

PS COMMITTEE #2
May 2, 2012

Worksession

MEMORANDUM

April 30, 2012

TO: Public Safety Committee

FROM: Susan J. Farag, Legislative Analyst *SJF*

SUBJECT: **Worksession: FY13 Operating Budget**
Department of Police, *continued*

Those expected for this worksession:

Chief Thomas Manger, Department of Police
Assistant Chief Wayne Jerman
Assistant Chief Betsy Davis
Assistant Chief Russ Hamill
Neil Shorb, MCPD Management and Services
Ed Piesen, Office of Management and Budget

Summary of April 23 Committee Worksession:

Request for Additional Information: The Committee reviewed the entire budget and requested additional information on the following items:

- More detailed information on crime statistics by district, including total crime by district and percentage of change (to compare to sector data already provided);
- A copy of the three-year staffing plan;
- Comparative staffing data for Fairfax County (and other jurisdictions the Department used for comparative purposes) regarding ECC staffing and the need for three new Quality Assurance positions;
- Information on projected savings from shifting ACS services from the Humane Society Contract to MCPD staff;
- Information on whether bidding the ACS services out on two separate bids – one for shelter and one for field services/dispatch may achieve additional savings;

- More information on the use of private security at the Public Safety Headquarters. What are the advantages and/or needs addressed by contracting it out?

The Executive's answers are attached at © 23-35.

Reconciliation List Items: The Committee discussed but did not vote on adding several items to the Reconciliation List:

- Add back the overnight Front Desk Service at 2nd and 6th Districts (\$299,628)
- Add back Piney Branch Police Satellite Facility (\$4,550 in Police budget, as well as lease costs of \$44,430).

CE April 26 Budget Adjustments:

The CE's budget adjustments indicate that the estimated revenues from Automated Traffic Enforcement late payment penalty fees has been revised downward by -\$2,304,710 due to a recent administrative directive issued by the Chief Judge of the District Court of Maryland. The CE indicates that he will be "pursuing our options related to reinstatement of these penalty fees either during the special legislative session, once it convenes, or through some other mechanism."

During the 2012 State Legislative Session, the Charles County delegation introduced HB1053, which would authorize local governments to charge late fees in uncontested cases involving an automated traffic enforcement citation. The bill was not reported on by the House Environmental Matters Committee. A letter from Judge Clyburn to County Executive Leggett is attached at ©36-37. A position paper memo from the Maryland Judicial Conference to the House Environmental Matters Committee, opposing HB 1053 is attached at ©38-39. HB1053 is attached at ©40-42.

The budget adjustments also add \$7.2 million to the Public Safety Training Academy & multi Agency Service Park – Site Development PDF in FY15 and FY16, for demolition work at the current County Service Park West and PSTA sites. The CIP item will be addressed in a separate packet.

School Resource Officers: On April 20, the Education Committee met to discuss the SRO program (packet included at ©43-59). The Committee discussed the current SRO complement of six and the fact that the CE Recommended Budget does not add additional SROs to the complement. Instead, the Department has been using five patrol officers to assist with SRO functions, such as traffic and crowd control at events, and calls for service. In an April 18, 2012 letter to the Public Safety and Education Committees (attached at © 60-61), Councilmembers Andrews and Rice recommend

- that the Department formally dedicate a complement of 11 officers full time to the SRO program;

- that the Council communicate to Rockville City Police and to Gaithersburg City Police its intent to support an increased SRO program and request that these two municipalities continue their current support of an SRO in their high schools;
- that MCPD work with MCPS to develop a new Memorandum of Understanding that addresses roles and responsibilities of SROs and of school and police leadership, and that reflects a revised assignment strategy; and
- that the Council ask Chief Manger to provide a three-year plan to restore the SRO program, including what level of program coordination and supervision will ultimately be necessary.

During ED Committee discussions on April 20, Chair Ervin stated that she did not support the addition of SRO resources, particularly if they come at the expense of patrol officers on the street, unless MCPS is willing to finance the additional costs.

Update on Possible Police Redistricting: Chairman Andrews has requested an update on the Police Department’s intention to redraw the current police districts to more appropriately balance the workload among districts. An April 25 RockvillePatch news article on the topic is attached at ©62-63.

The original worksession packet follows below, and contains updated information in bold regarding comments and issues raised during the April 23 Committee Worksession:

The Executive’s recommendation for the Department of Police is attached at ©1-11.

Overview

For FY13, the County Executive recommends total expenditures of \$248,444,098 for the Police Department, a 6.9% increase from the FY12 Approved Budget of \$232,401,770.

	FY11 Actual	FY12 Approved	FY13 CE Recommended	% Change FY12-FY13
Expenditures				
General Fund	\$233,639,391	\$232,153,140	\$248,195,468	6.9%
Grant Fund	\$8,545,131	\$248,630	\$248,630	
TOTAL Expenditures	\$242,184,522	\$232,401,770	\$248,444,098	6.9%
Positions:				
Full-time	1585	1602	1660	3.6%
Part-time	201	198	198	0.0%
TOTAL Positions	1786	1800	1858	3.2%

The FY13 County Executive's recommendation is a net increase of \$16,042,328. Part of this increase comes from 10 changes with a service impact:

Change with Service Impacts	Cost
Add 34 Police Officers in Field Services	\$2,906,288
Unification of 911 Call Taking at the ECC	\$1,868,593
Add 2nd Police Recruit Class in January 2013	\$1,524,960
Add 7 Police Officers in Investigative Services	\$613,807
Add 1 Police Officer and 2 Managers in Central Evidence	\$466,573
Add 6 Animal Services Code Enforcement Inspectors	\$362,769
Add Security Services at the new PSHQ	\$210,920
Add 1 Police Officer for Legal and Labor Matters	\$103,305
Eliminate Piney Branch Satellite Facility	(\$4,550)
Eliminate Overnight Front Desk Staff at 2D and 6D Stations	(\$299,628)
Net Total	\$7,753,037

The net increase also includes the following identified same service adjustments:

Identified Same Service Adjustments	
Increase Cost: Lump Sum Wage Adjustment	\$3,446,291
Increase Cost: Group Insurance Adjustment	\$3,417,618
Increase Cost: Speed Camera Program - Contract Cost	\$2,442,367
Increase Cost: Motor Pool Rate Adjustment	\$660,450
Increase Cost: Longevity Adjustment	\$247,665
Increase Cost: Annualization of 16 Police Vehicles Recurring Cost	\$141,780
Shift: Animal Welfare League Operating Support from Community Grants	\$14,350
Increase Cost: Labor Contracts:	\$543
Total Increase:	\$10,371,064
Shift: Help Desk - Desk Side Support to the Desktop Computer Mod. NDA	(\$14,190)
Decrease Cost: Printing and Mail Adjustment	(\$26,470)
Decrease Cost: Security Services Division	(\$155,278)
Decrease Cost: Retirement Adjustment	(\$1,885,835)
Total Decreases:	(\$2,081,773)
NET SAME SERVICES ADJUSTMENT TOTAL:	\$8,289,291

FY13 Expenditure Issues

Staffing Enhancements

The FY13 County Executive's Recommended Budget provides for six major staffing enhancements:

- 34 new police officers in Field Services;
- Seven new police officers in Investigative Services;

- 21 new positions as part of a new Universal Call Taking system at the Emergency Communications Center;
- One new police officer and two managers in the Central Evidence;
- One new police officer for Legal and Labor; and
- Six Animal Services code Enforcement Inspector positions.

34 New Police Officers in Field Services (\$2,906,288): This addition creates one District Community Action Team (DCAT) in each of the six police districts. Each team will be comprised of one Sergeant, one Corporal, and five Police Officers. These teams are modeled after the two existing County-wide teams of police officers (Police Community Action Team or PCAT). One PCAT team will be redeployed as a district-specific DCAT team. The Department plans to have four teams in June 2013 and two teams in December 2013. This time frame allows for new police officers to complete field training and the selection process to fill DCAT positions. When these changes are fully-executed, the Department will have one DCAT team per district, as well as one remaining PCAT team that may be deployed anywhere in the County as needed.

The County Executive has indicated that he has a plan to add 143 new police officers and other Department employees over the next three years (letter to Councilmember Andrews is attached at © 20-21). Council staff requested a copy of the three-year staffing plan, but it was not provided. The full staffing plan would be helpful to understand the Executive's vision for the multi-year staffing enhancements to put this year's request in better perspective. Council staff's analysis is based on Year 1 of the staffing plan.

As shown on © 22 overall crime statistics for the County dropped in 2011. Total crime decreased by 7.7%. Part I violent crimes dropped almost 11%, which Part II crimes dropped 6%. However, during the same period the County has experienced significant, sustained pockets of crime in different areas as well as several unrelated crime trends in different areas that require additional patrol resources. The following chart illustrates spikes in crime in each of the six Police Districts in 2011.

District	Sector	Crime	% Increase
1	A4	Robbery	66%
	B	Theft from Vehicle	21%
	B	Burglary	35%
2	D1	Burglary	19%
	E	Theft from Vehicle	12%
3	G2	Burglary	37%
	H1	Burglary	25%
	I	Aggravated Assaults	35%
4	J2	Burglary	34%
	K	Robbery	12%
	L	Robbery	38%
5	M2	Burglary	33%
	M3	Burglary	18%
	N3	Burglary	65%
6	P	Robbery	18%
	R	Aggravated Assaults	26%
	S1	Burglary	17%

The DCAT team model is not the only way to address pockets of crime and other types of spikes in crime in the County; however, the model does offer each District Commander the flexibility to deploy teams rapidly, and as needed. The Police Department advises that the DCAT teams will operate at high service demand times for each specific district. The DCAT offers more ability to engage District-specific community policing efforts that the current PCAT model does not allow. The remaining centralized PCAT will focus on the most serious crime trends affecting the County and sustaining their results.

The Committee should understand why the Department has chosen the DCAT model for its initial staffing enhancement, when other models, such as increasing traditional patrol officers in high-crime sectors, also address crime trends.

COMMITTEE WORKSESSION COMMENTS: The Chief briefed the Committee on the addition of DCAT teams and the way these types of teams could quickly and efficiently address and prevent pockets of crime in different hot spots. The Chief also indicated that sector staffing, such as what the department put in place in FY12 for the Ida Sector and the Silver Spring CBD, was much more staff intensive. The Ida Sector alone required 18 police officers, while DCAT teams provide district-wide coverage as needed. The Committee members requested additional information on individual district crime statistics to help put the sector data in better perspective. The Committee also requested a copy of the three-year staffing plan, which was distributed to Committee members the next day. The Chief advised that this is a working document, subject to change in the out years as the Department continually assesses both needs and available resources.

Seven New Police Officers in Investigative Services (\$613,807): This staffing enhancement adds seven new detectives to the Investigative Services Bureau. Each district except for 6D (Gaithersburg/Montgomery Village) has an investigative unit. 5D investigative staff handles 6D cases. These units generally handle residential and commercial burglaries, street robberies, violent assaults, and missing persons cases. 1D (Rockville) and 2D (Bethesda) each have five investigators, but cover very dense business and entertainment districts, as well as many residential neighborhoods. The FY13 budget request would add two detectives each in 1D and 2D. It would also add one Sergeant and two detectives in 6D. The Department advises that the additional detectives will ensure that more cases are followed up by full-time detectives and result in increased case closures (more arrests, more recovered stolen property, etc).

COMMITTEE WORKSESSION COMMENTS: Assistant Chief Hamill provided an update on the need for additional detectives three police districts (1D, 2D, and 6D). These positions generally handle residential and commercial burglaries, robberies, violent assaults, and missing persons cases. In the case of 6D, there are no current detectives, and 5D staff handle 6D investigations in addition to their own workload. The additional staff will enable the Department to investigate and close more cases, including cold cases.

Implement Universal Call Taking System in Emergency Communications Center (\$1,868,593): The Emergency Communications Center (ECC) answers all 911 calls dialed in Montgomery County, as well as non-emergency police service calls. The current operation is a bifurcated model with separate Police Department and Fire and Rescue Service call-takers and dispatchers (Police Department staff are civilian; MCFRS call-takers are civilian, but their dispatchers are uniformed firefighters). Initially, Police Department staff answer all incoming calls to determine if the caller needs police, fire, or medical assistance. If the caller needs police assistance, the call “stays” on the police side of the ECC operations. If the caller needs fire or medical (ambulance), the initial Police Department call-taker routes the caller to a Fire Department call-taker (opposite side of the same room), who then further assesses the situation. These additional transfers often add to a backlog of calls and increase response times.

The Executive's proposal would combine and cross-train all call-takers so that all calls can be processed without the need for a second transfer step. The proposal shifts 10 existing call-taker positions from MCFRS (-\$537,697 from its FY13 budget) to the Police Department, adds seven new call-taker positions, three Quality Assurance positions, and one supervisor. Six of the additional call-taker positions are new for FY13; however, they are positions that have been requested by MCFRS over the past several years.

It is Council staff's understanding that the Department plans to have the new system in place by June 2013. In order to implement the new system, various renovations will need to be made both to the existing ECC as well as the back-up ECC centers. The Department is developing a timeline for these renovations, as well as for staff training. *The Committee may wish to ask for an update on the status of these issues, as well as projected costs, associated with full implementation of the new system.*

COMMITTEE WORKSESSION COMMENTS: the Committee requested more information on the need of three Quality Assurance positions, given that there is none on

the Fire side of the ECC. The Department advised that the QA function is mandated by the State Emergency Numbers Systems Board (ENSB) and that the ECC must review a certain percentage of all calls. The Committee specifically asked for data from other jurisdictions that ECC used to assess and determine its need for QA positions.

One Police Officer and Two Managers in Management Services Bureau (\$466,573):

This item adds one police officer, one Evidence Property Manager, and one Technology Field Manager. The police officer will function as the Field Training Evaluation Program (FTEP) supervisor. This position was abolished in FY12. This program was established to ensure that graduating police recruits were given the opportunity to receive the best and most consistent training, to assist with the early detection of training issues, and to work collaboratively with the Districts to ensure that the Department receives the highest caliber officer upon completion of the program. Recruits go into the FTEP program after graduation from the Training Academy as a Police Officer I, and the program runs 14-18 weeks. During this period they ride with a Field Training Officer. After they have completed the program successfully, they are cleared to function solo as a Police Officer.

One civilian will function as a program manager that oversees a Field Technology Section to ensure that current and new technologies comply with bargaining agreements, as well as provide management, support, and maintenance of the equipment.

One civilian will function as an evidence manager who oversees the large volume of evidence stored and administered within the Department's Supply Section. The Department advises that a recent audit has shown a need for enhanced organization and management of this function. In addition, there was a criminal investigation for an employee theft of money and property from Central Evidence last year. The investigation resulted in many procedural changes that include the handling of high-risk items. The need for an evidence manager is one of the findings of that investigation.

One Police Lieutenant for Legal and Labor Matters (\$103,305): This position is currently filled on a temporary rotating basis. The Department would like to formalize and make the position permanent to provide for greater stability and lead to a better understanding of complex labor negotiations and related issues. It also assists in maintaining executive officer coverage of the district stations.

