

MEMORANDUM

TO: Health and Human Services Committee

FROM: Justina Ferber, Legislative Analyst 

SUBJECT: Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget Montgomery County Government, Department of Recreation Cost Sharing (No. 720601), \$889,000 (current revenue)

Amendment to FY14 Operating Budget
Resolution 17-762, Section G, FY14 Designation of Entities for
Non-Competitive Contract Award Status

Those who may attend this worksession:

Mary Beck, Manager, Capital Programs, Office of Management and Budget
Deborah Lambert, Management and Budget Specialist, Office of Management and Budget
Jedediah Millard, Management and Budget Specialist, Office of Management and Budget
Beryl Feinberg, COO, Department of General Services
Suzan Jenkins, Chief Executive Officer, Arts and Humanities Council (AHC MC)
Representatives, Arts and Humanities Organizations

BACKGROUND

FY 14 Capital Budget

For the FY13-18 Capital Improvements Program the County Executive proposed funding of \$1,000,000 each year from FY14 to FY18 to provide funds for Arts Facility Grants with priority given to projects that leverage non-County funding. The Executive stated that the Arts and Culture industry, through its organizations, generate \$151 million in annual economic activity in Montgomery County supporting 2,955 full-time equivalent jobs and generating \$10.2 million in state and local government revenue. They spend over \$74 million supporting restaurants, hotels and other businesses.

Grant Process

These proposed Art Facilities Grants were subsequently named Capital Improvement Grants for Arts and Humanities Organizations. Executive staff worked with representatives of the arts community, AHCMC, the Recreation Department, Councilmember Leventhal's staff, Council Central staff and others to develop a process for submitting and reviewing grant applications. The grants are for new construction, expansion, renovation or physical plant repairs. They are not intended for facilities in which capital projects are otherwise the responsibility of the landlord and/or County government.

The grants would range from \$25,000 to \$250,000 to be awarded for use in fiscal year, July 1, 2013 through June 30, 2014. The Arts and Humanities Council would oversee the grant submission and review process. The grants would also be reviewed by an Advisory Panel based on specific evaluation criteria and then forwarded to the AHCMC Grants Committee and Board of Directors for review and any recommended revisions to the Grants Committee's recommendations and finally forwarded to the County Executive. The County Executive would make the final determination for Capital Improvement Grants for Arts and Humanities Organizations and make recommendations to the Council. The following timeline was developed for FY14 Grants:

March 21-22	Guidelines and Application released by AHCMC
March 26	CIP Guidelines and Application Webinar by AHCMC
April 16	Application Deadline
May 20	Advisory Panel deliberations
June 4	AHCMC Grants Committee convenes
June 11	AHCMC Board Votes
June 12	Board Sends recommendations to County Executive
June 12-30	CE sends recommendations to Council for final approval

This is a new process for FY14 that began after the CIP was submitted to the Council. For FY15 and beyond, the Arts and Humanities Capital Improvement Grant Program process will take place earlier and be a part of the Executive's FY15 CIP budget recommendations.

Organization Eligibility

To be eligible to apply for a Capital Improvement Grant for arts and humanities, an organization must meet the following criteria:

- 1) For at least 24 consecutive months immediately prior to the application deadline:
 - a) Has as its primary mission the exhibition, presentation, production or performance of, and/or education in, an arts and/or humanities discipline, and/or provides support services for artists and/or scholars and/or for arts and humanities organizations;
 - b) Meets one of the following requirements:
 - i) Holds current status under IRS code 501(c)(3); or
 - ii) Is a specifically defined arts and/or humanities division with its own program identity within a larger 502(c)(3) organization based in Montgomery County that does not have the arts and/or humanities as its primary mission.

- c) Is governed by an independent, legally liable board of directors operating under a mission statement for the organization and an operating budget specific to the organization; and
- d) Offers not less than 51% of its programs and services in Montgomery County with programs and services open to the public, with or without an admission fee;
- 2) The organization has annual cash operating expenses of at least \$25,000 in the previous fiscal year.
- 3) The organization has a full-time (35 hours or more per week) paid executive director, CEO, managing director or comparable position, who reports directly to the organization's board of directors and has had that position filled for no fewer than six of the 12 months prior to submitting the application.
- 4) The organization must be current with its debt obligations to Montgomery County Government.
- 5) The organization must demonstrate that the landowner has approved the proposed capital improvement.

Proposal Eligibility

- 1) A Capital Improvement Grant will be eligible only if it contributes to the organization's fiscal stability and long-term viability.
- 2) The facility to be improved is located in Montgomery County, Maryland, and is owned by the organization; or if the organization leases the property or facility, the organization demonstrates that the landlord has given them an appropriate option for renewal.
- 3) Projects must address plant repairs and renovations critical to an organizations' arts or humanities mission.
- 4) Projects for which funding has been received from a Capital Improvement Grant may seek funding again in subsequent fiscal years provided that funding is sought for a different phase of the overall project.

Council CIP Action on Grant Program

The Council approved the Capital Improvement Grant Program for Arts and Humanities for \$1,000,000 in current revenue each year from FY14 to FY18 now referred to as the Capital Improvement Grants for Arts and Humanities Organizations. The \$1,000,000 for FY14 would be appropriated as a Supplemental Appropriation to be submitted by the County Executive once he made final determinations on grant awards for FY14.

FY14 SUPPLEMENTAL APPROPRIATION
ARTS AND HUMANITIES CAPITAL IMPROVEMENT GRANT PROGRAM

Executive Recommendation for Arts and Humanities Grants for FY14

The County Executive recommends an amendment to the FY13-18 Capital Improvements Program and a supplemental appropriation in the amount of \$889,000 for Cost Sharing (No. 720601), and specifies that the source of funds will be Current Revenue: General. The recommended amendment

is consistent with the criteria for amending the CIP because the project leverages significant non-County funding. The Executive's July 17 memorandum is at ©1-4.

The Executive states that this increase is needed to fund grant awards for facility construction or improvements of arts and humanities facilities as recommended by the independent review panel that was convened to review and recommend requests to the Board of the AHCMC. For FY14, these recommendations are: Friends of the Library, Montgomery County, Inc.: \$25,100; Imagination Stage, Inc.: \$190,000; The Washington Conservatory of Music, Inc.: \$26,875; The Strathmore Hall Foundation, Inc.: \$26,000; The Puppet Company: \$25,000; The Writer's Center, Inc.: \$250,000; Glen Echo Park Partnership for Arts and Culture, Inc.: \$45,000; American Dance Institute, Inc.: \$34,889; Olney Theatre Corporation: \$25,000; Montgomery Community Television, Inc.: \$62,469; The Dance Exchange Inc.: \$77,500; and Metropolitan Ballet Theatre, Inc.: \$100,850.

The Executive also recommends the remaining \$111,000 from the original \$1,000,000 programmed in the FY14 Capital Improvement Grants be programmed in FY15, consistent with the recommendation made by the Arts and Humanities Council.

