

ED COMMITTEE #2  
January 31, 2013  
**Worksession**

**MEMORANDUM**

January 29, 2013

TO: Education Committee

FROM: Essie McGuire, Senior Legislative Analyst 

SUBJECT: **Worksession -- Special Appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program, Montgomery County Public Schools, School Security Systems (No. 926557), \$364,000**

Today the Education Committee will hold a worksession to review a special appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program, Montgomery County Public Schools, School Security Systems project, \$364,000. The source of funds is GO Bonds.

On January 7, Council President Navarro and Education Committee Chair Ervin sent a memorandum on behalf of the Council to Board of Education President Christopher Barclay urging the Board to consider accelerating plans to install security systems in all Montgomery County Public Schools (circle 1). The Board of Education requested this appropriation on January 8 (circles 4-7).

The appropriation is necessary to shift \$364,000 of the approved CIP funding from FY14 to FY13 to allow the installation of Access Control Systems in the remaining 26 elementary schools to be completed by June 30, 2013. An appropriation resolution is attached at circles 2-3. The Council introduced this resolution on January 15 and is tentatively scheduled to hold a public hearing and consider action on February 5.

Following the tragic shooting at Sandy Hook Elementary School in Newtown, Connecticut, in December, the Council began to hear concerns from the community about elementary schools that do not yet have Access Control Systems in place. These systems let schools keep doors locked while a camera system, intercom, and remote door release allow the main office to manage entrance to the school remotely. The School Security Systems project already had approved funding to install these systems in all elementary schools. However, this effort was part of a larger multi-year security initiative funded over several years, with completion expected in FY14.

This FY13 appropriation and amendment to the CIP will allow the school system to complete installation of all 47 remaining elementary schools (including holding schools) by the end of this school year. Of this total, 21 were already funded for FY13 and this appropriation will accelerate the completion of the remaining 26 from FY14 to FY13.

**Council staff recommends approval of the special appropriation of \$364,000 and amendment to the FY13-18 CIP for the School Security Systems Project.** MCPS Director of School Safety and Security Bob Hellmuth will be present at this worksession. As noted on circle 5, MCPS has security plans in place both for each school and facility as well as for larger or systemwide emergencies. The Committee may want to hear more from Mr. Hellmuth about the school system's ongoing review of school security measures.

f:\meguire\2013\school security approp comm pkt 113.doc



**MONTGOMERY COUNTY COUNCIL**  
ROCKVILLE, MARYLAND

**OFFICE OF THE COUNCIL PRESIDENT**

**MEMORANDUM**

January 7, 2013

**TO:** Christopher Barclay, President  
Board of Education

**FROM:** Nancy Navarro, Council President *NAN*  
Valerie Ervin, Chair, Education Committee *VE*

**SUBJECT:** School Security Issues

We all share a heightened sense of concern about school safety issues following the tragedy in Newtown, Connecticut last month. All Councilmembers are confident that the Montgomery County Public Schools are a safe and secure learning environment for our children, and we appreciate the ongoing focus of the Board of Education on this critical priority.

The Council has heard from the community, as we are sure the Board has also, about specific facility safety issues. Parents have expressed concern about elementary schools that do not yet have access control systems and other electronic security measures in place. The Council has already approved funding to install access control systems, camera systems, and visitor management systems in schools through the Capital Improvements Program project for School Security Systems. As you know, this funding was requested and provided to accomplish the work over several years, with completion expected in FY14. A total of \$1.5 million is approved in FY14 for this project.

On behalf of the Council, we urge the Board to consider how this key school security system work can be accelerated and completed more rapidly than currently planned. Please let us know how quickly the installation work can be carried out, and whether the Board would like us to appropriate any of the \$1.5 million in approved FY14 funding in this fiscal year to increase the pace of work. If the Board requests additional FY13 capital funds in this project, we will schedule that request promptly, and all Councilmembers will give it their full attention.

We look forward to hearing from you soon on this important security issue.

