

MEMORANDUM

April 4, 2013

TO: Education Committee

FROM:  Keith Levchenko, Senior Legislative Analyst

SUBJECT: Supplemental Appropriation to the Montgomery County Public Schools' FY13 Capital Budget - \$4.0 million for Relocatable Classrooms (Source: Current Revenue)

Council Staff Recommendation: Approve

Background

On March 19, 2013, the County Council received a request for \$4.0 million from MCPS for the leasing, purchase, movement, and rehabilitation of relocatable classrooms needed for the 2013-14 school year (©4-6). This request would accelerate \$4.0 million in previously approved current revenue-funded requested appropriation from FY14 to FY13 in order to allow MCPS to move forward with contractual work this spring, so that the relocatable classrooms can be ready by the start of the 2013-14 school year.

On March 26, the County Executive transmitted his recommendation to approve MCPS' request (see ©1). An approval resolution is attached on ©2-3.

The acceleration of appropriation from FY14 to FY13 by itself has no net budgetary impact across the two fiscal years, since MCPS is not seeking an increase over the approved expenditures for this project for FY14.

A public hearing and action on this request are scheduled for April 16, 2013 at 1:30 p.m.

Current Allocation of Relocatable Classrooms

MCPS currently uses 533 relocatable classrooms for a variety of purposes (see ©7 for detailed listing of placements). Twenty-three units are in use at various schools to accommodate

phased construction activities. Seventy-five units are being used at holding schools. Another 40 units are being used for miscellaneous purposes at schools and non-school locations. The remaining 395 units are spread across elementary, middle, and high schools and are being used to address capacity issues (385) or provide daycare space (10).

As shown in the chart below, the number of relocatable classrooms in use is up 39 from FY12 (as a result of continued enrollment increases throughout a number of clusters throughout the County). “Phased Construction” units are down slightly as a result of the completion of the modernization of Paint Branch High School.

Use of Relocatable Classrooms						
	FY09	FY10	FY11	FY12	FY13	FY13-FY12
Phased Construction	41	40	24	29	23	(6)
Holding Schools	43	50	53	73	75	2
Day Care	11	11	12	10	10	-
Enrollment/CSR/FDK	413	426	406	340	385	45
Misc	24	24	44	42	40	(2)
Total	532	551	539	494	533	39
change from prior year	-7.5%	3.6%	-2.2%	-8.3%	7.9%	

Overall, the number of relocatable classrooms is about at the same level as in FY09. However, that number is down from a total of 719 as recently as FY07. Given enrollment increases since then and projected forward, it is likely MCPS will not be able to significantly reduce its use of relocatable classrooms over the next six years.

Request Detail

This following chart breaks out the components of the request:

FY14 Relocatable Classrooms Project Costs			
	# of Units	Unit Cost	Total Cost
Moves	60	53,000	3,180,000
- New	60	53,000	
- Existing			
Returns	9	10,000	90,000
Design per site	38	6,900	262,200
Fencing			40,000
Other (electrical upgrades/demolition)			75,000
Maintenance (Rehabs)			250,000
Contingency			102,800
Total			4,000,000

The numbers shown are preliminary. Each year, many units are moved from where permanent classroom additions are completed. However, exactly where the units will go is more complicated and will not be firm until revised enrollment projections for each school (and the number of teaching stations required) are finalized in mid-April. However, given enrollment trends, the overall number of relocatable classrooms in use will go up in FY14, as the number of new units brought in will greatly exceed the number of returns.

The bulk of the request is for the movement and placement of the units. The move cost (currently estimated at \$53,000 per unit) covers the first year lease, moving, utilities, and furniture and equipment.

Over the past several years, MCPS has returned older units (when no longer needed on their current sites) back to the vendor and, where needed, replaced these units with newer units. The newer units also take up less space on a site, since groups of the newer units can be placed closer together.

MCPS estimates that its average unit is 9 years old and its oldest units (from as early as 1983) have all been rehabbed at least once.

Council Staff recommends approval of MCPS' Relocatable Classrooms supplemental appropriation request, with the caveat that if issues arise at the April 16 public hearing, further Education Committee or Council discussion may be needed.

Attachments

KML:f:\levchenko\mcps\fy13 18 cip amendments\ed relocatables 4 8 13.doc



OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

RECEIVED
MONTGOMERY COUNTY

2013 MAR 26 PM 2:58

MEMORANDUM

March 26, 2013

TO: Nancy Navarro, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Supplemental Appropriation #28- S13-CMCPs-8 to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program
Montgomery County Public Schools
Relocatable Classrooms (No. 846540), \$4,000,000

I am recommending a supplemental appropriation to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program in the amount of \$4,000,000 for the leasing, purchase, movement and installation of relocatable classrooms (Project No. 846540) for the Montgomery County Public Schools (MCPS) to accommodate student population changes for the upcoming 2013-2014 school year.