Non-Competitive Award Status

Subsequent to the Executive's July recommendation for an amendment to the CIP, the Chief Administrative Officer submitted an August memorandum recommending the arts and humanities organizations in the proposed CIP amendment be designated for non-Competitive Contract Award Status. The CAO's memorandum is at ©9-10.

AHCMC Panel for Review of Arts and Humanities CIP Grants

Arts and Humanities Panel members for the FY14 Grants included:

Mary Beck, Office of Management and Budget
Beryl Feinberg, DGS Chief Operating Officer
Walton Harris, Legislative Aide to Councilmember Leventhal
Erica Leatham, AHCMC Board Chair
Robin Riley, Department of Recreation
Linda S. Sullivan, President & CEO, Arts Council of Fairfax County

OMB reviewed the grant recommendations from the AHCMC and conducted its standard due diligence. The Executive approved OMB's recommendation to approve the grants. Materials submitted to the County Executive are attached at ©11-21.

Council Public Hearing on Supplemental Appropriation

The Supplemental Appropriation to fund Capital Improvement Grants for Arts and Humanities Organizations was introduced on July 30 and a public hearing was held on September 10.

Council Staff Comments

Nearly every organization applying for funding was approved for the amount requested except three entities: one was not funded because it did not fit within the scope of the CIP criteria, another because it was receiving an Advancement Grant for the same request and one organization received partial funding. The Metropolitan Ballet approval was contingent on their provision to the County of a signed lease for their new space. A long-term lease has been executed and signed. A copy was provided to the County which Council staff has reviewed. The Metropolitan Ballet will be moving on April 1, 2014 to 220 Perry Parkway in Gaithersburg. See the attached press release at ©22.

The AHCMC and the panel have done a good job of assuring that applicants meet the grant criteria. The projects recommended for funding are exciting and will improve arts and humanities facilities in the County benefiting facility users and program patrons.

Amend the Proposed Resolution to include Non-Competitive Contract Award Status

The proposed resolution should be amended to include language to designate the arts and humanities organizations receiving grants as entities for Non-Competitive Contract Award status. The Council would amend Resolution 17-762, Section G, FY14 Designation of entities for Non-Competitive Contract Award. The resolution would state that the Chief Administrative Officer has recommended this action and the new contracts for these vendors serves a public purpose and that such an expense would be in the public interest.

Committee Action

Council staff recommends the HHS Committee submit for Council adoption the revised resolution at ©23-26 to:

1. amend the FY13-18 Capital Improvements Program of the Montgomery County Government to approve the Capital Improvements Grants for Arts and Humanities listed below for \$889,000;
2. program the remaining \$111,000 in FY15; and
3. amend Resolution 17-762, Section G, FY14 Designation of entities for Non-Competitive Contract Award to include the organizations listed below.

FY14 Capital Improvements Grants for Arts and Humanities		
Arts or Humanities Organization	Grant	Grant funds will be used:
American Dance Institute, Inc.	\$34,889	To replace the stage lighting in ADI’s professional theatre with state of the art, energy efficient LED lighting.
The Dance Exchange Inc.	\$77,500	To repair, renovate and update the Dance Exchange studios to make the space more appealing and functional for participants and renters, safer for students, and more environmentally responsible.
Friends of the Library, Montgomery County, Inc.	\$25,100	For facility improvements at the used bookstore in Rockville; specifically to purchase a new HVAC system, repair the entrance ramp, replace the flooring, modify the retail counter and replace the entrance door.
Glen Echo Park Partnership for Arts & Culture, Inc.	\$45,000	To renovate Glen Echo Park’s Hall of Mirrors, a dance space that features a Marley Dance floor, by making the building ADA accessible, reconfiguring dressing rooms and lobby area, and adding an HVAC system and other improvements.

Imagination Stage, Inc.	\$190,000	For retro commissioning and repair of the overall HVAC system at Imagination Stage including the replacement of two malfunctioning chillers.
Metropolitan Ballet Theatre, Inc. Note: Contingent on a signed lease which has since been signed and executed.	\$100,850	To build out Metropolitan Ballet Theatre's new home with raised sprung subflooring and Marley Dance floor, ballet barres and mirrors, locker facilities and to construct an in-studio performance theater.
Montgomery Community Television, Inc.	\$62,469	To expand the delivery of "digital learning" services and digital community engagement via renovation into a digital learning & resource center to improve community capacity in the digital and communication arts.
Olney Theatre Corporation	\$25,000	To improve and advance administrative productivity by renovating the physical environment of the Crawford House offices and enhancing the telecommunication systems by updating technologies and telephone infrastructure.
The Puppet Company	\$25,000	To upgrade the sound and lighting systems; and replacement and upgrade of Playhouse carpeting used as seating.
The Strathmore Hall Foundation, Inc.	\$26,000	To upgrade and enhance the functionality of one education classroom located in Strathmore's education center, specifically with new flooring, acoustical drapery and an advanced feature, high-definition projector.
The Washington Conservatory of Music, Inc.	\$26,875	To finish the build-out of the WCM Glen Echo Park site by installing the planned moveable partitions and acoustic sound clouds and replacing inadequate flooring, allowing conversion of the recital room into three classrooms.
The Writer's Center, Inc. Note: The Writer's Center is currently working with the County to renegotiate its lease. A long-term lease is required for State funding. The Center has secured State funding to assist in property improvements.	\$250,000	Address urgent health and safety concerns at the Walsh Street facility, including waterproofing the basement and abating mold, making restrooms ADA-compliant and installing ADA-compliant building access.

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Cost Sharing	720601	Other	\$889,000	Current Revenue: General

Attachments: Memorandum from the County Executive, July 17, 2013	©1
PDF #720601	©5
CAO Memo re Non-Competitive Award Status, August 30, 2013	©9
AHCMC Recommendations for FY14 Capital Improvements Grants	©11
Metropolitan Ballet Press Release	©22
Revised Resolution	©23



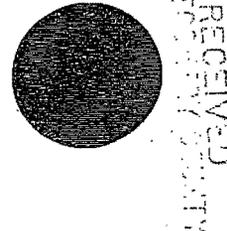
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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

MEMORANDUM

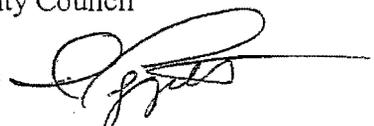
July 17, 2013

Isiah Leggett
County Executive



2013 JUL 17 PM 4:25

TO: Nancy Navarro, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget
Montgomery County Government
Department of Recreation
Cost Sharing (No. 720601), \$889,000

I am recommending a supplemental appropriation to the FY14 Capital Budget and amendment to the FY13-18 Capital Improvements Program in the amount of \$889,000 for Cost Sharing (No. 720601). Appropriation for this project will fund \$889,000 in FY14 Capital Improvement Grants for the Arts and Humanities.

