

ED COMMITTEE #1
March 11, 2013
Worksession

MEMORANDUM

March 7, 2013

TO: Education Committee

FROM: Essie McGuire, Senior Legislative Analyst 

SUBJECT: **Worksession – Supplemental Appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program, Montgomery County Public Schools, Building Modifications and Program Improvements, \$110,000 for Damascus High School**

Today the Education Committee will review a supplemental appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program (CIP), Montgomery County Public Schools (MCPS), Building Modifications and Program Improvements project, \$110,000. The source of funds is private contributions, and will support an upgraded stadium scoreboard for Damascus High School.

The Board of Education requested this supplemental on January 8, and the County Executive recommended approval on February 11. The transmittal and draft appropriation resolution are attached beginning at circle 1. The Council introduced this appropriation resolution on February 26, and is tentatively scheduled to hold a public hearing and consider action on March 12.

The Damascus High School Booster Club has proposed to fund this project, which will include engineering, installation, and wiring associated with an upgraded stadium scoreboard. The Board of Education has a policy in place to guide MCPS on issues of private funding for school improvements, *Policy CNE: Facility Improvements That Are Not Funded with Montgomery County Revenues* (attached at circle 7). The Board has determined that this project request is consistent with its policy. Council staff notes that the policy supports projects that benefit the school as a whole, and specifically mentions stadium lights or theatrical equipment (circle 7).

In recent discussions of similar appropriation requests for individual privately funded school improvement projects, Committee Chair Ervin has raised the question of how equity issues are addressed through the Board's policy and process. The Committee will schedule a more in-depth discussion of this policy implementation issue later this year.

Council staff recommends approval of the supplemental appropriation of \$110,000 and CIP amendment, as requested.

BUD, FIN &
ECON DEV



AGENDA ITEM #5A
February 26, 2013
INTRODUCTION

OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

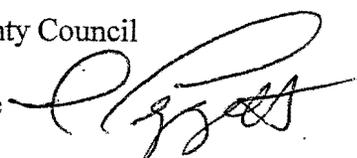
071605

Isiah Leggett
County Executive

MEMORANDUM

February 11, 2013

TO: Nancy Navarro, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Supplemental Appropriation #25- S13-CMCPS-7 to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program
Montgomery County Public Schools
Building Modifications and Program Improvements (No. 076506)
Contributions, \$110,000

I recommend a supplemental appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program in the amount of \$110,000 for Montgomery County Public Schools (MCPS) to receive funding under Contributions for the Building Modifications and Program Improvements project for an upgraded stadium scoreboard at Damascus High School.

The Board of Education requested a supplemental appropriation of \$110,000 in Contribution funds for the Building Modifications and Program Improvements Project. The Damascus High School Booster Club proposed a contribution of \$110,000 towards the cost of engineering, installation, and associated wiring of an upgraded stadium scoreboard.

I recommend that the County Council approve this supplemental appropriation and an amendment to the FY13-18 Capital Improvement Program in the amount of \$110,000 and specify the source of funds as Contributions. I appreciate your prompt consideration of this action.

IL:jm

Attachment: Board of Education Request

RECEIVED
MONTGOMERY COUNTY
COMMUNITY CENTER

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Resolution: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Supplemental Appropriation #25- S13-CMCPS-7 to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program
Montgomery County Public Schools
Building Modifications and Program Improvements (No. 076506), \$110,000

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The Board of Education requested a supplemental appropriation for the Montgomery County Public Schools' Building Modifications and Program Improvements FY13 capital project as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
Building Modifications and Program Improvements	076506	\$110,000	Contributions

4. The Board of Education requested a supplemental request of \$110,000 in Contribution funds for the Building Modifications and Program Improvements Project. The Damascus High School Booster Club proposed contribution of \$110,000 will be towards the cost of engineering, installation and associated wiring of an upgraded stadium scoreboard.
5. Notice of public hearing was given and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

The FY13 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Name</u>	<u>Project Number</u>	<u>Project Amount</u>	<u>Source of Funds</u>
Building Modifications and Program Improvements	076506	\$110,000	Contributions

This is a correct copy of Council action.

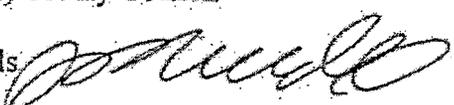
Linda M. Lauer, Clerk of the Council

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

January 14, 2013

MEMORANDUM

To: The Honorable Isiah Leggett, County Executive
The Honorable Nancy Navarro, President, County Council

From: Joshua P. Starr, Superintendent of Schools 

Subject: Transmittal—Fiscal Year 2013 Supplemental Appropriation and Amendment to the
FY 2013–2018 Capital Improvements Program Request for Building Modifications
and Program Improvements—Damascus High School

Board of Education Meeting Date: January 8, 2013

Type of Action:

Supplemental Appropriation

Transfer

Notification

JPS:JS:ak

Attachment

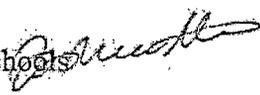
Copy to:
Mr. Bowers
Montgomery County Office of Management and Budget

