

PS COMMITTEE #1&2
March 14, 2013
Worksession

MEMORANDUM

March 12, 2013

TO: Public Safety Committee

FROM: Essie McGuire, Senior Legislative Analyst *Essie McGuire*

SUBJECT: **Worksession – Quarterly Update on Amoss Grant Funds and Supplemental Appropriation to the FY13 Operating Budget, Montgomery County Fire and Rescue Service, FY12 Senator Amoss Fire, Rescue, and Ambulance Fund (State 508) Grant, \$1,307,799**

Today the Public Safety Committee will review a supplemental appropriation to the FY13 Operating Budget, Montgomery County Fire and Rescue Service (MCFRS), FY12 Senator Amoss Fire, Rescue, and Ambulance (State 508) Grant, \$1,307,799. The source of funds is State grant funds. The Committee will also receive its quarterly update on Amoss Grant Fund spending. The following individuals will be present to participate in this worksession:

- Fire Chief Richard Bowers
- Division Chief Alan Hinde, Volunteer Services, MCFRS
- Dominic Del Pozzo, Budget Manager, MCFRS
- Amy Wilson, Office of Management and Budget (OMB)
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association (MCVFRA)
- Eric Bernard, Executive Director, MCVFRA

The County Executive transmitted this supplemental appropriation on January 8, and a draft appropriation resolution is attached on circles 2-3. The Council introduced this appropriation on February 12, and held a public hearing on March 5.

I. BACKGROUND

Senator Amoss Fire, Rescue, and Ambulance Grant Funds, also known as State 508 funds, were established to provide grants to local fire departments to renovate stations or acquire fire and rescue equipment. The State awards these funds annually to counties, who then distribute the funds to local fire and rescue departments who expend the funds. Funds can be used for a wide range of facility and equipment related expenses.

In Montgomery County, Amoss funds are allocated among Local Fire and Rescue Departments (LFRDs) through a process established in an MCFRS Policy and Procedure. Under

this policy, LFRDs generate proposals for use of the funds which are reviewed by the Amoss Fund Committee. The MCVFRA coordinates this process, reviewing the Amoss Fund Committee's recommended allocations and forwarding them to the Fire Chief. The Fire Chief then works with the MCVFRA to address any necessary coordination issues and forwards the recommendations to the Executive and Council for appropriation.

In July 2011, the Council approved a supplemental appropriation of FY10 Amoss Funds to the FY12 MCFRS operating budget. In April 2012, the Council approved a supplemental appropriation of FY11 Amoss Funds to the FY12 MCFRS operating budget. In its review of the appropriation requests, the Committee has reviewed the backlog of unexpended and unencumbered funds, and requested quarterly reports on the status of Local Fire and Rescue Departments (LFRD) spending of the grant funds.

II. QUARTERLY REPORT

The most recent spending report attached on circles 4-7 reflects activity through December 31, 2012. Circle 5 shows the status of outstanding funds from grant year 2010 and earlier. **This table shows significant progress in clearing old grant funds. There are almost no outstanding funds prior to grant year 2010, and very little of the 2010 grant year funding remains unencumbered.** Clearing these older funds is an important accomplishment, and Council staff acknowledges the concerted efforts of the LFRDs, the MCVFRA, and MCFRS staff to focus on working through this backlog.

Last April, the Council appropriated the \$1.3 million State allocation of grant year 2011 funds. Of this total, \$512,543 remains unencumbered and unspent (circle 4). Some of these funds are identified for multi-year projects, such as the funds for Silver Spring and Hillandale.

It appears that more LFRDs are taking the approach to combine multiple years of funds into a large project expenditure. In Council staff's view, this can be useful both to maximize the use of the Amoss funds and to ensure that funds are encumbered and used in a timely manner. Council staff understands that the MCVFRA and MCFRS have confirmed the timeline and target saving goals for these projects, and that the LFRDs will provide regular progress reports to ensure that the projects continue to move forward.

In future reports, the Committee may want to also receive this information on the total savings targets and timelines as well as the project updates. Council staff supports this additional effort to plan for and track use of the Amoss funds.

Reversion: Circle 5 indicates that funds for one LFRD will be rescinded and reallocated to another LFRD's multi-year project. This is consistent with the Council's intent in including the reversion provision in the appropriation resolution. Council staff also notes that this particular LFRD had for some time the largest amount of outstanding older grant funds. This reversion will bring the LFRD's Amoss allocation up to 2011, and allow it to move forward with future funding and projects.