These funds have already been requested in the BOE's Capital Budget and recommended by me, but would not become available until the County Council takes final action on that request and the next fiscal year begins on July 1, 2013. This action is needed because the contracts for the relocation and installation of these relocatable classrooms must be executed before May 1, 2013, to have them ready prior to the first day of the new school year. This action does not change the scope of the project, but the appropriation authority to expend these funds during the current fiscal year must be approved by the County Council before MCPS can proceed.

I recommend that the County Council approve this supplemental appropriation in the amount of \$4,000,000 and specify the source of funds as current revenue. I appreciate your prompt consideration of this action.

IL:jm

Attachment: Board of Education Request

Resolution: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Supplemental Appropriation #28- S13-CMCPS-8 to the FY13 Capital Budget and Amendment to the FY13-18 Capital Improvements Program
Montgomery County Public Schools
Relocatable Classrooms (No. 846540), \$4,000,000

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The Board of Education requests a supplemental appropriation for the Montgomery County Public Schools' Relocatable Classrooms FY13 capital project as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
Relocatable Classrooms	846540	\$4,000,000	Current Revenue: General

Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #28-S13-CMCPS-8

Page Two

4. The Board of Education requests a supplemental request of \$4,000,000 in Current Revenue funds for the Relocatable Classrooms Project to accommodate student population changes for the 2013-2014 school year.
5. The supplemental appropriation will allow MCPS to begin contracting work related to FY14 Capital Budget expenditures during FY13 so that new and existing relocatable classrooms can be moved early in the summer of 2013 and therefore be ready for use for the next school year beginning on August 2013.
6. Notice of public hearing was given and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

The FY13 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
Relocatable Classrooms	846540	\$4,000,000	Current Revenue: General

This is a correct copy of Council action.

Linda M. Lauer, Clerk of the Council

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 15, 2013

MEMORANDUM

To: The Honorable Isiah Leggett, County Executive
The Honorable Nancy Navarro, President, County Council

From: Joshua P. Starr, Superintendent of Schools 

Subject: Transmittal—Fiscal Year 2013 Supplemental Appropriation and Amendment to the
FY 2013–2018 Capital Improvements Program Request for Relocatable Classrooms

Board of Education Meeting Date: March 12, 2013

Type of Action:

Supplemental Appropriation

Transfer

Notification

JPS:JS:ak

Attachment

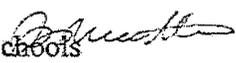
Copy to:
Mr. Bowers
Mr. Klausling
Montgomery County Office of Management and Budget

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

March 12, 2013

MEMORANDUM

To: Members of the Board of Education

From: Joshua P. Starr, Superintendent of Schools 

Subject: Fiscal Year 2013 Supplemental Appropriation Request for Relocatable Classrooms

WHEREAS, The Board of Education's Requested Fiscal Year 2013–2018 Capital Improvements Program includes \$4.0 million in the Fiscal Year 2014 Capital Budget for relocatable classrooms to accommodate student population changes for the 2013–2014 school year; and

WHEREAS, These funds are programmed to be expended during summer 2013 but will not be available until the County Council takes final action on the Board of Education's Capital Improvements Program request in May 2013; and

WHEREAS, The contracts for the leasing, relocation, and installation work for the Fiscal Year 2014 relocatable classroom moves must be executed prior to May 1, 2013, in order to have the units ready for the start of school in August 2013; and

WHEREAS, The appropriation authority to expend the funds programmed for Fiscal Year 2014 must be approved by the County Council before the Board of Education can enter into contracts; now therefore be it

Resolved, That the Board of Education requests a Fiscal Year 2013 supplemental appropriation in the amount of \$4.0 million to accelerate the requested Fiscal Year 2014 appropriation to provide for the execution of contracts for leasing and relocatable classroom moves planned for summer 2013 to address school enrollment changes in time for the beginning of the 2013–2014 school year; and be it further

Resolved, That this request be forwarded to the county executive and the County Council for action.

JPS:LAB:JS:dld

Relocatable Classrooms -- No. 846540

Category **Montgomery County Public Schools**
 Subcategory **Countywide**
 Administering Agency **MCPS**
 Planning Area **Countywide**

Date Last Modified
 Required Adequate Public Facility
 Relocation Impact
 Status

May 15, 2012
No
None
On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	2,175	925	250	1,000	400	400	200	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	30,636	19,886	1,950	10,000	3,600	3,600	1,800	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
Total	32,811	20,611	2,200	10,000	4,000	4,000	2,000	0	0	0	0

FUNDING SCHEDULE (\$000)

Current Revenue: General	32,333	20,133	2,200	10,000	4,000	4,000	2,000	0	0	0	0
Current Revenue: Reconciliation Tax	478	478	0	0	0	0	0	0	0	0	0
Total	32,811	20,611	2,200	10,000	4,000	4,000	2,000	0	0	0	0

DESCRIPTION

MCPS currently has a total of 551 relocatable classrooms. Of the 551 relocatables, 437 are used to address over utilization at various schools throughout the system. The balance, 114 relocatables, are used at schools undergoing construction projects on-site, or at holding schools, or for other uses countywide. Units around 15-20 years old require general renovation if they are to continue in use as educational spaces.

