

AGENDA ITEM #3A  
March 10, 2009

Action

MEMORANDUM

March 6, 2009

TO: County Council

FROM: Marlene L. Michaelson, <sup>MM</sup> Senior Legislative Analyst

SUBJECT: Special Appropriation for Woodstock Equestrian Center

The Maryland-National Capital Park and Planning Commission (M-NCPPC) has requested an amendment to the FY09-14 Capital Improvements Program (CIP) and a supplemental appropriation to the FY09 capital budget to fund the design and construction of improvements to the Woodstock Equestrian Center. They are requesting \$750,000 to be funded with State Aid, State Bonds, and contributions. Further information about the request appears on © 3 to 9. Since the Council had not received a recommendation from the County Executive before introduction, this request was introduced as a special appropriation instead of a supplemental appropriation. The resolution is attached at © 1 to 2. A proposed project description form (PDF) is attached on © 9.

This appropriation would fund the design and construction of the Master Plan Phase II improvements, including a large, fenced outdoor riding ring with terraced seating and berms, rough grading for two smaller rings, an expanded parking area, a working well with two hydrants, renovation of a garage/barn structure for storage of jumps and maintenance equipment, a gravel service drive for maintenance, a stone dust trail from the parking lot to the new ring, and directional signage. **The entire effort would use non-County sources of funding.**

The four speakers at the Council's public hearing, as well as numerous individuals who wrote to the Council, all enthusiastically supported the special appropriation. **Staff recommends approval.**

Resolution No:  
Introduced: February 10, 2009  
Adopted:

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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By: Council President at the Request of the Maryland-National Capital Park and Planning Commission

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SUBJECT: Special Appropriation to the Maryland-National Capital Park and Planning Commission's (M-NCPPC) FY09 Capital Budget and Amendment to the FY09-14 Capital Improvements Program for Woodstock Equestrian Center, PDF #018712 - \$750,000 (Source: State Aid, State Bonds, and Contributions).

Background

1. Article 28, section 2-118(a)(6) of the Annotated Code of Maryland permits the County Council to amend the budget of the M-NCPPC by resolution on the Council's initiative, or at the request of the Commission, after receipt of a recommendation from the County Executive, and after public hearing upon reasonable notice to the public.
2. Section 308 of the Montgomery County Charter provides that a special appropriation: (a) may be made at any time after public notice by news release; (b) must state that the special appropriation is necessary to meet an unforeseen disaster or other emergency or to act without delay in the public interest; (c) must specify the revenues necessary to finance it; and (d) must be approved by six members of the Council.
3. M-NCPPC requests a Special Appropriation to the FY09 Capital Budget and Amendment to the FY09-14 Capital Improvements Program.

Project Name	Project No.	Cost Element	Amount	Source of Funds
Woodstock Equestrian Center	018712	Planning, Design, Supervision	\$70,000	State Aid
Woodstock Equestrian Center	018712	Site Improvements	\$680,000	Contributions - \$250,000 State Bonds - \$250,000 State Aid - \$180,000

4. A recommendation was submitted by the County Executive.
5. The public was notified by a news release, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

①

1. A Special Appropriation to the FY09 Capital Budget and Amendment to the FY09-14 Capital Improvements Program of the M-NCPPC to fund improvements to the Woodstock Equestrian Center.

<b>Project Name</b>	<b>Project No.</b>	<b>Cost Element</b>	<b>Amount</b>	<b>Source of Funds</b>
Woodstock Equestrian Center	018712	Planning, Design, Supervision	\$70,000	State Aid
Woodstock Equestrian Center	018712	Site Improvements	\$680,000	Contributions - \$250,000 State Bonds- \$250,000 State Aid - \$180,000

2. The County Council declares that this action is necessary to act without delay in the public interest.

This is a correct copy of Council action.

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Linda M. Lauer, Clerk of the Council

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**MONTGOMERY COUNTY PLANNING BOARD**  
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

**OFFICE OF THE CHAIRMAN**

January 28, 2009

Honorable Phil Andrews, President  
Montgomery County Council  
100 Maryland Avenue  
Rockville, Maryland 20850

**Subject:** Amendment of the FY09-14 Capital Improvements Program, and Supplemental Appropriation to the FY09 Capital Budget for the Maryland-National Capital Park and Planning Commission, for Woodstock Equestrian Center, #018712

Dear Mr. Andrews:

The Montgomery County Planning Board requests a Capital Improvements Program (CIP) amendment and a FY09 Supplemental Appropriation for Phase II facilities of Woodstock Equestrian Center. This request is submitted because the source of funds, which include private donation, State Bonds, and Community Parks and Playgrounds Grant, were not available when the FY09 CIP was adopted. This funding will allow detailed design and construction of certain facilities as part of Phase II development of the park.

