

T&E COMMITTEE #2
April 24, 2013

Worksession

MEMORANDUM

April 22, 2013

TO: Transportation, Infrastructure, Energy & Environment Committee

FROM: Susan J. Farag, Legislative Analyst *SJF*

SUBJECT: **Worksession: FY14 Operating Budget: Department of General Services:
Fleet Management Services (DFMS)
Motor Pool Fund Contribution (NDA)**

Those expected for this worksession:

David Dise, Director, Department of General Services
Bill Griffiths, Division Chief, Division of Fleet Management Services (DFMS)
Peggy Lynch, DFMS
Bruce Meier, Office of Management and Budget

Major Issues:

- 1) The Motor Pool Fund is projected to have a surplus at the end of FY13, after four years of running a deficit;**
- 2) Vehicle replacement costs are projected to be \$2.6 million.**

The Executive's recommendation for Fleet Management Services is attached at ©1-5. The Executive's recommendation for the Motor Pool Fund Contribution (NDA) is attached at ©6. The FY14-19 Public Services Program: Fiscal Plan for the Motor Pool Fund is attached at ©7.

Overview

For FY14, the Executive recommends total expenditures of \$79,639,041 for Fleet Management Services, an increase of \$8.9 million or 12.5% from the FY13 approved budget of \$70,786,846.

| | FY12 Actual | FY13 Approved | FY14 CE Recommended | % Change FY13-14 |
|--|------------------------|--------------------------|--------------------------------|-----------------------------|
| Expenditures: | | | | |
| Motor Pool Internal Services Fund | \$72,301,865 | \$70,786,846 | \$79,639,041 | 12.5% |
| TOTAL Expenditures | \$72,301,865 | \$70,786,846 | \$79,639,041 | 12.5% |
| Positions: | | | | |
| Full-time | 201 | 201 | 201 | 0.0% |
| Part-time | 0 | 0 | 0 | 0.0% |
| TOTAL Positions | 201 | 201 | 201 | 0.0% |
| FTEs | 205.6 | 205.1 | 205.3 | 0.1% |

The FY14 County Executive's recommendation is a net increase of \$8,852,195, stemming from the following identified same services adjustments.

| Identified Same Services Adjustments | |
|--|----------------------|
| Increase Cost: Replacement | \$2,692,616 |
| Increase Cost: Fuel Cost Increase | \$1,859,167 |
| Increase Cost: Utilities and Maintenance at new EMOC | \$1,784,541 |
| Increase Cost: Compressed Natural Gas for Solid Waste Contractors | \$1,100,000 |
| Increase Cost: Accident Replacement | \$1,000,000 |
| Increase Cost: FY14 Compensation Adjustment | \$537,887 |
| Increase Cost: Risk Management Adjustment | \$433,200 |
| Increase Cost: Police Equipment | \$193,014 |
| Increase Cost: Annualization of Fuel and Maintenance Costs for Additional Fy13 Police Cars | \$190,580 |
| Increase Cost: Light Fleet Maintenance Contract | \$174,344 |
| Increase Cost: Major Contract Inflation | \$89,190 |
| Increase Cost: Retirement Adjustment | \$57,861 |
| Increase Cost: Other Labor Contract Costs | \$34,843 |
| Increase Cost: EZ Pass Toll Collection | \$27,000 |
| Increase Cost: Printing and Mail Adjustment | \$3,697 |
| Total Increases: | \$10,177,940 |
| Decrease Cost: Group Insurance Adjustment | (\$160,739) |
| Decrease Cost: Retiree Health Insurance Pre-Funding | (\$278,700) |
| Decrease Cost: Elimination of FY13 \$2,000 Lump Sum | (\$424,675) |
| Decrease Cost: Annualization of FY13 Personnel Costs | (\$461,631) |
| Total Decreases: | (\$1,325,745) |
| Net Same Services Adjustment Total: | \$8,852,195 |

Motor Pool Internal Service Fund

According to the FY14-19 Fiscal Plan for the Motor Pool Internal Service Fund, the fund is projected to have a year-end fund balance of \$3.0 million at the end of FY13. (see Fiscal Plan attached at © 7). This is the first time in four fiscal years that the fund has operated at a surplus. Large deficits have occurred in prior fiscal years, primarily due to Motor Pool Rate Model errors that had gone undetected for many years, as well as an antiquated fuel management system that did not accurately monitor billing and error reporting.

When fund balance policies for the non-tax supported funds were examined in 2006, the County policy for the Motor Pool Fund stated that the vehicle replacement policy does not set a particular targeted ending balance in terms of amount or a ratio, but it does provide that there should be an ending cash “balance adequate to protect against unanticipated expenditures requirements, such as necessary involuntary upgrades, price increases, etc., for each year.” The Year End fund balance in FY14 is projected to be \$4.13 million.

FY14 Expenditure Issues

VEHICLE REPLACEMENTS (\$2,692,616)

The County Executive recommended FY14 operating budget includes \$2,692,616 for vehicle replacements. After several years of delaying vehicle replacements due to budget constraints, DFMS began replacing vehicles in FY12. The following chart represents the approved amounts for vehicle replacement over the past two years, as well as the number of vehicles projected to be replaced when the budgets were approved.

| Vehicle Replacements | | |
|----------------------|--------------------|--------------|
| | Number of Vehicles | Cost |
| FY12 Approved | 89 | \$2,641,000 |
| FY13 Approved | 154 | \$7,554,836 |
| FY14 Recommended | ? | \$2,692,616 |
| Total: | 243 | \$12,888,452 |

Council staff requested information on the proposed replacements for FY14. Executive staff advised that the “actual units will be determined at the beginning of the Fiscal Year utilizing recognized best practice formula/criteria.” Council staff advises that when asked by Committee in prior years for projected vehicle replacements, Executive staff provided the information at subsequent worksessions. The Committee may wish to ask again what assumptions were used to determine the need for \$2.69 million. Council staff advises that these projected replacements are not set in stone, and depending on various factors such as unexpected vehicle losses, malfunctions, or changing departmental needs, actual replacements could change over the fiscal year. However, it would be helpful for the Committee to understand the overall budget recommendation if the number and types of proposed vehicle replacements were provided.

Replacement Schedule Moving Forward: The County fleet is comprised of administrative/light vehicles, heavy equipment, and transit buses. The most recent data show there are 734 vehicles in the administrative fleet, 460 units in the heavy equipment fleet, and 410 transit buses (total of 1,604 units). Executive staff advises DFMS has a new vehicle replacement methodology that it will use to determine the actual units to be replaced at the beginning of the fiscal year. This new methodology looks at more than just mileage and age, and also accounts for mission criticality, reliability, maintenance and repair costs, and the overall condition of the vehicle.

DFMS has baseline replacement guidelines it uses to start monitoring vehicles for replacement. These guidelines range from 7-12 years, or 120,000 to 140,000 miles, depending on the type of vehicle. *The Committee may wish to ask DFMS how it envisions the implementation of its new replacement methodology moving forward. What are the goals of the new methodology? Will it result in more predictable annual replacement costs, i.e., replacing a certain percentage of vehicles each year?*

FUEL COST INCREASE (\$1,859,167)

The FY14 recommended budget includes \$1.86 million for fuel cost increases. In FY13, the budget assumed the following fuel consumption rates and prices:

| FY13 Projections | | | |
|-------------------------------------|----------------|------------------------|---------------------|
| Fuel Type | Gallons | Cost Per Gallon | Total |
| Unleaded | 2,262,810 | \$2.90 | \$6,562,149 |
| ULS Diesel | 3,149,592 | \$3.40 | \$10,708,613 |
| E-85 (Ethanol) | 23,040 | \$2.93 | \$67,507 |
| Compressed Natural Gas (CNG) | 1,209,895 | \$2.12 | \$2,564,977 |
| | | TOTAL COST: | \$19,903,246 |

The recommended budget assumes the following:

| FY14 Projections | | | |
|-------------------------------------|----------------|------------------------|---------------------|
| Fuel Type | Gallons | Cost Per Gallon | Total |
| Unleaded | 2,304,915 | 3.20 | \$7,375,728 |
| ULS Diesel | 3,262,062 | \$3.40 | \$11,091,011 |
| E-85 (Ethanol) | 25,005 | \$3.34 | \$83,517 |
| Compressed Natural Gas (CNG) | 1,559,300 | \$2.06 | \$3,212,158 |
| | | TOTAL COST: | \$21,762,414 |

CNG FOR SOLID WASTE CONTRACTORS (\$1,100,000)

CNG fuel purchases for solid waste contracts increase by \$1.1 million. Executive staff advises there is an offsetting revenue increase.

UTILITIES AND MAINTENANCE FOR THE NEW EMOC (\$1,784,541)

This figure represents the increase for electricity, water, and other utilities at the new EMOC, which is slated to open this summer.

HEAVY EQUIPMENT AND AUTOMOTIVE SERVICES

Police Equipment (\$193,0140): This increase is based on the cost of replacing police vehicle equipment that fails or is damaged through normal use, or a none-reimbursed accident. The adjustment was based on recent replacement costs.

Annualization for Fuel and Maintenance for Additional FY13 Police Cars (\$190,580): This increase stems from new police vehicles added midyear of FY13 for new police positions. In FY13, 35 units were added to the Police fleet (26 at the beginning of FY13, and nine mid-year).

Light Fleet Maintenance Contract (\$174,344): This contract is a fixed-price contract for preventive maintenance, as well as “as-needed, non-preventive maintenance” services. The increase is based on the Consumer Price Index of 1.7%, as well as an overall estimated fleet size increase of 24 units.

EZ Pass Toll Collection (\$27,000): ICC usage has increased over the past year. DFMS pays tolls for all County-owned vehicles and then charges them back to the user agencies.

MOTOR POOL FUND CONTRIBUTION NDA (\$2,184,191)

This account funds the acquisition of new, additional motor pool vehicles, as opposed to replacement vehicles that are financed through an established chargeback mechanism (©6). For FY14, the budget includes \$2,100,085 for 30 marked vehicles, six unmarked vehicles, and one van for the Police Department. It also includes \$84,106 for two work team vans for the Department of Correction and Rehabilitation.

Reconciliation List Items from Prior Committee Session

On April 17, the Committee recommended adding the Service Patrol to the Department of Transportation budget, to the Reconciliation List. In part, this item includes adding \$225,200 to the Reconciliation List for two tow trucks to rapidly remove disabled vehicles from the

roadway. These funds, if approved by Council, would be added to the Motor Pool Fund Contribution NDA.