Six New Animal Services Code Enforcement Inspectors (\$362,769): These positions assist in responding to complaints about Animal Control Code violations. The duties are currently handled by the Montgomery County Humane Society, who has contracted with the County to provide adoption and other services at the Animal Shelter. The contractor currently pays \$245,802 for seven employees to perform these services. The proposal would shift code enforcement duties from the contractor to County employees. *Since the cost of shifting these duties to permanent County employees is more expensive, particularly in the long term, the Committee may wish to ask what operational efficiencies are expected by transferring this work to permanent employees.*

COMMITTEE WORKSESSION COMMENTS: The Department advised that there is actually a net savings from shifting certain duties from contractual staff to County staff. The Committee requested additional information on current costs. Field service response currently costs \$245,802, while the dispatch service costs \$207,528.

One New Candidate Class of 30 (January) (\$1,524,960): This year, the Police Department expects to have two candidate classes to provide a sufficient number of new officers to replace retiring officers as well as increase the authorized complement.

Class	Attrition	New POCs	MCPD Total	Sheriff's Office	Class Total
Jul-12	30	24	54	3	57
Jan-13	30	19	49	3	52
Total	60	43	103	6	109

As noted in the chart, the July class is expected to have 57 students, and the January class is expected to have 52. *The Committee may wish to ask whether current training facilities are sufficient to provide training for such large classes. Are there enough computers, etc. to accommodate all students? If not, will training take longer than usual?*

An updated chart showing projected attrition through FY15 is attached at © 16. This chart takes into account two recruit classes as well as significant DRSP retirements over the next few years.

Other Changes

Reduce Overnight Front Desk Service, 2nd and 6th Districts (-\$299,628): *This proposed reduction has been included for the past several years in the Executive's recommended budget due to ongoing fiscal constraints. Historically, the Public Safety Committee has recommended retaining this service.* Currently, all six of the District Police Stations are staffed 24/7 with Police Service Assistants (PSAs), who staff the front desk area of these facilities. The FY13 recommended budget abolishes overnight staffing at the 2nd and 6th Districts (Bethesda and Gaithersburg) from 1am to 6am daily. The two stations will be closed to the public during these hours. An emergency phone is located near the front door of both of these stations will provide a way for citizens to contact the ECC in the event that they have an emergency and need to request assistance. The front desks at the other four District Stations will remain open. The 2nd and 6th District Stations were chosen because they tend to have less demand for service from the public during overnight hours as compared to the other District Stations.

Eliminate Piney Branch Police Satellite Facilities (-\$4,550): **This is the third year that the satellite facilities have been slated for elimination. In FY11 and FY12, the Council chose to maintain funding for the facilities.** The Police Department has advised that the elimination of these four satellite facilities will have no impact on the complement of Police staffing that is assigned to serve these communities.

Security Services at the New Public Safety Headquarters (\$210,920): The new Public Safety Headquarters is scheduled to open sometime this Spring or early Summer. It will co-locate 1D Police Station, the new Headquarters, as well as MCFRS Headquarters, Homeland Security, and some Department of Transportation staff. Security staff are necessary to staff public entrance points with metal detectors, as well as other security services.

New Speed Camera Contract

On November 10, 2011, the County entered into a new contract with Affiliated Computer Solutions (ACS) to support both the red-light and speed camera programs. The vendor is responsible for providing a turn-key operation, including equipment, maintenance, field, and back office processing services. Currently, the County has 10 portable speed camera units, six mobile vans, 56 fixed pole speed cameras, and 40 red light cameras. ACS will install 10 additional speed cameras over each of the next two years, for a total of 30. They will also install an additional 20 red light cameras per year over the next two years, for a total of 80.

The vendor does not make any decisions or recommendations regarding the issuance of red light and speed camera citations. It only provides operational and technical service at the direction of the Police Department. The vendor continues to be compensated on a per-paid citation basis, and not on a per-issued citation basis. The compensation rate is \$16.25 for speed violations and \$29.34 for a red light violation.

Revenue data is included on © 17. Red light citation revenue in FY11 was \$2.95 million, while speed camera revenue was \$13.36 million. After the vendors were paid, net revenues totals \$1.6 million for red light cameras and \$8.1 million for speed cameras.

School Resource Officers

No changes were included in the Executive's recommended FY13 budget. There are currently six SROs assigned to the six Police Districts, and each SRO handles calls and complaints at the high schools in their respective District. The Public Safety Committee and Education Committee held a joint worksession on SROs on April 20, 2012.

Council Staff Recommendation

Council staff advises that it may be more cost-effective to continue the current Humane Society contract instead adding permanent County positions to the Department. Depending on the information provided during worksessions, Council staff recommends maintaining the current contractual staff for a savings of \$116,967 in FY13. Council staff recommends approval of the rest of the FY13 operating budget as submitted by the Executive.

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Police

MISSION STATEMENT

The mission of the Department of Police is to safeguard life and property, preserve the peace, prevent and detect crime, enforce the law, and protect the rights of citizens. The Department is committed to working in partnership with the community to identify and resolve issues that impact public safety.

Community Policing Philosophy

Community Policing reflects the philosophical method and style of policing that the Department currently employs. It provides for countywide and site-specific efforts to address community public safety issues through community partnership and problem-solving strategies. These strategies have allowed the Department to establish programs to address community concerns as quickly as possible and to provide experience for the Department to draw from for problem resolution countywide.

BUDGET OVERVIEW

The total recommended FY13 Operating Budget for the Department of Police is \$248,444,098, an increase of \$16,042,328 or 6.9 percent from the FY12 Approved Budget of \$232,401,770. Personnel Costs comprise 84.2 percent of the budget for 1660 full-time positions and 198 part-time positions for 1739.95 FTEs. Operating Expenses account for the remaining 15.8 percent of the FY13 budget.

County Government Reorganization

The County Executive has directed a re-organization of the Emergency Communication Center (ECC) in which call-takers from both the Department of Police, and the Montgomery County Fire and Rescue Service are to be consolidated and unified into one operational unit within the Department of Police's ECC operations. The consolidation of the call-taker positions within the Department of Police is designed to streamline and improve efficiency in processing of 911 calls to the ECC. Dispatch of Public Safety field responders will continue to be done as a co-location operation with responsibilities split between the two departments for their respective disciplines.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

❖ Safe Streets and Secure Neighborhoods

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below, with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY12 estimates reflect funding based on the FY12 approved budget. The FY13 and FY14 figures are performance targets based on the FY13 recommended budget and funding for comparable service levels in FY14.

Measure	Actual FY10	Actual FY11	Estimated FY12	Target FY13	Target FY14
Multi-Program Measures					
Average emergency 911 call response time (minutes) collected quarterly	7.00	7.02	7.0	6.58	6.56

ACCOMPLISHMENTS AND INITIATIVES

❖ FY13 Budget Highlights

- Increase the County's Police staffing by adding 34 Police Officers for street patrols.
- Add two Police recruit classes, with each class comprised of 30 police officer candidates.
- Increase the Animal Services code enforcement capacity by adding 6 Animal Services Code Enforcement Inspector positions. The Department will also be assuming the call-taking function from the Animal Shelter contractor.
- Streamline and improve efficiency in processing of 911 calls by transferring call-takers from the Fire and Rescue Service to the Department of Police to create a new Universal Call-Taking Center.

• Enhance security measures at the new Public Safety Headquarter building.

- ❖ Crime statistics reflect an 11.0 percent reduction in Part I (serious) crimes from FY10 to FY11; overall crime is down 5.2 percent.
- ❖ The Department increased patrol staffing in the Silver Spring Central Business District (CBD), including the deployment of a Bicycle Team, to address the emerging challenges associated with the opening of the Filmore, the Transit Center, and with other high activity areas in the CBD.
- ❖ Patrol staffing was increased in the Ida sector along the Rt. 29 corridor to address an increased concentration of serious crimes there.
- ❖ The Crime Lab has been accredited by the American Society of Crime Laboratory Directors – Lab Accreditation Board, and has also been licensed by the State of Maryland Department of Mental Health and Hygiene.
- ❖ The Department has now trained over 80 percent of its sergeants and above in the Leadership in Police Organizations course, to better prepare these managers and supervisors to function in leadership positions within the Department.
- ❖ The capability of the Canine Unit was expanded by acquiring and training two dogs to detect firearms.
- ❖ Ground was broken on two new police facilities, the 3rd District Station in White Oak and the Animal Services and Adoption Center in Derwood. Both of these facilities, which replace previous facilities in poor condition, will open in FY13.
- ❖ The Department successfully planned and deployed a large scale, week-long detail for the U.S. Open Golf Tournament. The detail included traffic control, parking control, grounds security, dignitary protection, and medical aid.
- ❖ The installation of a new video/audio platform for interview rooms as a prototype for all Department interview rooms was completed. This new configuration will allow the consolidation of all digital evidence for interview rooms throughout the Department into one platform.
- ❖ Productivity Improvements
 - The Special Operations Division has deployed an Emergency Services Unit (ESU) at various times to assist patrol. The ESU unit carries lighting, road signs, chainsaws, and other equipment to assist officers with crime scenes and traffic issues. The unit was highly productive during several storms, clearing roads and allowing patrol officers to become available to answer other calls for service.
 - The Department procured a specialized software program to assist in performing a workload analysis of patrol resources to identify the most effective and efficient deployment of these resources County-wide.

PROGRAM CONTACTS

Contact Neil Shorb of the Department of Police at 240.773.5237 or Edmond M. Piesen of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Office of the Chief

The Office of the Chief has the ultimate responsibility for the overall management, direction, planning, and coordination of all Department of Police programs and operations.

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	729,860	6.70
Enhance: Police Staffing Initiative: Add one Police Officer for Legal and Labor Matters	103,305	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	908,651	2.30
FY13 CE Recommended	1,741,816	10.00

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Organizational Support Services

This program within the Office of the Chief of Police provides those supervisory and support services that are used by major Bureaus of the Department including the Media Services Section and the Office of Internal Affairs.

The Media Services Section provides information to the public on matters of interest and safety by providing the news media with timely and accurate information.

The Internal Affairs Division investigates allegations of misconduct by Department employees and works to identify patterns of problematic behavior.

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	2,832,100	18.60
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	-789,344	-4.60
FY13 CE Recommended	2,042,756	14.00

Field Services

The Field Services Bureau (FSB) is responsible for providing direct police services to the public through the six District Stations. Personnel provide initial response to incidents in a timely manner, identify crime, traffic, and community hot spots, and work in partnership with residents to solve problems of mutual concern. This program provides specially trained units such as the District Court Liaison, District Traffic Section, Special Assignment Team, Gang Prevention Unit, and Education Facilities Officer (EFO) Unit to support preventive methods of crime suppression through planning, education, and community involvement, and to actively pursue and apprehend those involved in serious and high-risk crimes. The Special Operations Division consists of specialized units including the Special Weapons and Tactical Team (SWAT), Canine Unit, Police Activities League (PAL), Police Community Action Teams (PCAT) and Volunteer Resources Section. The Traffic Division consists of Alcohol Enforcement Unit (AEU), Collision Reconstruction Unit (CRU), Chemical Test for Alcohol Unit, School Safety and Education Section, and the Automated Traffic Enforcement Unit (ATEU).

Program Performance Measures	Actual FY10	Actual FY11	Estimated FY12	Target FY13	Target FY14
Number of traffic collisions in Montgomery County collected quarterly	22,825	21,876	22,314	22,760	23,215

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	134,973,770	1046.50
Enhance: Police Staffing Initiative: Add 34 Police Officers	2,906,288	34.00
Increase Cost: Speed Camera Program - Contract Cost	2,442,367	0.00
Eliminate: Overnight Front Desk Staff at the 2nd and 6th District Stations	-299,628	-4.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	1,187,835	-18.69
FY13 CE Recommended	141,210,632	1057.81

Investigative Services

Through the use of decentralized staff and centralized special units, this program provides for investigations leading to the apprehension of persons responsible for committing serious crimes in the County. The Bureau is comprised of four major Divisions:

- The Criminal Investigations Division consists of the Investigative Section comprised of six District investigative units, the Forensic Services Section, the Crime Laboratory, the Financial Crimes Section, the Central Auto Theft Unit, and the Career Criminal Unit.
- The Major Crimes Division includes the Homicide and Sex Section, the Robbery Section, the Fugitive Unit, the Victim/Witness Assistance Section, and the Cold Case Unit. The Division investigates all homicides, adult rapes and sex offenses, police shootings, suicides and non-traffic related deaths, as well as all armed and unarmed robberies of banks and commercial establishments, residential robberies, carjacking, and kidnapping, and kidnapping. The Fugitive Section is responsible for serving warrants by locating and arresting wanted persons in the County. The Victim/Assistance Section provides support to the victims and/or witnesses of certain types of crimes including homicides, domestic assault, and aggravated assault. The Cold Case Unit reviews homicide and rape cases that have been open for extended periods, employing new technologies to review existing evidence/information to close these cases.

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- The Special Investigations Division consists of two sections: the Criminal Enterprise Section and the Drug Enforcement Section. The Criminal Enterprise Section includes the Operational Support Unit, the Repeat Offender Unit, the Vice/Intelligence Unit, the Gang Investigations Unit, and the Crime Analysis Section. The Drug Enforcement Section provides investigative capabilities in pharmaceuticals, asset forfeiture, and multi-level drug enforcement involving the participation of Federal, State, and local agencies.
- The Family Crimes Division consists of three sections: the Child Abuse/Sexual Assault Section, the Family Outreach Section, and the Pedophile Section. The Division is responsible for investigating sex crimes against children, physical child abuse, missing children, and domestic violence; administering a diversion program for children who have become involved in the Juvenile Justice system; and referring children to the Department of Juvenile Justice.

Program Performance Measures	Actual FY10	Actual FY11	Estimated FY12	Target FY13	Target FY14
Crime investigation and closure rate: Rape collected quarterly	76	84	55	60	65
Crime investigation and closure rate: Homicide collected quarterly	58	86	80	84	88
Crime investigation and closure rate: Robbery collected quarterly	36	32	27	30	33

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	36,246,410	302.00
Enhance: Police Staffing Initiative: Add 7 Police Officers	613,807	7.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	1,874,457	-15.50
FY13 CE Recommended	38,734,674	293.50

Management Services

The program under the direction of the Management Services Bureau provides management oversight to the Bureau's divisions, serves in an advisory function to the Chief, and implements performance accountability programs. In addition, the Bureau provides technical units to support police operations through various types of analysis, education, training, and maintenance of active and historical records and warrants.

