

AGENDA ITEM #6 & 9
May 12, 2009

Public Hearing

MEMORANDUM

May 7, 2009

TO: County Council

FROM: Amanda Mihill, Legislative Analyst *amihill*

SUBJECT: **Public Hearing:** Bill 20-09, Boards, Committees, and Commissions – Committee Evaluation Review Board (CERB) Recommendations and Resolution to implement recommendations of the Committee Evaluation Review Board

Bill 20-09, Boards, Committees, and Commissions – CERB Recommendations and a Resolution to implement recommendations of the Committee Evaluation Review Board (CERB), sponsored by Councilmember Leventhal, was introduced on April 21, 2009. A Management and Fiscal Policy Committee worksession is tentatively scheduled for June 22.

Bill 20-09 would codify the Agricultural Advisory Committee (which is currently established by resolution); establish the Agricultural Preservation Advisory Board and the Rustic Roads Advisory Committee as subcommittees of the Agricultural Advisory Committee; terminate the recreation advisory boards and the Committee on Hate/Violence; rename and amend the duties of the Committee on Ethnic Affairs; and generally amend the County law regarding the membership, structure, and functions of boards, committees, and commissions. The Resolution would repeal certain resolutions creating and restructuring the Agricultural Advisory Committee, and terminate the Silver Spring Transportation Management District Advisory Committee and assign its duties to the Silver Spring Citizens Advisory Boards.

Bill 20-09 and the Resolution would implement recommendations of the 2004 CERB Report that the Council did not implement as part of Bills 02-05 Boards, Committees, and Commissions – General Provisions or 03-05, Boards, Committees, and Commissions – Specific Provisions. The County currently lists 80 Committees on its website (©24). CERB noted in its 2004 Report that Montgomery County had more Boards, Committees, and Commissions than any of the neighboring jurisdictions that it surveyed:

Jurisdiction	Number of Boards, Committees, and Commissions
Anne Arundel County	44
Baltimore County	35
Howard County	34
Montgomery County	84*
Prince George's County	51
Fairfax County	73
Arlington County	42

Passage of Bill 20-09 and 21-09 (also introduced on April 21) and the accompanying resolutions would reduce the number of committees in Montgomery County by 12 to 72.

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* The 2004 CERB report identified 83 committees; Council staff has amended this CERB chart to reflect the current total of 84.

Bill No. 20-09
Concerning: Boards, Committees, and
Commissions - Committee Evaluation
Review Board (CERB)
Recommendations
Revised: 4/16/2009 Draft No. 1
Introduced: April 21, 2009
Expires: October 21, 2010
Enacted: _____
Executive: _____
Effective: _____
Sunset Date: None
Ch. _____, Laws of Mont. Co. _____

COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

By: Councilmember Leventhal

AN ACT to:

- (1) establish an Agricultural Advisory Committee;
- (2) establish the Agricultural Preservation Advisory Board and the Rustic Roads Advisory Committee as subcommittees of the Agricultural Advisory Committee;
- (3) terminate the recreation advisory boards and the Committee on Hate/Violence;
- (4) rename and amend the duties of the Committee on Ethnic Affairs; and
- (5) generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

By amending

Montgomery County Code
Chapter 2B, Agricultural Land Preservation
Section 2B-1

Chapter 27, Human Rights and Civil Liberties
Sections 27-53 through 27-57, 37-61, and 27-63

Chapter 41, Recreation and Recreation Facilities
Sections 41-21 through 41-30

By adding

Montgomery County Code
Chapter 2B, Agricultural Land Preservation
Article III, Agricultural Advisory Committee
Section 2B-20

Boldface	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

The County Council for Montgomery County, Maryland approves the following Act:

26 (B) 3 members to a 1 year term who have no significant direct
 27 financial interest in farming, to represent broad non-farm
 28 County interests; and

29 (C) the following members to a 3 year term:

30 (i) 1 member who knows rural preservation techniques
 31 through practical experience and training;

32 (ii) 1 member who knows roadway engineering through
 33 practical experience and training;

34 (iii) 1 member who represents civic associations located
 35 in the Agricultural Reserve; and

36 (iv) 1 member who represents civic associations in areas
 37 located outside the Agricultural Reserve where there
 38 are rustic roads.

39 (3) The Committee may designate ex-officio members as necessary.