This increase is needed to fund grant awards for facility construction or improvements of arts and humanities facilities as recommended by the independent review panel that was convened to review and recommend requests and the Board of the Arts and Humanities Council of Montgomery County. For FY14, these recommendations are: Friends of the Library, Montgomery County, Inc.: \$25,100; Imagination Stage, Inc.: \$190,000; The Washington Conservatory: \$26,875; Strathmore Hall Foundation, Inc.: \$26,000; The Puppet Company: \$25,000; Writers Center, Inc.: \$250,000; Glen Echo Park Partnership for Arts and Culture: \$45,000; American Dance Institute: \$34,889; Olney Theatre Corp: \$25,000; Montgomery Community Television dba Montgomery Community Media: \$62,469; The Dance Exchange Inc.: \$77,500; and Metropolitan Ballet Theatre, Inc.: \$100,850.

The recommended amendment is consistent with the criteria for amending the CIP because the project leverages significant non-County funding.

I recommend that the County Council approve this supplemental appropriation and amendment to the FY13-18 Capital Improvements Program in the amount of \$889,000 and specify the source of funds as Current Revenue: General.



Nancy Navarro
Page 2
July 17, 2013

I appreciate your prompt consideration of this action.

IL: dsl

Attachment: Amendment to the FY13-18 Capital Improvements Program and Supplemental
Appropriation #3-S14-CMCG-3

cc: Kathleen Boucher, Assistant Chief Administrative Officer
Jennifer A. Hughes, Director, Office of Management and Budget
Gabriel Albornoz, Director, Department of Recreation
Charles Short, Special Assistant to the Montgomery County Executive

Resolution: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Amendment to the FY13-18 Capital Improvements Program and
Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget
Montgomery County Government
Department of Recreation
Cost Sharing (No. 720601), \$889,000

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The County Executive recommends the following capital project appropriation increases:

Project Name	Project Number	Cost Element	Amount	Source of Funds
Cost Sharing	720601	Other	\$889,000	Current Revenue: General

This increase is needed to fund grant awards for facility construction or improvements of arts and humanities facilities as recommended by the independent review panel that was convened to review and recommend requests and the Board of the Arts and Humanities Council of Montgomery County. For FY14, these recommendations are: Friends of the Library, Montgomery County, Inc.: \$25,100; Imagination Stage, Inc.: \$190,000; The Washington Conservatory: \$26,875; Strathmore Hall Foundation, Inc.: \$26,000; The Puppet Company: \$25,000; Writers Center, Inc.: \$250,000; Glen Echo Park Partnership for Arts and Culture: \$45,000; American Dance Institute: \$34,889; Olney Theatre Corp: \$25,000; Montgomery Community Television dba Montgomery Community Media: \$62,469; The Dance Exchange Inc.: \$77,500; and Metropolitan Ballet Theatre, Inc.: \$100,850.

The recommended amendment is consistent with the criteria for amending the CIP because the project leverages significant non-County funding.

4. The County Executive recommends an amendment to the FY13-18 Capital Improvements Program and a supplemental appropriation in the amount of \$889,000 for Cost Sharing (No. 720601), and specifies that the source of funds will be Current Revenue: General.
5. Notice of public hearing was given and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

The FY13-18 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Cost Sharing	720601	Other	\$889,000	Current Revenue: General

This is a correct copy of Council action.

Linda M. Lauer, Clerk of the Council

Cost Sharing: MCG (P720601)

Category	Culture and Recreation	Date Last Modified	5/3/13
Sub Category	Recreation	Required Adequate Public Facility	No
Administering Agency	General Services (AAGE29)	Relocation Impact	None
Planning Area	Countywide	Status	Ongoing

	Total	Thru FY11	Rem FY12	Total 6 Years	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	Beyond 6 Yrs
EXPENDITURE SCHEDULE (\$000s)											
Planning, Design and Supervision	3,634	3,634	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	9	9	0	0	0	0	0	0	0	0	0
Construction	7,230	7,230	0	0	0	0	0	0	0	0	0
Other	10,936	3,904	912	6,120	555	1,452,565	1,111,000	1,000	1,000	1,000	0
Total	21,809	14,777	912	6,120	555	1,452,565	1,111,000	1,000	1,000	1,000	0

	Total	Thru FY11	Rem FY12	Total 6 Years	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	Beyond 6 Yrs
FUNDING SCHEDULE (\$000s)											
Contributions	300	0	160	0	0	0	0	0	0	0	0
Current Revenue: General	16,731	5,028	0	6,120	555	1,452,565	1,111,000	1,000	1,000	1,000	0
Land Sale	5,322	2,661	0	0	0	0	0	0	0	0	0
Long-Term Financing	7,700	3,850	0	0	0	0	0	0	0	0	0
State Aid	8,000	3,238	762	0	0	0	0	0	0	0	0
Total	38,053	14,777	912	6,120	555	1,452,565	1,111,000	1,000	1,000	1,000	0

APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 14	565
Supplemental Appropriation Request		889
Transfer		0
Cumulative Appropriation		16,244
Expenditure / Encumbrances		15,302
Unencumbered Balance		-16,302

Date First Appropriation	FY 06
First Cost Estimate	
Current Scope	FY 14 21,759
Last FY's Cost Estimate	16,244

Description

This project provides funds for the development of non-government projects in conjunction with public agencies or the private sector. County participation leverages private and other public funds for these facilities. Prior to disbursing funds, the relevant County department or agency and the private organization will develop a Memorandum of Understanding, which specifies the requirements and responsibilities of each.

Cost Change

\$5 million increase (\$1 million per year) to leverage private funding for Capital Improvement Grants for Arts and Humanities. The Arts and Culture industry, through its organizations, generate \$1.51 million in annual economic activity in Montgomery County supporting 2,955 full-time equivalent jobs and generating \$10.2 million in state and local government revenue. They support restaurants, hotels and other businesses by spending over \$74 million in these businesses. Priority for these Capital Improvement Grants for Arts and Humanities will be given to projects that leverage non-County funding. Cost increase is also due to the County's participation in Easter Seals Greater Washington-Baltimore Region, Jewish Foundation for Group Homes, Inc., Muslim Community Center, Potomac Community Resources, Inc., Sandy Spring Museum, St. Luke's House and Threshold Services United, and Takoma Park Presbyterian Church.

Justification

The County has entered into or considered many public-private partnerships, which contribute to the excellence and diversity of facilities serving County residents

Other

For FY14, County participation is anticipated for the following projects: Easter Seals Greater Washington-Baltimore Region: \$100,000; Jewish Foundation for Group Homes, Inc.: \$125,000; Muslim Community Center: \$100,000; Potomac Community Resources, Inc.: \$50,000; Sandy Spring Museum: \$65,000; St. Luke's House and Threshold Services United: \$50,000; and Takoma Park Presbyterian Church: \$75,000. Prior to disbursement of funds, Takoma Park Presbyterian Church must provide a final Business Plan to the Executive and Council that includes the proposed fee schedule and letters of interest from potential entrepreneurs with expected revenues from each user. The Church must agree to use the facility for the expressed purposes for a period of ten years from the time the facility is complete or repay the pro rata portion of County funds. See the following page for a list of prior grantees.