The approved Master Plan for Woodstock Equestrian Park envisions the park as a first-class equestrian center whose goal is to preserve the site's rich cultural resources and traditional agricultural setting while strengthening the future vitality of the growing horse industry in Montgomery County. It also clearly identifies that developing a park the size of Woodstock and the program of equestrian activities it envisions will take many years to accomplish, and that public-private partnerships will be critical to realizing the plan vision.

The Phase I facilities as envisioned by the Master Plan have been completed and the park is open for use including approximately 16 miles of trails with four equestrian bridges, monumental stone entrance walls, gravel parking lots, stormwater management facilities, landscape planting, fencing, and signage.

The Phase II facilities that are proposed to be funded by this appropriation include a large (230' x 350'), fenced outdoor riding ring with terraced seating and berms, rough grading for two smaller rings and an expanded parking area, a working well with two, frost-free hydrants, renovation of a garage/barn structure for storage of jumps and maintenance

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8787 Georgia Avenue, Silver Spring, Maryland 20910 Phone: 301.495.4605 Fax: 301.495.1320

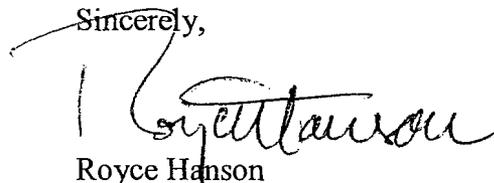
[www.MCParkandPlanning.org](http://www.MCParkandPlanning.org) E-Mail: [mcp-chairman@mncppc.org](mailto:mcp-chairman@mncppc.org)

Honorable Phil Andrews  
January 28, 2009  
Page Two

equipment, a gravel service drive for maintenance, a stone dust trail from the parking lot to the new ring, and directional and wayfinding signage.

We appreciate Council's immediate review and introduction, and hope for approval so that we can begin design in the current fiscal year, begin construction early in calendar 2010, and complete the Phase II facilities of Woodstock Equestrian Park in mid 2010. We look forward to discussing this request with the PHED Committee at a future work session.

Sincerely,



Royce Hanson  
Chairman

Also distributed to Isiah Leggett, County Executive

Attachments: Resolution and Proposed PDF

N:\CIP\Supplementals and Amendments\FY09\Woodstock Equestrian\Transmittal MCPB to MCC CE.Jan.2009.doc

**SUPPLEMENTAL OR SPECIAL APPROPRIATION REQUEST SUMMARY****1. Please fill in the following table:**

Agency	M-NCPPC
Department	Parks
Fund (County Government only)	
Fiscal year	FY09
Supplemental or Special	Supplemental

**2. What is the amount and source of funding?**

Source of funding (Please list sources)	Amount
Contributions	\$250,000
State Bonds	\$250,000
State Aid	\$250,000
Total request	\$750,000

**3. Please explain why you did not request this during the annual budget process.**

This request is submitted as a Supplemental Appropriation because the source of funds, private donations, State Bonds, and State Aid (Community Parks and Playgrounds Grant), were not available when the FY09 CIP was adopted.

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Amendment to the Maryland-National Capital Park and Planning Commission's (M-NCPPC) FY09-14 Capital Improvements Program, and Supplemental Appropriation to the FY09 Capital Budget, for **Woodstock Equestrian Center, PDF #018712**

Background

1. Article 28, section 2-118(a)(6) of the Annotated Code of Maryland permits the County Council to amend the budget of the M-NCPPC by resolution on the Council's initiative, or at the request of the Commission, after receipt of a recommendation from the County Executive, and after public hearing upon reasonable notice to the public.
2. Section 307 of the Montgomery County Charter states that a supplemental appropriation shall be recommended by the County Executive, who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a federal, state, or county law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five (5) Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six (6) Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
3. On behalf of the Maryland-National Capital Park and Planning Commission (M-NCPPC), the County Executive requests the following supplemental appropriation:

Project Name	Project No.	Cost Element	Amount	Source of Funds		
Woodstock Equestrian Center	018712	Planning, Design, Supervision	\$70,000	State Aid		
Woodstock Equestrian Center	018712	Site Improvements	\$680,000	\$250,000 Contributions	\$250,000 State Bonds	\$180,000 State Aid