40 (4) Notwithstanding subparagraph (2), those members who are
 41 appointed to the Agricultural Preservation Advisory
 42 Subcommittee serve a 5 year term.

43 (5) If a member is appointed to fill a vacancy before a term expires,
 44 the successor serves the rest of the unexpired term.

45 (d) Officers, meetings, subcommittees, and compensation.

46 (1) The Committee must elect a chair and vice-chair from among the
 47 Committee's members.

48 (2) The Executive must designate, subject to confirmation by the
 49 Council, a Rustic Roads Advisory Subcommittee. The
 50 Subcommittee must consist of 3 members appointed under
 51 subparagraph (c)(2)(A) and the 4 members appointed under
 52 subparagraph (c)(2)(C). The Chair of the Planning Board must

53 designate a member of the planning staff as a non-voting
 54 Subcommittee member.

55 (3) The Executive must designate, subject to confirmation by the
 56 Council, an Agricultural Preservation Advisory Subcommittee.
 57 This subcommittee serves as the Agricultural Preservation
 58 Advisory Board required under §2-504.1 of the Agriculture
 59 Article of the Maryland Code and established in County Code
 60 §2B-2.

61 (4) A member serves without compensation. However, a member
 62 may request reimbursement for mileage and dependent care costs
 63 at rates established by the County.

64 (e) Duties.

65 (1) The Commission must:

66 (A) advise the Executive and Council on all matters affecting
 67 agriculture in the County;

68 (B) bring matters of particular importance to the attention of
 69 the Executive and Council; and

70 (C) comment on matters referred to it by the Executive and
 71 Council.

72 (2) The Rustic Roads Advisory Subcommittee must:

73 (A) promote public awareness and knowledge of the County
 74 rustic roads program;

75 (B) review and comment on classification of rustic roads and
 76 exceptional rustic roads; and

77 (C) review and comment on Executive Regulations and other
 78 County policies and programs that may affect the rustic
 79 roads program.

80 (f) Annual Report. By December 1 each year, the Committee must submit
 81 to the Executive and Council an annual report that:

- 82 (1) outlines its activities;
- 83 (2) identifies problems affecting agriculture in the County;
- 84 (3) make recommendations for government programs that may be
 85 necessary to maintain a healthy agricultural economy in the
 86 County; and
- 87 (4) reports on the status of the rustic roads program.

88 (g) Staff. The Chief Administrative Officer must provide appropriate staff
 89 to the Committee.

90 **49-77. Definitions.**

91 In this Article, the following terms have the meanings indicated:

92 [*Committee* means the Rustic Roads Advisory Committee.]

93 * * *

94 **49-80. [Rustic Roads Advisory Committee] Reserved.**

95 [(a) *Membership.* The County Executive must appoint, subject to
 96 confirmation by the County Council, a Rustic Roads Advisory
 97 Committee. The Committee has 7 voting members. Each member must
 98 be a resident of the County. The Executive should appoint:

- 99 (1) 3 members who are owner-operators of commercial farmland
 100 earning 50 percent or more of their income from farming;
- 101 (2) one member who knows rural preservation techniques through
 102 practical experience and training;
- 103 (3) one member who knows roadway engineering through practical
 104 experience and training;
- 105 (4) one member who represents civic associations located in the
 106 Agricultural Reserve; and

107 (5) one member who represents civic associations in areas located
108 outside the Agricultural Reserve where there are rustic roads.

109 The Chairman of the Planning Board must designate a member of the
110 planning staff as a non-voting Committee member.]

111 [(b) *Officers.* The Committee must elect a chair annually. The Committee
112 may select other officers annually as it finds appropriate. A member
113 must not serve as chair for more than 2 consecutive years.]

114 [(c) *Meetings.* The Committee must meet at the call of the chair as often as
115 required to perform its duties, but at least 6 times each year. The
116 Committee must also meet if two-thirds of the voting members request
117 in writing that a meeting be held. The Chair must give reasonable
118 advance notice of all meetings to members of the Committee and the
119 public. A majority of the members are a quorum to transact business.]

120 [(d) *By-laws.* The Committee may adopt by-laws to govern its activities.]

121 [(e) *Duties.* The Committee must:

122 (1) promote public awareness and knowledge of the County rustic
123 roads program;

124 (2) review and comment on classification of rustic roads and
125 exceptional rustic roads;

126 (3) review and comment on Executive Regulations and other County
127 policies and programs that may affect the rustic roads program;
128 and

129 (4) report on June 1 of each even numbered year to the Executive,
130 the Council, and the Planning Board on the status of the rustic
131 roads program.]