Fiscal Note

Cost Sharing: MCG (P720601)

~~The Council will consider appropriating Capital Improvement Grants for Arts and Humanities up to \$1 million as an FY14 Supplemental Appropriation once the list of grantees has been recommended by the County Executive.~~

The State approved \$4,000,000 in State Aid for the Fillmore venue in Silver Spring. The County's required match was \$4,000,000 and \$6,511,000 was programmed. The Venue Operator agreed to purchase certain furniture, fixtures, and equipment for the project; \$150,000 of which would be used as the required County match. An agreement between the development partners and the County was executed. The Fillmore is now operational.

Disclosures

A pedestrian impact analysis will be performed during design or is in progress.

The Executive asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

Coordination

Private organizations, State of Maryland, Municipalities, Montgomery County Public Schools, Community Use of Public Facilities, Department of General Services, Department of Economic Development

The County Executive recommends appropriating Capital Improvement Grants for Arts and Humanities of \$889,000 through an FY14 Supplemental Appropriation based on a list of grantees recommended by a review group convened by the Arts and Humanities Council of Montgomery County. The remaining \$111,000 from the original \$1 million programmed in FY14 Capital Improvement Grants has been programmed in FY15, consistent with the recommendation made by the Arts and Humanities Council.

PRIOR YEAR COST SHARING GRANTS

Grants: For FY13, County participation was for the following projects: ArtPreneurs, Inc.: \$80,000; Muslim Community Center, Inc.: \$120,000; Muslim Community Center, Inc.: \$175,000; Potomac Community Resources, Inc.: \$50,000; Sheppard Pratt Health System, Inc.: \$50,000; and The Menare Foundation, Inc.: \$80,000.

For FY12, County participation was for the following projects: Catholic Charities of the Archdiocese of Washington, Inc.: \$125,000; CHI Centers Inc.: \$200,000; and Ivymount School, Inc.: \$100,000.

For FY11, County participation was for the following projects: Girl Scout Council of the Nation's Capital: \$100,000; Jewish Foundation for Group Homes, Inc.: \$50,000; and Ivymount School, Inc.: \$100,000.

For FY10, County participation was for the following project: Aunt Hattie's Place, Inc.: \$100,000. Disbursement of FY09 and FY10 County funds is conditioned on the owner of the property giving the County an appropriate covenant restricting the use of the leased property to a foster home for boys for a period of ten years from the time the facility commences to operate as a foster home. Boys and Girls Club of Greater Washington: \$38,000; CASA de Maryland, Inc.: \$100,000; Jewish Council for the Aging of Greater Washington, Inc.: \$50,000; and Warren Historic-Site Committee, Inc.: \$150,000.

For FY09, County participation was for the following projects: Aunt Hattie's Place, Inc.: \$250,000; Boys and Girls Club of Greater Washington: \$250,000; CASA de Maryland, Inc.: \$150,000; CHI Centers: \$50,000; and Institute for Family Development Inc., doing business as Centro Familia: \$75,000 (The organization had to demonstrate to the County's satisfaction that it had commitments for the entire funding needed to construct the project before the \$75,000 in County funds could be spent); Jewish Council for the Aging of Greater Washington, Inc.: \$250,000; Montgomery General Hospital: \$500,000; Nonprofit Village, Inc.: \$200,000; and YMCA of Metropolitan Washington and Youth and Family Services Branch: \$200,000.

RECOMMENDED FY14 CAPITAL IMPROVEMENT GRANTS FOR THE ARTS AND HUMANITIES

For FY14, County participation is recommended for the following Arts and Humanities facilities projects: Friends of the Library, Montgomery County, Inc.: \$25,100; Imagination Stage, Inc.: \$190,000; The Washington Conservatory of Music Inc.: \$26,875; The Strathmore Hall Foundation, Inc.: \$26,000; The Puppet Co.: \$25,000; The Writer's Center, Inc.: \$250,000; Glen Echo Park Partnership for Arts and Culture, Inc.: \$45,000; American Dance Institute, Inc.: \$34,889; Olney Theatre Corporation: \$25,000; Montgomery Community Television, Inc.: \$62,469; The Dance Exchange, Inc.: \$77,500; and Metropolitan Ballet Theatre, Inc.: \$100,850. Disbursement of Metropolitan Ballet Theatre, Inc. funds will be contingent on the County receiving a signed lease for their new space.



OFFICES OF THE COUNTY EXECUTIVE

Isiah Leggett
County Executive

Timothy L. Firestine
Chief Administrative Officer

MEMORANDUM

August 30, 2013

TO: Nancy Navarro, President, County Council

FROM: Timothy L. Firestine, Chief Administrative Officer

SUBJECT: Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget and FY14 Designation of Entities for Non-Competitive Contract Award Status

RECEIVED
MONTGOMERY COUNTY
2013 SEP -3 PM 4:43

Timothy L. Firestine

Per the Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget which was forwarded to the County Council on July 17, 2013, the following arts and humanities organizations are recommended to receive grant awards for facility construction or improvements:

American Dance Institute, Inc.	\$34,889	Replace stage lighting
Imagination Stage, Inc.	\$190,000	Repair overall HVAC system
The Writer's Center, Inc.	\$250,000	Urgent health and safety concerns including ADA Compliance
The Puppet Co.	\$25,000	Upgrade sound and lighting systems Replacement and upgrade of carpeting
Metropolitan Ballet Theatre, Inc.	\$100,850	Build-out of new space
The Dance Exchange, Inc.	\$77,500	Facility improvements
Friends of the Library, Montgomery County, Inc.	\$25,100	Facility improvements at used bookstore
The Washington Conservatory of Music Inc.	\$26,875	Finish the build-out of the WCM Glen Echo Park site
The Strathmore Hall Foundation, Inc.	\$26,000	Upgrade and enhance the functionality of one education classroom

Glen Echo Park Partnership for Arts and Culture, Inc.	\$45,000	Improvements to Glen Echo Park's Hall of Mirrors
Montgomery Community Television, Inc.	\$62,469	Renovation into a digital learning and resource center
Olney Theatre Corporation	\$25,000	Facilities improvements

I have determined that designation of these entities for non-competitive contract award status for the purpose of receiving funds for facility construction or improvements serves a public purpose and is in the public interest. Therefore, I recommend that they be designated for non-competitive contract award status by amending the Miscellaneous Provision in Section G of Resolution 17-762 for the FY14 Designation of Entities for Non-Competitive Award and that the supplemental appropriation be amended to reflect the entities' full legal names.