The County Council, on April 4, 2006, approved a \$3.0 million special appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2006-2007 school year. Also, an FY 2006 special appropriation in the amount of \$975,000 was approved to provide relocatable classrooms for the acceleration of full-day kindergarten for the schools scheduled to receive the program in the 2007-2008 school year. An FY 2006 special appropriation in the amount of \$2.1 million was approved to return 121 relocatables to the vendor in order to begin the process of systematically removing aging relocatables from our schools. The \$2.1 million also provided for the replacement of six older units, the relocation of six units and the addition of a canopy at a school.

The County Council approved, in the FY 2007-2012 CIP, additional expenditures in FY 2007 and FY 2008 to provide replacement relocatables for Potomac Elementary School and to provide relocatables for Belts Mill Elementary School when the school moved to the Grosvenor holding facility during modernization. The County Council, on May 8, 2007 approved a \$3.572 million special appropriation that accelerated the FY 2008 appropriation requested by the Board of Education to allow MCPS to enter into contracts to have the relocatable units ready for the 2007-2008 school year. An FY 2008 special appropriation of \$3.125 million was approved by the County Council on April 22, 2008, to accelerate the FY 2009 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2008-2009 school year. An FY 2009 special appropriation of \$3.125 million was approved by the County Council to accelerate the FY 2010 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2009-2010 school year.

An FY 2010 appropriation and amendment to the FY 2009-2014 CIP was approved for an additional \$10 million beyond the \$3.125 million included in the adopted CIP to provide relocatable classrooms at schools experiencing unanticipated enrollment growth. An FY 2011 appropriation was requested to provide for the relocation of approximately 90 relocatable classrooms to address overutilization at various schools throughout the county. The FY 2011 appropriation also will provide necessary repairs to maintain the relocatable classroom inventory. An FY 2010 special appropriation of \$6.750 million was approved by the County Council to accelerate the FY 2011 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2010-2011 school year. Due to favorable construction bids for the 2010-2011 relocatable placements, the County Council reduced the FY 2010 appropriation and the FY 2011 expenditure by \$3.0 million to be used in the operating budget. Due to fiscal constraints, the County Council, in the adopted FY 2011-2016 CIP, reduced the expenditures in FYs 2012-2016 by a total of \$6.8 million. An FY 2011 supplemental appropriation of \$2.2 million was approved by the County Council to accelerate the FY 2012 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2011-2012 school year. An FY 2012 supplemental appropriation of \$4.0 million was approved to accelerate the FY 2013 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2012-2013 school year.

- * Expenditures will continue indefinitely

APPROPRIATION AND EXPENDITURE DATA	COORDINATION CIP Master Plan for School Facilities	MAP
Date First Appropriation	FY84	
First Cost Estimate		
Current Scope	FY02 21,470	
Last FY's Cost Estimate	30,811	
Appropriation Request	FY13 <u>4000</u>	
Appropriation Request Est.	FY14 <u>0</u>	
Supplemental Appropriation Request	<u>0</u> <u>4000</u>	
Transfer	0	
Cumulative Appropriation	26,811	
Expenditures / Encumbrances	18,819	
Unencumbered Balance	9,892	
Partial Closeout Thru	FY10 58,588	
New Partial Closeout	FY11 0	
Total Partial Closeout	58,588	