ADDITIONAL INFORMATION REQUESTED

Council staff requested information regarding quarterly data on take-home vehicle assignment, vehicle replacement purchases, and fuel purchases, costs, and consumption. At the time this packet was put to print, the information had not been provided.

COUNCIL STAFF RECOMMENDATION

Council staff defers making a recommendation until more detailed information is provided on vehicle replacements.

| | |
|--|-----------------|
| <u>This packet contains:</u> | <u>©</u> |
| Recommended FY14 Budget: Fleet Management Services | 1-5 |
| Recommended FY14 Budget: Motor Pool Fund Contribution (NDA) | 6 |
| FY14-19 Public Services Program: Fiscal Plan for the Motor Pool Fund | 7 |
| DFMS Responses to Questions | 8-11 |

Fleet Management Services

MISSION STATEMENT

The mission of the Department of General Services Fleet Management Services (Motor Pool Internal Service Fund) is to plan for, acquire, maintain, and dispose of the County's fleet of motor vehicles, buses, heavy equipment, and other vehicular equipment in support of the transportation and service delivery needs of all County departments. The Division maintains four shop locations and eleven fuel sites Countywide.

BUDGET OVERVIEW

The total recommended FY14 Operating Budget for the Division of Fleet Management Services is \$79,639,041, an increase of \$8,852,195 or 12.5 percent from the FY13 Approved Budget of \$70,786,846. Personnel Costs comprise 24.1 percent of the budget for 201 full-time positions. A total of 205.30 FTEs includes these positions as well as any seasonal, temporary, and positions charged to or from other departments or funds. Operating Expenses and Capital Outlay account for the remaining 75.9 percent of the FY14 budget.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ ***A Responsive, Accountable County Government***
- ❖ ***An Effective and Efficient Transportation Network***
- ❖ ***Healthy and Sustainable Neighborhoods***

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below, with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY13 estimates reflect funding based on the FY13 approved budget. The FY14 and FY15 figures are performance targets based on the FY14 recommended budget and funding for comparable service levels in FY15.

ACCOMPLISHMENTS AND INITIATIVES

- ❖ ***Telematics - A pilot program to provide improved data on fleet utilization, including the utilization of GPS technology to reduce mileage, fuel consumption, fleet size, and monitor take-home vehicles.***
- ❖ ***The Division of Fleet Management Services (DFMS) is currently overseeing implementation of a new Fuel Management System. This system will put into operation better tracking and reporting of fuel transactions while allowing all County agencies to use any County Government funded fuel site.***
- ❖ ***The Division of Fleet Management Services currently supports Compressed Natural Gas fueling operations for 125 refuse trucks as well as 92 transit buses daily. The refuse trucks displace the use of approximately 1,400,000 diesel gallon equivalents annually.***
- ❖ ***Productivity Improvements***
 - ***Over the past year cyclical counts (physically counting one-twelfth of all stock each month) have been added to the parts room schedule which has given renewed attention to detail in the parts room inventory. During its FY12 year-end inventory, DFMS had 42% greater accuracy over the FY11 inventory.***
 - ***In order to lower accident and injury rates of Fleet Services staff, mandatory Toolbox Talks have been initiated as an informal group discussion among employees within each section that focus on particular safety issues.***
 - ***In an effort to enhance training opportunities for staff, DFMS is building a relationship with the Washington Metropolitan Area Transit Authority (WMATA) to utilize vacancies in their technical training facility as available. DFMS continues to offer a variety of technical training to its mechanical staff as required.***

- **Transit Preventive Maintenance (PM) Program Enhancements – Improved on-time PM performance. Due to various productivity enhancements, the Federal Transit Administration required 80% on time mark has recently been achieved.**

PROGRAM CONTACTS

Contact Peggy Lynch of the Division of Fleet Management Services at 240.777.5759 or Bruce R. Meier of the Office of Management and Budget at 240.777.2785 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Heavy Equipment and Automotive Services

This program is responsible for the maintenance and repair of the heavy equipment fleet which includes heavy dump trucks, construction equipment, snow plows, leafers, mowers, backhoes, hydraulic excavators, and other specialized pieces of equipment. In addition, the program is responsible for the maintenance and repair of the automotive fleet which includes all administrative vehicles, public safety vehicles, vans, and light trucks. The maintenance and repair service for the automotive and light truck fleet is provided through contractual service at the Seven Locks Maintenance facility.

| Program Performance Measures | Actual FY11 | Actual FY12 | Estimated FY13 | Target FY14 | Target FY15 |
|--|-------------|-------------|----------------|-------------|-------------|
| Heavy Equipment Fleet Availability | 92.9 | 94.6 | 94.7 | 94.7 | 94.7 |
| Percentage of Customer Satisfaction for Police Vehicle Maintenance | 99.5 | 99.3 | 99.0 | 99.0 | 99.0 |
| Percentage of Fleet Availability for Police Vehicle Maintenance | 98.7 | 98.4 | 98.0 | 98.0 | 98.0 |
| Mean Distance Between Failure: Heavy Equipment (in miles) | 7,444 | 9,097 | 9,200 | 9,200 | 9,200 |
| Mean Distance Between Failure: Administrative Light Equipment (in miles) | 10,260 | 11,702 | 13,000 | 13,000 | 13,000 |
| Mean Distance Between Failure: Public Safety Light Equipment (in miles) | 13,696 | 15,407 | 16,000 | 16,000 | 16,000 |
| Turnaround Time - Average amount of time equipment is unavailable for operations during each shop visit: Heavy Equipment (in days) | 8.9 | 8.7 | 8.6 | 8.5 | 8.5 |
| Turnaround Time - Average amount of time equipment is unavailable for operations during each shop visit: Administrative Vehicles (in days) | 1.3 | 1.7 | 1.7 | 1.6 | 1.6 |
| Turnaround Time - Average amount of time equipment is unavailable for operations during each shop visit: Public Safety light equipment (in days) | 1.4 | 1.6 | 1.5 | 1.4 | 1.4 |

| FY14 Recommended Changes | Expenditures | FTEs |
|---|------------------|--------------|
| FY13 Approved | 9,434,469 | 40.00 |
| Increase Cost: Police Equipment | 193,014 | 0.00 |
| Increase Cost: Annualization of fuel and maintenance costs for additional FY13 Police cars | 190,580 | 0.00 |
| Increase Cost: Light fleet maintenance contract (Targeted Services) | 174,344 | 0.00 |
| Increase Cost: EZ Pass Toll Collection | 27,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | -364,885 | 0.00 |
| FY14 CE Recommended | 9,654,522 | 40.00 |

Transit Equipment Services

This program is responsible for the scheduled and non-scheduled maintenance and repair of the Ride-On Bus fleet at three locations.

| Program Performance Measures | Actual FY11 | Actual FY12 | Estimated FY13 | Target FY14 | Target FY15 |
|--|-------------|-------------|----------------|-------------|-------------|
| Average Days Out of Service per Bus for Parts | 3.4 | 4.95 | 3.5 | 3.4 | 3.3 |
| Mean Distance Between Failure: Transit equipment (in miles) ¹ | 22,487 | 5,728 | 6,500 | 6,750 | 7,000 |
| Turnaround Time - Average amount of time equipment is unavailable for operations during each shop visit: Transit equipment (in days) | 2.4 | 2.8 | 2.5 | 2.3 | 2.3 |

¹ Fleet has implemented a new calculation, beginning in FY12, for this measure to conform to the method used by the Washington Metropolitan Area Transit Authority (WMATA). The calculation now uses revenue miles rather than the total miles driven and mechanical missed trips as documented by the Department of Transportation, Division of Transit Services.

| FY14 Recommended Changes | Expenditures | FTEs |
|---|-------------------|---------------|
| FY13 Approved | 15,101,031 | 115.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 160,725 | -1.00 |
| FY14 CE Recommended | 15,261,756 | 114.00 |

Management Services

This program provides policy development and planning; operational, personnel, and administrative oversight; and support for division activities. This program is also the central coordinator for the County on energy-related matters pertaining to emissions and motor fuel to include alternative fuels and applicable State and Federal legislation and fuel management oversight. Additionally, the program oversees the parts inventory and facilities management functions.

| Program Performance Measures | Actual FY11 | Actual FY12 | Estimated FY13 | Target FY14 | Target FY15 |
|--|----------------|----------------|-------------------|----------------|----------------|
| Clean Air Commitment - Gallons Alternative Fuels Used ¹ | 1,069,500 | 1,443,046 | 1,443,046 | 1,443,046 | 1,443,046 |
| Clean Air Commitment - Gallons Diesel/Unleaded Used | 5,065,007 | 5,120,890 | 5,120,890 | 5,120,890 | 5,120,890 |
| Fiscal Inventory Parts Turn Rate | 1.7 | 1.9 | 2.2 | 2.4 | 2.5 |
| Percentage of workorders completed without delay for parts | 90 | 90.4 | 91 | 91.5 | 92 |

¹ Alternative fuels include E-85 Ethanol and Compressed Natural Gas.

| FY14 Recommended Changes | Expenditures | FTEs |
|---|-------------------|--------------|
| FY13 Approved | 34,527,247 | 16.30 |
| Increase Cost: Fuel cost increase | 1,859,167 | 0.00 |
| Increase Cost: Compressed Natural Gas (CNG) for Solid Waste Contractors ¹ | 1,100,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | -450,231 | 0.00 |
| FY14 CE Recommended | 37,036,183 | 16.30 |

Administrative Services

This program includes the preparation and monitoring of the division operating and capital budgets. The program also oversees financial management of the Motor Pool Internal Service Fund; payment processing; solicitations and contracts; and computer and office automation system activities.

| FY14 Recommended Changes | Expenditures | FTEs |
|---|-------------------|--------------|
| FY13 Approved | 11,724,099 | 33.80 |
| Increase Cost: Replacement | 2,692,616 | 0.00 |
| Increase Cost: Utilities and maintenance at new Equipment Maintenance and Operations Center | 1,784,541 | 0.00 |
| Technical Adj: Accident replacement | 1,000,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 485,324 | 1.20 |
| FY14 CE Recommended | 17,686,580 | 35.00 |