TLF:jdm

c: Gabriel Albornoz, Director, Department of Recreation
Kathleen Boucher, Assistant Chief Administrative Officer
Jennifer A. Hughes, Director, Office of Management and Budget
Deborah Lambert, Office of Management and Budget
Jedediah Millard, Office of Management and Budget

Attachment:

Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget
Montgomery County Government
Department of Recreation
Cost Sharing (No. 720601), \$889,000



MEMORANDUM

Thursday, June 13, 2013

TO: Isiah Leggett, Montgomery County Chief Executive

CC: Chuck Short

FROM: AHCMC Board of Directors via Suzan Jenkins, CEO

SUBJECT: Recommendations for Funding FY14 *Grants to Capital Improvement Grants*

Thank you for your recommendation of \$1M in the FY14 budget for Capital Improvement Grants for Arts and Humanities Organizations. Pursuant to your recommendation, the appropriation approved by the County Council and the recommendations of the panel convened by the Arts and Humanities Council to review CIP grant requests, this memo articulates our recommendations for funding FY14 Grants to Capital Improvement Grants for arts and humanities organizations.

OVERVIEW

Capital Improvement Grants for Arts and Humanities Organizations are available to nonprofit arts and humanities organizations.

Capital Improvement Grants are intended as supplemental funding for special purposes. These grants are intended to assist arts and humanities organizations in attaining stability and long-term viability. Grants are not intended for facilities in which capital projects are otherwise the responsibility of the landlord and/or the County government. Specifically, these grants are intended as grant awards for facility construction or improvements. Grants may be awarded for new construction, for expansion of a project, renovation of an existing structure or physical plant repairs critical to an organization's arts or humanities mission. Grants will be awarded for use between July 1, 2013 and June 30, 2014. The amounts awarded for *Capital Improvement Grants* will range from \$25,000 to \$250,000. Grant awards will be determined based on a competitive process that includes review by an advisory panel. The panel will evaluate the applications based on the criteria contained in these guidelines. Not all applicants will be awarded *Capital Improvement Grants*. Organizations may receive either an AHCMC *Advancement Grant* or a *Capital Improvement Grant*, not both, in a given fiscal year. If an organization has already applied for a FY14 *Advancement Grant* and is successful in being recommended for funding from both grant programs, the organization will be required to decline one of the grant awards.

Grants will be made only to arts and humanities organizations that provide direct services to the residents of Montgomery County or that will bring Montgomery County-based arts and humanities organizations to greater public attention.

AHCMC currently has \$1,000,000 available for FY14 to be awarded for *Capital Improvement Grants*. It is recommended that approximately 100% of the funds currently available for FY14, or \$1,000,000 be awarded at this time.

PROCESS

An independent review panel was convened to assess applications. The panel used electronic scoring sheets that reflect the published evaluation criteria in the *Capital Improvement Grants* guidelines and are as follows:

Community Impact (30 points)

- The applicant has a robust history of contributions to the cultural vitality of Montgomery County by engaging a broad representation of residents.
- The applicant demonstrates innovative strategies to include underserved populations – those whose opportunities for cultural experiences are limited by geography, ethnicity, economics, or disability.
- The applicant clearly articulates the benefits that the project will have for the residents of Montgomery County. Of particular importance are projects that address preservation with significant historical and/or cultural value, and projects with significant economic impact.

Organizational Capacity and Sustainability (20 points)

- The applicant has a clearly articulated mission and vision.
- The applicant demonstrates an ability to adapt during challenging times.
- The applicant's budget information is detailed, accurate, and feasible.
- The applicant has an active and long-term relationships with the funding community and can clearly demonstrate ability to attract the financial support necessary to sustain artistic programming over the course of the fiscal year and match required funds.
- The applicant must have a business plan for the operation of the new or expanded facility.
- The organization provides evidence of its capability to support the on-going operation of the new or expanded facility.

Effectiveness of Proposed Activity (30 points)

- The project is significant to the mission and core work of the organization.
- The objectives are clearly stated and achievable.
- The project is an effective way to reach these objectives;
- Achieving these objectives will benefit the organization's fiscal stability and long-term viability.
- The project has a strong, demonstrated relationship to the organization's entire existing and planned physical plant.
- The project shows urgency in relation to other construction or renovation at the same location, and the significance of any delays in the timing of grant funding.
- If relevant, the project addresses critical life safety issues or ADA requirements that may be mandated by law.
- The applicant uses personnel with distinguished expertise in capital improvement projects (such as architects, planners, designers) to plan and implement the plan and demonstrates its commitment to hiring Montgomery County-based personnel, where applicable, to deliver high quality content.

- If appropriate for the proposed project, the applicant identifies energy-efficient opportunities to reduce energy costs through energy assistance programs such as, but not limited to, "EmPower Maryland."

Appropriateness of Budget and Amount of Grant Request (20 points)

- The budget is reasonable, realistic, clear, and complete.
- The financial stability of the requesting organization and capability of the organization to carry out the project is firmly established, with strong financial management systems to administer grant funds and strong operational systems in place
- The budget is appropriate for the scale of the proposed project.
- The budget is adequate to achieve the proposed objectives.

The panel discussed and scored each application as they relate to the evaluation criteria. Panelists were asked to consider the rank of the average scores from top to bottom and to advise the staff as to whether each application should be (a) funded, (b) partially funded, or (3) not funded.

RECOMMENDATIONS

In accordance with procedures approved by the AHCMC Board, panel scores and recommendations were used by AHCMC staff to prepare proposed grant awards for consideration by the Grants Committee. The Grants Committee approved the panel recommendations with no changes and sent its recommendations to the full Board, which approved the panel's recommendations with no changes, at their June 11, 2013 meeting. AHCMC staff, Grants Committee and Board grant recommendations are consistent with the panel recommendations and scores.

On the following page you will find a chart showing the applicants, their scores, the panel recommendations and the staff recommendations for funding.

It is important to note that project feasibility is taken into account when recommending partial grants. Staff recommends that as many organizations receive full funding as possible, even when recommended for partial funding. The Board and panel agree that when feasible, due to the tight timeline and new processes for this grant category, organizations recommended for full or partial funding should be given the opportunity for their requests to be fully funded, if funds are available. Applicants who receive less than full funding are required to either a) submit an updated budget demonstrating how they will undertake the project with the actual funds awarded by AHCMC; or b) decline the grant.

Application No.	CIG- 140002
Applicant	American Dance Institute
Project Description	<i>Grant funds will be used to replace the stage lighting in ADI's professional theatre with state-of-the-art, energy-efficient LED lighting technology.</i>
Amount Requested	\$34889
Panel Recommends	Fund
Staff Recommends	\$34889
PANEL EVALUATION	
Community Impact	The community impact is weak Comments
Organizational Capacity and Sustainability	Board is small and the strategic plan hasn't been updated.
Effectiveness of Proposed Activity	Cost savings is very compelling.
Appropriateness of Budget and Amount of Grant Request	The budget is appropriate.