The Bureau is comprised of the following major Divisions:

- The Technology Division plans, organizes, trains, and maintains computer, data, and wireless communication systems and applications; provides automation support; develops and implements the Department's Strategic Technology Plan; and manages Police Department participation in the Public Safety Communication System (PSCS) Program.
- The Information Support and Analysis Division (ISAD) is the clearinghouse for criminal histories, crime statistics, police reports, mug-shot photos, and warrants. The Division provides 24-hour, 7-day a week support to law enforcement agencies by assisting officers with research to identify suspects, obtain investigative reports and mug-shots, and centrally book arrested persons. The Division includes: the Telephone Reporting Unit (TRU) which documents crime where on-scene response by a police officer is not necessary; the Message Routing Center (MRC) which is responsible for the monitoring and dissemination of correspondence from outside law enforcement agencies, and the Warrant Control Section which performs data entry and manages the service and closure of all arrest and bench warrants issued by the District Court.
- The Emergency Communications Center answers all 911 calls dialed in Montgomery County, as well as non-emergency police services calls. Calls are screened, redirected, and dispatched as necessary.
- The Policy and Planning Division oversees the operation of the Strategic Planning Section, Policy Development Unit, Staff Inspections Unit, and Accreditation Unit. The Strategic Planning Section provides long-term strategic planning support to the Chief of Police and coordinates the planning, implementation, training, and evaluation of the Department's philosophy of community policing. The Policy Development Unit develops and disseminates Department policies, procedures, regulations, and headquarters memoranda, and ensures that the policies and procedures meet accreditation standards. The Staff Inspections Unit conducts inspections and audits of Department units on a triennial schedule to ensure that proper administrative and operational controls and accreditation standards are in place and being observed. The Accreditation Section ensures that the Department maintains its nationally accredited status by providing guidance to the Policy Development and Staff Inspections units, thereby ensuring compliance with Commission on Accreditation for Law Enforcement Agencies (CALEA) standards.
- The Personnel Division handles recruitment and selection of police-specific job classes; provides technical assistance to the Chief of Police and Executive Staff on all personnel matters; coordinates the development and administration of all promotional examinations with the Office of Human Resources; and conducts pre-employment background investigations for all Police Department personnel.

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- The Management and Budget Division is responsible for preparation and management of the Department's Operating Budget; financial matters; fleet management, grants; capital development and facilities; supplies and equipment; contracts and procurement; the Abandoned Vehicles Section; and the False Alarm Reduction Section.
- The Training Division is responsible for the training and performance evaluation of police recruits, developing and providing in service training, for sworn officers and civilian employees, as well as, the Police Explorer Program, the Citizens Academy, and Project Lifesaver.

Program Performance Measures	Actual FY10	Actual FY11	Estimated FY12	Target FY13	Target FY14
Average time to answer 911 calls (seconds) collected quarterly	5.0	5.0	5.0	5.0	5.0
Total emergency 911 calls received by Police Emergency Communication Center (ECC) collected quarterly	574,372	570,140	577,000	584,000	591,000
Total non-emergency calls received by Police Emergency Communication Center (ECC) collected quarterly	308,857	276,363	275,000	277,000	279,000

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	49,490,610	284.40
Enhance: Unification of 911 Call Taking at the Emergency Communication Center (ECC)	1,868,593	21.00
Enhance: Add 2nd Police Recruit Class - January 2013 (30 Police Officer Candidates)	1,524,960	0.00
Enhance: Police Staffing Initiative: Add one Police Officer, Technology Field Manager and Central Evidence Manager	466,573	3.00
Increase Cost: Annualization of 16 Police Vehicles Recurring Cost	141,780	0.00
Shift: Animal Welfare League Operating Support From Community Grants	14,350	0.00
Eliminate: Piney Branch Satellite Facility	-4,550	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	2,187,739	-15.76
FY13 CE Recommended	55,690,055	292.64

Security of County Facilities

The Security Services Division, which is located in the Management Services Bureau, provides security staffing at various County facilities in order to prevent or mitigate disorder and/or disruption. The Division focuses on County facility and personnel security, vulnerability analysis, and target hardening initiatives. In addition to other significant duties, the Security Services Division is also responsible for providing executive protection duties for the County Executive, as has been the practice since FY 2005.

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	4,369,830	56.70
Add: Security Services at the New Public Safety Headquarter (PSHQ)	210,920	0.00
Decrease Cost: Security Services Division	-155,278	-10.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	331,530	0.30
FY13 CE Recommended	4,757,002	47.00

Animal Services

The Animal Services Division, which is located in the Management Services Bureau, provides protection from communicable diseases (rabies, salmonella, and psittacosis), physical injury from vicious or dangerous animals, and animal nuisance problems. Citizens are protected from the hazards posed by deer carcasses on County roads. Domestic animals are protected from physical injuries, disease, and starvation by impoundment when at large, and by correcting or preventing inhumane conditions under which they may be kept.

The Division also provides shelter and services to animals and birds which come into the County Animal Shelter. Animals are received on a 24-hour basis. These animals include stray, trapped, and unwanted animals, or injured wildlife. Wildlife are sent to licensed rehabilitators or euthanized. The program also maintains kennels; answers calls from the public (24-hour emergency phone service provided); administers a low-cost altering program; provides information to the public about wildlife problems; provides traps to the public when rabies is suspected; and provides for the disposal of animal carcasses at the Shelter.

Administratively, the Division provides advice to citizens over the phone; issues pet licenses and animal business licenses; responds to citizen complaints made by mail, phone, or in person; performs clerical functions for the Animal Matters Hearing Board, including receiving filings, scheduling hearings, drafting responses to citizen letters for the Chairman, and preparing orders; performs other administrative actions related to animal bites, rabies issues, and citizen complaints; and administers the contract with the Montgomery County Humane Society.

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	3,510,560	16.60
Enhance: Add Six Animal Services Code Enforcement Inspector Positions	362,769	6.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. Other large variances are related to the transition from the previous mainframe budgeting system to Hyperion.	145,204	-0.60
FY13 CE Recommended	4,018,533	22.00

Grants

The Department of Police receives grant funding from a variety of Federal and State agencies. These grant funds augment or supplement many programs within the Department and across every Bureau. Examples of current Federal funding are: Justice Assistance Grant Program (DOJ), DNA Backlog grants (NIJ), Child Sexual Predator Program (CSPP-DOJ), Homeland Security Equipment Program, and the Bulletproof Vest Partnership grants (BJA). State grants such as Vehicle Theft Prevention Program, C/SAFE (GOCCP), Paul Coverdell Forensic Sciences Improvement Grant, Commercial Vehicle Inspection (SHA), and the School Bus Safety Program (SHA) are examples of on-going State-funded programs. Additionally, the Department received several American Reinvestment Recovery Act (ARRA) grants through the Department of Justice and through the State. The Management and Budget Division is responsible for the acquisition, implementation, monitoring, auditing, and closeout of all grants received by the Police Department.

FY13 Recommended Changes	Expenditures	FTEs
FY12 Approved	248,630	3.40
Technical Adj: Conversion of WYs to FTEs in the New Hyperion Budgeting System; FTEs are No Longer Measured for Overtime and Lapse	0	-0.40
FY13 CE Recommended	248,630	3.00

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BUDGET SUMMARY

	Actual FY11	Budget FY12	Estimated FY12	Recommended FY13	% Chg Bud/Rec
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	133,509,829	135,319,490	136,099,041	142,797,255	5.5%
Employee Benefits	61,906,970	63,208,310	65,683,783	66,154,076	4.7%
County General Fund Personnel Costs	195,416,799	198,527,800	201,782,824	208,951,331	5.3%
Operating Expenses	28,222,592	33,625,340	36,318,882	39,244,137	16.7%
Capital Outlay	0	0	0	0	—
County General Fund Expenditures	223,639,391	232,153,140	238,101,706	248,195,468	6.9%
PERSONNEL					
Full-Time	1,582	1,599	1,599	1,657	3.6%
Part-Time	200	198	198	198	—
FTEs	1,680.30	1,731.50	1,731.50	1,736.95	0.3%
REVENUES					
Emergency 911	5,415,903	6,849,290	5,420,000	5,420,000	-20.9%
Federal Financial Participation Reimbursements	1,322	0	0	0	—
Miscellaneous Revenues	-23,226	0	0	0	—
Motor Pool Charges/Fees	445	0	0	0	—
Pet Licenses	426,047	369,300	400,000	400,000	8.3%
Photo Red Light Citations	2,939,781	3,890,200	4,095,300	4,095,300	5.3%
Property Rentals	-316	0	0	0	—
Sale of Recycled Materials	-220	0	0	0	—
Speed Camera Citations	13,394,448	11,277,030	11,996,870	15,502,800	37.5%
State Aid: Police Protection	8,683,265	8,194,100	8,680,000	8,680,000	5.9%
Vehicle/Bike Auction Proceeds	1,194,671	990,130	1,000,000	1,000,000	1.0%
Other Charges/Fees	1,475,440	1,512,050	1,416,150	1,416,150	-6.3%
Other Fines/Forfeitures	298,524	242,350	270,733	274,500	13.3%
Other Intergovernmental	25,398	54,600	73,600	73,600	34.8%
Other Licenses/Permits	84,435	73,300	72,000	72,000	-1.8%
County General Fund Revenues	33,915,917	33,452,350	33,424,653	36,934,350	10.4%
GRANT FUND MCG					
EXPENDITURES					
Salaries and Wages	553,181	192,300	192,300	177,955	-7.5%
Employee Benefits	129,423	56,330	56,330	70,675	25.5%
Grant Fund MCG Personnel Costs	682,604	248,630	248,630	248,630	—
Operating Expenses	7,862,527	0	0	0	—
Capital Outlay	0	0	0	0	—
Grant Fund MCG Expenditures	8,545,131	248,630	248,630	248,630	—
PERSONNEL					
Full-Time	3	3	3	3	—
Part-Time	1	0	0	0	—
FTEs	3.90	3.40	3.40	3.00	-11.8%
REVENUES					
Federal Grants	7,176,569	90,280	90,280	90,280	—
State Grants	595,635	158,350	158,350	158,350	—
Other Intergovernmental	772,927	0	0	0	—
Grant Fund MCG Revenues	8,545,131	248,630	248,630	248,630	—
DEPARTMENT TOTALS					
Total Expenditures	232,184,522	232,401,770	238,350,336	248,444,098	6.9%
Total Full-Time Positions	1,585	1,602	1,602	1,660	3.6%
Total Part-Time Positions	201	198	198	198	—
Total FTEs	1,684.20	1,734.90	1,734.90	1,739.95	0.3%
Total Revenues	42,461,048	33,700,980	33,673,283	37,182,980	10.3%

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FY13 RECOMMENDED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
FY12 ORIGINAL APPROPRIATION	232,153,140	1731.50
Changes (with service impacts)		
Enhance: Police Staffing Initiative: Add 34 Police Officers [Field Services]	2,906,288	34.00
Enhance: Unification of 911 Call Taking at the Emergency Communication Center (ECC) [Management Services]	1,868,593	21.00
Enhance: Add 2nd Police Recruit Class - January 2013 (30 Police Officer Candidates) [Management Services]	1,524,960	0.00
Enhance: Police Staffing Initiative: Add 7 Police Officers [Investigative Services]	613,807	7.00
Enhance: Police Staffing Initiative: Add one Police Officer, Technology Field Manager and Central Evidence Manager [Management Services]	466,573	3.00
Enhance: Add Six Animal Services Code Enforcement Inspector Positions [Animal Services]	362,769	6.00
Add: Security Services at the New Public Safety Headquarter (PSHQ) [Security of County Facilities]	210,920	0.00
Enhance: Police Staffing Initiative: Add one Police Officer for Legal and Labor Matters [Office of the Chief]	103,305	1.00
Eliminate: Piney Branch Satellite Facility [Management Services]	-4,550	0.00
Eliminate: Overnight Front Desk Staff at the 2nd and 6th District Stations [Field Services]	-299,628	-4.00
Other Adjustments (with no service impacts)		
Increase Cost: Lump Sum Wage Adjustment	3,446,291	0.00
Increase Cost: Group Insurance Adjustment	3,417,618	0.00
Increase Cost: Speed Camera Program - Contract Cost [Field Services]	2,442,367	0.00
Increase Cost: Motor Pool Rate Adjustment	660,450	0.00
Increase Cost: Longevity Adjustment	247,665	0.00
Increase Cost: Annualization of 16 Police Vehicles Recurring Cost [Management Services]	141,780	0.00
Shift: Animal Welfare League Operating Support From Community Grants [Management Services]	14,350	0.00
Increase Cost: Labor Contracts	543	0.00
Technical Adj: Conversion of WYs to FTEs in the New Hyperion Budgeting System; FTEs are No Longer Measured for Overtime and Lapse	0	-52.55
Shift: Help Desk - Desk Side Support to the Desktop Computer Modernization NDA	-14,190	0.00
Decrease Cost: Printing and Mail Adjustment	-26,470	0.00
Decrease Cost: Security Services Division [Security of County Facilities]	-155,278	-10.00
Decrease Cost: Retirement Adjustment	-1,885,835	0.00
FY13 RECOMMENDED:	248,195,468	1736.95
GRANT FUND MCG		
FY12 ORIGINAL APPROPRIATION	248,630	3.40
Other Adjustments (with no service impacts)		
Technical Adj: Conversion of WYs to FTEs in the New Hyperion Budgeting System; FTEs are No Longer Measured for Overtime and Lapse [Grants]	0	-0.40
FY13 RECOMMENDED:	248,630	3.00

PROGRAM SUMMARY

Program Name	FY12 Approved		FY13 Recommended	
	Expenditures	FTEs	Expenditures	FTEs
Office of the Chief	729,860	6.70	1,741,816	10.00
Organizational Support Services	2,832,100	18.60	2,042,756	14.00
Field Services	134,973,770	1046.50	141,210,632	1057.81
Investigative Services	36,246,410	302.00	38,734,674	293.50
Management Services	49,490,610	284.40	55,690,055	292.64
Security of County Facilities	4,369,830	56.70	4,757,002	47.00
Animal Services	3,510,560	16.60	4,018,533	22.00
Grants	248,630	3.40	248,630	3.00
Total	232,401,770	1734.90	248,444,098	1739.95

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CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY12		FY13	
		Total\$	FTEs	Total\$	FTEs
COUNTY GENERAL FUND					
CIP	CIP	0	0.00	129,415	2.00
Sheriff	Grant Fund MCG	55,912	0.50	55,912	0.50
Total		55,912	0.50	185,327	2.50

FUTURE FISCAL IMPACTS

Title	CE REC. FY13	FY14	FY15	(S000's) FY16	FY17	FY18
This table is intended to present significant future fiscal impacts of the department's programs.						
COUNTY GENERAL FUND						
Expenditures						
FY13 Recommended No inflation or compensation change is included in outyear projections.	248,195	248,195	248,195	248,195	248,195	248,195
Elimination of One-Time Lump Sum Wage Adjustment This represents the elimination of the one-time lump sum wage increases paid in FY13.	0	-3,446	-3,446	-3,446	-3,446	-3,446
2nd District Police Station These figures represent the impacts on the Operating Budget of projects included in the FY13-18 Recommended Capital Improvements Program.	0	0	0	209	251	251
3rd District Police Station These figures represent the impacts on the Operating Budget of projects included in the FY13-18 Recommended Capital Improvements Program.	0	135	271	271	271	271
Animal Services and Adoption Center These figures represent the impacts on the Operating Budget of projects included in the FY13-18 Recommended Capital Improvements Program.	0	343	411	411	411	411
Longevity Adjustment This represents the annualization of longevity wage increments paid during FY13.	0	8	8	8	8	8
Subtotal Expenditures	248,195	245,235	245,439	245,648	245,690	245,690