BUDGET SUMMARY

| | Actual FY12 | Budget FY13 | Estimated FY13 | Recommended FY14 | % Chg Bud/Rec |
|---|-------------------|-------------------|-------------------|---------------------|------------------|
| MOTOR POOL INTERNAL SERVICE FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 13,218,291 | 14,391,749 | 13,748,478 | 14,384,685 | 0.0% |
| Employee Benefits | 4,238,478 | 5,256,394 | 4,608,541 | 4,847,004 | -7.8% |
| Motor Pool Internal Service Fund Personnel Costs | 17,456,769 | 19,648,143 | 18,357,019 | 19,231,689 | -2.1% |
| Operating Expenses | 54,831,443 | 43,650,069 | 56,628,700 | 49,226,102 | 12.8% |
| Debt Service Other | 14,653 | 0 | 0 | 0 | — |
| Capital Outlay | 0 | 7,488,634 | 0 | 11,181,250 | 49.3% |
| Motor Pool Internal Service Fund Expenditures | 72,302,865 | 70,786,846 | 74,985,719 | 79,639,041 | 12.5% |
| PERSONNEL | | | | | |
| Full-Time | 201 | 201 | 201 | 201 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 205.60 | 205.10 | 205.10 | 205.30 | 0.1% |
| REVENUES | | | | | |
| Insurance Recoveries | 1,307,150 | 0 | 1,000,000 | 1,000,000 | — |
| Investment Income | 95 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 1,430,552 | 465,000 | 465,000 | 465,000 | — |
| Motor Pool Charges/Fees | 71,010,791 | 74,405,324 | 75,223,937 | 78,163,949 | 5.1% |
| Other Charges/Fees | 69,637 | 0 | 0 | 1,100,000 | — |
| Motor Pool Internal Service Fund Revenues | 73,818,225 | 74,870,324 | 76,688,937 | 80,728,949 | 7.8% |

FY14 RECOMMENDED CHANGES

| | Expenditures | FTEs |
|--|-------------------|---------------|
| MOTOR POOL INTERNAL SERVICE FUND | | |
| FY13 ORIGINAL APPROPRIATION | 70,786,846 | 205.10 |
| Other Adjustments (with no service impacts) | | |
| Increase Cost: Replacement [Administrative Services] | 2,692,616 | 0.00 |
| Increase Cost: Fuel cost increase [Management Services] | 1,859,167 | 0.00 |
| Increase Cost: Utilities and maintenance at new Equipment Maintenance and Operations Center [Administrative Services] | 1,784,541 | 0.00 |
| Increase Cost: Compressed Natural Gas (CNG) for Solid Waste Contractors' [Management Services] | 1,100,000 | 0.00 |
| Technical Adj: Accident replacement [Administrative Services] | 1,000,000 | 0.00 |
| Increase Cost: FY14 Compensation Adjustment | 537,887 | 0.00 |
| Increase Cost: Risk Management Adjustment | 433,200 | 0.00 |
| Increase Cost: Police Equipment [Heavy Equipment and Automotive Services] | 193,014 | 0.00 |
| Increase Cost: Annualization of fuel and maintenance costs for additional FY13 Police cars [Heavy Equipment and Automotive Services] | 190,580 | 0.00 |
| Increase Cost: Light fleet maintenance contract (Targeted Services) [Heavy Equipment and Automotive Services] | 174,344 | 0.00 |
| Increase Cost: Major Contract Inflation | 89,190 | 0.00 |
| Increase Cost: Retirement Adjustment | 57,861 | 0.00 |
| Increase Cost: Other Labor Contract Costs | 34,843 | 0.00 |
| Increase Cost: EZ Pass Toll Collection [Heavy Equipment and Automotive Services] | 27,000 | 0.00 |
| Increase Cost: Printing and Mail Adjustment | 3,697 | 0.00 |
| Technical Adj: FTEs | 0 | 0.20 |
| Decrease Cost: Group Insurance Adjustment | -160,739 | 0.00 |
| Decrease Cost: Retiree Health Insurance Pre-Funding | -278,700 | 0.00 |
| Decrease Cost: Elimination of FY13 \$2,000 Lump Sum | -424,675 | 0.00 |
| Decrease Cost: Annualization of FY13 Personnel Costs | -461,631 | 0.00 |
| FY14 RECOMMENDED: | 79,639,041 | 205.30 |

PROGRAM SUMMARY

| Program Name | FY13 Approved | | FY14 Recommended | |
|---|-------------------|---------------|-------------------|---------------|
| | Expenditures | FTEs | Expenditures | FTEs |
| Heavy Equipment and Automotive Services | 9,434,469 | 40.00 | 9,654,522 | 40.00 |
| Transit Equipment Services | 15,101,031 | 115.00 | 15,261,756 | 114.00 |
| Management Services | 34,527,247 | 16.30 | 37,036,183 | 16.30 |
| Administrative Services | 11,724,099 | 33.80 | 17,686,580 | 35.00 |
| Total | 70,786,846 | 205.10 | 79,639,041 | 205.30 |

FUTURE FISCAL IMPACTS

| Title | CE REC. | (\$000's) | | | | |
|--|---------------|---------------|---------------|---------------|---------------|---------------|
| | FY14 | FY15 | FY16 | FY17 | FY18 | FY19 |
| This table is intended to present significant future fiscal impacts of the department's programs. | | | | | | |
| MOTOR POOL INTERNAL SERVICE FUND | | | | | | |
| Expenditures | | | | | | |
| FY14 Recommended | 79,639 | 79,639 | 79,639 | 79,639 | 79,639 | 79,639 |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| Labor Contracts | 0 | 747 | 956 | 956 | 956 | 956 |
| These figures represent the estimated cost of general wage adjustments, new service increments, and associated benefits. | | | | | | |
| Labor Contracts - Other | 0 | 0 | -24 | -24 | -24 | -24 |
| These figures represent other negotiated items included in the labor agreements. | | | | | | |
| Retiree Health Insurance Pre-Funding | 0 | -38 | -87 | -130 | -185 | -260 |
| These figures represent the estimated cost of the multi-year plan to pre-fund retiree health insurance costs for the County's workforce. | | | | | | |
| Subtotal Expenditures | 79,639 | 80,348 | 80,484 | 80,441 | 80,387 | 80,311 |

| FY14 Recommended Changes | Expenditures | FTEs |
|---|---------------------|-------------|
| FY13 Approved | 580,000 | 0.00 |
| Increase Cost: Operating expenses | 15,592 | 0.00 |
| Increase Cost: FY14 Compensation Adjustment | 4,408 | 0.00 |
| Shift: Funding shifted between operating and personnel costs for chargeback to this NDA | 0 | 2.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY13 | -200,000 | 0.00 |
| FY14 CE Recommended | 400,000 | 2.00 |

Montgomery Coalition for Adult English Literacy (MCAEL)

This NDA provides funding for the Montgomery Coalition for Adult English Literacy (MCAEL). MCAEL's mission is to strengthen the countywide adult English literacy community of providers' network with resources, training, collaborations, and advocacy to support a thriving community and an optimal workforce. Funding for MCAEL supports program grants to organizations that provide adult English literacy services; technical assistance, training, and networking opportunities that improve program quality and coordination; information resources for the community; and operating expenses to administer the grants and provide the support services. The County's contribution is implemented by a contract between the Department of Public Libraries and MCAEL.

| FY14 Recommended Changes | Expenditures | FTEs |
|---|---------------------|-------------|
| FY13 Approved | 716,058 | 0.00 |
| Enhance: Additional Capacity Building for MCAEL | 76,001 | 0.00 |
| Enhance: MCAEL FY14 Community Grant Request | 23,999 | 0.00 |
| FY14 CE Recommended | 816,058 | 0.00 |

Montgomery County Employee Retirement Plans

The mission of this NDA is to manage prudent investment programs for the members of the Employee Retirement Plans and their beneficiaries. Expenditures associated with this program are funded from the Employees' Retirement System (ERS), Retirement Savings Plan (RSP), and the General Fund on behalf of the Montgomery County Deferred Compensation Plan (DCP) trust funds and are, therefore, not appropriated here. This NDA manages the assets of the ERS through its investment managers in accordance with the Board's asset allocation strategy and investment guidelines. The Board also administers the investment programs for the RSP and DCP. The Board consists of 13 trustees including the Directors of Human Resources, Finance, Management and Budget, and the Council Staff; one member recommended by each employee organization; one active employee not represented by an employee organization; one retired employee; two members of the public recommended by the County Council; and two members of the general public.

| Program Performance Measures | Actual FY11 | Actual FY12 | Estimated FY13 | Target FY14 | Target FY15 |
|--|------------------------|------------------------|---------------------------|------------------------|------------------------|
| ERS - Rate of return - used to compare to the 7.5% Actuarial Assumed Return ¹ | 21.77% | 5.30% | 13.07% | N/A | N/A |
| ERS - Return in excess of the total fund benchmark (passive indices) ² | 1.81% | (.08)% | 2.19% | 2.00% | 2.00% |
| RSP & DCP - Percentage of funds offered that are ranked at or above over a market cycle | 81% | 80% | N/A | N/A | N/A |
| RCP & DCP - Fees for fund offerings are at or below the median fees charged | 97% | 98% | N/A | N/A | N/A |

¹ The FY13 estimated figure is as of 1/31/13.