**c:** Councilmembers  
Isiah Leggett, County Executive  
Joshua Starr, Superintendent

Resolution No.: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Special Appropriation to the FY13 Capital Budget and  
Amendment to the FY13-18 Capital Improvements Program  
Montgomery County Public Schools  
School Security Systems (No. 926557), \$364,000

**Background**

1. Section 308 of the County Charter provides that a special appropriation is an appropriation which states that it is necessary to meet an unforeseen disaster or other emergency, or to act without delay in the public interest. Each special appropriation shall be approved by not less than six Councilmembers. The Council may approve a special appropriation at any time after public notice by news release. Each special appropriation shall specify the source of funds to finance it.
2. Section 302 of the County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of six Councilmembers.
3. The Board of Education requested a special appropriation for the Montgomery County Public Schools' School Security Systems FY13 capital project as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
School Security Systems	926557	\$364,000	GO Bonds

4. Four years ago the Board requested, and the Council approved, funding in the Capital Improvements Program to install school security systems over several years, with completion scheduled in FY14.
5. Following the tragic events at Sandy Hook Elementary School in Newtown, Connecticut, there was great interest on the part of the community, the Board of Education, and the County Council to accelerate the installation of Access Control Systems so that all elementary schools would have them in place by the end of FY13 instead of FY14.

6. The Board of Education stated that shifting \$364,000 of the approved funding from FY14 to FY13 would allow the installation of Access Control Systems in the remaining 26 elementary schools to be completed by June 30, 2013.
7. Notice of public hearing was given and public hearing was held.
8. The County Council declares this request is in the public interest to be acted upon without delay as provided for under special appropriation requirements described in Article 3, Section 308 of the Montgomery County Charter.

**Action**

The County Council for Montgomery County, Maryland approves the following action:

A special appropriation to the FY13 Capital Budget and an amendment to the FY13-18 Capital Improvements Program are approved for the Montgomery County Public Schools as follows and as shown on the attached project description form.

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
School Security Systems	926557	\$364,000	GO Bonds

This is a correct copy of Council action.

---

Linda M. Lauer, Clerk of the Council

Office of the Superintendent of Schools  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
Rockville, Maryland

January 8, 2013

MEMORANDUM

To: The Honorable Isiah Leggett, County Executive  
The Honorable Nancy Navarro, President, County Council

From: Joshua P. Starr, Superintendent of Schools 

Subject: Transmittal—Fiscal Year 2013 Supplemental Appropriation and Amendment to the  
FY 2013–2018 Capital Improvements Program Request for School Security

Board of Education Meeting Date: January 8, 2013

Type of Action:

- Supplemental Appropriation
- Transfer
- Notification

RECEIVED  
MONTGOMERY COUNTY

2013 JAN -8 PM 3:17

JPS:JS:ak

Attachment

Copy to:  
Mr. Bowers  
Montgomery County Office of Management and Budget

MONTGOMERY COUNTY BOARD OF EDUCATION  
Rockville, Maryland

January 8, 2013

MEMORANDUM

To: Members of the Board of Education  
From: Patricia B. O'Neill, Member *Patricia B O'Neill*  
Subject: Access Control Systems in Elementary Schools

Montgomery County Public Schools has security plans in place for all schools and facilities in case of an emergency in or around the site. We also have a districtwide emergency plan that is activated if there is an emergency situation that involves several schools or is needed because of an emergency that involves a large geographical area. School and central services staff have received training on what is expected of them during an emergency, and emergency drills are conducted throughout the year.

The Fiscal Year (FY) 2009–2014 Capital Improvements Program included a School Securities System Project that provides new and replacement Closed Caption Television (CCTV) systems for all secondary schools, Visitor Management Systems for all schools, and Access Control Systems (ACS) for elementary schools. There are 47 elementary schools, including holding schools, which do not currently have ACS installed. Twenty-one of these schools were funded in FY 2013, and these systems will be installed within the next six weeks. Funds for ACSs in the remaining 26 schools are included in the FY 2014 funding.