ANNUALIZATION OF PERSONNEL COSTS AND FTEs

	FY13 Recommended		FY14 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Enhance: Add Six Animal Services Code Enforcement Inspector Positions [Animal Services]	209,863	6.00	419,546	6.00
Enhance: Unification of 911 Call Taking at the Emergency Communication Center (ECC) [Management Services]	1,677,232	21.00	1,736,516	21.00
Total	1,887,095	27.00	2,156,062	27.00

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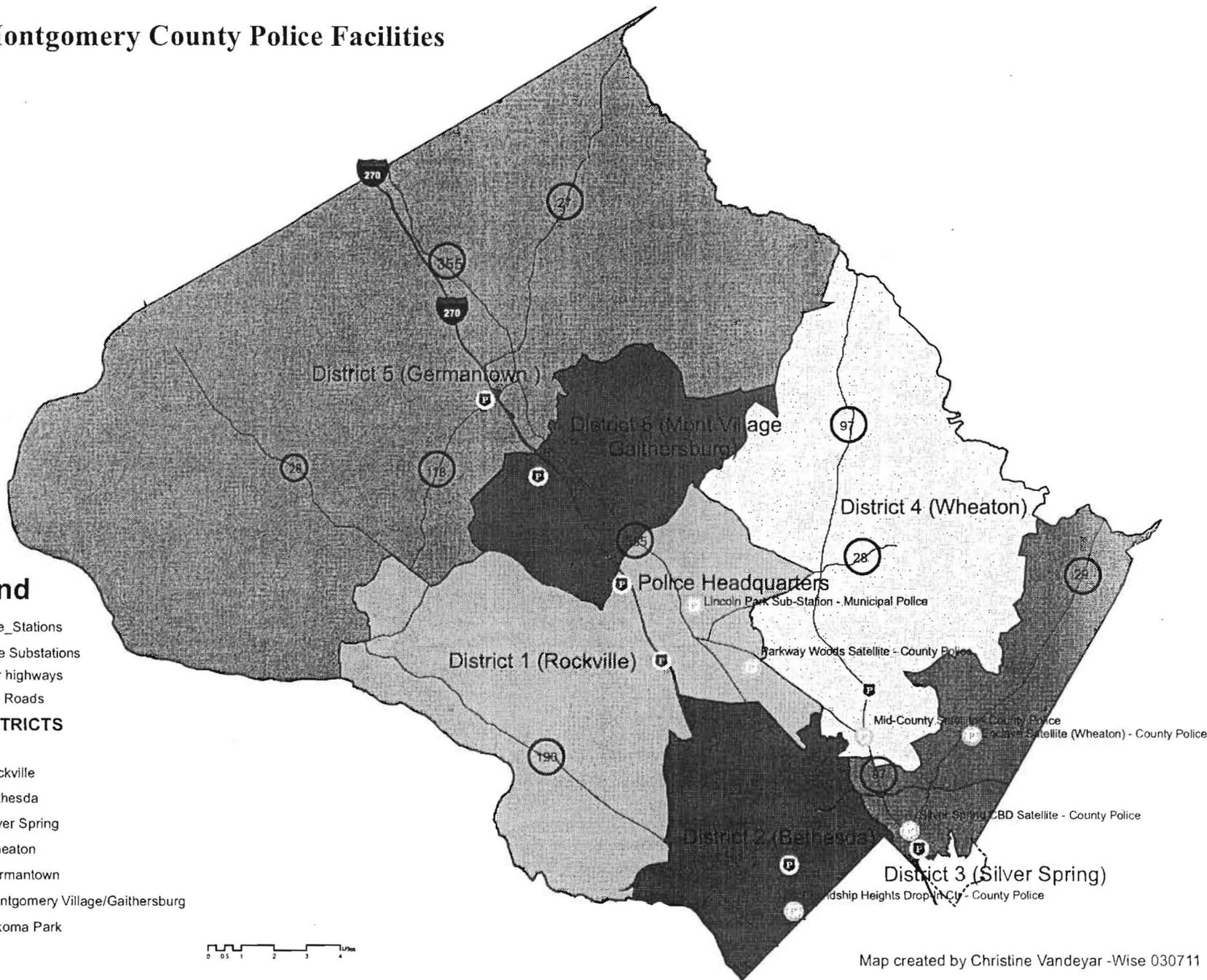
BUDGET SUMMARY - SAFE SPEED PROGRAM

	Actual FY11	Approved FY12	Estimated FY12	Rec. FY13	% Chg Bud/Rec
EXPENDITURES					
Personnel Cost	1,647,621	1,741,850	1,728,151	1,845,035	5.92%
Operating Expenses	3,599,223	4,164,170	6,553,883	6,606,537	58.65%
Capital Outlay	-	-	-	-	0.00%
Total Expenditures	5,246,844	5,906,020	8,282,034	8,451,572	43.10%
PERSONNEL					
Full-Time	30	30	30	30	0.00%
Part-Time	0	0	0	0	0.00%
Workyears	28.0	28.0	28.0	28.0	0.00%
REVENUES					
Speed Camera Citations	11,861,157	9,872,360	10,595,200	13,607,620	37.84%
Speed Camera Late Fees	1,213,906	1,107,670	1,107,670	1,523,030	37.50%
Speed Camera Flagging Fees	284,139	297,000	297,000	372,150	25.30%
Speed Camera Other	-	-	-	-	0.00%
Total Revenues	13,359,202	11,277,030	11,999,870	15,502,800	37.47%
NET REVENUES					
(Revenues less Expenditures)	8,112,358	5,371,010	3,717,836	7,051,228	
Net Revenue Allocation					
Traffic Division - Alcohol Initiative Program	-	976,280		1,008,126	
Traffic Division - School Safety	-	4,394,730		5,301,269	
Traffic Division - Traffic Collision	-	-		741,833	
Total Net Revenue Allocation	-	5,371,010		7,051,228	

*Expenditures cost for the District 1 (Rockville) and District 2 (Bethesda).

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Montgomery County Police Facilities



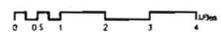
Legend

- Police Stations
- Police Substations
- Major highways
- State Roads

MCPD_DISTRICTS

- DISTRICT**
- 1 Rockville
 - 2 Bethesda
 - 3 Silver Spring
 - 4 Wheaton
 - 5 Germantown
 - 6 Montgomery Village/Gaithersburg
 - 8 Takoma Park

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Police Department – FY13 Operating Budget Questions

1) Staffing initiatives:

a. Please verify that each DCAT team will have 5 officers, one Sergeant, and one Lieutenant. District Community Action Team (DCAT) is comprised of 1 Sergeant, 1 Corporal, and 5 Police Officers

b. What are the expected deployment dates for the 6 DCAT teams? Four (4) teams in June 2013, and 2 teams in December 2013. This allows for new police officers to complete field training and the selection process to fill the DCAT positions. Note that one of the two existing Police Community Action Teams will be redeployed as a DCAT leaving one PCAT will be retained and utilized County-wide.

c. Which districts will get new detectives, and how many at each? 1 Sergeant and 2 Police Officers to be assigned to the new 6th District Investigative Section: 2 additional Police Officers each at the 1st and 2nd District Investigative Sections

d. Please provide a brief summary of reasons why each district needs a DCAT team.
The creation of a DCAT within each district will meet several strategic goals of the Department. The team would be staffed with officers already within the district who are actively engaged in community policing efforts. Each District would have a seven officer (1 Sergeant, 1 Corporals, and 5 Police Officers) team operating a schedule consistent with high service demand times of each specific district. The team would be deployed at the direction of the District Commander to areas within the district that requires specific police action. The DCAT would also be engaged within the District specific community policing efforts in order to sustain gains made by their enforcement efforts. The problem with the current PCAT strategy is the inability of sustaining community enforcement gains. Due to the volume of work, PCAT are unable to devote enough time to maintain their enforcement efforts. The 6 DCAT teams will be more agile and capable of maintaining community enforcement gains. The one centralized PCAT will focus primarily on the most serious of crime trends affecting the County and sustaining their results. These activities will assist in meeting the goals of reducing crime and the fear of crime within the district and county-wide.

The other strategic goal met will be the development of highly skilled employees. Through training and experience, the officers assigned to DCAT will become much more effective in enforcement and community policing strategies. This information will be passed on to other District officers as they interact and have opportunities to serve on DCAT. A District centric team will be better equipped to develop relationships, partnerships, and engage stakeholders in building a more effective and sustainable impact on crime reduction.

The creation of DCAT within the specified Districts is designed to maximize limited sworn personnel resources. The seven additional officers for each of the 6 Police

Districts is designed to serve as a bridge to assist District Commanders in meeting the needs of the community until additional sworn positions can be deployed.

2) Please provide a copy of the new staffing plan. The Police Staffing Initiative FY2013 dated March 15, 2012 was separately provided on 3/28/12.

3) Please provide a current attrition chart. See Attachment A chart which projects vacancies due to normal attrition, including the participants in the Discontinued Retirement Program (DRSP).

4) How many MCPD candidates will be in July class? A total of 54 candidates of which 30 are due to normal position attrition, and 24 are additional positions as recommended in the County Executive's FY13 Budget. **How many from other agencies?** For the July 2012 class, up to 14 students from other agencies can be accommodated provided that the additional sworn positions that are recommended by the County Executive are all approved.

5) How many MCPD candidates will be in the January class? A total of 49 candidates of which- 30 due to normal position attrition and 19 additional positions as recommended by the CE. **How many from other agencies?** We will be able to accommodate up to 19 students from other agencies in the January 2013 class, provided that the additional sworn positions that are recommended by the CE are all approved.

CLASS	Attrition	New POCs	Total	Sheriff's Office	Total*
July 2012 Class	30	24	54	3	57
Jan 2013 Class	30	19	49	3	52
Total	60	43	103	6	109

*Candidates from outside police agencies could be accommodated at the PSTA based on the current PSTA training capacity. The of candidates from the outside police agencies will be determined prior to the start of the POC Recruit Class.

6) What is the cost in FY13 for the six existing SROs?

Position	Salary	Fringe	PC	# of Pos.	Total PC	OE	Total Cost
PO3 average	\$ 71,911	\$ 43,368	\$ 115,279	6	\$691,674	\$10,200	\$701,874

7) What are the terms of the new speed camera contract?

On November 10, 2011 the County entered into a new turn-key contract with Affiliated Computer Solutions (ACS) to support both of our automated enforcement (red-light and speed camera programs). The vendor will be responsible for providing a turn-key operation to include equipment, maintenance, field and back office processing service.

ACS will maintain our current cameras: 10 portable speed camera units, 6 mobile speed vans, 56 fixed pole speed cameras and 40 red light cameras.

In the **first contract year** ACS will install an additional 10 portable speed cameras (PCU's) for a total of 20 (PCU's). They will install an additional 20 red light camera units for a total of 60 (depending on the approval of permits in a timely manner by the Maryland State Highway Administration).

In the **second contract year** ACS will install an additional 10 portable speed cameras (PCU's) for a total of 30 (PCU's). They will install an additional 20 red light camera units for a total of 80 (depending on the approval of permits in a timely manner by the Maryland State Highway Administration).

ACS will install 6 license plate readers (LPRs) in 6 fixed pole camera sites. The LPRs will take a picture of every vehicles tag that passes the camera site and the tag information will be downloaded into a data base for investigative purposes only.

Speed Cameras	Current	1st Contract Yr, Additional Units	Total	2nd Contract Yr, Additional Units	Total
Fixed Sites	56	0	56	0	56
Portables (PCU)	10	10	20	10	30
Vans	6	0	6	0	6
License Plate Readers (LPRs)	0	6	6	0	6
Red Light Cameras	Current	1st Contract Yr, Additional Units	Total	2nd Contract Yr, Additional Units	Total
Camera Sites	40	20	60	20	80

The Department will continue to manage all aspects of the Automatic Traffic Enforcement Unit (ATEU) operations. The vendor does not make any decisions or recommendation on any issued red light and speed camera citations. The vendor provides only operational and technical service at the direction of the Department of Police or business rules. The compensation for the vendor continues to be based on a per paid citation basis and NOT a per issued citation at a rate of \$16.25 for speed violations and \$29.34 for red-light.

Is there now one combined contract for both speed and red light cameras? Yes
Please provide the most current data for both, preferably for the past year, i.e., number of tickets, revenues, expenditures, etc. See Attachment B.

8) What are the ongoing, long-term hot spots, if any? See below table.
Can I get sector-specific crime stats for the past year for these hot spots, so that I can compare them to overall district-specific crime stats? (which I already have)

District	Sector	Crime	% Increase
1	A4	Robbery	66%
	B	Theft from Vehicle	21%
	B	Burglary	35%
2	D1	Burglary	19%
	E	Theft from Vehicle	12%
3	G2	Burglary	37%
	H1	Burglary	25%
	I	Aggravated Assaults	35%
4	J2	Burglary	34%
	K	Robbery	12%
	L	Robbery	38%
5	M2	Burglary	33%
	M3	Burglary	18%
	N3	Burglary	65%
6	P	Robbery	18%
	R	Aggravated Assaults	26%
	S1	Burglary	17%

9) How will animal services calls from the public be routed? Through Animal Services, or directly to ECC? What is the timeline for any changes to this routine?

Animal Services Division (ASD) calls for service from the public that require the dispatch of ASD officers will be routed directly to ECC where call taking and dispatch will take place. Phone calls regarding the animal shelter, adoption programs, pet licensing, rabies clinics and other general questions will continue to be routed as appropriate to either 3-1-1, the Animal Services Division or the animal shelter contractor. The timeline for this change to occur is tied to the award and implementation of the new contract for the operation of the new Animal Services and Adoption Center currently anticipated to occur in the second half of FY13.

10) What are the operational drawbacks, if any, to operating the new Universal Call Taker system with fewer call takers (i.e., backfill some positions with overtime)?

Over the past few years, the Department has made great strides in updating recruitment, selection, and training programs in order to improve retention, control overtime, and thus improve employee morale through reduced employee stress and 'burn-out'. These programs have proven effective and the use of overtime at the Emergency Communication Center (ECC) has leveled off and is within budgeted amounts. Analysis of workload associated with the addition of Fire and EMS calls support the request for the additional positions. Funding anything less than the full number of positions being requested, will reverse the gains we have made and will have a negative impact on employee morale and 'burn-out' which will in-turn ultimately affect the service being provided to the public.