² The FY13 estimated figure is as of 1/31/13.

| FY14 Recommended Changes | Expenditures | FTEs |
|---------------------------------|---------------------|-------------|
| FY13 Approved | 0 | 0.00 |
| FY14 CE Recommended | 0 | 0.00 |

Motor Pool Fund Contribution

This NDA funds the acquisition of new, additional Motor Pool fleet vehicles, as opposed to replacement vehicles, which are financed through an established chargeback mechanism.

| FY14 Recommended Changes | Expenditures | FTEs |
|---|---------------------|-------------|
| FY13 Approved | 1,466,225 | 0.00 |
| Enhance: Public Safety: 30 Marked, 6 Unmarked, 1 Van for Police | 2,100,085 | 0.00 |
| Enhance: Public Safety: Corrections Work team vans | 84,106 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY13 | -1,466,225 | 0.00 |
| FY14 CE Recommended | 2,184,191 | 0.00 |

6

| FY14-19 PUBLIC SERVICES PROGRAM: FISCAL PLAN | | | | Motor Pool Fund | | | |
|---|------------------|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| FISCAL PROJECTIONS | FY13 ESTIMATE | FY14 CE REC | FY15 PROJECTION | FY16 PROJECTION | FY17 PROJECTION | FY18 PROJECTION | FY19 PROJECTION |
| ASSUMPTIONS | | | | | | | |
| CPI (Fiscal Year) | 2.3% | 2.3% | 2.4% | 2.7% | 3.2% | 3.5% | 3.7% |
| Investment Income Yield | 0.16% | 0.19% | 0.36% | 0.75% | 1.35% | 1.80% | 2.15% |
| Rate Adjustment | 0.0% | 0.0% | -1.2% | 5.2% | 3.2% | 3.4% | 3.7% |
| BEGINNING FUND BALANCE | 1,336,320 | 3,039,538 | 4,129,446 | 2,522,146 | 2,580,945 | 2,681,906 | 2,765,553 |
| REVENUES | | | | | | | |
| Charges For Services | 76,223,937 | 80,263,949 | 79,300,781 | 83,424,422 | 86,094,004 | 89,021,200 | 92,314,984 |
| Miscellaneous | 465,000 | 465,000 | 465,000 | 465,000 | 465,000 | 465,000 | 465,000 |
| Subtotal Revenues | 76,688,937 | 80,728,949 | 79,765,781 | 83,889,422 | 86,559,004 | 89,486,200 | 92,779,984 |
| TOTAL RESOURCES | 78,025,257 | 83,768,487 | 83,895,227 | 86,411,568 | 89,139,949 | 92,168,106 | 95,545,537 |
| PSP OPER. BUDGET APPROP/ EXP'S. | | | | | | | |
| Operating Budget | (74,985,719) | (79,639,041) | (80,820,471) | (83,141,591) | (85,811,881) | (88,810,951) | (92,153,981) |
| Labor Agreement | n/a | 0 | (746,853) | (932,375) | (932,375) | (932,375) | (932,375) |
| Retiree Health Insurance Pre-funding | n/a | n/a | 38,000 | 87,100 | 129,970 | 184,530 | 260,220 |
| Master Lease | n/a | n/a | 156,243 | 156,243 | 156,243 | 156,243 | 156,243 |
| Subtotal PSP Oper Budget Approp / Exp's | (74,985,719) | (79,639,041) | (81,373,081) | (83,830,623) | (86,458,043) | (89,402,553) | (92,669,893) |
| TOTAL USE OF RESOURCES | (74,985,719) | (79,639,041) | (81,373,081) | (83,830,623) | (86,458,043) | (89,402,553) | (92,669,893) |
| YEAR END FUND BALANCE | 3,039,538 | 4,129,446 | 2,522,146 | 2,580,945 | 2,681,906 | 2,765,553 | 2,875,644 |
| END-OF-YEAR RESERVES AS A PERCENT OF RESOURCES | 3.9% | 4.9% | 3.0% | 3.0% | 3.0% | 3.0% | 3.0% |

Fleet Operating Budget Questions – FY14

1. Last year, as part of the Operating Budget resolution, Fleet was required to provide quarterly reports. Please provide the requested information for March 1, 2013:

“As a condition of spending funds appropriated in this resolution, the Department of General Services, Division of Fleet Management Services (DFMS), must provide written quarterly reports to the Council. These reports must be provided not later than September 1, 2012, December 1, 2012, March 1, 2013 and June 1, 2013. Each report must include the following data:

- (a) Take-home vehicle assignment, by position and by department;
- (b) Vehicle replacement purchases, including number, type, cost of each vehicle, and the department or office where the vehicle is assigned; and
- (c) Quarterly data on fuel purchases, costs, and consumption.”

Please see attachment.

For FY13, the budget is based on the following fuel consumption rates and prices:

| FY13 Projections | | | |
|-------------------------------------|------------------|------------------------|---------------------|
| Fuel Type | Gallons | Cost Per Gallon | Total |
| Unleaded | 2,262,810 | \$2.90 | \$6,562,149 |
| ULS Diesel | 3,149,592 | \$3.40 | \$10,708,613 |
| E-85 (Ethanol) | 23,040 | \$2.93 | \$67,507 |
| Compressed Natural Gas (CNG) | 1,209,895 | \$2.12 | \$2,564,977 |
| TOTAL | 6,645,337 | TOTAL COST: | \$19,903,246 |

2. Please provide a similar chart for FY14 projections.

| FY14 Projections | | | |
|-------------------------------------|------------------|------------------------|---------------------|
| Fuel Type | Gallons | Cost Per Gallon | Total |
| Unleaded | 2,304,915 | \$3.20 | \$7,375,728 |
| ULS Diesel | 3,262,062 | \$3.40 | \$11,091,011 |
| E-85 (Ethanol) | 25,005 | \$3.34 | \$83,517 |
| Compressed Natural Gas (CNG) | 1,559,300 | \$2.06 | \$3,212,158 |
| TOTAL | 7,043,739 | TOTAL COST: | \$21,762,414 |

Note: The above are for County vehicles only; it does not include fuel for Solid Waste contractors.

Heavy Equipment and Automotive Services:

3. Please describe the increased cost for police equipment (\$193,014).

This is the cost of replacing police vehicle equipment that fails or is damaged through normal wear and tear or non-reimbursed accident. This adjustment is based on recent replacement costs.

4. Please describe the increased cost for annualization of fuel and maintenance costs for Police cars added in FY13 (\$190,580).

This is the annualized cost of the new police vehicles added midyear in FY13 for new police positions. In FY13 35 units were added to the Police fleet (26 initially and 9 mid year).

5. Please describe the increased cost for light fleet maintenance contract (\$174,344). What is the total contractual cost for FY14?

The light fleet maintenance contract is a fixed-price, not to exceed contract for preventive maintenance (target services) with a provision for "as-needed, non-preventive maintenance" services (non-target).

The increase of \$174,344 is for the target services (fixed price) portion of the contract and was based on BLS CPI of 1.7% and overall estimated fleet size increase of 24 units, at the time of the initial request.

6. Please describe the EZ Pass toll collection increase (\$27,000)

At inception, all County-owned vehicles were up-fitted with EZ Pass transponders for usage on the Inter-County Connector (ICC). As usage of the ICC increased and the remaining extension to Interstate 95 was opened, DFMS toll costs increased. DFMS pays the tolls for these units, and then charges back the end user agencies for these tolls. The increase request is based on actual usage over the previous fiscal year.

Management Services:

7. Please describe the fuel cost increase of \$1,859,167. What factors is the increase based on?

See answer #2, projected unit costs and usage have increased.

8. Please describe the CNG cost increase of \$1.1 million. What factors is the increase based on?

This increase provides the appropriation necessary to purchase CNG for the Solid Waste contractors. There is an offsetting revenue increase.

Administrative Services:

9. Please describe the increased replacement costs of \$2,692,616. Please break down replacement vehicles by department, cost, and vehicle type. How were the determinations made regarding replacements?

The increase is requested to begin replacing units in the 6 year, \$35M, fleet replacement backlog, and avoid future fuel and maintenance costs. The actual units will be determined at the beginning of the Fiscal Year utilizing recognized best practice formula/criteria listed below in the response to question # 13.

10. Please describe the increased cost for utilities and maintenance of the new EMOC Center (\$1,784,521). Does this assume any offset from any corresponding decrease of similar items at the current EMOC?

This is the net (of budget for the old EMOC) increase for electricity, water, and other utilities for the new, larger facility.

11. Please describe the technical adjustment for accident replacement (\$1 million).

This provides the appropriation necessary to replace vehicles due to accidents. There is offsetting revenue, the payments from Risk Management.

Motor Pool Fund Contribution NDA:

12. Please describe the new public safety vehicles (i.e. cost by type of vehicle, number, etc.)

The additional vehicles contained in the FY14 NDA are 30 marked police cruisers, 6 unmarked police cruisers, and a van for the Animal Cruelty Investigator.

General Questions:

13. Are these still the current replacement guidelines that DFMS uses? If not, please provide an update.

| Vehicle Classification | Years | Miles |
|----------------------------|-------|---------|
| Public Safety | 7 | 140,000 |
| Administrative Sedan | 9 | 120,000 |
| 4x4 Vehicles/Pickup Trucks | 10 | 120,000 |
| Vans | 10 | 120,000 |
| Medium/Heavy Trucks | 12 | 120,000 |

The above updated listed criteria are the points at which DFMS begins to monitor for replacement, not the actual guidelines for replacement. Under the DFMS revised replacement methodology, all units have to meet minimum criteria to be eligible for replacement. A system had been developed which takes into account not only age and

mileage but also includes mission criticality, reliability, maintenance and repair costs and vehicle condition.

14. What is the current number of County fleet vehicles, by type?

- a. administrative/light
- b. heavy equipment
- c. transit buses

As listed in the Fiscal Year 2012 CAFR:

| | |
|------------------|-----|
| Administrative: | 734 |
| Heavy Equipment: | 460 |
| Transit Buses | 410 |

15. Please provide a copy of the FY14-19 Fiscal Plan for the Motor Pool Fund.

<http://www.montgomerycountymd.gov/OMB/Resources/Files/omb/pdfs/fy14/fiscalplan/eqp.pdf>

16. Please provide a status update on the Fuel Management System CIP project.

The Fuel Management CIP is currently continuing under Phase I with the Fire and Rescue Service sites. DFMS sites under Phase II have also begun and are running simultaneously. Four (4) fuel sites operated by Fire and Rescue and identified under Phase I have been completed; six (6) are in process. One DFMS location under Phase II of the project is underway along with the installation of the fuel management equipment on the initial vehicle group.

ADDENDUM
T&E COMMITTEE #2
April 24, 2013

Worksession

MEMORANDUM

April 23, 2013

TO: Transportation, Infrastructure, Energy & Environment Committee

FROM: Susan J. Farag, Legislative Analyst *SJF*

SUBJECT: **Worksession: FY14 Operating Budget: Department of General Services:
Fleet Management Services (DFMS)
Motor Pool Fund Contribution (NDA)**

Attached is information on FY13 vehicle replacement purchases (©1-3), fuel purchases, costs, and consumption (© 4), and take-home vehicle assignments (©5-13).

Vehicle Replacement Purchases: The included charts show vehicle replacements from July 1, 2012 up through February 27, 2013. As of February, 72 vehicles have been replaced as part of regularly scheduled replacements. These include 41 public safety vehicles, one administrative fleet vehicle, and 30 dump trucks. DFMS has also replaced a total of 23 vehicles due to accidents, including 20 public safety vehicles and three administrative fleet vehicles. Total expenditures through February were \$6.7 million, of which \$6 million was for non-accident replacements.

Fuel Purchases, Costs, and Consumption: In FY12, fuel costs were higher than predicted and DFMS had a cost overrun of approximately \$3 million last April. Fuel costs from July through January 2013 total \$12.2 million. The FY13 budgeted amount is \$19.9 million for the year. The cost of fuel over the first six months of FY13 is slightly higher than what was budgeted for Unleaded, and E-85. It was on target for ULS Diesel, and slightly lower for compressed natural gas (CNG). The FY14 recommended budget assumes fuel prices that are more in line with recent experience.