Application No.	CIG- 140010
Applicant	Dance Exchange Inc., The
Project Description	<i>Grant funds will be used to repair, renovate and update the Dance Exchange studios to make the space more appealing and functional for participants and renters, safer for students, and more environmentally-responsible.</i>
Amount Requested	\$77500
Panel Recommends	Partial Fund
Staff Recommends	\$77500
PANEL EVALUATION	
Community Impact	They seem to reach out to a diverse population, and they've done so for a long time.
Organizational Capacity and Sustainability	The strategic plan is "under development." They seem to rely on the one contractor they're working with. He already has the job, and he's providing the estimate.
Effectiveness of Proposed Activity	Biggest concern about the project to the mission: biggest purpose is to improve the facility for rental (earned income).
Appropriateness of Budget and Amount of Grant Request	Liked the diversity of their contributed sources of income.

Application No.	CIG- 140011
Applicant	Friends of the Library, Montgomery County, Inc.
Project Description	<i>Grant funds will be used for for facility improvements at our used bookstore in Rockville, MD. Specifically, it will purchase a new HVAC system, repair the entrance ramp, replace the flooring, modify the retail counter and replace the entrance door.</i>
Amount Requested	\$25100
Panel Recommends	Fund
Staff Recommends	\$25100
PANEL EVALUATION	
Community Impact	The ADA accessibility was important.
Organizational Capacity and Sustainability	Strong support from their board with a plan in place.
Effectiveness of Proposed Activity	They have a straightforward approach to how they will complete the project
Appropriateness of Budget and Amount of Grant Request	In general, the request is solid with justified matches. These are basic things that need to happen for the operations of the facility. They support the humanities.

Application No.	CIG- 140017
Applicant	Glen Echo Park Partnership for Arts and Culture
Project Description	<i>Grant funds will be used to renovate Glen Echo Park's Hall of Mirrors, a dance space that features a marley floor, by making the building ADA accessible, reconfiguring dressing rooms and lobby area, adding an HVAC system, and other improvements.</i>
Amount Requested	\$45000
Panel Recommends	Fund
Staff Recommends	\$45000
PANEL EVALUATION	
Community Impact	Unsure about how it reaches out to diverse groups, but that was a minor issue.
Organizational Capacity and Sustainability	In the project expenses note – contractor has expertise in home renovations, commercial improvements will probably be more expensive.
Effectiveness of Proposed Activity	Well thought out and makes good use of existing facility.
Appropriateness of Budget and Amount of Grant Request	Is the budget adequate? Feels like it should cost more.

Application No.	CIG- 140005
Applicant	Imagination Stage, Inc.
Project Description	<i>Grant funds will be used for retrocommissioning and repair the overall HVAC system at Imagination Stage including the replacement of two malfunctioning chillers.</i>
Amount Requested	\$190000
Panel Recommends	Fund
Staff Recommends	\$190000
PANEL EVALUATION	
Community Impact	The org has been around for many years and reaches out to a broad population through their programming.
Organizational Capacity and Sustainability	Seem to have a big board with a strong commitment and engagement.
Effectiveness of Proposed Activity	They made a great case about what their repairs have cost them and how much \$\$ they'll save in the future.
Appropriateness of Budget and Amount of Grant Request	There are a lot of big numbers. Did not see any estimates provided as proof.

Application No.	CIG- 140009
Applicant	Metropolitan Ballet Theatre, Inc.
Project Description	<i>Grant funds will be used to build-out Metropolitan Ballet Theatre's new home with raised sprung subflooring and marley dance floor, ballet barres and mirrors, locker facilities, and to construct an in-studio performance theater.</i>
Amount Requested	\$100850
Panel Recommends	Partial Fund
Staff Recommends	\$95473
PANEL EVALUATION	
Community Impact	Great that this project is up county and serves a different community compared to Bethesda.
Organizational Capacity and Sustainability	A lot of concern about this project. They currently don't have a lease, unsure about reach, they have a small board, narrow donor base to raise funds.
Effectiveness of Proposed Activity	They clearly have capacity issues in the current space.
Appropriateness of Budget and Amount of Grant Request	if they cannot raise another \$65k, they can pull it from cash reserves. They are more conservative on the expenditure side.

Application No.	CIG- 140018
Applicant	Montgomery Community Television dba Montgomery Community Media
Project Description	<i>Grant funds will be used to expand the delivery of "digital learning" services and digital community engagement via renovation into a digital learning & resource center. This digital learning & resource center improves community capacity in the digital and communication arts.</i>
Amount Requested	\$62469
Panel Recommends	Partial Fund
Staff Recommends	\$62469
PANEL EVALUATION	
Community Impact	They have a big reach, and this is an important service (keeping up with technology).
Organizational Capacity and Sustainability	It is important for orgs to keep up with technology.
Effectiveness of Proposed Activity	Not sure they made their case for the technology.
Appropriateness of Budget and Amount of Grant Request	

Application No.	CIG- 140020
Applicant	Olney Theatre Corp
Project Description	<i>Grant funds will be used to improve and advance administrative productivity by renovating the physical environment of the Crawford House offices and enhancing the telecommunication systems by updating technologies and telephone infrastructure.</i>
Amount Requested	\$25000
Panel Recommends	Fund
Staff Recommends	\$25000
PANEL EVALUATION	
Community Impact	If the tech improvements makes the staff more efficient, it will help the patrons in many ways (e.g. box office).
Organizational Capacity and Sustainability	They've been struggling to recoup from their capital expansion for a few years.
Effectiveness of Proposed Activity	This important. If you can't answer the phone, you can't sell tickets.
Appropriateness of Budget and Amount of Grant Request	They didn't have a company come in to do a quote.

Application No.	CIG- 140019
Applicant	Pyramid Atlantic
Project Description	<i>Grant funds will be used to support the build-out of Pyramid Atlantic Art Center's space within the new Montgomery County Public Library in Silver Spring. See IMAGE 1</i>
Amount Requested	\$123400
Panel Recommends	Do not Fund
Staff Recommends	\$0
PANEL EVALUATION	
Community Impact	The community impact wasn't discussed as comprehensively as it could have been
Organizational Capacity and Sustainability	This application does not adhere to the idea of a tangible impact of capital improvement and was one of the weakest apps. / The attorney's fees should not be included. That is not within the scope of the CIP idea.
Effectiveness of Proposed Activity	Their retained council is too expensive – they could use a smaller firm.
Appropriateness of Budget and Amount of Grant Request	Don't think the county would put up a lot of obstacles, so what's the need for the extensive fees to navigate the county?