Assumptions:

1. Non-DRSP Attrition= 2/month
2. DRSP participants remain for a full 3 years (county adjusted for early departures through 2/29/12)
3. Session 57--30 POC recruit class in July 2012-included in the FY13 CE recommended budget
4. Session 58--30 POC recruit class in January 2013-included in the FY13 CE recommended budget
5. Position counts do not include additional sworn positions associated with the MCPD Staffing Initiative

		Normal	DRSP	Total/month	Vacancies
	December				-6
FY2012	January	-2	-5	-7	-13
2012	Session 56 graduates 28 recruits			28	15
	February	-2	-4	-6	9
	March	-2	-4	-6	3
	April	-2	-3	-5	-2
	May	-2		-2	-4
	June	-2		-2	-6
	July	-2	-2	-4	-10
FY2013	Session 57 starts with 30 recruits				
	August	-2	-2	-4	-14
	September	-2		-2	-16
	October	-2	-1	-3	-19
	November	-2		-2	-21
	December	-2	-1	-3	-24
	January	-2		-2	-26
2013	Session 57 graduates 28 recruits				2
	Session 58 starts with 30 recruits				
	February	-2		-2	0
	March	-2	-3	-5	-5
	April	-2	-1	-3	-8
	May	-2		-2	-10
	June	-2	-6	-8	-18
	July	-2	-5	-7	-25
FY2014	Session 58 graduates 28 recruits				3
	August	-2	-3	-5	-2
	September	-2	-3	-5	-7
	October	-2	-2	-4	-11
	November	-2	-6	-8	-19
	December	-2	-1	-3	-22
	January	-2	-2	-4	-26
2014	February	-2	-1	-3	-29
	March	-2	-9	-11	-40
	April	-2	-2	-4	-44
	May	-2	-7	-9	-53
	June	-2	-8	-10	-63
	July	-2	-4	-6	-69
FY2015	August	-2	-2	-4	-73
	September	-2	-3	-5	-78
	October	-2	-4	-6	-84
	November	-2		-2	-86
	December	-2	-1	-3	-89
		-72	-95		

3/21/2012

ATTACHMENT B

AUTOMATED TRAFFIC ENFORCEMENT PROGRAMS		
Traffic Programs	Red Light	Speed
Issued Citations	40,294	487,820
Expenditures	Actual FY11	Actual FY11
Personnel Cost	\$ 407,527	\$ 1,647,621
Vendor Compensation	\$ 957,022	\$ 3,586,374
Other Operating Expenses	\$ 26,347	\$ 12,849
Capital Outlay	\$ -	\$ -
Total Expenditures	\$ 1,390,895	\$ 5,246,844
Revenues	Actual FY11	Actual FY11
Citations	\$ 2,667,728	\$ 11,861,157
Late Fees	\$ 203,463	\$ 1,213,906
Flagging Fees	\$ 68,551	\$ 284,139
Others	\$ 9,315	\$ -
Total Revenues	\$ 2,949,056	\$ 13,359,202
Net Revenues (Revenues less Expenditures)	1,558,161	8,112,358

Police Department – FY13 Operating Budget Questions
Animal Services Division

1 What are the specific duties of the animal services code enforcement inspector positions?

Animal Services Division officers are currently charged with responding to citizen complaints concerning animals endangering the public or causing public nuisances and animals in need of protection. As part of their investigation, officers are charged with enforcing the applicable sections of the Montgomery County Code and state laws related to animals. Officers issue civil citations, swear out criminal charging documents and testify in court or before the Animal Matters Hearing Board. Some of the specific duties include responding to and investigating complaints including animal cruelty and animal neglect complaints, animals at large, defecation complaints, unsanitary conditions complaints, animal trespass complaints, noise complaints, and various other nuisance complaints. Officers are also charged with enforcing pet licensing and rabies vaccination laws.

Officers also investigate animal attacks and animal bites and quarantine animals as required by state law. In addition, officers apply state and local laws related to dangerous/aggressive animals and officers order restrictions and seize, impound, capture and transport animals as appropriate.

The Division provides the annual licensing and inspection of animal-related business facilities and as part of that program officers conduct inspections of pet shops, commercial kennels, riding stables, and animal fanciers.

As part of the rabies prevention program, officers dissect animals and prepare specimens for rabies testing.

2 Will they be performing the same duties as current Humane Society staff? If not, please describe.

As part of the reorganization, Animal Services Division officers will take over additional field duties currently performed by Montgomery County Humane Society staff. These duties include responding to calls for “confined strays”, rabies suspect animals, sick or injured animals (domestic or wildlife), orphaned wildlife, animal rescues (such as wildlife inside a homes living space), trap service, fire service, and certain dead animals along roadways or other public property.

In addition, through this reorganization, the responsibility for call taking and dispatch of animal complaints, a function currently performed by the Montgomery County Humane Society, will be transferred to an existing operation at the Public Safety Communications Center. With these extraneous duties removed, the operator (currently the Montgomery County Humane Society) of the new Animal Services and Adoption Center will be able to focus solely on the operation of the new facility and the management of the adoption program. Further, by removing these extraneous duties from contractor responsibility, we anticipate additional interest from potential bidders for the Animal Sheltering contract.

3. For these duties, what is the current cost and current number of staff under the Humane Society contract?

The Montgomery County Humane Society currently employs eight positions (seven full time positions and one part time position) to perform this field service work. The salary and benefit cost paid by the Humane Society for these positions is \$245,802.

PS

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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

RECEIVED
MONTGOMERY COUNTY
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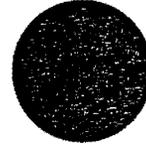
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Isiah Leggett
County Executive

March 15, 2012

The Honorable Phil Andrews
Councilmember, District 3
100 Maryland Avenue
Rockville, Maryland 20850

067257



Subject: Public Safety Initiatives in my FY13 Budget

Dear Councilmember Andrews: *Phil*

As chair of the Public Safety Committee, I want to highlight for you a few budget objectives regarding public safety. I am pleased to communicate with you that I have proposed significant enhancements in this area in my FY13 Recommended Operating Budget.

Under my Recommended Operating Budget, the Department of Police budget increases by 6.9 percent, this includes 43 additional officers – part of my plan to add 143 new officers and other Police Department employees over the next three years. This investment increases Police resources to address problem areas or issues when they arise and use officers strategically and efficiently. The budget adds a second new recruit class of 30 officers; and moves the County to a unified 911 call center to improve efficiency and response times in emergencies. While overall crime rates have decreased, there continue to be pockets of crime that must be addressed. These additional resources will provide the Police Department with the flexibility to rapidly address problems as they arise and prevent future crime.

The Montgomery Fire and Rescue Service (FRS) would see a 9.2 percent increase under this budget to fill critically needed posts, increase the size of each of the two FRS recruit classes from 30 to 55, and provide additional funding to ensure minimum staffing requirements are met with reduced overtime. The high level of overtime, the lack of recruit classes, and the retirement of a number of firefighters have left their ranks depleted. These additional resources will allow the FRS to better meet their staffing needs in an efficient and cost effective manner.

With the continuing growth of the County population, particularly in the Upcounty areas, the issues with which these public safety departments are grappling will continue to increase. At the same time, the other demands on our resources will also increase. With the State Legislature almost certain to shift pension costs to the counties and pass legislation that will impose even more stringent requirements for meeting Maintenance of Effort (MOE), it is unfortunate that, unlike most jurisdictions around the country, we are unable to be reimbursed by insurance companies and the Federal government for ambulance services which the County provides. I am sure you recall that as a result of the referendum on this issue, we now forgo at least \$17 million a year in reimbursement revenue – revenue that would help fund the public safety needs of our growing population at no cost to the taxpayers of this County.

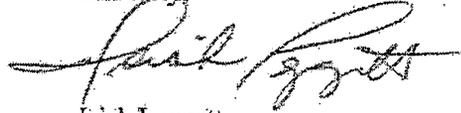
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Phil Andrews
March 15, 2012
Page 2

I look forward to discussing my recommended FY 2013 Operating Budget with the Council and trust that you will work with your colleagues to support the critical public safety programs in this budget.

Sincerely,



Isiah Leggett
County Executive

IL:jh

21

Department of Police
Montgomery County, Maryland

CRIME

FOURTH QUARTER

OCT. - DEC., 2011 - 2010

Crime*	2011	2010	Percent Difference
Murder	6	2	200.0%
Rape	30	27	11.1%
Robbery Total	267	244	9.4%
o Commercial	(38)	(31)	
o Non - Commercial	(229)	(213)	
Aggravated Assault	164	136	20.6%
Burglary - Total	794	921	-13.8%
o Residential	(644)	(762)	
o Commercial	(143)	(151)	
o Schools	(7)	(8)	
Larceny	3,457	3,849	-10.2%
Auto Theft	221	340	-35.0%
Part I - Total	4,939	5,519	-10.5%
Part II - Total	9,193	9,651	-4.7%
TOTAL CRIME	14,132	15,170	-6.8%

CUMULATIVE YEAR TO DATE

JAN. - DEC., 2011 - 2010

Crime*	2011	2010	Percent Difference
Murder	16	17	-5.9%
Rape	112	119	-5.9%
Robbery Total	840	911	-7.8%
o Commercial	(116)	(146)	
o Non - Commercial	(724)	(765)	
Aggravated Assault	648	653	-0.8%
Burglary - Total	3,061	3,323	-7.9%
o Residential	(2523)	(2619)	
o Commercial	(512)	(670)	
o Schools	(26)	(34)	
Larceny	13,505	15,261	-11.5%
Auto Theft	1,186	1,455	-18.5%
Part I - Total	19,368	21,739	-10.9%
Part II - Total	38,713	41,205	-6.0%
TOTAL CRIME	58,081	62,944	-7.7%

* The seven felony crimes listed are commonly referred to as "Part I" crimes, and all other police jurisdictions report these statistics to FBI for their Uniform Crime Report. All other crimes are called Part II.

*A murder case that occurred in February 2009 was closed by Unfounded in 2010, the 2009 total adjusted from 13 to 12

Police Department – FY13 Operating Budget Questions- Round 2

- 1) **Please provide more information on crime statistics by district, including the overall number of crimes per district in 2011, as well as the % of increase of each crime category by district (i.e., not just by sector). (See ATTACHMENT A)**

The attached statistical information is being provided in support of the 2010 to 2011 Crime Increase by Sector or Beat information provided to the County Council. It further explains the percentage increases in 2011 crimes. Please note that the following information is drilled down to the beat level. The original data set only went down to the sector level in some cases. The original intent was to provide a snapshot of trends in support of the staffing initiative. The following information shows the trends each district experienced that would be addressed by a District Community Action Team.

- 2) **The Committee requested a copy of the three year staffing plan. The Chief said he would take that request back to the Executive and OMB Director.**

This information has been provided to the County Council staff.

- 3) **Please provide comparative staffing data for Fairfax County (and the other jurisdictions that you compared) regarding ECC staffing and the need for three new Quality Assurance positions.**

Jurisdiction	Montgomery County Police 9-1-1 ECC (Proposed FY13)	Prince George's County MD PSC	Fairfax County VA DPSC
2011 Call Volume	839,827	1,492,425	874,855
Operations Supervisors	12	16 ^a	12 ^c
QA Positions/Time	3	4 + 64 hours week ^b	1 + 120 hours week ^d

^a 9-1-1 and Dispatch only. There are an additional 8 for Fire Dispatch
^b 4 Full time detailed position plus 64 hours a week spread across QA team members who are detailed off operations floor as additional duty
^c 16 total Assistant Supervisors equivalent to our supervisor position. 4 cover Fire Dispatch
^d 1 Full time detailed position plus 120 hours a week spread across QA team members who are detailed off operations floor as additional duty

- 4) **Please provide updated information on projected savings from shifting ACS services to MCPD staff vs. staying with the Human Society Contract. Cpt. Wahl mentioned total savings was approximately \$400,000. What are the exact savings?**

The proposed reorganization calls for the Animal Services Division (ASD) to assume the following duties from the Montgomery County Humane Society (MCHS). These duties would then be removed from contractor responsibility and instead be performed by civilian (Code Enforcement Inspector) ASD staff:

- a. Field services response for certain animal related calls for service. MCHS currently staffs seven full time and one part time position to perform these duties. The current MCHS expenditure to fund (salary and benefits) for these positions is \$245,802. Elimination of these duties from MCHS responsibility results in a potential contract savings of \$245,802.
- b. Call taking and dispatch of all animal related calls for service. MCHS currently staffs five full time and two part time positions to perform these duties. The current MCHS expenditure to fund (salary and benefits) for these positions is \$207,528. Elimination of these duties from MCHS responsibility results in a potential contract savings of \$207,528.

The combined projected savings for shifting these two duties to ASD responsibility is \$453,330.

5) **Is there a possibility of bidding the ACS services out at 2 bids – one for shelter and one for field services/dispatch? Or is there any other way to achieve more savings through the use of contracts?**

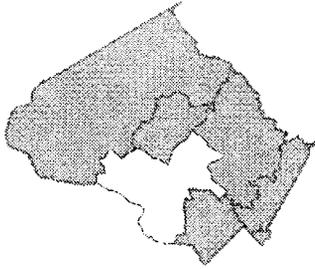
The proposed transfer of field services response and dispatch functions from the contractor to the ASD is primarily driven by the need to consolidate and increase the efficiency of these operations. We do not believe that a bifurcation of responsibility by potential contractors- one to operate the shelter and another to handle field services/dispatch operations- is practical. Therefore, soliciting 2 bids for these services is not a viable option. We are proposing to migrate to a service model that is consistent with other jurisdictions that are similar in size to the County with similar service demands.

6) **Please provide more information on the use of private security at the Public Safety Headquarters. What are the advantages and/or needs addressed by contracting it out?**

The County Sheriffs office has been successfully utilizing the security contractor at the District and Circuit Court facilities in the County. These contractors operate security screening equipment that is similar to what will be used at the PSHQ, and have also undergone background checks. Further, the average hourly rate of Department SSD staff is \$31.90 per hour (salary and fringes) as compared to \$17.79 per hour for the contractor.

ATTACHMENT A

1st District



SECTOR	CRIME	2010	2011	% INCREASE
A3	Aggravated Assault	8	12	50%
B2	Burglary -Residential	40	50	25%
B3	Burglary -Residential	31	41	32%
B4	Burglary -Residential	52	69	33%
B2	Burglary- Commercial	14	18	29%
B3	Burglary- Commercial	5	9	80%
B4	Burglary- Commercial	9	11	22%
A4	Robbery	9	15	66%
B1	Theft From Vehicle	119	143	20%
B3	Theft From Vehicle	56	99	77%
B4	Theft From Vehicle	65	112	72%

Counts indicate decreases in all major categories, however:

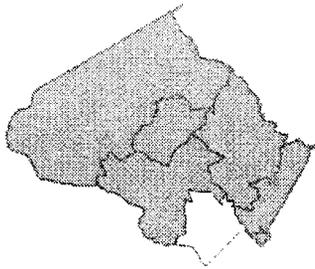
- There were significant increases in residential burglaries in the Baker Sector
- Thefts from vehicles almost doubled in the B4 beat

Area Concerns:

- Randolph/Veirs Mill area (both the 1D and 4D sides) – quality of life calls in the commercial areas, gang members living and frequenting the area

- Commercial areas along Rockville Pike – shoplifting, distraction thefts of the elderly

2nd District



SECTOR	CRIME	2010	2011	% INCREASE
D1	Burglary -Residential	73	87	19%
D2	Burglary -Residential	30	47	57%
E1	Burglary -Residential	44	48	9%
E4	Burglary- Residential	50	71	42%
D1	Burglary- Commercial	4	7	75%
E3	Burglary- Commercial	7	17	143%
D1	Theft From Vehicle	127	175	38%
E1	Theft From Vehicle	161	228	42%
E3	Theft From Vehicle	81	107	32%
E3	Stolen Vehicle	8	14	75%

Preliminary counts indicate decreases in four of the six major categories, except:

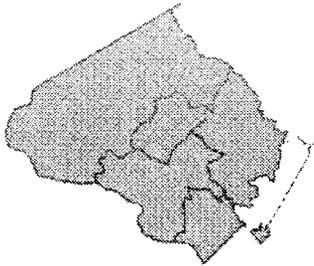
- Residential burglary was up in four of the seven beats (D1, D2, E1 & E4), + 5.7% district-wide
- While many districts saw reductions in vehicle-related thefts, 2D saw an increase of over 10%

Recent Concerns:

- Robberies – armed commercial robberies along the Rockville Pike corridor, street robberies along the DC line (and similar occurring in DC)
- Residential burglaries – in the Kensington and Chevy Chase areas at the moment, but targeted neighborhoods can vary.