Take-Home Vehicles: Based on the Take Home Vehicle Report generated February 27, 2013, there are 154 permanent and 57 seasonal take-home vehicles assigned to County staff. Last year, the take-home vehicle count was 160, which included both permanent and seasonal assignments (FY13 agency response at © 14). *The Committee may wish to ask what has necessitated the increased number of vehicle assignments.*

| Capital Purchases to Budget FY13 | | | | | | | | | Last Updated: 02/27/13 | | Regular Scheduled | |
|----------------------------------|---------|----------|---------------------|---------------|-------|--------|---------------------------|-------------|------------------------|-------------|----------------------|--|
| AES - Public Safety | | | Type of Replacement | | Units | Wrecks | Description of New Unit | Department | | | Approved Upgrade | |
| RQ | PO | PO Date | Non-Accident | Accidents | | | | | | | Accident Replacement | |
| | | | | | | | | | | | | Notes |
| 15563 | 1022197 | 07/31/12 | \$ 26,625.00 | na | 1 | | Ford Interceptor U | SAO-Sheriff | X | | | Replace #077635 OMB Approved FY13 reg. replacement. |
| 15866 | 1022658 | 08/22/12 | \$ 26,234.64 | na | 1 | | Toyota Camry SE | Police | X | | | Replace #021029 OMB Approved FY13 reg. replacement & 11-R |
| 15974 | 1022875 | 08/27/12 | na | \$ 22,894.00 | | 1 | Dodge Charger V8 | Police | | | X | Replace #030881 Accident Totaled |
| 15988 | 1022876 | 08/27/12 | \$ 30,537.56 | na | 1 | | Chevy Silverado 1500 | Police | X | | | Replace #067149 OMB Approved FY13 reg. replacement |
| 16008 | 1022927 | 08/28/12 | \$ 27,287.50 | na | 1 | | Kia Sorrento | Police | X | | | Replace #062075 OMB Approved FY13 reg. replacement |
| 16009 | 1022925 | 08/28/12 | \$ 30,671.92 | na | 1 | | Ford Explorer | Police | X | | | Replace #068184 OMB Approved FY13 reg. replacement |
| 16053 | 1022977 | 08/30/12 | \$ 22,942.19 | na | 1 | | Ford Fusion | Police | X | | | Replace #021133 OMB Approved FY13 reg. replacement |
| 16148 | 1023115 | 09/05/12 | \$ 30,495.00 | na | 1 | | Dodge Durango SXT | Police | X | | | Replace #057136 OMB Approved FY13 reg. replacement |
| 16149 | 1023114 | 09/05/12 | \$ 30,495.00 | na | 1 | | Dodge Durango SXT | Police | X | | | Replace #061825 OMB Approved FY13 reg. replacement |
| 16172 | 1023113 | 09/07/12 | \$ 49,704.00 | \$ 24,852.00 | 2 | 1 | Ford IntcptrSedan AWD | Sheriff | X | | X | Replace #031227, 031246 OMB Approved FY13 reg. replacement & #061252 accident totaled. |
| 16177 | 1023112 | 09/05/12 | \$ 26,940.00 | \$ 26,940.00 | 1 | 1 | Ford IntcptrUtility AWD | Sheriff | X | | X | Replace #031221 OMB Approved FY13 reg. replacement & #061250 accident totaled. |
| 16178 | 1023188 | 09/07/12 | \$ 26,625.00 | na | 1 | | Ford IntcptrUtility AWD | Sheriff | X | | | Replace #051222 OMB Approved FY13 reg. replacement |
| 16854 | 1024104 | 10/09/12 | \$ 24,891.00 | na | 1 | | Dodge Grand Caravan SXT | Police | X | | | Replace #061989 OMB Approved FY13 reg. replacement |
| 16864 | 1024103 | 10/09/12 | \$ 27,087.00 | na | 1 | | Dodge Grand Caravan Crew | Police | X | | | Replace #072036 OMB Approved FY13 reg. replacement |
| 16875 | 1024099 | 10/09/12 | na | \$ 92,076.00 | | 4 | Dodge Charger V8 | Police | | | X X X X | Replace #050556 - 070171 - 090639 - 090791 accident totaled. |
| 16893 | 1024098 | 10/09/12 | na | \$ 21,883.00 | | 1 | Chevrolet Impala V6 | Police | | | X | Replace #090913 Accident Totaled |
| 16921 | 1024096 | 10/09/12 | \$ 30,272.65 | na | 1 | | Chevrolet Silverado 1500 | Police | X | | | Replace #057109 OMB Approved FY13 reg. replacement |
| 17034 | 1024326 | 10/17/12 | na | \$ 23,019.00 | | 1 | Dodge Charger V8 | Police | | | X | Replace #020184 Accident Totaled |
| 17300 | 1024672 | 10/31/12 | na | \$ 22,894.00 | | 1 | Dodge Charger V8 | Police | | | X | Replace #050914 Accident Totaled |
| 17320 | 1024671 | 10/31/12 | \$ 27,995.00 | na | 1 | | Jeep Grand Cherokee | Police | X | | | Replace #047107 OMB Approved FY13 reg. replacement |
| | | | | na | 1 | | Toyota Camry XLE | Police | X | | | Replace #031080 OMB Approved FY13 reg. replacement |
| 18160 | 1025763 | 12/06/12 | na | \$ 110,376.00 | | 4 | Ford Interceptor EcoBoost | Police | | | X X X X | Replace 050220, 070187, 070270, 090565 Accident Totaled |
| 18293 | 1026158 | 12/26/12 | \$ 79,179.72 | \$ 39,589.86 | 2 | 1 | Chevy Suburban 2500 | Police | X X | X X X | X | Replace #048163 Accident totaled; Repl. #048161 & 031805. All three are Upgrades, approved on Vehicle Request #1307. |
| 18461 | 1026253 | 01/14/13 | na | \$ 82,782.00 | | 3 | Ford Interceptor EcoB | Police | | | X X X | Replace #100118 - 050848 - 080325 accident totaled (all 3) |
| 18480 | 1026254 | 01/02/13 | \$ 29,030.00 | na | 1 | | Nissan Titan Pickup | Police | X | | | Replace #057105 OMB Approved FY13 reg. replacement |
| 18459 | 1026256 | 01/02/13 | \$ 28,066.00 | na | 1 | | RAM 1500 Crew Cab | Police | X | | | Replace #041759 OMB Approved FY13 reg. replacement |
| 18450 | 1026257 | 01/02/13 | \$ 27,137.00 | na | 1 | | Dodge Grand Caravan | Police | X | | | Replace #061943 OMB Approved FY13 reg. replacement |
| 18482 | 1026265 | 01/02/13 | na | \$ 22,918.00 | | 1 | Dodge Charge - blue | Police | | | X | Replace #040975 Accident Totaled |
| 18448 | 1026266 | 01/02/13 | \$ 28,664.00 | na | 1 | | Chrysler Town & Country | Police | X | | | Replace #011193 OMB Approved FY13 reg. replacement |
| 18446 | 1026267 | 01/02/13 | \$ 29,671.00 | na | 1 | | Jeep Grand Cherokee | Police | X | | | Replace #057178 OMB Approved FY13 reg. replacement |

| AES - Public Safety (cont) | | | | | | | | | Regular Scheduled | | |
|----------------------------|---------|----------|---------------------|---------------|-------|--------|--------------------------|------------|-------------------|----------------------|--|
| | | | Type of Replacement | | Units | Wrecks | Description of New Unit | Department | Approved Upgrade | Accident Replacement | |
| RQ | PO | PO Date | Non-Accident | Accidents | | | | | | Notes | |
| 18444 | 1026268 | 01/02/13 | \$ 32,792.50 | na | 1 | | Chevy Avalanche | Police | X | | Replace #077189 OMB Approved FY13 reg. replacement |
| 18518 | 1026421 | 01/09/13 | na | \$ 21,033.15 | | 1 | Chevy Malibu LS | Police | | X | Replace #030998 Accident Totaled |
| 18563 | 1026496 | 01/11/13 | \$ 29,963.25 | na | 1 | | Ford F150 XLT Crew | Police | X | | Replace #061763 OMB Approved FY13 reg. replacement |
| 18560 | 1026497 | 01/11/13 | \$ 30,753.30 | na | 1 | | Ford Explorer XLT | Police | X | | Replace #079166 OMB Approved FY13 reg. replacement |
| 18558 | 1026498 | 01/11/13 | \$ 30,753.30 | na | 1 | | Ford Explorer XLT | Police | X | | Replace #051296 OMB Approved FY13 reg. replacement |
| 18657 | 1026566 | 01/16/13 | \$ 25,745.46 | na | 1 | | Chevy 2500 Cargo Van | Police | X | | Replace #041919 OMB Approved FY13 reg. replacement |
| 18761 | 1026667 | 01/18/13 | \$ 81,730.92 | na | 2 | | Chevy 2500 Cargo Van | Police | X X | | Replace #021902 & 021914 Approved FY13 reg. replacement. These vans have animal cage upfits by Harford Systems, Aberdeen, MD |
| 18722 | 1026672 | 01/18/13 | \$ 27,462.00 | na | 1 | | Dodge Journey AWD | Police | X | | Replace #0042006 OMB Approved FY13 reg. replacement |
| 19007 | 1027054 | 02/05/13 | na | \$ 81,648.00 | 3 | | Ford Interceptor Utility | Police | | X X X | Replace #030122, 050318, 050701 Accident Totaled |
| 19010 | 1027056 | 02/05/13 | \$ 145,520.00 | na | 4 | | Canine Suburbans | Police | X X X X | | Replace #048165, 067167, 067173, 079192 (OMB Reg. repl.) |
| 19011 | 1027016 | 02/05/13 | \$ 53,394.00 | na | 2 | | Pursuit Tahoe | Police | X X | | Replace #067168, 067175 (OMB reg. repl.) |
| Totals | | | \$ 1,118,665.91 | \$ 592,905.01 | 41 | 20 | | | | | |