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4. M-NCPPC requests that the County Council approve this supplemental appropriation in order to develop Phase II facilities of Woodstock Equestrian Park, which include a large (230' x 350'), fenced outdoor riding ring with terraced seating and berms, rough grading for two smaller rings and an expanded parking area, a working well with two, frost-free hydrants, renovation of a garage/barn structure for storage of jumps and maintenance equipment, a gravel service drive for maintenance, a stone dust trail from the parking lot to the new ring, and directional and wayfinding signage.
5. The County Executive recommends an amendment to the FY09-14 CIP, and supplemental appropriation to the FY09 Capital Budget of M-NCPPC in the amount of \$750,000. The source of funds will be \$250,000 Contributions, \$250,000 State Bonds, and \$250,000 State Aid. The source of State Aid is a Community Parks and Playgrounds Grant.
6. The public was notified by a news release, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

A supplemental appropriation to the FY09 Capital Budget of the Maryland-National Capital Park and Planning Commission to fund the Woodstock Equestrian Center project.

Project Name	Project No.	Cost Element	Amount	Source of Funds		
Woodstock Equestrian Center	018712	Planning, Design, Supervision	\$70,000	State Aid		
Woodstock Equestrian Center	018712	Site Improvements	\$680,000	\$250,000 Contributions	\$250,000 State Bonds	\$180,000 State Aid

The County Council declares that this action is necessary to act without delay in the public interest.

This is a correct copy of Council action.

\_\_\_\_\_  
 Linda M. Lauer, Clerk of the Council

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## Woodstock Equestrian Center -- No. 018712

Category	M-NCPPC	Date Last Modified	October 31, 2007
Subcategory	Development	Required Adequate Public Facility	No
Administering Agency	M-NCPPC	Relocation Impact	None
Planning Area	Lower Seneca Basin	Status	On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY07	Est. FY08	Total 6 Years	FY09	FY10	FY11	FY12	FY13	FY14	Beyond 6 Years
Planning, Design, and Supervision	258	258	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	123	123	0	0	0	0	0	0	0	0	0
Construction	273	273	0	0	0	0	0	0	0	0	0
Other	5	5	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>659</b>	<b>659</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

State Aid	600	600	0	0	0	0	0	0	0	0	0
Current Revenue: General	59	59	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>659</b>	<b>659</b>	<b>0</b>								

#### DESCRIPTION

The Woodstock Equestrian Center consists of 742 acres on both sides of MD Route 28 near Beallsville. Completed in FY01-07 are: vehicular access improvements along Route 28 including parking, multi-purpose natural surface trails, historic and archaeological assessment of on-site historic resources and structural assessment of standing historic structures, and fencing.

Future phases may include an eventing center, a training center, competition ring, polo field, steeplechase course, cross country course, indoor riding arena, grade separated crossing of Route 28, and site improvements.

#### JUSTIFICATION

This project preserves open space in the County and provides additional recreational opportunities. A fully developed equestrian center expands the economic impact of the equestrian industry in both the State and County. The equestrian industry contributes in both direct and indirect ways to a majority of Montgomery County's agricultural income.

The Woodstock Equestrian Park Master Plan was approved and adopted by the Montgomery County Planning Board on January 31, 2002.

#### OTHER DISCLOSURES

- A pedestrian impact analysis will be performed during design or is in progress.

#### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY01	(\$000)
First Cost Estimate	FY00	660
Current Scope		
Last FY's Cost Estimate		660
Appropriation Request	FY09	0
Appropriation Request Est.	FY10	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		660
Expenditures / Encumbrances		659
Unencumbered Balance		1
Partial Closeout Thru	FY06	0
New Partial Closeout	FY07	0
Total Partial Closeout		0

#### COORDINATION

State of Maryland  
 Historic Preservation Commission  
 Montgomery County Parks Foundation  
 Restoration of Historic Structures PDF  
 808494

#### MAP

See Map on Next Page

**Woodstock Equestrian Center -- No. 018712**

Category **M-NCPPC**  
 Subcategory **Development**  
 Administering Agency **M-NCPPC**  
 Planning Area **Lower Seneca Basin**

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

December 23, 2008  
 No  
 None  
 On-going

**EXPENDITURE SCHEDULE (\$000)**

Cost Element	Total	Thru FY07	Est. FY08	Total 6 Years	FY09	FY10	FY11	FY12	FY13	FY14	Beyond 6 Years
Planning, Design, and Supervision	329	259	0	70	0	70	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	803	123	0	680	0	680	0	0	0	0	0
Construction	273	273	0	0	0	0	0	0	0	0	0
Other	5	5	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,410</b>	<b>660</b>	<b>0</b>	<b>750</b>	<b>0</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUNDING SCHEDULE (\$000)**