- Thefts from vehicles – preliminary stats for 2011 indicate 2D to be the only district showing an increase in these thefts in 2011 from 2010. A large portion of this district's thefts involve no force.

3rd District



SECTOR	CRIME	2010	2011	% INCREASE
H2	Aggravated Assault	13	17	31%
I1	Aggravated Assault	20	25	25%
I2	Aggravated Assault	13	26	100%
G2	Burglary -Residential	112	153	37%
H1	Burglary -Residential	59	74	25%
H2	Burglary- Residential	78	83	6%

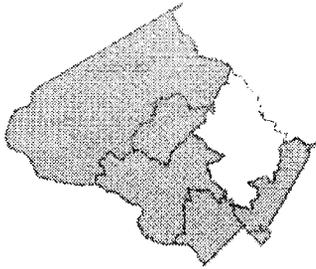
Preliminary counts indicate decreases in the six major categories, except:

- Aggravated assault was up over 25%
- Residential burglary was up significantly in G2 (+ 40.2%) and H1 (+ 35.6%)

Recent Concerns:

- Robberies are down somewhat, due to the cooler temperatures and the amount of extra resources used in the CBD and other target areas. Besides home grown robbers, suspects from DC and PG venture into the district.
- Residential burglaries – particularly in the G2 beat along the Georgia Avenue corridor, likely overlapping series by different suspects, occurring day and night; also in the H2 beat along University Boulevard during daytime hours. Recent arrests outside the 3rd District may involve persons responsible for some of the burglaries, investigations continue.

4th District



SECTOR	CRIME	2010	2011	% INCREASE
K1	Aggravated Assault	14	17	21%
L1	Aggravated Assault	16	20	25%
J2	Burglary -Residential	62	83	34%
L1	Burglary- Commercial	3	6	100%
J2	Robbery	9	12	33%
K2	Robbery	21	36	71%
L1	Robbery	32	46	44%
L2	Robbery	37	44	19%
J2	Stolen Vehicle	10	17	70%

Preliminary counts indicate decreases in most of the major categories, except:

- Robbery was up over 20% district-wide
- Residential burglaries in J2 were up

Recent Concerns:

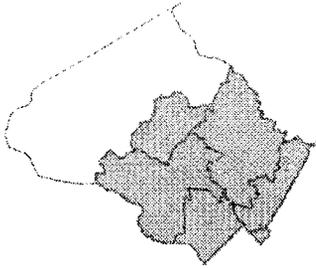
- Robberies – typically of pedestrians along major roadways, often more than one suspect is involved and there is a fair amount of recidivism
- Residential burglaries – this district attracts multiple burglars, often having concurrent suspects operating in the same area; numerous arrests are made but new burglars appear.

Areas:

- Georgian Woods – robberies, auto thefts, and assorted crimes committed by the same residents of that community (recent robbery arrests)

- CBD/Wheaton Plaza – robbery and assault, as well as alcohol-related incidents in the area of the bars in Wheaton Triangle
- Bel Pre corridor – ongoing variety of calls with varying frequency, to include robbery, burglary, and vehicle-related theft; included in this area is the Georgian Colonies with CDS activity, which feeds other crimes/calls in the area.

5th District



SECTOR	CRIME	2010	2011	% INCREASE
N1	Aggravated Assault	7	18	157%
M2	Burglary -Residential	33	44	33%
M3	Burglary -Residential	30	43	43%
N1	Burglary -Residential	84	91	8%
N3	Burglary- Residential	17	35	106%
M2	Robbery	6	9	50%
M3	Robbery	5	8	60%
N1	Robbery	29	38	31%
N2	Robbery	22	27	23%
M2	Theft From Vehicle	45	64	42%

Preliminary counts indicate decreases in most of the major categories district-wide, however:

- Residential burglary was up in the M2 (+ 33.3%) and N3 (+ 105.9%)

Recent Concerns:

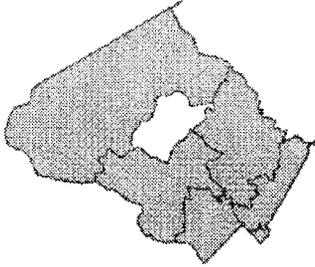
- Robberies – in the CBD area
- CDS activity – PCAT working the M1 and N1 beats has resulted in numerous arrests

Areas:

- Damascus Gardens – CDS and quality of life issues

- Trailer Park/Gunners Branch – CDS, disorderlies, alcohol-related calls
- CBD – high level of a variety of calls, particularly in warmer months.

6th District



SECTOR	CRIME	2010	2011	% INCREASE
R1	Aggravated Assault	11	21	91%
S1	Burglary -Residential	60	70	17%
P1	Robbery	13	17	31%
P2	Theft From Vehicle	100	111	11%

Preliminary counts indicate decreases in all of the major categories district-wide, however:

- Aggravated assault in R1 almost doubled (+ 90.1%)
- Residential burglary was up in S1 (+ 17%)

Recent Concerns:

- Robberies – in the area of the Montgomery Village S/C, street and commercial. PCAT has worked the area and incidents decreased with their presence.

Areas:

- 300 to 400 blocks of North Summit Avenue – robberies, CDS, alcohol-related calls (such as disorderly and assault)
- 700 to 900 blocks of Clopper Road (apartment complexes) – burglary, thefts, CDS; nearby areas of Quince Orchard Boulevard typically have similar, but have been quiet lately
- Montgomery Village S/C area – recent robberies, CDS

➤ Muddy Branch corridor – mostly thefts and CDS

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DISTRICT COURT OF MARYLAND

BEN C. CLYBURN
Chief Judge

Courts of Appeal Building
Annapolis, Maryland 21401
Tel: (410) 260-1525
Fax: (410) 974-5026

March 21, 2012

The Honorable Isiah Leggett
County Executive
Montgomery County
101 Monroe Street, 2nd Floor
Rockville, MD 20850

RECEIVED

Re: Uniform Red Light Monitoring

MAR 23 2012

Dear County Executive Leggett:

OFFICE OF THE
COUNTY EXECUTIVE

I am writing to advise you in advance of the District Court's amendment of the Uniform Red Light Monitoring to delete any reference to local administrative, flagging, or late fees.

By way of background, during the 1997 design of the Uniform Red Light Monitoring, the District Court allowed localities to reference administrative, flagging and/or late fees on the Uniform Citation. These fees were allowed if the localities enacted ordinances authorizing the fees, and if the citation was not paid or a request for trial was not received by the due date on the citation. This practice has resulted in the enactment of disparate fees in thirty-one (31) local jurisdictions.

The legality of this practice was raised recently during the Judiciary's legislative review of HB1053, titled "Charles County - Red Light Violations - Civil Penalties." Our Director of Legal Affairs has advised that the practice proposed in HB1053 and the existing District Court practice of allowing a reference to these fees on the Uniform Citation raise serious constitutional concerns. Specifically, the allowance of disparate fees may violate the requirement of uniformity mandated in Art IV, Section 41A of the Maryland Constitution. This practice interferes with the role of the District Court as a uniform, statewide court. As such, this practice must cease immediately, and the Uniform Citation will be amended to delete any reference to local administrative, flagging, or late fees.

The Judiciary has raised these constitutional concerns with the Legislature in its position paper on HB1053 (see attachment). Additionally, the Judiciary would not oppose efforts to amend HB1053 and adopt a uniform late fee for all jurisdictions. Such legislation would address

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the constitutional issues. In the meantime, the Judiciary will amend the Uniform Citation to delete any reference to these fees immediately. All jurisdictions using a traffic control signal monitoring system must immediately remove any reference to administrative, flagging, or late fees from the citations. Please send a revised copy of the citation to District Court Headquarters, Administrative Services, 580 Taylor Avenue, A-3, Annapolis, MD 21401.

Sincerely,



Ben C. Clyburn

BCC/kap

cc: w/attachment

The Honorable Robert M. Bell
District Court Administrative Judges
Charles County Delegation
Judicial Cabinet
Roberta Warnken
Joan Baer
Charles Moulden
Susan Armiger
Jonathan Rosenthal
David Weissert
District Court Administrative Clerks
David Durfee, Esq.
Frank Brocolina
Faye Matthews
Kelley O'Connor
Susan Delaney, Esq.

37

Maryland Judicial Conference

Frank Broccolina
Executive Secretary

580 Taylor Avenue
Annapolis, MD 21401

Memorandum to: House Environmental Matters Committee
From: Legislative Committee
Suzanne P. Delaney, Staff
410-260-1523
Subject: House Bill 1053
(3/20)
Date: March 14, 2012

The Maryland Judiciary opposes House Bill 1053. This legislation authorizes Charles County or a municipality in Charles County, in an uncontested case involving a violation recorded by a traffic control signal monitoring system in which the civil fine is paid directly to the county or the municipality, to charge a late fee to cover administrative costs associated with processing the late payment of the fine.

Article IV, § 41A of the Maryland Constitution provides, "the District Court shall have the original jurisdiction prescribed by law. **Jurisdiction of the District Court shall be uniform throughout the State;** except that in Montgomery County and other counties and the City of Baltimore, the Court may have such jurisdiction over juvenile causes as is provided by law." Therefore, this bill is unconstitutional as the District Court is a state-wide, unified court and this bill violates that uniformity. This bill treats red light violations and red light violators in Charles County different from the rest of the State.

The Judiciary notes that since 1997, the District Court has allowed jurisdictions who want to add an additional fee on the citation to do so by submitting a copy of the local ordinance that authorizes them to collect such a fee. It has been determined that this practice violates the uniformity requirement of Article IV and will be discontinued in the near future.

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MAR 12 10: 57

Maryland Judicial Conference

Frank Broccolina
Executive Secretary

580 Taylor Avenue
Annapolis, MD 21401

Jurisdictions will be advised that the uniform citation will be amended to delete any reference to local late and/or administrative fees.

The Judiciary believes this is an opportunity for the legislature to adopt a uniform late fee for administrative costs for all jurisdictions which would alleviate the constitutional concerns. Otherwise, these different fees could multiply interfering with the role of the District Court as a state-wide court.

cc: Charles County Delegation
Judicial Cabinet
Legislative Committee
Kelley O'Connor

HOUSE BILL 1053

L2, D2

2lr2729

By: Charles County Delegation

Introduced and read first time: February 10, 2012

Assigned to: Environmental Matters

A BILL ENTITLED

1 AN ACT concerning

2 **Charles County – Red Light Violations – Civil Penalties – Late Payment Fee**

3 FOR the purpose of authorizing Charles County or a municipality in Charles County,
4 in an uncontested case involving a violation recorded by a traffic control signal
5 monitoring system in which the civil fine is paid directly to the County or the
6 municipality, to charge a fee to cover administrative costs associated with
7 processing the late payment of the fine; and generally relating to violations
8 recorded by traffic control signal monitoring systems in Charles County.

9 BY repealing and reenacting, without amendments,
10 Article – Transportation
11 Section 21–202.1(d)
12 Annotated Code of Maryland
13 (2009 Replacement Volume and 2011 Supplement)

14 BY repealing and reenacting, with amendments,
15 Article – Courts and Judicial Proceedings
16 Section 7–301(a)
17 Annotated Code of Maryland
18 (2006 Replacement Volume and 2011 Supplement)

19 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF
20 MARYLAND, That the Laws of Maryland read as follows:

21 **Article – Transportation**

22 21–202.1.

23 (d) (1) Unless the driver of the motor vehicle received a citation from a
24 police officer at the time of the violation, the owner or, in accordance with subsection
25 (g)(5) of this section, the driver of a motor vehicle is subject to a civil penalty if the

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



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1 motor vehicle is recorded by a traffic control signal monitoring system while being
2 operated in violation of § 21-202(h) of this subtitle.

3 (2) A civil penalty under this subsection may not exceed \$100.

4 (3) For purposes of this section, the District Court shall prescribe:

5 (i) A uniform citation form consistent with subsection (e)(1) of
6 this section and § 7-302 of the Courts and Judicial Proceedings Article; and

7 (ii) A civil penalty, which shall be indicated on the citation, to be
8 paid by persons who choose to prepay the civil penalty without appearing in District
9 Court.

10 **Article - Courts and Judicial Proceedings**

11 7-301.

12 (a) (1) Except as provided in paragraphs (2) and (3) of this subsection, the
13 court costs in a traffic case, including parking and impounding cases, cases under §
14 21-202.1, § 21-809, or § 21-810 of the Transportation Article in which costs are
15 imposed, and cases under § 10-112 of the Criminal Law Article in which costs are
16 imposed:

17 (i) Are \$22.50 plus the surcharge under subsection (f) of this
18 section; and

19 (ii) Shall also be applicable to those cases in which the
20 defendant elects to waive the defendant's right to trial and pay the fine or penalty
21 deposit established by the Chief Judge of the District Court by administrative
22 regulation.

23 (2) In an uncontested case under § 21-202.1, § 21-809, or § 21-810 of
24 the Transportation Article, an uncontested case under § 10-112 of the Criminal Law
25 Article, or an uncontested parking or impounding case in which the fines are paid
26 directly to a political subdivision or municipality, costs are \$2.00, which costs shall be
27 paid to and retained by the political subdivision or municipality.

28 (3) (i) In an uncontested case in which the fine is paid directly to
29 an agency of State government authorized by law to regulate parking of motor
30 vehicles, the court costs are \$2.00.

31 (ii) The fine and the costs under this paragraph shall be paid to
32 the agency, which shall receive and account for these funds as in all other cases
33 involving sums due the State through a State agency.

1 (4) IN AN UNCONTESTED CASE UNDER § 21-202.1 OF THE
2 TRANSPORTATION ARTICLE IN WHICH THE FINES ARE PAID DIRECTLY TO
3 CHARLES COUNTY OR A MUNICIPALITY IN CHARLES COUNTY, IN ADDITION TO
4 ANY OTHER COSTS IMPOSED UNDER THIS SECTION, THE COUNTY OR
5 MUNICIPALITY MAY CHARGE A FEE TO A PERSON WHO PAYS THE FINE AFTER
6 THE DEADLINE SPECIFIED IN THE CITATION TO COVER ADMINISTRATIVE COSTS
7 ASSOCIATED WITH PROCESSING LATE PAYMENTS.

8 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
9 October 1, 2012.