| AES - Administrative | | | | | | | | | | Regular Scheduled | | |
|----------------------|---------|----------|---------------------|--------------|-------|--------|-------------------------|----------------|--|-------------------|---|----------------------------------|
| | | | Type of Replacement | | Units | Wrecks | Description of New Unit | Department | | ↓ | ↓ | ↓ |
| RQ | PO | PO Date | Non-Accident | Accidents | | | | | | | | |
| 15388 | 1021741 | 07/23/12 | na | \$ 26,823.92 | | 1 | Ford E350 Cargo Van | DGS/Facilities | | | X | Replace #072092 Accident Totaled |
| 15957 | 1022784 | 08/23/12 | \$ 56,555.00 | na | 1 | | Chevy Suburban 4WD 1500 | Police SS | | | | Replace #088124 |
| 17020 | 1024324 | 10/17/12 | na | \$ 27,470.92 | | 1 | Ford Explorer Base 4x4 | DOT-Enginr. | | | X | Replace #011827 Accident Totaled |
| 18324 | 1026041 | 12/19/12 | na | \$ 31,894.36 | | 1 | Ford F350 4x4 Crew Cab | Wheaton UD | | | X | Replace #031708 Accident Totaled |
| Totals | | | \$56,555.00 | \$ 86,189.20 | 1 | 3 | | | | | | |

| HES | | | | | | | | | | Regular Scheduled | | |
|--------|---------|----------|---------------------|-----------|-------|--------|-------------------------|------------|--|-------------------|-----|-----------|
| | | | Type of Replacement | | Units | Wrecks | Description of New Unit | Department | | ↓ | ↓ | ↓ |
| RQ | PO | PO Date | Non-Accident | Accidents | | | | | | | | |
| 18790 | 1026744 | 01/23/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 18940 | 1026977 | 02/01/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19117 | 1027089 | 02/07/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19114 | 1027142 | 02/14/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19236 | 1027275 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19231 | 1027277 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19232 | 1027280 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19233 | 1027282 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19234 | 1027283 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| 19235 | 1027284 | 02/19/13 | \$ 485,421.00 | na | 3 | | Class 8 Dump Trucks | DOT/Hwy | | X | all | repl. TBD |
| Totals | | | \$ 4,854,210.00 | \$ - | 30 | 0 | | | | | | |

| TOTAL SPENT in FY13 to | | Non-Accident | Accidents | Units | Wrecks |
|------------------------|--|-----------------|---------------|-------|--------|
| Date: | | \$ 6,029,430.91 | \$ 679,094.21 | 72 | 23 |

FY13 Fuel Consumption

July through January 2013

| SITE | DISPENSED | | | | DELIVERED | | |
|----------------------|-----------------------|-----------------------|--------------------|-----------------------|-----------------------|-----------------------|--------------------|
| | DIESEL | UNLEADED | E85 | CNG | DIESEL | UNLEADED | E85 |
| EMOC | 391,220 | - | - | 824,344 | 400,816 | - | - |
| BMF | 752,829 | - | - | - | 739,132 | - | - |
| COB | 15,429 | 126,689 | - | - | 15,004 | 123,740 | - |
| GAITHERSBURG | 135,505 | 243,277 | 10,327 | 21,117 | 134,877 | 240,473 | 8,043 |
| SILVER SPRING | 106,201 | 127,658 | 5,352 | - | 106,645 | 135,159 | - |
| SEVEN LOCKS | 64,611 | 303,508 | - | - | 66,726 | 301,672 | - |
| COLESVILLE | 44,938 | 169,656 | - | - | 43,092 | 167,019 | - |
| GERMANTOWN | 16,871 | 259,052 | - | - | 19,501 | 248,185 | - |
| DAMASCUS | 14,902 | 30,508 | - | - | 15,350 | 28,808 | - |
| POOLSVILLE | 31,283 | - | - | - | 31,084 | - | - |
| KENSINGTON | 321,351 | - | - | - | 317,199 | - | - |
| Total Gallons | 1,895,139 | 1,260,347 | 15,679 | 845,461 | 1,889,426 | 1,245,056 | 8,043 |
| Total Cost | \$6,443,474.03 | \$3,932,283.64 | \$52,838.90 | \$1,724,740.73 | \$6,424,046.70 | \$3,884,574.72 | \$27,104.91 |

| | | |
|--------------------------|----|------|
| Average Cost from | | |
| 7/1/12-1/31/13 | | |
| CNG | \$ | 2.04 |
| Diesel | \$ | 3.40 |
| Unleaded | \$ | 3.12 |
| E85 | \$ | 3.37 |

(F)

Take Home Vehicle Report - as of 02/27/2013 - Totals by Program
Comparison of 11/28/2012 to 02/27/2013

| Dept Name | Program | TH 11/12 | TH 02/13 | TH Change | THS 11/12 | THS 02/13 | THS Change |
|--|----------------------------------|-------------|-------------|--------------|--------------|--------------|---------------|
| DEP (Env. Protection) | | | | | | | |
| | Pol. & Compl. | 7 | 7 | 0 | | | |
| | Solid Waste | 11 | 11 | 0 | | | |
| | Watershed Mgt. | 5 | 5 | 0 | 1 | 1 | 0 |
| DGS | | | | | | | |
| | Facilities | | | | 6 | 6 | 0 |
| | Capital Dev. | 2 | 2 | 0 | | | |
| | Fleet Management | | | | 10 | 10 | 0 |
| DHCA | | | | | | | |
| | Code Enf. | 12 | 12 | 0 | | | |
| | Comm. Dev. | 1 | 1 | 0 | | | |
| | Rehab. Assist. | 2 | 2 | 0 | | | |
| DOT | | | | | | | |
| | Director Office - DOT | 2 | 2 | 0 | 1 | 1 | 0 |
| | Div of Highway Services | 7 | 7 | 0 | 36 | 36 | 0 |
| | Div of Parking | | | | 1 | 1 | 0 |
| | Div of Traffic Engineering & Ops | 6 | 6 | 0 | 2 | 2 | 0 |
| | DTE - DOT | 7 | 7 | 0 | | | |
| DTS | | | | | | | |
| | Enterprise Infra. | 0 | 0 | 0 | | | |
| | Telephone | 0 | 0 | 0 | | | |
| HHS (Health & Human Services) | | | | | | | |
| | Lic. & Reg. Serv. | 18 | 18 | 0 | | | |
| | Public Health Services | 0 | 0 | 0 | | | |
| | Street Outreach Network | 2 | 2 | 0 | | | |
| | TB Control | 0 | 0 | 0 | | | |
| Liquor Control | | | | | | | |
| | BLC | 7 | 7 | 0 | | | |
| Permitting Services | | | | | | | |
| | Building Constr. | 45 | 45 | 0 | | | |
| | Land Devel. | 20 | 20 | 0 | | | |
| | | | | | | | |
| Totals | | 154 | 154 | 0 | 57 | 57 | 0 |

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Take Home Vehicle Report - Non-Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/THS | Eq# | Year | Make | Model | OpPosition | Notes |
|------------------------------|-------------------------|--------|--------|------|-----------|-------------|--------------------------------|---|
| DEP (Env. Protection) | | | | | | | | |
| | Watershed Mgt. | TH | 021894 | 2002 | JEEP | LIBERTY | Program Manager | |
| DGS | | | | | | | | |
| | Facilities | THS | 008136 | 2000 | JEEP | CHEROKEE | Property Manager | |
| | Facilities | THS | 021394 | 2002 | CHEVROLET | CAVALIER 4D | Property Manager | |
| | Facilities | THS | 031501 | 2003 | CHEVROLET | CAVALIER 4D | Property Manager | |
| | Facilities | THS | 061371 | 2006 | CHEVROLET | COBALT | Manager III | |
| | Facilities | THS | 091577 | 2009 | FORD | FOCUS | Property Manager | |
| | Facilities | THS | 091870 | 2009 | FORD | ESCAPE | Manager II | |
| | Fleet Management | THS | 001721 | 2000 | CHEVROLET | PICKUP/4X4 | Equipment Services Coordinator | |
| | Fleet Management | THS | 028143 | 2002 | JEEP | LIBERTY | Equipment Services Coordinator | |
| | Fleet Management | THS | 028144 | 2002 | JEEP | LIBERTY | Manager III | |
| | Fleet Management | THS | 041795 | 2004 | CHEVROLET | PICKUP 4X4 | Program Manager | |
| | Fleet Management | THS | 048114 | 2004 | JEEP | LIBERTY | Equipment Services Coordinator | |
| | Fleet Management | THS | 058169 | 2005 | CHEVROLET | BLAZER 4X4 | Equipment Services Coordinator | 058169 was assigned to acting Manager III, who returned to ESC position |
| | Fleet Management | THS | 058180 | 2005 | FORD | ESCAPE | Manager II | |
| | Fleet Management | THS | 067158 | 2006 | CHEVROLET | PICKUP | Manager III | |
| | Fleet Management | THS | 079178 | 2007 | CHEVROLET | TRAILBLAZER | Manager III | |
| DHCA | | | | | | | | |
| DOT | | | | | | | | |
| | Director Office - DOT | THS | 021867 | 2002 | JEEP | LIBERTY | Sr Engineer | |
| | Director Office - DOT | TH | 038148 | 2003 | FORD | EXPLORER | Director | |
| | Div of Highway Services | TH | 021890 | 2002 | JEEP | LIBERTY | District Supervisor | |
| | Div of Highway Services | THS | 022197 | 2002 | FORD | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | THS | 022199 | 2002 | FORD | P/U 1T 4X4 | Work Force Leader | |
| | Div of Highway Services | TH | 028142 | 2002 | JEEP | LIBERTY | District Supervisor | |
| | Div of Highway Services | THS | 032123 | 2003 | CHEVROLET | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | THS | 032135 | 2003 | CHEVROLET | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 041775 | 2004 | FORD | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042137 | 2004 | FORD | PICKUP/4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042143 | 2004 | FORD | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042146 | 2004 | FORD | PICKUP/4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042151 | 2004 | CHEVROLET | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042158 | 2004 | CHEVROLET | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042161 | 2004 | CHEVROLET | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 042185 | 2004 | FORD | PICKUP/4X4 | Work Force Leader | |