The reversion date for the 2011 Amoss funds is approaching (April 1, 2013). There may have been additional activity since this report closed in December, and as noted, much of the 2011 funding appears slated for an identified project even if not yet formally encumbered. **The Committee may want an update from the Fire Chief and the MCVFRA on whether they foresee any project issues at this time that may not be resolved prior to the April 1 date.**

III. SUPPLEMENTAL APPROPRIATION

The FY12 appropriation resolution is attached at circles 2-3 and the current project allocation by LFRD is on circle 7.

- The project allocations are in the priority areas of facilities and apparatus, with some funding for other, smaller projects.
- Nearly 40 percent of the total FY12 Amoss funding is allocated for facilities and 47 percent for apparatus.
- The projects in the “other” category are largely for lighter support vehicles and equipment.

Council staff recommends approval of the requested supplemental appropriation for the FY12 Amoss funds. As noted above, Council staff also recommends that future reports include multi-year project information as available, including funding targets, project timelines, and relevant project updates.

*2013 Fire Dept
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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

January 8, 2013

TO: Nancy Navarro, President
County Council

FROM: Isiah Leggett 
County Executive

SUBJECT: Supplemental Appropriation #13-352 FY13 Operating Budget
Montgomery County Government
Montgomery County Fire and Rescue Service
FY12 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,
\$1,307,799

RECEIVED
MONTGOMERY COUNTY
JAN 10 5M 4 15

I am recommending a supplemental appropriation to the FY13 Operating Budget of the Montgomery County Fire and Rescue Service in the amount of \$1,307,799 for the Senator Amoss Grant. The appropriation will fund acquisition or rehabilitation of apparatus and capital equipment, and the renovation of facilities used to house apparatus.

This appropriation is needed to expend the proceeds of the FY12 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest. The Amoss Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. This supplemental appropriation represents the priorities established by the County Executive and Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.

I recommend that the County Council approve this supplemental appropriation in the amount of \$1,307,799 and specify the source of funds as State Grant.

I appreciate your prompt consideration of this action.

Attachments: Supplemental Appropriation #13-352

- cc: Kathleen Boucher, Assistant Chief Administrative Officer
- Jennifer Hughes, Director, Office of Management and Budget
- Joseph F. Beach, Director, Department of Finance
- Richard Bowers, Chief, Montgomery County Fire and Rescue Service
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association
- Eric Bernard, Executive Director, Montgomery County Volunteer Fire and Rescue Association
- Alan Hinde, Division Chief, Montgomery County Fire and Rescue Service
- Dominic Del Pozzo, Budget Manager, Montgomery County Fire and Rescue Service
- Amy Wilson, Office of Management and Budget

Resolution No: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Supplemental Appropriation #13-352 to the FY13 Operating Budget
Montgomery County Government
Montgomery County Fire and Rescue Service
FY12 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,
\$1,307,799

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. The County Executive has requested the following FY13 Operating Budget appropriation increases for the Montgomery County Fire and Rescue Service:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,307,799	\$1,307,799	State Grant

3. This increase is to expend the proceeds of the FY12 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest.
4. The Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. The grant funds are distributed directly to the County in quarterly payments and must be distributed to the Local Fire and Rescue Departments no later than two years after the County receives the funds

from the State. Local Fire and Rescue Departments are required to spend or encumber Amoss funds within two years of the date that they receive the funds from the County.

5. In accordance with the State Law, grant funds may be used for the acquisition or rehabilitation of apparatus and capital fire and rescue equipment, and for the renovation of facilities used to house apparatus.
6. In accordance with State procedures, the Fire Chief has consulted with the Montgomery County Volunteer Fire and Rescue Association regarding these needs of the Local Fire and Rescue Departments.
7. This supplemental appropriation represents the priorities established by the Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.
8. The County Executive recommends a supplemental appropriation to the FY13 Operating Budget in the amount of \$1,307,799 for Senator Amoss Grant and specifies that the source of funds will be the proceeds from the FY12 Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund grant and accrued interest.
9. Notice of public hearing was given, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

1. A supplemental appropriation to the FY13 Operating Budget for the Montgomery County Fire and Rescue Service is approved as follows:

Personnel Services	Operating Expenses	Total	Source of Funds
\$0	\$1,307,799	\$1,307,799	State Grant

2. Any funds appropriated in this resolution must be spent or encumbered by each LFRD to which funds are assigned no later than March 1, 2014. Any funds that an LFRD does not encumber or spend by March 1, 2014 automatically revert to the Montgomery County Fire and Rescue Service on March 2, 2014. The Fire Chief must reallocate any funds reverted under this provision, consistent with applicable State and County laws, regulations, policies, and guidelines.

This is a correct copy of Council action.