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PS/ED COMMITTEE #1
April 20, 2012

Worksession

MEMORANDUM

April 18, 2012

TO: Public Safety & Education Committees

FROM: Susan J. Farag, Legislative Analyst *SJF*
Essie McGuire, Senior Legislative Analyst *Essie McGuire*

SUBJECT: **Worksession: FY13 Operating Budget – School Resource Officers**

Those expected for this worksession:

Asst. Chief Wayne Jerman, Police Department
Sgt. Suzanne Harrell, SRO Program, Police Department
Neil Shorb, Police Department
Robert Hellmuth, Director of School Safety and Security, MCPS
Ed Piesen, Office of Management and Budget

BACKGROUND

The Educational Facilities Officers (EFO) program was established in September 2002 with a \$4 million grant from the COPS Office. The funding was used to hire 32 new police officers and position them in the middle and high schools. These officers were deployed in schools beginning in the 2003-2004 school year.

Recent Budget Cuts: In FY10, there were 27 EFOs in the program (one at each of the 25 County public high schools and one each at Argyle Middle School and Martin Luther King Middle School). These were sworn officers who reported to their assigned school on a daily basis for their entire shift (unless scheduled for training or court). The high school-based EFOs also provided coverage at the middle schools that fed into the high school. They visited these schools throughout the week and responded when contacted by school staff for any type of assistance. EFOs were not assigned specifically to any elementary schools, but provided assistance when requested. In addition to the 27 deployed EFOs, there were six Sergeants in the program who functioned in a supervisory role.

The CE's recommended FY11 budget initially abolished 16 EFOs (13 EFOs and three sergeants), in effect halving the program, for a projected savings of \$1,960,460. On April 22, 2010, the Executive submitted a series of FY11 Budget Adjustments, one of which proposed that MCPS would fund the remaining 17 EFOs, reducing Police expenditures by another \$1,961,590. This proposal was eliminated during last minute budget deliberations between the Council, MCPS, and the Executive, in effect eliminating the entire EFO program. In the final days of budget deliberations, the Council required the Police Department to fund nine EFO positions, as required in the FY11 County Government Operating Budget Resolution:

66. This resolution appropriates \$978,840 to the Department of Police to fund 9 Police Officer III positions in order to continue the Educational Facilities Officer program. This program is established through a memorandum of understanding with the Montgomery County Public Schools.

As part of the mid-year FY11 Savings Plan, the CE recommended abolishing the remaining SROs for an estimated savings of \$518,650. The Public Safety Committee recommended retaining these positions, and Council approved the continued funding.

In FY12, the CE recommended budget again abolished all SRO positions. The Council ultimately funded six SROs, which are currently assigned by Police District.

STATUS UPDATE

The committees have requested an update on the operations of the SRO program over the past year to help assess performance and determine any needs the program may have moving forward into FY13. According to the Police Department, it has continued to have one official SRO assigned by district to provide service to the high schools located within that respective district. Five out of the six SROs cover more than one high school. A main challenge has been that an SRO cannot devote his or her entire shift to one school. In addition to school-related duties, the officers respond to other calls for service in the area. As anticipated, they have had to take on a more reactive role rather than be able to engage in proactive policing at their assigned schools. They have had less time to focus on building relationships and building a rapport with the students.

Encounter data: Arrest data for this school year is provided on © 11, illustrating the number of arrests and types of offenses by month. There have been 723 calls for service at the high schools this school year (through March 2012). There have been 198 arrests during the same time period. A little less than half of the arrests (87) have been for CDS offenses. There have been 35 arrests for weapons offenses. Other common offenses include robbery, assault, alcohol offenses, disorderly conduct.

SROs have the autonomy to determine their coverage based on school need. Some choose to devote one shift to one school, and then a different school for the following shift(s). Others split their shift among multiple schools. As noted earlier, all but one SRO have multiple schools to cover in their respective districts. The exception is the 6th District SRO who covers

only Watkins Mill High School. The other high school in the 6th District is Gaithersburg High, which is covered by an SRO from the Gaithersburg City Police Department. SROs are also required to attend court when summoned and attend mandatory annual MCPD training, both of which reduce their time at the schools.

The use of additional patrol officers at schools: Police District Commanders periodically reassign patrol officers to different areas or duties in order to provide optimal police coverage within their districts. As a result, five of the six District Commanders have determined a need for more patrol officers at certain high schools within their districts. Assignments by district are shown below:

FY12 SRO Assignments by Police District

Police District	# of High Schools	MCPD SRO	Other Municipal PD SRO	MCPD Patrol Officer	Total SROs By District	SRO Ratio/Schools
1ST District	5	1	1 (RCPD)	1	3	0.60
2ND District	3	1			1	0.33
3RD District	4	1		1	2	0.50
4TH District	6	1		2	3	0.50
5TH District	5	1		1	2	0.40
6TH District	2	1	1 (GCPD)		2	1.00

The Police Department advises that the additional patrol officers assist the SROs during open lunches, release of students, traffic-related issues at the beginning and the end of the school day, and calls for service at the schools when the SRO is not available to respond due to other activities or incidents at another assigned school. SROs are often called away from their assignment when they have to make a juvenile arrest, because these arrests tend to be the most time consuming, due to processing and waiting for the parents or guardians to take custody of the individual.

SRO Supervision: In addition to the actual SROs, other Police Department staff perform duties related to the SRO program. The supervising Sergeant spends approximately 35% of her work hours on the SRO program. The SROs are also directly supervised by a District Lieutenant, who supervises other officers within his or her district. The District Lieutenant spends approximately 28% of their time on school-related and SRO issues.

MCPS DEPARTMENT OF SCHOOL SECURITY

While MCPD has assigned SROs to certain high schools, MCPS also provides security officers at each high and middle school. MCPS Department of Safety and Security Operating Budget data for FY04 to FY13 is attached at © 12. Over that timeframe, school-based security staff has increased from 194.5 positions to 212 at a corresponding cost of \$5.87 million in FY04 and \$8.68 million in FY13.

FY13 BUDGET CONSIDERATIONS

The CE recommended FY13 maintains funding for six SROs, but does not add additional officers dedicated to this function. The FY12 cost for the current six SROs is \$697,037. If the Council decides to add new police officers in FY13, the additional cost per police officer is \$164,869.

New Police Officer FY13	Cost
Entry Level (Salary and Fringe)	\$71,867
OT - Added Per Sworn Officer	\$7,105
POC Equipment*	\$13,362
Patrol Vehicle*	\$29,900
Car Equipment (Marked)*	\$27,719
Motor Pool Charges	\$14,916
Total Cost (FY13 Only)	\$164,869

**one-time cost*

DISCUSSION ISSUES

- 1) What are some examples of problems SROs encountered over the past year due to limited staff?
- 2) Does MCPD see a long-term or permanent need for the assignment of patrol officers to schools?
- 3) Is assignment by District the most optimal arrangement? Are there some schools that could do without SRO coverage so that more SROs could be assigned to schools with a higher need?
- 4) If the CE Recommended budget for the Police Department is approved and the Department receives all additional police officers, how will this impact police/SRO presence at schools, if at all?
- 5) Councilmembers Andrews and Rice have asked that MCPD formally dedicate a complement of 11 police officers to the SRO program (© 13-14). How would this impact delivery of service and security at both the schools and the community?

This packet contains

MOU among MCPS, MCPD, SOA, and local police departments	© 1-5
SRO Assignments for 2011-2012	6-7
MCPD Questions and Responses	8-10
School Arrests by Number and Types of Offenses	11
MCPS Security Staff and Budget	12
April 18, 2012 Memo from Councilmembers Andrews and Rice	13-14

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**MEMORANDUM OF UNDERSTANDING
BETWEEN
MONTGOMERY COUNTY PUBLIC SCHOOLS
AND
MONTGOMERY COUNTY DEPARTMENT OF POLICE
AND
MONTGOMERY COUNTY STATE'S ATTORNEY'S OFFICE
AND
CHEVY CHASE VILLAGE POLICE DEPARTMENT
AND
GAITHERSBURG CITY POLICE DEPARTMENT
AND
ROCKVILLE CITY POLICE DEPARTMENT
AND
TAKOMA PARK POLICE DEPARTMENT**

The purpose of this memorandum of understanding (MOU) is to establish a working protocol for exchanging information and addressing matters of mutual concern cooperatively among the Montgomery County Public Schools (MCPS), the signatory agencies, and the Montgomery County State's Attorney's Office (SAO) to maintain and to enhance a safe learning and working environment for students and staff.

I. Offenses by Students or Others on School Property where Police Take the Lead

a. **Investigative Responsibilities.** The parties agree that the following offenses, termed "critical incidents," that occur on MCPS property, including school buses, or at an MCPS sponsored event, including extra-curricular activities, shall be reported to the appropriate police agency by the administrator-in-charge or designee as soon as practicable so that the police agency can investigate in accordance with the procedures in Part II. Such notification must be made by direct communication with the educational facilities officer (EFO), if immediately available, or to the Public Safety Communications Center (911) or 301-279-8000. Voice mail messages to the EFO will not suffice and must be followed with a call to 911. (Note that MCPS Regulation JFA-RA, Student Rights and Responsibilities, requires police notification for other kinds of student misconduct which are not listed here and for which MCPS has the primary investigative authority.)

- Any physical attack on another that requires medical attention outside of the school health room
- Any death
- Rape and/or sexual assault with another by force or threat of force¹

¹ Meaning engaging in a sexual act or sexual contact, without consent, by force or threat of force, and/or employing or displaying a dangerous weapon or object reasonably believed to be a weapon (sexual offense in the first, second, or third degree)

(48)
Ⓟ

- Robbery/attempted robbery (taking property of another from his person or in his presence by force, reasonable fear of violence, or intimidation whether the perpetrator is armed or unarmed)
- Arson (willful and maliciously set fire) or verbal or written threat of arson
- Manufacture or possession of destructive device (explosive, incendiary, or toxic material combined with a delivery or detonating apparatus or modified to do so) or look-alike
- Knowingly make false reports about the location or detonation of a destructive device
- Theft (any single incident or series of incidents committed by the same perpetrator where the value of the stolen property is \$500 or more)
- Possession of a firearm; possession of other dangerous or deadly weapon, including any device designed or manipulated to shoot any projectile, knowingly brought onto or brandished upon school property
- Possession with intent to distribute, distribution, or manufacture of controlled dangerous substance
- Gang² related incident/crime
- Hate crime (harassing³ a person or damaging property of a person because of his race, color, religious beliefs, sexual orientation,⁴ or national origin)

b. **Releasing Student Information.** Information obtained by school staff may be shared with the police agency or SAO as long as the information was not derived from school records.⁵ For example, information received orally from a student may be shared, even if later recorded in a written statement used by school staff for disciplinary purposes. Information from school records can be shared under any one of the following circumstances:

- "Directory information" unless the parent/guardian has asked specifically that such information be kept confidential
- With consent of the parent/guardian or adult student
- In response to a subpoena, including a subpoena from the SAO⁶
- In a specific situation that presents imminent danger to students or members of the community or that requires an immediate need for information in order to avert or diffuse serious threats to the safety or health of a student or other individual

² A formal or informal ongoing organization, association, or group of three or more persons who: (a) have a history of criminal street gang activity; (b) have a common name or common identifying signs, colors, or symbols; and (c) have members or associates who, individually or collectively, engage in or have engaged in a pattern of criminal activity.

³ Harassment is defined as a persistent pattern of conduct intended to alarm or seriously annoy another, without a legal purpose, after receiving reasonable warning or request to stop.

⁴ Sexual orientation means the identification of an individual as to male or female homosexuality, heterosexuality, bisexuality, or gender-related identity.

⁵ School records are those records, identifiable to an individual student, governed by federal law (the Family Educational Rights and Privacy Act/FERPA).

⁶ Release of documents from a student record requires that the school first make reasonable efforts to notify the parent/guardian or adult student of receipt of the subpoena in advance of complying with the subpoena so the parent/guardian may seek protective action, unless the issuing authority has ordered that the existence or contents of the subpoena not be disclosed.

II. Investigation of Critical Incidents Occurring on School Property

MCPS shall immediately notify the appropriate police agency of all critical incidents as described in Section I of this agreement. The police agency will respond promptly to such incidents or will keep the school staff advised of any delay in the response of officers.

Absent exigent circumstances, MCPS will limit its administrative investigation to ascertaining basic facts and doing what is necessary to stabilize the situation until a police officer arrives. For critical incidents, MCPS will defer taking written statements from students and/or witnesses, thereby permitting the police agency the opportunity to do so. Copies of written student and witness statements will be provided to MCPS within seven days with the approval of the SAO which shall make the determination after consultation with the police agency. The police agency will assist MCPS with its administrative procedures by providing the relevant information requested (including a synopsis of relevant facts) in order that statutory and administrative deadlines may be met and by providing witness statements in any closed investigation and as otherwise authorized by the SAO.

The principal or his/her designee shall be present, whenever possible, during any interview conducted by the police agency on school property and may interview the individual after the police officer has concluded his/her interview.

In the event that the police agency has not arrived and school dismissal is about to occur, MCPS will notify the police agency, and MCPS may conduct an administrative investigation, including taking student statements. The police agency understands that MCPS does not have the authority to arrest individuals and hold them for the police agency.

III. Notification of State's Attorney's Office

The MCPS Department of School Safety and Security will make reasonable efforts to notify the SAO when it receives notice that a student has been arrested by the police agency and charged with one of the following offenses in order for the SAO to obtain the information necessary to present the State's case at a detention hearing or other judicial proceeding which generally will be held within the next business day following the student arrest:

- Violent physical or sexual attack on another
- Manufacture or possession of destructive device (explosive, incendiary, or toxic material combined with a delivery or detonating apparatus or modified to do so) or a look-alike
- Knowingly make false reports about the location or detonation of a destructive device
- Possession of a firearm brought knowingly or use of any weapon to cause bodily harm
- Possession with intent to distribute or distribution or manufacture of controlled dangerous substance
- Gang related incident/crime

When legally permissible, the SAO shall advise MCPS of whether the student was or was not prosecuted for the offenses listed in this Section III. (See attached form.)

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IV. Serious Incidents in the Community

In addition to the required notification of reportable offenses committed by students in the community, the police agency will notify MCPS as soon as practicable of any serious incident involving MCPS schools, facilities, students, or staff that the police agency reasonably believes will impact MCPS operations in order for appropriate measures to be taken by MCPS to address the impact. Examples include:

- Death of a student, staff member
- Serious or life-threatening injury to a student and/or staff member
- Hostage-barricade, criminal suspect at large, or hazardous materials incident that may affect students and/or staff
- Gang related incident/crime
- After-hours property damage to an MCPS facility, school, bus, or other vehicle

During normal business hours, the police agency will provide notice to the MCPS Department of School Safety and Security at 301-279-3066. At all other times, the police agency will notify the Electronic Detection Section, the MCPS 24-hour communication center, at 301-279-3232.

V. Collaboration, Training, and Review

School administrators and officials of the police agencies are encouraged to periodically meet at the school community level to establish and foster good working relations between the agencies.

MCPS, the police agencies, and the SAO agree to participate in joint training opportunities for administrators, EFOs, and MCPS security staff on matters that are the subject of this MOU and other topics of mutual interest. MCPS and the police agencies will make available, annually, a block of time for training of administrators and other staff by the signatory agencies on the MOU and related matters. The SAO will make available, annually, a block of time for training assistant state's attorneys and other staff, as appropriate, on the MOU and related matters.