Take Home Vehicle Report - Non-Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/THS | Eq# | Year | Make | Model | OpPosition | Notes |
|--|----------------------------------|--------|--------|------|-----------|-------------|--|-------|
| | Div of Highway Services | TH | 061880 | 2006 | FORD | ESCAPE | District Supervisor | |
| | Div of Highway Services | THS | 062104 | 2006 | CHEVROLET | PICKUP 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 062175 | 2006 | CHEVROLET | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | THS | 062177 | 2006 | CHEVROLET | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | THS | 062178 | 2006 | CHEVROLET | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | TH | 071833 | 2007 | CHEVROLET | TRAILBLAZER | Manager III | |
| | Div of Highway Services | THS | 082180 | 2008 | CHEVROLET | P/U 1T 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 082182 | 2008 | CHEVROLET | P/U 1T 4X4 | Work Force Leader | |
| | Div of Highway Services | THS | 082183 | 2008 | CHEVROLET | P/U 4X4 CC | Work Force Leader | |
| | Div of Highway Services | TH | 091621 | 2009 | NISSAN | ALTIMA | Manager III | |
| | Div of Highway Services | THS | 091681 | 2009 | NISSAN | ALTIMA | Manager III | |
| | Div of Highway Services | TH | 091728 | 2009 | FORD | F350 | District Supervisor | |
| | Div of Highway Services | TH | 098103 | 2009 | FORD | ESCAPE | District Supervisor | |
| | Div of Highway Services | THS | 099213 | 2009 | FORD | F-150 | HWY Const Field Supervisor | |
| | Div of Highway Services | THS | 108257 | 2010 | FORD | ESCAPE | Manager III | |
| | Div of Parking | THS | 098261 | 2009 | FORD | ESCAPE | Property Manager | |
| | Div of Traffic Engineering & Ops | THS | 021815 | 2002 | JEEP | LIBERTY | Manager II | |
| | Div of Traffic Engineering & Ops | THS | 021841 | 2002 | JEEP | LIBERTY | Manager III | |
| HHS (Health & Human Services) | | | | | | | | |
| Liquor Control | | | | | | | | |
| | BLC | TH | 091509 | 2009 | TOYOTA | PRIUS | Program Manager | |
| Permitting Services | | | | | | | | |
| | Building Constr. | TH | 091301 | 2009 | FORD | FOCUS | Inspector & Enforcement Field Supervisor | |
| | Building Constr. | TH | 091633 | 2009 | NISSAN | ALTIMA | Inspector & Enforcement Field Supervisor | |
| | Land Devel. | TH | 098260 | 2009 | FORD | ESCAPE | Inspector & Enforcement Field Supervisor | |

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Take Home Vehicle Report - Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/THS | Eq# | Year | Make | Model | OpPosition | Notes |
|------------------------------|------------------|--------|--------|------|------------|-------------|------------------------------------|-------|
| DEP (Env. Protection) | | | | | | | | |
| | Pol. & Compl. | TH | 001808 | 2000 | CHEV/ALTEC | BLAZER 4X4 | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 021685 | 2002 | TOYOTA | PRIUS | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 057131 | 2005 | CHEVROLET | PICKUP | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 058182 | 2005 | FORD | ESCAPE | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 082000 | 2008 | CHEVROLET | UPLANDER | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 087135 | 2008 | FORD | PICKUP/4X4 | Environmental Health Specialist | |
| | Pol. & Compl. | TH | 991820 | 1999 | JEEP | CHEROKEE | Environmental Health Specialist | |
| | Solid Waste | TH | 031764 | 2003 | FORD | RANGER 4X2 | Program Specialist | |
| | Solid Waste | TH | 031765 | 2003 | FORD | RANGER 4X2 | Program Specialist | |
| | Solid Waste | TH | 031767 | 2003 | FORD | RANGER 4X2 | Program Specialist | |
| | Solid Waste | TH | 067191 | 2006 | CHEVROLET | PICKUP | Program Specialist | |
| | Solid Waste | TH | 067194 | 2006 | CHEVROLET | PICKUP | Code Enforcement Inspector | |
| | Solid Waste | TH | 081709 | 2008 | CHEVROLET | COLORADO | Code Enforcement Inspector | |
| | Solid Waste | TH | 087116 | 2008 | FORD | PICKUP/4X4 | Code Enforcement Inspector | |
| | Solid Waste | TH | 091768 | 2009 | FORD | F-150 | Code Enforcement Inspector | |
| | Solid Waste | TH | 097112 | 2009 | FORD | F-150 | Code Enforcement Inspector | |
| | Solid Waste | TH | 099220 | 2009 | FORD | RANGER 4X2 | Code Enforcement Inspector | |
| | Solid Waste | TH | 099221 | 2009 | FORD | RANGER 4X2 | Code Enforcement Inspector | |
| | Watershed Mgt. | TH | 021713 | 2002 | CHEVROLET | SILVERADO | Permitting Services Inspector | |
| | Watershed Mgt. | TH | 067159 | 2006 | CHEVROLET | PICKUP | Permitting Services Inspector | |
| | Watershed Mgt. | THS | 121751 | 2012 | FORD | F250 | Inspector | |
| | Watershed Mgt. | TH | 121752 | 2012 | FORD | F250 | Inspector | |
| | Watershed Mgt. | TH | 121776 | 2012 | FORD | F250 | Inspector | |
| DGS | | | | | | | | |
| | Capital Dev. | TH | 067156 | 2006 | CHEVROLET | PICKUP | Construction Rep III | |
| | Capital Dev. | TH | 101726 | 2010 | FORD | F-150 | Construction Rep III | |
| | Fleet Management | THS | 031758 | 2003 | CHEVROLET | PICKUP 4X4 | Facil Maint Scheduler | |
| DHCA | | | | | | | | |
| | Code Enf. | TH | 021664 | 2002 | CHEVROLET | CAVALIER 4D | Code Enforcement Inspector | |
| | Code Enf. | TH | 031770 | 2003 | CHEVROLET | PICKUP 4X4 | Code Enforcement Inspector | |
| | Code Enf. | TH | 041717 | 2004 | FORD | PICKUP 4X4 | Code Enforcement Inspector | |
| | Code Enf. | TH | 057127 | 2005 | CHEVROLET | PICKUP | Code Enforcement Inspector | |
| | Code Enf. | TH | 061727 | 2006 | CHEVROLET | COLORADO | Code Enforcement Inspector | |
| | Code Enf. | TH | 067138 | 2006 | CHEVROLET | PICKUP | Code Enforcement Inspector | |
| | Code Enf. | TH | 067182 | 2006 | CHEVROLET | PICKUP | Code Enforcement Inspector | |
| | Code Enf. | TH | 081318 | 2008 | FORD | FOCUS | Housing Code Enforcement Inspector | |

Take Home Vehicle Report - Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/THS | Eq# | Year | Make | Model | OpPosition | Notes |
|--|----------------------------------|--------|--------|------|-----------|-------------|----------------------------|-------|
| | Code Enf. | TH | 081747 | 2008 | FORD | TRUCK | Code Enforcement Inspector | |
| | Code Enf. | TH | 081748 | 2008 | FORD | TRUCK | Code Enforcement Inspector | |
| | Code Enf. | TH | 091335 | 2009 | FORD | FOCUS | Code Enforcement Inspector | |
| | Code Enf. | TH | 091353 | 2009 | FORD | FOCUS | Code Enforcement Inspector | |
| | Comm. Dev. | TH | 051329 | 2005 | CHEVROLET | COBALT | Planning Specialist | |
| | Rehab. Assist. | TH | 001498 | 2000 | CHEVROLET | CAVALIER 4D | Program Specialist | |
| | Rehab. Assist. | TH | 041693 | 2004 | CHEVROLET | CAVALIER 4D | Planning Specialist | |
| DOT | | | | | | | | |
| | Director Office - DOT | TH | 139253 | 2013 | FORD | EXPLORER | Construction Rep III | |
| | Div of Highway Services | THS | 021700 | 2002 | CHEVROLET | PICKUP 4X4 | Highway Inspector | |
| | Div of Highway Services | THS | 021743 | 2002 | CHEVROLET | PICKUP/4X4 | Highway Inspector | |
| | Div of Highway Services | THS | 041793 | 2004 | FORD | PICKUP 4X4 | Highway Inspector | |
| | Div of Highway Services | THS | 067160 | 2006 | CHEVROLET | PICKUP | Highway Inspector | |
| | Div of Highway Services | THS | 067161 | 2006 | CHEVROLET | PICKUP | Arborist | |
| | Div of Highway Services | THS | 067162 | 2006 | CHEVROLET | PICKUP | Highway Inspector | |
| | Div of Highway Services | THS | 067163 | 2006 | CHEVROLET | PICKUP | Highway Inspector | |
| | Div of Highway Services | THS | 067164 | 2006 | CHEVROLET | PICKUP | Highway Inspector | |
| | Div of Highway Services | THS | 091355 | 2009 | FORD | FOCUS | Program Specialist | |
| | Div of Highway Services | THS | 099214 | 2009 | FORD | F-150 | Highway Inspector | |
| | Div of Highway Services | THS | 099215 | 2009 | FORD | F-150 | Highway Inspector | |
| | Div of Highway Services | THS | 099216 | 2009 | FORD | F-150 | Highway Inspector | |
| | Div of Highway Services | THS | 099217 | 2009 | FORD | F-150 | Highway Inspector | |
| | Div of Highway Services | THS | 099218 | 2009 | FORD | F-150 | Highway Inspector | |
| | Div of Traffic Engineering & Ops | TH | 029147 | 2002 | CHEVROLET | VAN CARGO | Trans Syst Technician | |
| | Div of Traffic Engineering & Ops | TH | 029148 | 2002 | CHEVROLET | VAN CARGO | Trans Syst Technician | |
| | Div of Traffic Engineering & Ops | TH | 031978 | 2003 | CHEVROLET | VAN CARGO | Trans Syst Technician | |
| | Div of Traffic Engineering & Ops | TH | 032016 | 2003 | CHEVROLET | VAN CARGO | Trans Syst Technician | |
| | Div of Traffic Engineering & Ops | TH | 062004 | 2005 | CHEVROLET | VAN | Trans Syst Technician | |
| | Div of Traffic Engineering & Ops | TH | 092057 | 2009 | FORD | VAN CARGO | Trans Syst Technician | |
| | DTE - DOT | TH | 011819 | 2001 | JEEP | CHEROKEE | Construction Rep III | |
| | DTE - DOT | TH | 011835 | 2001 | JEEP | CHEROKEE | Construction Rep III | |
| | DTE - DOT | TH | 021703 | 2002 | CHEVROLET | PICKUP EXT | Construction Rep III | |
| | DTE - DOT | TH | 048155 | 2004 | CHEVROLET | BLAZER/UTL | Construction Rep III | |
| | DTE - DOT | TH | 048167 | 2004 | JEEP | LIBERTY | Construction Rep III | |
| | DTE - DOT | TH | 057128 | 2005 | CHEVROLET | PICKUP | Construction Rep III | |
| | DTE - DOT | TH | 091862 | 2009 | FORD | ESCAPE | Construction Rep III | |
| HHS (Health & Human Services) | | | | | | | | |