Linda Lauer, Clerk of the Council

**Unspent Amoss Funds by Project as of 12/31/12
For State Grant Year 2011 Only**

LFRD	Funding	Project Description	FY	Encumbered
Bethesda FD	27,578.21	Station 20 Bunkroom Renovations	2011	X
	27,578.21			
Bethesda-CC RS	75,000.00	Replacement Ambulance (saving up multiple years)	2011	
	75,000.00			
Cabin John VFD	17,527.26	River Rescue & PPE	2011	
	17,527.26			
Chevy Chase FD	21,745.03	Station 7 - Renovations	2011	
	21,745.03			
Damascus VFD	25,000.00	PPE Running Gear	2011	
	25,000.00			
Gaithersburg/WG FD	23,423.35	Sta 8 Bunkrooms	2011	
	13,000.00	Sta 28 heat and electricity for Outbuilding	2011	
	24,000.00	PPE Running Gear	2011	
	60,423.35			
Germantown VFD	13,322.92	PPE Gear	2011	
	13,322.92			
Glen Echo VFD	48,500.00	Facilites Renovations/Repairs	2011	
	20,000.00	PPE Running Gear	2011	
	1,500.00	Snowplow for John Deere Gator	2011	
	70,000.00			
Hillandale VFD	36,423.00	Lifepak 15 monitor	2011	
	30,000.00	Sta. 24 SCBA Fill Station (reallocation pending)	2011	
	66,423.00			
Hyattstown VFD	35,000.00	Building Renovation/Repairs Station 9	2011	
	35,000.00			
Kensington VFD	3,310.80	PPE Gear	2011	X
	118.42	PPE Gear for MCFRS Training/Logistics	2011	
	14,091.77	PPE Gear for MCFRS Training/Logistics	2011	X
	17,520.99			
Laytonsville VFD	55,608.79	Facilites Renovations - Sta 17	2011	X
	55,608.79			
Rockville VFD	50,000.00	Partial Funding for an Ambulance	2011	
	10,000.00	Mortar Point Up - Sta 23 and 33	2011	
	60,000.00			
Sandy Spring VFD	10,000.00	PPE Gear	2011	
	7,983.02	Water Rescue Equipment	2011	
	4,165.36	Water Rescue Equipment	2011	X
	22,148.38			
Silver Spring VFD	50,000.00	Station 16 Renovation **	2011	
	50,000.00			
Upper Montgomery	75,000.00	Building Renovation	2011	X
	75,000.00			
Wheaton Vol. RS	33,179.39	SUV Type Replacement Duty Vehicles	2011	X
	33,179.39			

Total Encumbered: 202,883.37

Total Unencumbered: 512,543.00

Total Unspent: 725,477.32

**** Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.**

**Unspent Amoss Funds by Project as of 12/31/12
For State Grant Years 2010 and Prior**

LFRD	Funding	Project Description	FY	Encumbered
Chevy Chase FD	37,750.00	Security System / Cameras - Station 7*	2010	
	37,750.00			
Damascus VFD	55,000.00	Repair of Exterior Masonry Station 13	2010	
		Funds rescinded per County Council Resolution # 17-225 to be reallocated to Upper Montgomery County VFD		
	55,000.00			
Gaithersburg/WG FD	54,750.00	Kitchen Renovation Station 8	2010	X
	54,750.00			
Glen Echo VFD	292.30	Replace Station 11's front storm door, thermostats, and perform minor electrical upgrades; rehabilitate All Terrain Rescue Vehicle and its trailer	2009	X
	292.30			
Hillandale VFD	47,750.00	Sta. 24 Female Locker Room Renovation**	2010	
	25,000.00	Sta. 24 SCBA Fill Station **	2010	
	72,750.00			
Hyattstown VFD	283.20	Building Renovation/Repairs Station 9	2009	
	44,584.84	Building Renovation/Repairs Station 9	2010	
	44,868.04			
Rockville VFD	4.76	Station 3 repairs	2009	X
	4,414.16	Stations 23 & 33 Painting	2010	X
	20,750.00	Sta 3 Office Renovation	2010	
	25,168.92			
Sandy Spring VFD	48,358.50	Station 40 renovation	2006/8	X
	41,000.00	Station 40 Renovation/Addition Project	2010	X
	89,358.50			
Silver Spring VFD	8,976.18	Station 16 Renovation/Repairs ***	2010	
	415.00	Station 16 Renovation/Repairs ***	2010	X
	9,391.18			
Upper Montgomery	56,779.62	Engine bay and kitchen renovation	2009	X
	72,750.00	Building Renovation	2010	X
	129,529.62			

Total Encumbered 278,764.34
Total Unencumbered 240,094.22
Total Unspent 518,858.56