Application No.	CIG- 140003
Applicant	Round House Theatre
Project Description	<i>Grant funds will be used for lighting, sound, backstage communications, tools and moving scenery, and audience services. Many items to be replaced are 12 years old and were installed when the building was built.</i>
Amount Requested	\$116694
Panel Recommends	Partial Fund
Staff Recommends	\$0 – DO NOT FUND; RECEIVED ADVANCEMENT GRANT
PANEL EVALUATION	
Community Impact	Round House has good community reach and impact, good programs, and they're org capacity is strong.
Organizational Capacity and Sustainability	They've had cash flow issues.
Effectiveness of Proposed Activity	Necessary request from an operational standpoint.
Appropriateness of Budget and Amount of Grant Request	

Application No.	CIG- 140015
Applicant	Strathmore Hall Foundation, Inc.
Project Description	<i>Grant funds will be used to upgrade and enhance the functionality of one education classroom located in Strathmore's education center, specifically with a new flooring system, acoustical drapery and an advanced feature, high-definition projector.</i>
Amount Requested	\$26000
Panel Recommends	Fund
Staff Recommends	\$26000
PANEL EVALUATION	
Community Impact	The institution has broad reach, and the space is used a lot.
Organizational Capacity and Sustainability	It was good to see they included a lot of external interviews from stakeholders.
Effectiveness of Proposed Activity	Had trouble finding community impact, since it's only for one room.
Appropriateness of Budget and Amount of Grant Request	It's such a small amount of \$\$, it seems off the board couldn't take care of it.

Application No.	CIG- 140008
Applicant	the Puppet Co.
Project Description	<i>Grant funds will be used to: 1. Upgrade to sound system 2. Upgrade to lighting system 3. Replacement and upgrade of Playhouse carpeting used as seating</i>
Amount Requested	\$25000
Panel Recommends	Fund
Staff Recommends	\$25000
PANEL EVALUATION	
Community Impact	Liked that they price their tickets so it's affordable – important to comm engagement.
Organizational Capacity and Sustainability	They're a strong, lean org that has provided a service for a long time.
Effectiveness of Proposed Activity	Their request is for specific needs and the use is for critical mission purpose.
Appropriateness of Budget and Amount of Grant Request	The budget should not be based on Internet research for a grant application. Obtain actual quotes.

Application No.	CIG- 140013
Applicant	Washington Conservatory, The
Project Description	<i>Grant funds will be used to finish the build-out of the WCM Glen Echo Park site, begun in 2009, by installing the planned moveable partitions and acoustic sound clouds, and replacing inadequate flooring, allowing the conversion of the recital room into three classrooms.</i>
Amount Requested	\$26875
Panel Recommends	Fund
Staff Recommends	\$26875
PANEL EVALUATION	
Community Impact	Seems like a project that needs to be done.
Organizational Capacity and Sustainability	This is doable by their staff.
Effectiveness of Proposed Activity	Requesting a small amount, but it is clear what they get for their \$\$.
Appropriateness of Budget and Amount of Grant Request	Their budget is great. They already have a large amount for their match and their research is wonderful (architect on their board).

Application No.	CIG- 140007
Applicant	Writers Center, Inc
Project Description	<i>Grant funds will be used to address urgent health and safety concerns at our Walsh Street facility, including waterproofing the basement and abating mold, making the rest rooms fully ADA compliant, and installing ADA-compliant access to the building.</i>
Amount Requested	\$250000
Panel Recommends	Fund
Staff Recommends	\$250000
PANEL EVALUATION	
Community Impact	They talk about the program for the wounded soldiers. That is good for civic engagement.
Organizational Capacity and Sustainability	They're making great progress coming out of the recession.
Effectiveness of Proposed Activity	The mold, bathrooms, and ADA ramps are critical.
Appropriateness of Budget and Amount of Grant Request	They have to raise a lot of money.



MEMORANDUM

Monday, June 24, 2013

TO: Isiah Leggett, Montgomery County Chief Executive

Cc: Chuck Short, Special Assistant to the County Executive

FROM: AHCMC Board of Directors via Suzan Jenkins, CEO

SUBJECT: Amendment to Recommendations for Funding FY14 *Capital Improvement Grants*

This Memorandum serves as an amendment to our memo of June 13, 2013, entitled Recommendations for Funding FY14 *Capital Improvement Grants*.

In consideration that Capital Improvement Grants for Arts and Humanities Organizations are available to nonprofit arts and humanities organizations;

And, in consideration that Capital Improvement Grants Guidelines state that:

“Organizations may receive either an AHCMC Advancement Grant or a Capital Improvement Grant, not both, in a given fiscal year. If an organization has already applied for a FY14 Advancement Grant and is successful in being recommended for funding from both grant programs, the organization will be required to decline one of the grant awards.” ;

The Board of the Arts and Humanities Council now submits this amendment to our funding recommendations for Funding FY14 Capital Improvement Grants, considering that Round House Theater has been recommended for funding for both an Advancement Grant and a Capital Improvement Grant and that Round House Theater has now advised us that they have decided to select the Advancement Grant.

Consequently, the Board’s amended recommendations for Funding FY14 Capital Improvement Grants are noted in the chart found on page two of this memo.

Additionally, and in keeping with the intent of this new grant category, the AHCMC Board also requests that the remaining \$111,317 in this FY14 CIP be transferred to the FY15 CIP to allow for additional grant requests to be funded in the upcoming FY15 Capital Improvement Grants application round.

Metropolitan Ballet

THEATRE & ACADEMY

INQUIRIES: Paula Ross, Director of Development & Marketing,
paula@mbtdance.org, 301-762-1757

WEBSITE: www.mbtdance.org

FOR IMMEDIATE RELEASE

Metropolitan Ballet Theatre will Relocate to Gaithersburg in Spring 2014

Relocation will include a significant expansion of space and programs for the nonprofit dance school.

Rockville, MD, September 11, 2013 –

The Board of Directors of Metropolitan Ballet Theatre (MBT) has finalized plans to move the nonprofit arts education organization to Gaithersburg next Spring. With this relocation, MBT also will undertake a much-needed expansion of space and programs.

MBT's new studio facility will be located at 220 Perry Parkway, and will boast over 7700 square feet of space, with three large class studios, a noteworthy expansion from MBT's existing 2400 square feet and two studios. Students and faculty will enjoy

state-of-the-art sprung dance flooring, high ceilings, incredible natural light, on-site costuming for the extensive collection of costumes it re-uses for its professional performances, an in-studio performance theater, space for students to study, and more.

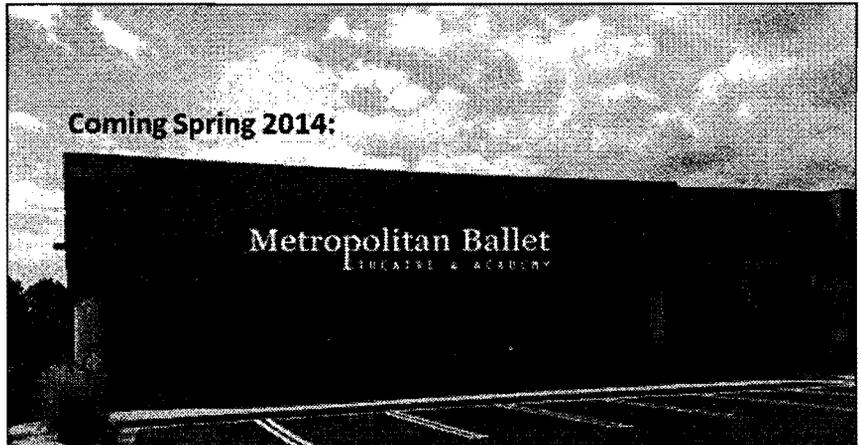
"MBT is looking forward to this much-needed expansion and relocation. It was forced upon us because our current building is being demolished, but we are certainly making the best of it," says Erica Hwang, President of MBT's Board of Directors. "Our students, faculty, and the community will see significant new benefits from this change."