The ACS is installed on two doors of each elementary school. It consists of exterior cameras located near the entrances, a computer monitor in the main office, an intercom system, and a remote strike release. When a visitor(s) comes to a school, there is a sign directing the individual to push the button on the intercom. This activates the camera so that the main office staff can see the visitor. The secretary then asks the visitor to identify himself or herself and to state the purpose of the visit. The secretary then can push the remote strike release to open the door and instructs the visitor to report directly to the main office to sign in. If the secretary is not sure of the identity of the visitor or the reason for the visit, someone must go to the door to meet the visitor and verify the reason for the visit before admitting or turning the visitor away. Schools instruct staff and students on not opening doors or allowing visitors to follow them into the building.

WHEREAS, In 2008, the Board of Education approved a School Securities System Project in the Fiscal Year 2009–2014 Capital Improvements Program; and  
WHEREAS, This School Securities System Project included funding to install Access Control Systems in all elementary schools over the six-year period; and

WHEREAS, There is funding in Fiscal Year 2014 to install Access Control Systems in 26 schools, which will complete installation in all elementary schools; and

WHEREAS, There is an interest in moving this Fiscal Year 2014 funding forward so that Access Control Systems installation can be completed by June 30, 2013; now therefore be it

Resolved, That the Board of Education requests the Montgomery County Council move \$364,000 of funding from Fiscal Year 2014 to Fiscal Year 2013 in the School Securities System Project in the Capital Improvements Program to complete installation of Access Control Systems in elementary schools by June 30, 2013; and be it further

Resolved, That a copy of this resolution be sent to the county executive and the County Council, and the county executive be requested to recommend this resolution to the County Council.

PBO:LAB:lsh

## School Security Systems -- No. 926557

Category  
Subcategory  
Administering Agency  
Planning Area

Montgomery County Public Schools  
Countywide  
MCPS  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 14, 2012  
No  
None  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	2,000	1,000	200	800	200	200	100	100	100	100	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	10,750	5,250	1,300	4,200	1,300	1,300	400	400	400	400	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>12,750</b>	<b>6,250</b>	<b>1,500</b>	<b>5,000</b>	<b>1,500</b>	<b>1,500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

G.O. Bonds	12,750	6,250	1,500	5,000	1,500	1,500	500	500	500	500	0
<b>Total</b>	<b>12,750</b>	<b>6,250</b>	<b>1,500</b>	<b>5,000</b>	<b>1,500</b>	<b>1,500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>

#### DESCRIPTION

This project addresses four aspects of security throughout MCPS, and will serve to protect not only the student and community population, but also the extensive investment in educational facilities, equipment, and supplies in buildings.

An FY 2009 appropriation was approved to provide additional funding for new initiatives for the school security program. The initiatives include design and installation of Closed Circuit Television (CCTV) camera systems in all middle schools, the replacement of existing outdated analog CCTV camera systems in all high schools, the installation of a visitor management system in all schools, and the installation of a visitor access system at elementary schools. An FY 2010 appropriation was approved to continue this project. An FY 2011 appropriation was approved to continue the roll out of the new initiatives that began in FY 2009. An FY 2012 appropriation was approved to continue this project. An FY 2013 appropriation was approved to continue the roll out the school security program initiative.

#### FISCAL NOTE

State Reimbursement: not eligible

APPROPRIATION AND EXPENDITURE DATA	COORDINATION	MAP
Date First Appropriation FY92 (\$000)		
First Cost Estimate FY98 2,987		
Current Scope		
Last FY's Cost Estimate 11,750		
Appropriation Request FY13 1,500		
Appropriation Request Est. FY14 1,500		
Supplemental Appropriation Request 364 0		
Transfer 0		
Cumulative Appropriation 7,750		
Expenditures / Encumbrances 7,229		
Unencumbered Balance 521		
Partial Closeout Thru FY10 5,212		
New Partial Closeout FY11 0		
Total Partial Closeout 5,212		

5/17/2012 11:20:21AM