


GO COMMITTEE #3
April 29, 2013
Worksession

MEMORANDUM

April 25, 2013

TO: Government Operations and Fiscal Policy Committee

FROM: Essie McGuire, Senior Legislative Analyst 

SUBJECT: **Worksession – Amendment to the FY13-18 Capital Improvements Program, General Government, Facility Planning Project**

Today the Government Operations and Fiscal Policy (GO) Committee will review an amendment to the FY13-18 Capital Improvements Program (CIP), General Government, for the Facility Planning Project. Ernie Lunsford, Department of General Services (DGS), will be present to discuss this issue with the Committee.

On March 15 the County Executive transmitted an amendment to the Facility Planning: MCG project. There are no additional funds requested, and the amendment is necessary to add the White Flint Fire Station to the list of facilities being reviewed in FY13 and FY14. The proposed amended Project Description Form (PDF) is attached at circles 1-2.

DGS staff reports that no additional dollars are needed to include this planning effort for the new fire station, and that because the amendment reflects work already begun in the project the effort will not displace other facility planning studies. DGS offered the following explanation for the requested change:

We are actively identifying potential sites for a new White Flint Fire Station. We are exploring sites that the County does not control so the test-fit scenarios have been funded by the facility planning CIP and we are recommending this be acknowledged in the narrative. We anticipate creating a new CIP project for the White Flint Station in the '15-20 CIP and that will note the specific site location.

Council staff recommends approval of the Executive's requested amendment to the Facility Planning: MCG project.

Facility Planning: MCG (P508768)

Category General Government
 Sub Category County Offices and Other Improvements
 Administering Agency General Services (AAGE29)
 Planning Area Countywide

Date Last Modified 3/7/13
 Required Adequate Public Facility No
 Relocation Impact None
 Status Ongoing

	Total	Thru FY12	Rem FY12	Total 6 Years	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	Beyond 6 Yrs
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	9,061	7,236	330	1,495	195	260	260	260	260	260	0
Land	87	87	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	7	7	0	0	0	0	0	0	0	0	0
Construction	132	132	0	0	0	0	0	0	0	0	0
Other	208	208	0	0	0	0	0	0	0	0	0
Total	9,495	7,670	330	1,495	195	260	260	260	260	260	0
FUNDING SCHEDULE (\$000s)											
Current Revenue: General	8,850	7,025	330	1,495	195	260	260	260	260	260	0
G.O. Bonds	625	625	0	0	0	0	0	0	0	0	0
Solid Waste Disposal Fund	20	20	0	0	0	0	0	0	0	0	0
Total	9,495	7,670	330	1,495	195	260	260	260	260	260	0

APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 14	260
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		8,195
Expenditure / Encumbrances		7,750
Unencumbered Balance		445

Date First Appropriation	FY 87
First Cost Estimate	
Current Scope	FY 13 9,495
Last FY's Cost Estimate	9,495
Partial Closeout Thru	0
New Partial Closeout	0
Total Partial Closeout	0

Description

This project provides for general government facility planning studies for a variety of projects under consideration in the CIP. In addition, facility planning serves as a transition stage for a project between the master plan or conceptual stage and its inclusion as a stand-alone project in the CIP. Prior to the establishment of a stand-alone project, Montgomery County develops a Program of Requirements (POR) that outlines the general and specific features required on the project. Selected projects range in type including: new buildings, renovation of existing buildings, stormwater management, and recycling centers. Facility planning is a decision making process that includes the determination of the purpose of, and need for, a candidate project, a rigorous investigation of non-County sources of funding, and, in some cases, an estimate of the cost of the design and an estimated range of the cost of construction of the project. Facility planning represents planning and preliminary design and develops a POR in advance of full programming of a project in the CIP. Depending upon the results of a facility planning determination of purpose and need, a project may or may not proceed to design and construction. For a full description of the facility planning process, see the CIP Planning Section.

Justification

Facility planning costs for projects which ultimately become stand-alone projects are included here. These costs will not be reflected in the resulting individual project.

Other

The study proposals under this program are developed in conjunction with program departments, the Department of General Services, the Office of Management and Budget (OMB), and consultants to ensure accurate program requirements. Planning studies underway or to be completed in FY13 or FY14 are listed on the next page. This list includes projects that will potentially be considered for inclusion as stand alone projects in the FY15-20 CIP. Other projects not listed may be planned under urgent situations.

Fiscal Note

\$400,000 for facility planning for a new Public Safety Training Academy (PSTA) to be located at the Webb Tract, as part of the County's Smart Growth Initiative, has been transferred from the PSTA Academic Building Complex, Project No. 479909, to this project.

Disclosures

Expenditures will continue indefinitely.

Coordination

Department of Environmental Protection, Department of General Services, Department of Correction and Rehabilitation, Department of Fire and Rescue Services, Department of Police, Department of Health and Human Services, Department of Recreation, Department of Public Libraries, Circuit Court, Office of Management and Budget, Commission on People with Disabilities, Montgomery County Pedestrian Safety Advisory Committee

Facility Planning: MCG No. 508768

Planning Studies underway or candidate projects to be completed during FY13 and FY14

Candidate Projects for FY13 and FY14

White Flint Fire Station (added as an amendment)
Laytonville Fire Station
Clarksburg and Damascus Community Recreation and Aquatic Center
West County Outdoor Pool Renovations
Special Operations and Traffic Division Equipment and Vehicle Storage
Supply and Evidence Facility
Third District Police Station Reuse
Multi-User Central Warehouse
Seven Locks Signal Shop (Building C)
Clarksburg Library
Silver Spring Library Reuse
Poolesville Depot Improvements
Wheaton Health and Human Services Facility

Studies Underway

Progress Place Relocation
1301A Piccard Drive
Avery Road Treatment Center