* Chevy Chase project held up; extension approved by Fire Chief

** Hillandale is in the process of reallocating this funding; extension approved by Fire Chief

*** Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.

**Spent Amoss Funds by Project during Quarter ending 12/31/12
For All State Grant Years**

LFRD	Funding	Project Description	FY
Bethesda	22,603.33	Reinforce Attic Floor - Sta 20	2010
	42,421.79	Station 20 Bunkroom Renovations	2011
	65,025.12		
Cabin John Park VFD	1,813.05	Watch office renovation	2009
	2,472.74	River rescue dive equipment	2011
	4,285.79		
Chevy Chase FD	15,996.31	Station 7 - Renovations	2011
	15,996.31		
GaithersburgWGVFD	39,000.00	Kitchen renovation	2010
	39,000.00		
Glen Echo VFD	44,972.15	Replacement Vehicle	2010
	44,972.15		
Kensington VFD	81,834.22	Turnout Gear	2011
	81,834.22		
Laytonsville VFD	32,908.79	Station Renovation	2010
	4,669.22	PPE gear	2010
	19,391.21	Station Renovation	2011
	56,969.22		
Rockville VFD	21,185.85	Station 33, 23 & 3 Renovation	2010
	21,185.85		
Sandy Spring VFD	17,851.62	Water rescue equipment	2011
	17,851.62		
Upper Montgomery VFD	5,921.59	Station Renovation	2009
	5,921.59		
Total Spent:	353,041.87		

FY12 Aross Grant Allocations

LFRD Name	PPE	Facilities	Apparatus	Other	Total:	Project Description
Bethesda Fire Department		\$68,800.00			\$68,800.00	Station 20 Renovation
Bethesda - Chevy Chase Rescue Squad			\$110,079.00		\$110,079.00	Freightliner Ambulance (to replace oldest ambulance with over 100,000 miles)
Burtonsville Volunteer Fire Department			\$86,921.00		\$86,921.00	2008 Pumper Final Payment
Cabin John Park Volunteer Fire Department		\$18,800.00	\$50,000.00	\$23,860.00	\$92,660.00	Amb. & Eng. Payment - year 3 of an 8 year loan; Sta. 30 addition loan: Chassis for Boat Support 10
Chevy Chase Fire Department		\$48,300.00			\$48,300.00	Replace drop ceilings and rear & front entrances
Damascus Volunteer Fire Department		\$20,000.00			\$20,000.00	Station Painting; Install timers / closers on bay doors
Gaithersburg-Washington Grove Volunteer Fire Department		\$5,887.00	\$35,000.00	\$30,000.00	\$70,887.00	Station 8 Kitchen refurbishments; All Terrain Vehicle & accessories; Ambulance purchase (to replace A708-C - to save up over 2 years)
Germantown Volunteer Fire Department			\$45,573.00	\$34,000.00	\$79,573.00	Final Pumper Payment; LifePak 15 purchase
Glen Echo Volunteer Fire Department		\$56,500.00		\$2,500.00	\$59,000.00	Kitchen renovation; security camera system; install electric eyes bay doors
Hillandale Volunteer Fire Department				\$50,585.00	\$50,585.00	Replacement Utility Vehicle / plow with lights, siren, radios & command cabinetry to replace '99 chevy pickup.
Hyattstown Volunteer Fire Department			\$40,000.00		\$40,000.00	Refurbish Rescue Engine 709B Chassis
Kensington Volunteer Fire Department		\$17,000.00	\$49,000.00		\$66,000.00	Ambulance loan payoff; replace station rear access gate; add diesel exhaust system to Aerial Truck 705
Laytonsville Volunteer Fire Department		\$49,820.00		\$11,000	\$60,820.00	Septic / Sewage System; aluminum folding tank; replace station cascade cylinders
Rockville Volunteer Fire Department		\$30,000.00	\$50,000.00		\$80,000.00	Mortar point up Stations 23 and 33; EMS Unit Payment
Sandy Spring Volunteer Department		\$46,800.00		\$20,000.00	\$66,800.00	Station 40 renovation; Water rescue equipment (10K); inflatable rescue boat (10K);
Silver Spring Volunteer Fire Department		\$60,000.00			\$60,000.00	Station 16 Facility renovations
Takoma Park Volunteer Fire Department			\$72,374.00		\$72,374.00	Engine payment (six payments remain)
Upper Montgomery County Volunteer Fire Department		\$95,000.00			\$95,000.00	Building renovation
Wheaton Volunteer Rescue Squad			\$80,000.00		\$80,000.00	Replacement Ambulance (to replace a 2002 unit)
Total	\$0.00	\$516,907.00	\$618,947.00	\$171,945.00	\$1,307,799.00	
Grand Total	\$1,307,799.00					PPE = Personal Protective Equipment (Firefighter's flame resistant coat, pants, boots, etc.)
FY12 Amount Budgeted	\$1,307,799.00					
Balance	\$0.00					

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