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

January 8, 2013

MEMORANDUM

To: Members of the Board of Education

From: Joshua P. Starr, Superintendent of Schools 

Subject: Damascus High School—Request for School Booster Club to Fund an Upgraded Stadium Scoreboard—Policy CNE

WHEREAS, On October 17, 2012, the Damascus High School Booster Club submitted a request to fund an upgraded stadium scoreboard at Damascus High School; and

WHEREAS, The cost of the project is estimated to be approximately \$110,000—including engineering, scoreboard installation, and associated wiring; and

WHEREAS, Staff in the Department of Facilities Management has reviewed this request for compliance with Board of Education Policy CNE, *Facility Improvements That Are Not Funded with Montgomery County Revenues*, and finds that it complies with the criteria for acceptable contributions established in the policy; and

WHEREAS, Similar types of requests have been granted previously; now therefore be it

Resolved, That the Montgomery County Board of Education approves the request of the Damascus High School Booster Club to fund an upgraded stadium scoreboard; and be it further

Resolved, That the Board of Education request a Fiscal Year 2013 supplemental appropriation and amendment to the Fiscal Year 2013–2018 Capital Improvements Program in the amount of \$110,000 to fund the upgraded scoreboard; and be it further

Resolved, That a copy of this resolution be transmitted to the county executive and the County Council.

JPS:LAB:JS:tg

Building Modifications and Program Improvements -- No. 076506

Category	Montgomery County Public Schools	Date Last Modified	May 14, 2012
Subcategory	Countywide	Required Adequate Public Facility	No
Administering Agency	MCPS	Relocation Impact	None
Planning Area	Countywide	Status	On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	3,132	1,552	200	1,380	690	690	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	200	0	0	0	0	0	0
Construction	16,502	11,682	1,800	3,020	1,510	1,510	0	0	0	0	
Other	350	150	0	200	100	100	0	0	0	0	
Total	19,984	13,384	2,000	4,600	2,300	2,300	0	0	0	0	0

FUNDING SCHEDULE (\$000)

G.O. Bonds	19,984	13,384	2,000	4,600	2,300	2,300	0	0	0	0	0
Total	19,984	13,384	2,000	4,600	2,300	2,300	0	0	0	0	0

DESCRIPTION Contribution 110

This project will provide facility modifications to support program offerings at schools that are not scheduled for capital improvements in the six-year CIP. These limited modifications to instruction and support spaces are needed to provide adequate space for new or expanded programs and administrative support space for schools that are not included in the modernization program. The approved FY 2007 appropriation will be used to provide modifications to support the middle school magnet programs at A. Mario Loiederman and Argyle middle schools, administrative and guidance suite modifications at Poolesville High School, and various high school laboratory modifications throughout the county. Also, the FY 2007 appropriation will be used at Potomac Elementary School to provide minor modifications to the facility. An amendment to the FY 2007-2012 CIP in the amount of \$556,000 was approved to provide funding for modifications at Thomas S. Wootton High School to accommodate two new computer laboratories for the Academy of Information Technology.

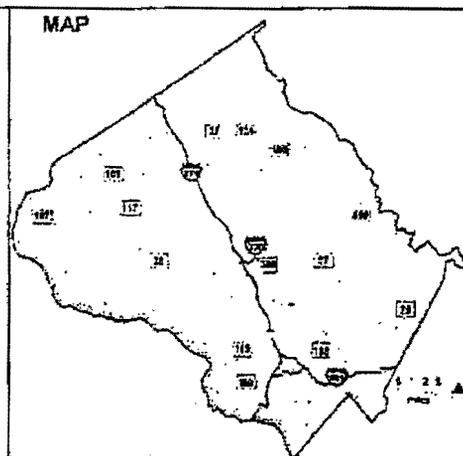
An FY 2009 appropriation was approved to provide facility modifications for the following high schools to accommodate signature or academy programs: Northwest HS for a CISCO Academy Laboratory; Northwood HS for the Musical Dance Academy; Quince Orchard HS for a Digital Art/Music Laboratory; and Whealon HS for the Project Lead the Way Biomedical Laboratory. The FY 2009 appropriation also will fund science laboratory improvements at Thomas Wootton, Bethesda-Chevy Chase, and Winston Churchill high schools. Also, the FY 2009 appropriation will fund building modifications for Bradley Hills ES, Roberto Clemente and A. Mario Loiederman middle schools, and Damascus, Thomas Edison, Quince Orchard, Whealon and Thomas Wootton high schools.