Playing into the choice to move to Gaithersburg is the support and assistance received from the City of Gaithersburg. "We are delighted with the support from the City, in the form of a Toolbox Grant, to help build out our new space," says Paula Ross, Director of Development & Marketing. "MBT's total capital investment will exceed \$200,000 (after significant assistance from the landlord), and the \$15,700 Toolbox Grant toward our capital campaign goal is very much appreciated. The possibility to partner with the City, to mutually support arts outreach to youth and seniors in the community in support of our mission, is also very appealing and played a role in our decision." MBT worked closely with Tom Lonergan, Gaithersburg Director of Economic Development, to assess the potential support and partnership opportunities before making a decision. "The City of Gaithersburg is very pleased that such a prestigious arts organization as MBT is relocating and expanding here. We are looking forward to working with them to further enhance the City's cultural landscape," says Lonergan.

Summer 2014 will mark the first full session of educational programming in MBT's new space, but preview classes and demonstrations will be held in the space as early as April. For more information, please contact Paula Ross at MBT at 301-762-1757 or visit the website at www.mbtdance.org.

*Metropolitan Ballet Theatre, now celebrating its 25th year of dance education and outreach, is a 501(c)(3) non-profit arts education organization, dedicated to providing a premier dance education to approximately 300 students, offering accessible, professional ballet performances such as *The Nutcracker*, and bringing dance outreach to underserved members of our community. MBT is supported in part by the Montgomery County Government and the Arts & Humanities Council of Montgomery County, and the Maryland State Arts Council. Donations are gratefully accepted and are tax-deductible to the extent allowed by law.*

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Resolution: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the request of the County Executive

SUBJECT: Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 to the FY14 Capital Budget
Montgomery County Government Department of Recreation
Cost Sharing (No. 720601), \$889,000

Amendment to FY14 Operating Budget
Resolution 17-762, Section G, FY14 Designation of Entities for
Non-Competitive Contract Award Status

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The County Executive recommends the following capital project appropriation increases:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Cost Sharing	720601	Other	\$889,000	Current Revenue: General

Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 and Amendment to FY14 Operating Budget, Resolution 17-762

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This increase is needed to fund grant awards for facility construction or improvements of arts and humanities facilities as recommended by the independent review panel that was convened to review and recommend requests to the Board of the AHCMC. For FY14, these recommendations are: Friends of the Library, Montgomery County, Inc.: \$25,100; Imagination Stage, Inc.: \$190,000; The Washington Conservatory of Music, Inc.: \$26,875; The Strathmore Hall Foundation, Inc.: \$26,000; The Puppet Company: \$25,000; The Writer's Center, Inc.: \$250,000; Glen Echo Park Partnership for Arts and Culture, Inc.: \$45,000; American Dance Institute, Inc.: \$34,889; Olney Theatre Corporation: \$25,000; Montgomery Community Television, Inc.: \$62,469; The Dance Exchange Inc.: \$77,500; and Metropolitan Ballet Theatre, Inc.: \$100,850.

The recommended amendment is consistent with the criteria for amending the CIP because the project leverages significant non-County funding.

4. The County Executive recommends an amendment to the FY13-18 Capital Improvements Program and a supplemental appropriation in the amount of \$889,000 for Cost Sharing (No. 720601), and specifies that the source of funds will be Current Revenue: General.
5. Notice of public hearing was given and a public hearing was held.
6. Section 11B-14(a)(4) of the Montgomery County Code states that "a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and a proposed contractor has been identified in a grant or appropriation resolution approved by the Council." The result of this action is to amend the FY14 Designation of Entities for Non-Competitive Contract Award status resolution to include the entities listed in Section 8.
7. The Chief Administrative Officer has determined that funding for contracts with these entities serves a public purpose and that such an expense would be in the public interest.
8. The Department of Recreation will fund the contracts from the capital project appropriation increase for the following entities totaling \$888,683: : Friends of the Library, Montgomery County, Inc.; Imagination Stage, Inc.; The Washington Conservatory of Music, Inc.; The Strathmore Hall Foundation, Inc.; The Puppet Company; The Writer's Center, Inc.; Glen Echo Park Partnership for Arts and Culture, Inc.; American Dance Institute, Inc.; Olney Theatre Corporation; Montgomery Community Television, Inc.; The Dance Exchange Inc.; and Metropolitan Ballet Theatre, Inc.

Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 and Amendment to FY14 Operating Budget, Resolution 17-762

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Action

The County Council for Montgomery County, Maryland, approves the following actions:

The FY13-18 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Cost Sharing	720601	Other	\$889,000	Current Revenue: General

The FY13-18 Capital Improvements Program of the Montgomery County Government is amended to program the remaining \$111,000 in FY15 from the original \$1,000,000 programmed in FY14.

The Council approves amendments to the Designation of Entities for Non-Competitive Contract Award listed below and thereby amends Resolution 17-762, Section G, FY14 Designation of Entities for Non-Competitive Contract Award. The Chief Administrative Officer has recommended this action and stated that contracts with the vendors listed in the chart below serves a public purpose and is in the public interest.

The FY14 Designation of Entities for Non-Competitive Contract Award Status resolution is amended to provide for the following contracts:

American Dance Institute	\$34,889	Replace stage lighting
Imagination Stage, Inc.	\$190,000	Repair overall HVAC system
Writers Center	\$250,000	Urgent health and safety concerns including ADA Compliance
Puppet Co.	\$25,000	Upgrade sound and lighting systems Replacement and upgrade of carpeting
Metropolitan Ballet Theatre, Inc.	\$100,850	Build-out of new space
Dance Exchange, Inc.	\$77,500	Facility improvements
Friends of the Library, Montgomery County, Inc.	\$25,100	Facility improvements at used bookstore
Washington Conservatory of Music	\$26,875	Finish the build-out of the WCM Glen Echo Park site

Amendment to the FY13-18 Capital Improvements Program and Supplemental Appropriation #3-S14-CMCG-3 and Amendment to FY14 Operating Budget, Resolution 17-762

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Strathmore Hall Foundation, Inc.	\$26,000	Upgrade and enhance the functionality of one education classroom
Glen Echo Park Partnership for Arts and Culture, Inc.	\$45,000	Improvements to Glen Echo Park's Hall of Mirrors
Montgomery Community Television, Inc.	\$62,469	Renovation into a digital learning and resource center
Olney Theatre Corporation	\$25,000	Facilities improvements

This is a correct copy of Council action.

Linda M. Lauer, Clerk of the Council

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