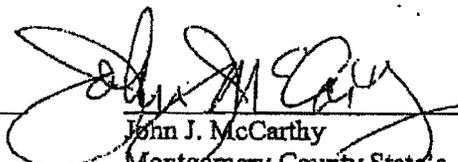
The signatory agencies agree that this MOU and its implementation will be reviewed by the parties annually in order to determine if any inadequacies exist and further agree to revise the MOU as may be appropriate, upon the agreement of the parties, in order to further the safety and welfare of the school community. Furthermore, the signatory agencies will meet annually thereafter to review the provisions contained within this MOU as well as the implementation of it. Amendments, with the agreement of each agency, may be made from time to time, as desirable.

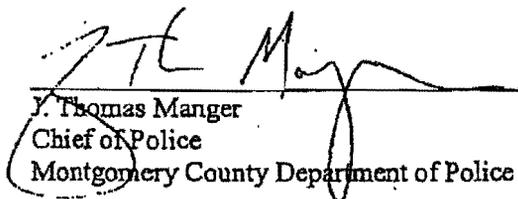
This MOU is not intended to supersede any other memoranda of understanding or legal obligations of the parties.

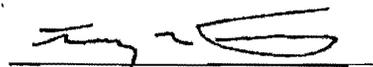
In witness, thereof, the parties have executed this memorandum of understanding on this 4th day of JUNE, 2010.

APPROVED


Jerry D. Weast, Ed.D.
Superintendent of Schools
Montgomery County Public Schools

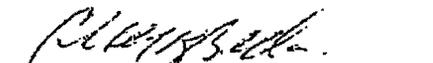

John J. McCarthy
Montgomery County State's Attorney

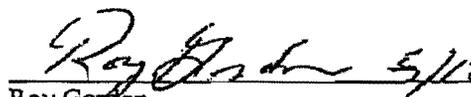

J. Thomas Manger
Chief of Police
Montgomery County Department of Police


Timothy L. Firestine
Chief Administrative Officer
Montgomery County, Maryland


Terrance N. Treschuk
Chief of Police
Rockville City Police Department

 4/8/10
Ronald Ricucci
Chief of Police
Takoma Park Police Department


Christopher Bonvillain
Interim Acting Chief of Police
Gaithersburg City Police Department

 5/18/10
Roy Gordon
Chief of Police
Chevy Chase Village Police Department

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Montgomery County Police Department
SRO Assignments for 2011-2012
updated 11/06/2011

1st District: 240-773-6070

Commander James Fenner

SRO Supervisor: Lt. Demitri Kornegay

SRO: PO3 Maureen Connelly

- Churchill High School
- Quince Orchard High School
- Wootton High School
- Rockville High School
- Richard Montgomery High School

2nd District: 301-652-9200

Commander Dave Falcinelli

SRO Supervisor: Lt. Meredith Dominick

SRO: PO3 Arnold Aubrey

- Walt Whitman High School
- Walter Johnson High School
- Bethesda Chevy Chase High School

3rd District: 301-565-7740

Commander Don Johnson

SRO Supervisor: Lt. Michael Price

SRO: PO3 Roslyn Mills

- Northwood High School
- Blair High School
- Springbrook High School
- Paint Branch High School

4th District: 240-773-5500

Commander John Damskey

SRO Supervisor: Lt. Marc Yamada

SRO: PO3 Anna Walker

- Einstein High School
- Kennedy High School
- Magruder High School
- Blake High School
- Sherwood High School
- Wheaton High School

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5th District: 240-773-6200

Commander Luther Reynolds

SRO Supervisor: Lt. Sonia Pruitt

SRO: PO3 Russ Larson

- Clarksburg High School
- Northwest High School
- Poolesville High School
- Damascus High School

6th District: 240-773-5700

Commander Willie Parker-Loan

SRO Supervisor: Lt. Nancy Hudson

SRO: PO3 Rodney Barnes

- Watkins Mill High School
- Seneca Valley High School (5th District)
- Gaithersburg High School (if GCPD SRO not available)

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School Resource Officer Program- Information Request from the County Council

1) Please provide a status update on how the program has been working this past school year with six SROs in place. What challenges, if any, has the reduced staffing caused?

There are six (6) police districts. One SRO is designated to each district to provide service to the high schools located within that district.

The main challenge for our SROs is that they cannot devote their entire shift to one school. Throughout their shift, they respond to calls from their assigned schools. They take on a more reactive role as opposed to proactive due the requirement of covering multiple schools. Also, they have less time to focus on building relationships and building a rapport with the students.

2) Please provide encounter data by school (e.g., the number and types of calls, incidents, arrests) for the past year.

See Attachment A

3) How much time do the SROs typically spend at each school?

This varies on a daily/weekly basis and depends on how many schools they are assigned. It also depends on current events that are occurring within those schools.

Five of our SROs have multiple schools to cover. Some choose to devote one shift to one school and then a different school for the following shift(s). Others split their shift between multiple schools.

Our one exception from the above is our 6th District SRO who covers Watkins Mill High School. There is only one other high school in the 6th District, Gaithersburg HS, which is covered by an officer from the Gaithersburg Police Department.

It should be noted that SROs are required to attend court, when summoned, and attend mandatory, annual MCPD training.

4) Chief Manger indicated that at least two District Commanders (4D and 5D) have assigned additional patrol officers to area high schools based on need. Is this practice occurring in any other districts? What types of security issues are schools experiencing that have required the use of additional patrol officers? Which high schools, if any, currently have more than one police officer functioning as an SRO?

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In addition to 4D and 5D, some other districts use additional officers to assist at the schools. Below is a brief description of what is occurring in each district.

1D (5 high schools) - has assigned an additional patrol officer to assist the 1D SRO. In addition, RCPD has assigned an officer to serve as an SRO at Richard Montgomery HS.

2D (3 high schools) - 1 SRO, no assisting patrol officer(s)

3D (4 high schools) - 1 SRO, and 1 patrol officer who assists on a part time basis, as needed

4D (6 high schools) - 1 SRO and 2 patrol officers who assist on a full time basis. These three officers are assigned 2 schools each.

5D (5 high schools) - 1 SRO and 1 patrol officer who assists on a full time basis

6D (2 high schools, including Gaithersburg HS) - 1 SRO, no assisting patrol officers from MCPD, 1 GCPD SRO

Additional officers assist the SROs during open lunches, release of students, traffic related issues at the beginning and end of the school day, calls for service at the schools when the SRO is not available to respond due to other activities/incidents at another assigned school.

Often juvenile arrests are the most time consuming due to processing and waiting for the parents/guardians to take custody of the individual.

5) It is my understanding that there is one Program Officer for the SRO Program (Sgt. Harrell). And in each district, there is one supervising Lieutenant for the one SRO. Are these positions 100% dedicated to SRO functions? If not, what percentage of their time is dedicated to the SRO program?

Sgt Harrell, the Field Services Bureau Administrative Sergeant, performs duties to assist the department in coordinating the SRO Program. Those duties include compiling statistics for the program, monitoring assignment issues, and preparing program briefs for interested parties. Sgt Harrell spends approximately 35% of her work hours on the SRO Program.

The SROs are directly supervised by a District Lieutenant. This District Lieutenant supervises other officers within his/her district; therefore, has additional responsibilities outside of the SRO program. The amount of time that each lieutenant spends on the program varies from district. On a weekly basis, on average, the Lieutenants spend approximately 28% of their time on school related/SRO concerns and SRO supervisory responsibilities.

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6) What challenges are the SROs facing in their daily work? What additional resources would be helpful?

SROs have communicated that relationships are more difficult to establish and maintain with their current deployment.

Although their time is limited, the SROs continue to provide a safe and secure learning environment for students, staff and the school community. MCPS, benefits from the Police's SRO Program in dealing with situations that disrupt the learning environment.

The Executive's priority for the Police Staffing Initiative, based on the input received from the Police Chief, was placed directly on increasing "on the street" patrols and on criminal investigations. While the Executive understands the benefits of the SRO program and the desire by some to expand it, he does not support the County assuming this additional responsibility, particularly in light of teacher pension costs being shifted to the County and the burdensome changes being made to the State Maintenance of Effort law. Any cost associated with expanding the SRO program must be assumed by MCPS, the agency that benefits most directly from the SROs.

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ATTACHMENT A

School Resource Officer (SRO) Program (2011-2012 School Year)							
School Arrests (Number and Types of Offenses)							
Offense Category	Aug/Sept 2011	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012 *
0300 Robbery	2				1	1	
0400 Aggravated Assault				1	1		
0500 Burglary					1		
0600 Larceny				1	1		1
0700 Auto Theft					1		
0800 Assault		3			3	2	1
0900 Arson							
1000 Forgery-Counterfeiting							
1400 Vandalism				1		1	
1500 Weapons Offense	9	6	7	2		9	2
1700 Sex Offenses						1	
1800 CDS Laws	10	8	19	14	5	22	9
2100 Out of Control	1			1	2	1	
2200 Alcohol Offense	1	1	3	1	2	2	
2413 Disorderly Conduct	2	1		2	1	2	
2700 Trespass/Bomb Threat							
TOTAL	25	19	29	23	18	41	13
High School Calls For Service (0600-1600 hours)							
Calls For Service	Aug/Sept 2011	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012 *
TOTAL	114	108	99	117	71	129	84
<i>* March data is through March 22nd</i>							

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Montgomery County Public Schools
Department of Safety and Security
Operating Budget (FY 2004 - FY 2013)

Fiscal Year	2004	2005	2006	2007	*2008	2009	2010	2011	2012	*2013
School-Based										
Security Staff (FTE)	194.50	197.50	203.00	208.00	214.00	213.00	213.00	212.00	212.00	212.00
Position Budget (\$)	5,872,377	6,147,226	6,432,678	6,847,745	7,971,873	8,557,291	8,814,257	8,794,227	8,714,227	8,680,741
Central-Based										
Staff (FTE)	21.00	21.00	21.00	21.50	22.50	21.50	21.00	20.00	20.00	19.00
Position Budget (\$)	1,227,420	1,249,753	1,225,115	1,357,830	1,476,164	1,481,399	1,543,067	1,480,260	1,480,260	1,476,513
School & Central-Based										
School & Central Staff (FTE)	215.50	218.50	224.00	229.50	236.50	234.50	234.00	232.00	232.00	231.00
Position Budget (\$)	7,099,797	7,396,979	7,657,793	8,205,575	9,448,037	10,138,690	10,357,324	10,274,487	10,194,487	10,157,254
*Non-position (\$)	304,543	307,131	324,964	317,670	330,237	337,606	292,418	288,418	273,391	273,391
Grand Total	\$7,404,340	\$7,704,110	\$7,982,757	\$8,523,245	\$9,778,274	\$10,476,296	\$10,649,742	\$10,562,905	\$10,467,878	\$10,430,645

*During FY 2008, 22.0 student monitor positions were reclassified to security assistants.

*Non-position resources are primarily used for school-based staff (uniforms, supporting services part-time, overtime, alarm monitoring, etc.)

*FY 2013 is the Superintendent's Recommended Operating Budget.

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MONTGOMERY COUNTY COUNCIL
ROCKVILLE, MARYLAND

MEMORANDUM

April 18, 2012

TO: Public Safety Committee
Education Committee

FROM: Public Safety Committee Chair Phil Andrews
Councilmember Craig Rice

SUBJECT: School Resource Officers

We have been very concerned about the reductions to the School Resource Officer (SRO) program in recent years. While we understand that these have been among the unfortunate results of the extremely challenging fiscal environment, we remain focused on fully restoring this critical component of school safety in increments that improving times will allow.

We are very pleased to see in the Executive's response to Council staff that the District Commanders are already dedicating a high level of additional support and resources in the current school year to increase SRO presence in the schools. Combined, this response indicates a total of 13 officers (including those assigned from Rockville and Gaithersburg) involved in the SRO program.

We appreciate Chief Manger's recognition of the vital role police officers have in ensuring school security and we support his clear steps to increase the resources to address the need for services. We propose that the Police Department build on the resources it already has in place to strengthen the SRO program in FY13 and going forward. Given that the Police Department has prioritized this need within existing resources, we expect that it will be even more feasible to do so should the Council support any of the proposed increase in staffing for the Police Department.

Specifically, we recommend the following:

- 1. That in FY13 the Department of Police formally dedicate a complement of 11 officers full-time to the SRO program. This will allow the officers to formalize their role and relationship with the schools to which they are assigned.

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2. That the Council communicate to Rockville City Police Chief Treschuk and to Gaithersburg City Police Chief Sroka its intent to support an increased SRO program and its request for these two municipalities to continue their current support of an SRO in their high schools.
3. That MCPD work with MCPS to develop a new MOU that addresses roles and responsibilities of SROs and of school and police leadership, and that reflects a revised assignment strategy. This process may provide a good opportunity for all stakeholders to revisit and make adjustments to the relationships and structure of the program as it moves forward.
4. That the Council ask Chief Manger to provide a three-year plan to restore the SRO program, including what level of program coordination and supervision will ultimately be necessary.

We appreciate the Committees' attention to this critical issue, and look forward to discussion of our recommended approach.

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RockvillePatch

County Police Look To Redraw Coverage Areas

Montgomery County police look to redraw coverage lines to better balance the workload between the districts.

- By Katie Griffith
- Email the author
- April 25, 2012

District lines may be redrawn. Again.

Not for Montgomery County Council, nor for Congress. This time police district lines are getting the ol' heave-ho.

The Montgomery County Police Department is studying station workloads and working with command staff to see what district boundaries would work best, police officials said Tuesday.

"Everything is still in discussion; we're discussing it with the command staff and crime analysis and our communications folks," county police Lt. Darren Francke said. "But it could all change next week."

Police had considered putting new district lines in place by May 1, but projects, including opening new the Public Safety Headquarters in Gaithersburg and relocating the 1st District station, put plans on hold, Francke said.

"Anytime you do a redistricting, part of the goal is to help balance the workload among the districts," he said. "But because of Montgomery County's unique geography and makeup—we range from urban to suburban—it's a little complicated."

The department's 3rd and 4th police districts, covering Silver Spring and Wheaton, are the busiest in the county. Germantown's 5th District is one of the quietest, though expected population increases may change crime activity in the future. These areas could see changes in coverage lines to even out workloads, Francke said.

The 1st District station, which covers Potomac, North Potomac, Darnestown and Rockville, is scheduled to move in May to the new Public Safety Headquarters at 100 Edison Park Drive in Gaithersburg. The \$108.5 million project brings Montgomery County Police Headquarters,

Montgomery County Fire and Rescue Services, the office of Homeland Security and parts of the transportation department under one 408,000-square-foot roof.

"The move of the [1st District] station is a pretty major move, so we want to make sure for the 1st District that the boundaries make sense for the areas surrounding," Francke said.

The new 1st District station won't be operational until later this summer, said 1st District Commander James Fenner, and redistricting should come sometime after that—maybe fall or later.

"I'm not sure how the redistricting will affect us," Fenner said. "But it's unlikely that it will be done before we move. Chief [J. Thomas Manger] and the assistant chief are adamant about getting it as close to perfect as we can."

<http://rockville.patch.com/articles/county-police-look-to-redraw-coverage-areas-952d51f7>