Contributions	250	0	0	250	0	250	0	0	0	0	0
Current Revenue: General	60	60	0	0	0	0	0	0	0	0	0
State Aid	850	600	0	250	0	250	0	0	0	0	0
State Bonds (P&P only)	250	0	0	250	0	250	0	0	0	0	0
<b>Total</b>	<b>1,410</b>	<b>660</b>	<b>0</b>	<b>750</b>	<b>0</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**OPERATING BUDGET IMPACT (\$000)**

Maintenance				132	0	0	33	33	33	33
Program-Other				141	0	0	54	29	29	29
Program-Staff				148	0	0	37	37	37	37
<b>Net Impact</b>				<b>421</b>	<b>0</b>	<b>0</b>	<b>124</b>	<b>99</b>	<b>99</b>	<b>99</b>
WorkYears					0.0	0.0	0.8	0.8	0.8	0.8

**DESCRIPTION**

The Woodstock Equestrian Center consists of 872 acres on both sides of MD Route 28 near Beallsville. Completed in FY01-07 are: vehicular access improvements along Route 28 including entrance roads and walls, landscape planting and signage, parking lots, multi-purpose natural surface trails and bridges, historic and archaeological assessment of on-site historic resources and structural assessment of standing historic structures, and fencing.

The Phase II program will consist of outdoor riding rings, an expanded parking lot and adaptive re-use of historic structures and a beginner/novice cross-country course. Initial construction will be limited to the available funding of \$750,000 and will include the following priorities: Riding Ring #1 with terraced seating and berms, rough grading for future rings and expanded parking, a working well, renovation of one building for storage and maintenance, trails, signage and fencing. Future phases may include an eventing center, a training center, competition ring, polo field, steeplechase course, cross country course, indoor riding arena, grade separated crossing of Route 28, and site improvements.

**COST CHANGE**

Increase due to the addition of Phase II facilities

**JUSTIFICATION**

This project preserves open space in the County and provides significant recreational opportunities in the agriculture preserve. A fully developed equestrian center expands the economic impact of the equestrian industry in both the State and County. The equestrian industry contributes in both direct and indirect ways to a majority of Montgomery County's agricultural income.

The Woodstock Equestrian Park Master Plan was approved and adopted by the Montgomery County Planning Board on January 31, 2002 and amended in March 2004.

**FISCAL NOTE**

Supplemental request for \$750,000 in FY 2009: \$250,000 in contributions; \$250,000 in State Aid (Community Parks and Playgrounds Grant); and \$250,000 in State Bonds

**OTHER DISCLOSURES**

- A pedestrian impact analysis will be performed during design or is in progress.
- M-NCPPC asserts that this project conforms to the requirements of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

APPROPRIATION AND EXPENDITURE DATA	COORDINATION	MAP																																																			
<table border="1"> <tr> <td>Date First Appropriation</td> <td>FY01</td> <td>(\$000)</td> </tr> <tr> <td>First Cost Estimate</td> <td>FY00</td> <td>660</td> </tr> <tr> <td>Current Scope</td> <td></td> <td></td> </tr> <tr> <td>Last FY's Cost Estimate</td> <td></td> <td>660</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Appropriation Request</td> <td>FY09</td> <td>0</td> </tr> <tr> <td>Appropriation Request Est.</td> <td>FY10</td> <td>0</td> </tr> <tr> <td>Supplemental Appropriation Request</td> <td></td> <td>750</td> </tr> <tr> <td>Transfer</td> <td></td> <td>0</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Cumulative Appropriation</td> <td></td> <td>660</td> </tr> <tr> <td>Expenditures / Encumbrances</td> <td></td> <td>659</td> </tr> <tr> <td>Unencumbered Balance</td> <td></td> <td>1</td> </tr> <tr> <td colspan="3"> </td> </tr> <tr> <td>Partial Closeout Thru</td> <td>FY06</td> <td>0</td> </tr> <tr> <td>New Partial Closeout</td> <td>FY07</td> <td>0</td> </tr> <tr> <td>Total Partial Closeout</td> <td></td> <td>0</td> </tr> </table>	Date First Appropriation	FY01	(\$000)	First Cost Estimate	FY00	660	Current Scope			Last FY's Cost Estimate		660				Appropriation Request	FY09	0	Appropriation Request Est.	FY10	0	Supplemental Appropriation Request		750	Transfer		0				Cumulative Appropriation		660	Expenditures / Encumbrances		659	Unencumbered Balance		1				Partial Closeout Thru	FY06	0	New Partial Closeout	FY07	0	Total Partial Closeout		0	<p>State of Maryland                  Historic Preservation Commission                  Montgomery County Parks Foundation                  Restoration of Historic Structures PDF 808494</p>	<p>See Map on Next Page</p>
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