An FY 2012 appropriation was approved to continue to provide facility modifications at various schools throughout the system. Facility modifications in FY 2013 and beyond will be determined based on the need for space modifications/upgrades to support new or modified program offerings. Due to fiscal constraints, expenditures requested in the Board of Education's FY 2011-2016 CIP for FYs 2013-2016 were removed by the County Council in the adopted FY 2011-2016 CIP. An FY 2013 appropriation was approved to renovate science laboratories at one high school and provide special education facility modifications for two elementary schools and two high schools.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY07	(\$000)
First Cost Estimate		
Current Scope	FY07	0
Last FY's Cost Estimate		15,384
Appropriation Request	FY13	2,300
Appropriation Request Est.	FY14	2,300
Supplemental Appropriation Request	110	0
Transfer		0
Cumulative Appropriation		15,384
Expenditures / Encumbrances		13,518
Unencumbered Balance		1,866
Partial Closeout Thru	FY10	2,474
New Partial Closeout	FY11	0
Total Partial Closeout		2,474

COORDINATION

Mandatory Referral - M-NCPPC
 Department of Environmental Protection
 Building Permits:
 Code Review
 Fire Marshal
 Department of Transportation
 Inspections
 Sediment Control
 Stormwater Management
 WSSC Permits



5/17/2012 11:08:22AM

POLICY BOARD OF EDUCATION OF MONTGOMERY COUNTY

Related Entries: CND
Responsible Office: Facilities Management

Facility Improvements That Are Not Funded with Montgomery County Revenues

A. PURPOSE

To provide guidelines for accepting non-Montgomery County government funds for facility improvements that qualify as capital investments. Acceptable improvements to be considered under this policy are limited to physical plant or site improvements that are considered a fixed asset, meet established capital budget funding criteria, and have a minimum life cycle of fifteen (15) years. This policy is not intended for equipment or items that do not meet the capital asset criteria, or for activities covered by Policy CND: *School-Related Fund Raising*.

B. ISSUE

The Board of Education recognizes that private organizations, parent and community groups, businesses, or non-Montgomery County governmental agencies at times want to provide financial support for facility improvements that would normally not be funded as part of county supported programs. The Board also recognizes that while these improvements are not essential, they do provide opportunities to create facility features that are compatible with neighboring buildings or enhance community and school activities.

C. POSITION

1. Except as outlined in Item 2 below, the acceptance of Non-Montgomery County government funds may be considered for facility improvements that:
 - a) Support activities that benefit a school sponsored activity or the school as a whole; such as play ground equipment, stadium lights, or theatrical equipment
 - b) Supplement architectural, landscaping, or aesthetic enhancements to the facility for neighborhood compatibility

- c) Enhance community use of schools; such as a larger gymnasium than would normally be provided as part of a new school, modernization, or addition project
 - d) Provide for the construction of community or recreational improvements funded by other governmental entities for joint community and school use
2. Funds may not be received under this policy for capital projects which are the responsibility of the school system, county government, and/or state to provide for student capacity, including core support space, and maintenance of physical plant.
3. Appropriate funding sources include:
- a) Parent and community organizations and foundations
 - b) Non-Montgomery County governmental agencies
 - c) Private organizations and businesses
 - d) Bequests and trusts
4. Guidelines
- a) Requests to provide financial support for facilities improvements must be reviewed in advance of any such activities by the director of the Department of Facilities Management in collaboration with the principal or site administrator to ensure compliance with this policy.
 - b) The request must include a plan for financial support and sufficient assurances that the entity donating the funds will meet the agreed upon financial obligation.
 - c) If the proposed improvement is less than \$50,000, the director of the Department of Facilities Management is authorized to approve the plan provided it complies with the provisions of this policy. Improvements approved by the director of the Department of Facilities Management will be reported periodically to the Board of Education.
 - d) If the proposed improvement exceeds \$50,000, the director of the Department of Facilities Management will present the request for facilities improvement and the funding plan to the Board of Education for its approval prior to notifying the entity whether they may proceed with the fund raising activities.

- e) In making decisions whether to grant approval for facility improvements under this policy, the following shall be considered:
 - (1) Whether the improvement would foster or exacerbate inequity
 - (2) Whether the Board of Education, Montgomery County Government, or Maryland State Department of Education have responsibility for funding similar improvements at all schools using tax supported revenue or bonds sales to the extent available
 - (3) Whether the improvement will cause a future financial liability in annual operating costs
 - (4) Whether the improvement will create safety, security, or other school operation impacts
 - (5) Whether the funds donated would expedite the implementation of county supported programs
 - (6) Whether the improvements would meet or support a greater community need for services
- f) The group providing the funds for facility improvements under this policy will plan and supervise all fundraising activities sponsored by the organization, and will abide by established financial management procedures.
- g) All funds received for facility improvements under this policy must be appropriated in accordance with Montgomery County financial regulations.
- h) The director of the Department of Facilities Management will ensure that the necessary appropriation requests are presented to the Board of Education for approval and the funding is allocated by the Montgomery County Council before any work begins on the facility improvements.

D. DESIRED OUTCOMES

This policy is designed to allow for contributions for facilities improvements from non-Montgomery County funding sources, without creating inequities among school communities. This will strengthen the relationships between the school system and various groups within the community.

E. IMPLEMENTATION STRATEGIES

The superintendent will establish administrative regulations or other administrative procedures that may be necessary for implementing the guidelines outlined in this policy.

F. REVIEW AND REPORTING

This policy will be reviewed on an ongoing basis in accordance with the Board of Education policy review process.

Policy History: Adopted by Resolution No. 530-02, November 21, 2002.