENERGY</b>							
<i>Enter changes in energy costs related to project</i>							
	Current energy costs/year	0	0	0	0	0	0
	Total energy costs/year new building	0	0	0	0	0	0
	<b>Net increase (decrease) in energy</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PROGRAM COSTS - PERSONNEL</b>							
<i>Enter changes in staff costs (# people x avg cost/person)</i>							
RT	Additional position needed - CHN II <sup>a</sup>	78,990	83,020	83,020	83,020	83,020	83,020
H	Additional position needed - CHN II <sup>a</sup>	78,990	83,020	83,020	83,020	83,020	83,020
all	Additional position needed - Nurse Manager <sup>b</sup>	102,780	102,780	102,780	102,780	102,780	102,780
VM	Additional position needed - CHN II <sup>a</sup>	0	74,720	83,020	83,020	83,020	83,020
WR	Additional position needed - CHN II <sup>a</sup>	0	74,720	83,020	83,020	83,020	83,020
	Reduction in position (negative)	0	0	0	0	0	0
	<b>Net increase (decrease) in PC</b>	<b>260,760</b>	<b>418,260</b>	<b>434,860</b>	<b>434,860</b>	<b>434,860</b>	<b>434,860</b>
<b>PROGRAM COSTS - OPERATING</b>							
<i>Itemize all related changes in operating costs</i>							
RT	Additional operating cost - other	30,000	30,000	30,000	30,000	30,000	30,000
RT	Additional operating cost - Contractual <sup>c</sup>	140,000	140,000	140,000	140,000	140,000	140,000
H	Additional operating cost - other	30,000	30,000	30,000	30,000	30,000	30,000
H	Additional operating cost - Contractual <sup>c</sup>	140,000	140,000	140,000	140,000	140,000	140,000
VM	Additional operating cost - other	0	30,000	30,000	30,000	30,000	30,000
VM	Additional operating cost - Contractual <sup>c</sup>	0	140,000	140,000	140,000	140,000	140,000
WR	Additional operating cost - other	0	30,000	30,000	30,000	30,000	30,000
WR	Additional operating cost - Contractual <sup>c</sup>	0	140,000	140,000	140,000	140,000	140,000
GF	Additional operating cost - LTLContractual <sup>c</sup>	0	170,640	236,320	236,320	236,320	236,320
VM	Reduced operating costs (neg.)	0	0	0	0	0	0
WR	<b>Net increase (decrease) in OE</b>	<b>340,000</b>	<b>850,640</b>	<b>916,320</b>	<b>916,320</b>	<b>916,320</b>	<b>916,320</b>
<b>OFFSETTING REVENUES</b>							
<i>Enter changes in revenues related to CIP project</i>							
	Current Revenues for X	0	0	0	0	0	0
	New Revenues for X	0	0	0	0	0	0
	<b>Increase (decrease) in X revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>WORKYEARS</b>							
	Workyears at current facility	0.0	0.0	0.0	0.0	0.0	0.0
	Workyears at new facilities	2.8	4.8	5.0	5.0	5.0	5.0
	<b>Net Increase (decrease) in WY</b>	<b>2.8</b>	<b>4.8</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>