Take Home Vehicle Report - Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/ THS | Eq# | Year | Make | Model | OpPosition | Notes |
|----------------------------|-------------------------|---------|--------|------|-----------|-------------|--|-------|
| | Lic. & Reg. Serv. | TH | 001530 | 2000 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 011565 | 2001 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 011571 | 2001 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 011595 | 2001 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 021331 | 2002 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 021615 | 2002 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 021640 | 2002 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 021648 | 2002 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 021660 | 2002 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 031654 | 2003 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 041673 | 2004 | CHEVROLET | CAVALIER 4D | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 061372 | 2006 | CHEVROLET | COBALT | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 071519 | 2007 | CHEVROLET | COBALT | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 071551 | 2007 | CHEVROLET | COBALT | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 091376 | 2009 | NISSAN | ALTIMA | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 091518 | 2009 | NISSAN | ALTIMA | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 091534 | 2009 | FORD | FOCUS | Environmental Health Specialist | |
| | Lic. & Reg. Serv. | TH | 091662 | 2009 | NISSAN | ALTIMA | Environmental Health Specialist | |
| | Street Outreach Network | TH | 081378 | 2008 | FORD | FOCUS | Community Services Aide | |
| | Street Outreach Network | TH | 081390 | 2008 | FORD | FOCUS | Community Services Aide | |
| Liquor Control | | | | | | | | |
| | BLC | TH | 001407 | 2000 | CHEVROLET | CAVALIER 4D | Alcohol/Tobacco Enforcement Specialist | |
| | BLC | TH | 001513 | 2000 | CHEVROLET | CAVALIER 4D | Alcohol/Tobacco Enforcement Specialist | |
| | BLC | TH | 021345 | 2002 | CHEVROLET | CAVALIER 4D | Alcohol/Tobacco Enforcement Specialist | |
| | BLC | TH | 021399 | 2002 | CHEVROLET | CAVALIER 4D | Alcohol/Tobacco Enforcement Specialist | |
| | BLC | TH | 091593 | 2009 | TOYOTA | PRIUS | Alcohol/Tobacco Enforcement Specialist | |
| | BLC | TH | 101632 | 2010 | HYUNDAI | ELANTRA | Alcohol/Tobacco Enforcement Specialist | |
| Permitting Services | | | | | | | | |
| | Building Constr. | TH | 001406 | 2000 | CHEVROLET | CAVALIER 4D | Permitting Services Inspector | |
| | Building Constr. | TH | 021357 | 2002 | CHEVROLET | CAVALIER 4D | Permitting Services Inspector | |
| | Building Constr. | TH | 021659 | 2002 | CHEVROLET | CAVALIER 4D | Permitting Services Inspector | |
| | Building Constr. | TH | 021892 | 2002 | JEEP | LIBERTY | Permitting Services Inspector | |
| | Building Constr. | TH | 031502 | 2003 | CHEVROLET | CAVALIER 4D | Permitting Services Inspector | |
| | Building Constr. | TH | 031584 | 2003 | CHEVROLET | CAVALIER 4D | Permitting Services Inspector | |
| | Building Constr. | TH | 031784 | 2003 | CHEVROLET | PICKUP 4X4 | Permitting Services Inspector | |

031502, 047105 and 047119 were added and 041790, 031772 and 031785 were removed

Take Home Vehicle Report - Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/ THS | Eq# | Year | Make | Model | OpPosition | Notes |
|-----------|------------------|---------|--------|------|-----------|-------------|--------------------------------|-------|
| | Building Constr. | TH | 041675 | 2004 | HONDA | CIVIC | Permitting Services Inspector | |
| | Building Constr. | TH | 047108 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Building Constr. | TH | 047115 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Building Constr. | TH | 051682 | 2005 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 058177 | 2005 | JEEP | LIBERTY | Permitting Services Inspector | |
| | Building Constr. | TH | 061356 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 061385 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 061393 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 061500 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 061545 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 061546 | 2006 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071300 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071505 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071517 | 2007 | CHEVROLET | COBALT | Permitting Services Specialist | |
| | Building Constr. | TH | 071522 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071523 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071525 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071528 | 2007 | CHEVROLET | COBALT | Permitting Services Specialist | |
| | Building Constr. | TH | 071548 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 071549 | 2007 | CHEVROLET | COBALT | Permitting Services Inspector | |
| | Building Constr. | TH | 081812 | 2008 | CHEVROLET | TRAILBLAZER | Permitting Services Inspector | |
| | Building Constr. | TH | 081850 | 2008 | CHEVROLET | TRAILBLAZER | Permitting Services Inspector | |
| | Building Constr. | TH | 089196 | 2008 | CHEVROLET | TRAILBLAZER | Permitting Services Specialist | |
| | Building Constr. | TH | 089198 | 2008 | CHEVROLET | TRAILBLAZER | Permitting Services Inspector | |
| | Building Constr. | TH | 091391 | 2009 | NISSAN | ALTIMA | Permitting Services Inspector | |
| | Building Constr. | TH | 091537 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091570 | 2009 | TOYOTA | PRIUS | Permitting Services Specialist | |
| | Building Constr. | TH | 091585 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091587 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091594 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091598 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091601 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091605 | 2009 | TOYOTA | PRIUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091689 | 2009 | FORD | FOCUS | Permitting Services Inspector | |
| | Building Constr. | TH | 091869 | 2009 | FORD | ESCAPE | Permitting Services Inspector | |
| | Building Constr. | TH | 111542 | 2011 | FORD | FOCUS | Permitting Services Inspector | |
| | Land Devel. | TH | 021799 | 2002 | CHEVROLET | PICKUP 4X4 | Permitting Services Inspector | |

Take Home Vehicle Report - Represented Employees - as of 02/27/2013

| Dept Name | DivName | TH/ THS | Eq# | Year | Make | Model | OpPosition | Notes |
|-----------|-------------|---------|--------|------|-----------|-------------|---------------------------------|-------|
| | Land Devel. | TH | 031773 | 2003 | CHEVROLET | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 031774 | 2003 | CHEVROLET | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 031783 | 2003 | CHEVROLET | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 041791 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 047101 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 047105 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 047114 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 047117 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 047119 | 2004 | FORD | PICKUP 4X4 | Permitting Services Inspector | |
| | Land Devel. | TH | 048154 | 2004 | CHEVROLET | BLAZER/UTL | Environmental Health Specialist | |
| | Land Devel. | TH | 058176 | 2005 | JEEP | LIBERTY | Permitting Services Inspector | |
| | Land Devel. | TH | 061893 | 2006 | JEEP | LIBERTY | Permitting Services Inspector | |
| | Land Devel. | TH | 068194 | 2006 | JEEP | LIBERTY | Permitting Services Inspector | |
| | Land Devel. | TH | 079170 | 2007 | CHEVROLET | TRAILBLAZER | Permitting Services Inspector | |
| | Land Devel. | TH | 091884 | 2009 | FORD | ESCAPE | Environmental Health Specialist | |
| | Land Devel. | TH | 091895 | 2009 | FORD | ESCAPE | Permitting Services Inspector | |
| | Land Devel. | TH | 098262 | 2009 | FORD | ESCAPE | Permitting Services Inspector | |
| | Land Devel. | TH | 098263 | 2009 | FORD | ESCAPE | Permitting Services Inspector | |

(2)

Take Home Vehicle Report - Director, Deputy Director, MLS 1,2,3 as of 02/27/2013

| Dept Name | DivName | TH/THS | Eq# | Year | Make | Model | OpPosition | Notes |
|-----------|----------------------------------|--------|--------|------|-----------|-------------|-------------|---|
| DGS | | | | | | | | 058169 was assigned to acting Manager III, who returned to ESC position, vehicle shown under non Represented only |
| | Facilities | THS | 061371 | 2006 | CHEVROLET | COBALT | Manager III | |
| | Facilities | THS | 091870 | 2009 | FORD | ESCAPE | Manager II | |
| | Fleet Management | THS | 028144 | 2002 | JEEP | LIBERTY | Manager III | |
| | Fleet Management | THS | 058180 | 2005 | FORD | ESCAPE | Manager II | |
| | Fleet Management | THS | 067158 | 2006 | CHEVROLET | PICKUP | Manager III | |
| | Fleet Management | THS | 079178 | 2007 | CHEVROLET | TRAILBLAZER | Manager III | |
| DOT | | | | | | | | |
| | Director Office - DOT | TH | 038148 | 2003 | FORD | EXPLORER | Director | |
| | Div of Highway Services | TH | 071833 | 2007 | CHEVROLET | TRAILBLAZER | Manager III | |
| | Div of Highway Services | TH | 091621 | 2009 | NISSAN | ALTIMA | Manager III | |
| | Div of Highway Services | THS | 091681 | 2009 | NISSAN | ALTIMA | Manager III | |
| | Div of Highway Services | THS | 108257 | 2010 | FORD | ESCAPE | Manager III | |
| | Div of Traffic Engineering & Ops | THS | 021815 | 2002 | JEEP | LIBERTY | Manager II | |
| | Div of Traffic Engineering & Ops | THS | 021841 | 2002 | JEEP | LIBERTY | Manager III | |

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8. What is the current number of County fleet vehicles, by type?

As published in 2011 CAFR:

- a. administrative/light - 757
- b. heavy equipment - 454
- c. transit buses - 390

9. What is the current number of take-home vehicle assignments (by agency)?

As of 04/03/2012 – Non Public Safety:

| Department | Take Home | Seasonal Take Home | Total |
|--|-----------|--------------------|------------|
| Environmental Protection (DEP) | 24 | 1 | 25 |
| General Services (DGS) | 2 | 15 | 17 |
| Transportation (DOT) | 23 | 39 | 62 |
| Health & Human Services (HHS) | 21 | 0 | 21 |
| Liquor Control (DLC) | 6 | 0 | 6 |
| Permitting Services (DPS) | 29 | 0 | 29 |
| Total Take Home - Non Public Safety | | | 160 |

10. Are County employees currently renting any vehicles (including but not limited to the Enterprise contract)? No current rentals (4/4/2012)

If so, please specify the number of rentals by agency, and the length of time of each rental during FY12, and the rental cost per vehicle.

Seasonal rentals for DOT – Division of Highway Services (Dec 1 – Feb 29). A total of 10 units for 3 months each at \$1000 per unit.

DFMS has had one (1) rental for travel by Police. DFMS has not heard from the Department of Recreation as of yet regarding upcoming summer van rentals.