5/17/2012 11:15:37AM

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Appendix D

Montgomery County Public Schools Relocatable Classrooms: 2012-2013 School Year

Cluster/ School	Relocatables on site for 2013-2013 to Address:			Cluster/ School	Relocatables on site for 2012-2013 to Address:			Cluster/ School	Relocatables on site for 2012-2013 to Address:		
	Overutilization	DC	Total		Overutilization	DC	Total		Overutilization	DC	Total
Bethesda-Chevy Chase				Col. Zadok Magruder				Watkins Mill			
Bethesda-Chevy Chase HS	2		2	Flower Hill	4		4	Total	0	0	0
Westland MS	4	1	5	Mill Creek Towne	3		3	Walt Whitman			
Bethesda	5		5	Judith A. Resnik	4		4	Bannockburn	2		2
North Chevy Chase	5		5	Total	11	0	11	Burning Tree	3		3
Rock Creek Forest	5	1	6	Richard Montgomery				Wood Acres	7		7
Rosemary Hills	6		6	Julius West MS	2		2	Total	12	0	12
Westbrook	5		5	Beall	8		8	Thomas S. Wootton			
Total	32	2	34	College Gardens	4		4	Thomas S. Wootton HS	9		9
Winston Churchill				Ritchie Park	5		5	Cold Spring	1		1
Potomac	5		5	Twinbrook	4		4	DuFief	1	1	2
Total	5	0	5	Total	23	0	23	Total	11	1	12
Clarksburg				Northeast Consortium*				Grand Total by Use	385	10	395
Clarksburg HS	11		11	James H. Blake HS	4		4	SCHOOL TOTAL:	395		
Rocky Hill MS	7		7	Broad Acres	4		4				
Clarksburg ES	4		4	Burnt Mills	4		4				
Daly	4		4	Burtonsville	6		6				
Little Bennett	8		8	Cloverly	2		2				
Total	34	0	34	Greencastle	4		4				
Damascus				Page	2		2				
Cedar Grove	4		4	Stonegate	3	1	4				
Total	4	0	4	Westover	4		4				
Downcounty Consortium*				Total	33	1	34	Other Relocatable Uses			
Wheaton HS	2		2	Northwest				# Units	Comment		
Arcola	6		6	Clopper Mill	4		4	Construction			
Bel Pre	8		8	Darnestown	6		6	Waters Landing ES	2	Class displacement	
Forest Knolls	3		3	Diamond	2	1	3	Westbrook ES	3	Class displacement	
Georgian Forest	11		11	Great Seneca Creek	3		3	Gaithersburg HS	14	Modernization	
Highland View	6		6	Spark M. Matsunaga	14	1	15	Ridgeview MS	4	Improvements	
Kemp Mill MS	1		1	Ronald McNair	5		5	Total	23		
Oakland Terrace	4		4	Total	34	2	36	Holding Schools			
Pine Crest	2		2	Poolesville				Fairland Center	9	Glenallan	
Rolling Terrace	3		3	Monocacy	1		1	Grosvenor Center	21	Weller Road	
Shriver	6		6	Total	1	0	1	North Lake Center	16	Bel Pre ES	
Viers Mill	15		15	Quince Orchard				Radnor Center	15	Bradley Hills	
Wheaton Woods	8		8	Brown Station	6		6	Tilden Center	14	Herbert Hoover MS	
Woodlin	6		6	Rachel Carson	6	1	7	Total	75		
Total	81	0	81	Jones Lane	6		6	Other Uses at Schools			
Gaithersburg				Marshall	1		1	Gaithersburg ES	1	Parent Resource Ctr.	
Goshen	5		5	Total	19	1	20	Gaithersburg HS	1	Mont. College Program	
Laytonsville		1	1	Rockville				Rosemary Hills ES	1	Benchmarks Program	
Rosemont		1	1	Lucy V. Barnsley	9		9	Seneca Valley HS	1	Transitions (CCC)	
Strawberry Knoll	5		5	Flower Valley	1		1	Sherwood ES	1	Baldrige Lab	
Summit Hall	8		8	Maryvale	1		1	Summit Hall ES	1	Judy Center	
Total	18	2	20	Meadow Hall	3		3	Wootton HS	1	Mont. College Program	
Walter Johnson				Rock Creek Valley	4		4	Wootton HS	1	Bathroom	
Ashburton	6		6	Carl Sandburg Center	2		2	Total	8		
Kensington-Parkwood	7		7	Total	20	0	20	Nonschool Locations			
Luxmanor	3		3	Seneca Valley				Bethesda Depot	3	Offices	
Wyngate	10		10	Lake Seneca	5		5	Children's Res. Ctr.	1	Infants & Todd. offices	
Total	26	0	26	S. Christa McAuliffe	5		5	Clarksburg Depot	1	Maintenance	
				Sally K. Ride	4		4	Clarksburg Depot	2	Transportation	
				Waters Landing	7		7	Kingsley	5	Transitions	
				Total	21	0	21	Lincoln Warehouse	1	Copy Plus Program	
				Sherwood				Montgomery College	2	Germantown	
				Belmont		1	1	Randolph Depot	3	Offices	
				Total	0	1	1	Rockinghorse	2	ESOL Offices	
								Shady Grove Depot	10		
								Smith Center	2	Outdoor Education	
								Total	32		
								OTHER TOTAL:	138		

DC = Paid for by day-care provider to enable a day-care center to operate inside school.

* In terms of the number of schools, the Downcounty Consortium is the equivalent of 5 clusters, and the NE Consortium is the equivalent of 3 clusters.