# Operating Budget Impacts (OBIs) Worksheet

<b>Department:</b> HHS		<b>Today's Date:</b>					
<b>Project Name:</b> High School Wellness Center (HSWC)		<b>Expected Occupancy Date:</b>					
<b>Project # :</b> 640902		<b>Square Footage Existing:</b>					
		<b>Square Footage New:</b>					
		<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>
		<b>Enter Costs in Blue Cells</b>					
		<b>year 1</b>	<b>year 2</b>	<b>year 3</b>	<b>year 4</b>	<b>year 5</b>	<b>year 6</b>
<b>MAINTENANCE</b>							
<i>Enter changes in maintenance costs related to project</i>							
Current maintenance costs/yr		0	0	0	0	0	0
Total maintenance costs/yr new building		0	0	0	0	0	0
<b>Net increase (decrease) in maintenance</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENERGY</b>							
<i>Enter changes in energy costs related to project</i>							
Current energy costs/year		0	0	0	0	0	0
Total energy costs/year new building		0	0	0	0	0	0
<b>Net increase (decrease) in energy</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PROGRAM COSTS - PERSONNEL</b>							
<i>Enter changes in staff costs (# people x avg cost/person)</i>							
<b>G</b>	Additional position needed - CHN II <sup>a</sup>	0	74,720	83,020	83,020	83,020	83,020
<b>WM</b>	Additional position needed - CHN II <sup>a</sup>	0	74,720	83,020	83,020	83,020	83,020
<b>W</b>	Additional position needed - CHN II <sup>a</sup>	0	0	0	74,720	83,020	83,020
	Reduction in position (negative)	0	0	0	0	0	0
	<b>Net increase (decrease) in PC</b>	<b>0</b>	<b>149,440</b>	<b>166,040</b>	<b>240,760</b>	<b>249,060</b>	<b>249,060</b>
<b>PROGRAM COSTS - OPERATING</b>							
<i>Itemize all related changes in operating costs</i>							
<b>G</b>	Additional operating cost - other	0	44,240	44,240	44,240	44,240	44,240
<b>G</b>	Additional operating cost - Contractual <sup>b</sup>	0	678,360	678,360	678,360	678,360	678,360
<b>WM</b>	Additional operating cost - other	0	44,240	44,240	44,240	44,240	44,240
<b>WM</b>	Additional operating cost - Contractual <sup>b</sup>	0	678,360	678,360	678,360	678,360	678,360
<b>W</b>	Additional operating cost - other	0	0	0	44,240	44,240	44,240
<b>W</b>	Additional operating cost - Contractual <sup>b</sup>	0	0	0	678,360	678,360	678,360
	Reduced operating costs (neg.)	0	0	0	0	0	0
	<b>Net increase (decrease) in OE</b>	<b>0</b>	<b>1,445,200</b>	<b>1,445,200</b>	<b>2,167,800</b>	<b>2,167,800</b>	<b>2,167,800</b>
<b>OFFSETTING REVENUES</b>							
<i>Enter changes in revenues related to CIP project</i>							
<b>G</b>	Current Revenues for X	0	0	0	0	0	0
<b>WM</b>	New Revenues for X	0	0	0	0	0	0
<b>W</b>	<b>Increase (decrease) in X revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>WORKYEARS</b>							
	Workyears at current facility	0.0	0.0	0.0	0.0	0.0	0.0
	Workyears at new facility	0.0	1.8	2.0	2.9	3.0	3.0
	<b>Net Increase (decrease) in WY</b>	<b>0.0</b>	<b>1.8</b>	<b>2.0</b>	<b>2.9</b>	<b>3.0</b>	<b>3.0</b>
<b>Justification/Notes:</b> Enter any calculation, assumptions or explanatory notes for above OBI costs.							
Energy and Maintenance are provided by MCPS per a Memorandum of Understanding.							
Gaithersburg HSWC and Watkins Mill HSWC will will open August, 2013 (FY14). Wheaton HSWC will open August, 2015 (FY16)							
Personnel costs, including work years, have been prorated for 10mos(.90) for the first year of each new HSWC and annualized for the out years through FY12.							
a This position is a full time 1.0WY Community Health Nurse II, class #002306.							
b Calculations for contractual services are based on FY12 costs with the current vendors for Health and PYD services.							

Operating Cost Estimate for High School Wellness Centers ( Based on Current Vendor - Northwood HSWC)		
Contractual Personnel costs	Description	Salary \$ Fringe
Program Director (.20 FTE)	Responsible for oversight of all programs, including the Wellness Center. In addition to the overall managing, evaluation, and reporting, he will ensure compliance with program goals and objectives.	18,750
Program Manager (1.0FTE)	supervise the implementation of youth development programs, case management, parenting, mentoring, and workforce development sessions at the Center. She will supervise the four Youth Development Workers and the Workforce Development Coordinator. She will provide programmatic supervision to the behavioral Health staff	60,000
Youth Development Workers (2 pos, 1.0FTE each)	responsible for implementing Positive Youth Development programming, including parent sessions, case management services, and individual mentoring of youth.	87,500
Workforce Development Coordinator	Conduct workforce development activities with students. Activities include the assessment and development of soft skills, interviewing skills, resume preparation, mock interviews, internship and summer job placements.	10,000
Data Coordinator (.13 FTE)	training and support to staff for case management tracking system, reporting and statistical reports.	6,500
Director of Operations (.13 FTE)	Responsible for fiscal oversight of the project support for project staff including but limited record keeping correspondence scheduling and incentive oversight	11,250
Accounting Specialist/Logistics Coordinator (.13 FTE)		19,500
Consultants and Subcontractors	behavioral health services as part of partnership - LCSW - C and mental health therapist for the project, recruits and supervises mental health interns, Conducts youth development services targeting African - American and other youth at the Center; conducts outcome evaluation of all the Center programs (quantitative and qualitative). Analysis of all Baseline external outcome data	215,950
Other operating expenses	excursions, retreat, SSL events, mileage, postage printing, general office supplies, stipends , incentives.	64,341
Indirect Costs		34,565

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## Children's Resource Center No. 641300

Programs	Current Staff	Projected 2015 Staff	Current Space (SF)	Projected 2015 Space (SF)	Gross Space (SF) based on 1.55
Early Childhood Services (HHS)	41	45	7,575	16,956	26,282
MCPS Infants & Toddlers Program	65	65	5,221	7,571	11,735
ARC/Family, Infant & Child Care Program	18	0	3,849	0	0
Wintergreen Child Development Center	24	0	5,901	0	0
Parent Resource Center	1	2	868	1,600	2,480
<b>Total</b>		<b>112</b>	<b>23,414</b>	<b>26,127</b>	<b>40,498</b>

**Parking Space**

**56**