132 [(f) *Staff.* The Chief Administrative Officer must provide the Committee
133 with staff, offices, and supplies as are appropriated for it.]

134 **Sec. 2. Sections 41-21 through 41-30 are amended as follows:**

135 **41-21. Recreation board.**

- 136 (a) There is a County Recreation Board. Each member is appointed by the
137 County Executive and confirmed by the County Council for a 3-year
138 term beginning on July 1. A member serves until a successor is
139 appointed and confirmed.
- 140 (b) The voting members of the Board are:
- 141 (1) 1 representative from each [recreation area advisory board]
142 Regional Service Center's Citizens Advisory Board; and
- 143 (2) 15 members appointed from the County at-large to represent a
144 cross-section of the population of the County.
- 145 (c) The ex officio, nonvoting members of the Board are:
- 146 (1) a representative of the Department of Parks of the Maryland-
147 National Capital Park and Planning Commission;
- 148 (2) an administrative representative of the Board of Education;
- 149 (3) the immediate past Chair of the County Recreation Board, unless
150 that person serves on the Board in another capacity;
- 151 (4) a representative of the Office of Community Use of Public
152 Facilities;
- 153 (5) a representative of the Community Action Board;
- 154 (6) a representative of the Commission on Aging; and
- 155 (7) a representative of the Commission on People with Disabilities.
- 156 (d) The Executive must also appoint 3 members to each Regional Service
157 Center Citizens Advisory Board to serve as a subcommittee on
158 recreation issues. Each subcommittee must advise the Advisory Board
159 to which it reports on recreation (but not parks) needs in that geographic

160 area, and must communicate regularly, through the Advisory Board,
161 with the County Recreation Board.

162 **41-22. Same-Duties and responsibilities.**

163 The County Recreation Advisory Board must:

164 * * *

165 (h) [Coordinate the activities of the recreation area advisory boards]
166 collaborate with the various Regional Service Center Citizens Advisory
167 Boards on area recreation issues.

168 **[41-25. Recreation area advisory boards-Created.]**

169 [In each recreation area created pursuant to this article, there shall be one (1)
170 recreation area advisory board which shall serve as the representative body for such
171 area on recreation matters.]

172 **[41-26. Same-Purpose; goals and opportunities.]**

173 [The recreation area advisory boards shall encourage the development of
174 desirable recreational and park opportunities in the designated recreation areas of the
175 county, so that all the people may live enriched lives, find greater enjoyment and
176 happiness, have better mental health, greater physical vitality and deeper moral
177 strength. To accomplish this purpose, each board shall be concerned with the
178 following recreational goals and opportunities:]

179 [(a) Opportunities that reflect the interests and needs of recreation area
180 residents.]

181 [(b) Opportunities within the financial ability of all the people.]

182 [(c) Equality of opportunity for all people, regardless of race, origin,
183 religion, age or sex.]

184 [(d) Year-round opportunity for all ages and both sexes.]

- 185 [(e) A wide range and diversity of individual choices (e.g., camping, dance,
186 drama, athletics, fine arts, performing arts, games, music, social
187 recreation, crafts and special events).]
- 188 [(f) A balanced emphasis within the range of individual choices.]
- 189 [(g) Opportunities for varying degrees of skill.]
- 190 [(h) Opportunities for the individual, the family and groups.]
- 191 [(i) Opportunities for progressive advancement.]
- 192 [(j) Opportunities for creative expression.]
- 193 [(k) Active and passive opportunities.]
- 194 [(l) Opportunities that utilize other community resources.]
- 195 [(m) Relating opportunities to other community agencies.]
- 196 [(n) Opportunities for residents to participate in recreational planning.]
- 197 [(o) Assistance to individuals and groups seeking their own opportunities.]
- 198 [(p) Indoor and outdoor recreation opportunities centrally located and easily
199 accessible.]
- 200 [(q) Advice on the acquisition of open space to satisfy recreational pursuits,
201 prevent overcrowding, make the district a more attractive place to live,
202 conserve wooded areas and stream valleys, preserve historical,
203 geological and horticultural features, and preserve areas of natural
204 beauty.]
- 205 [(r) Recreation grounds and facilities based upon user interests and needs
206 and population ratio.]

207 **[41-27. Membership.]**

- 208 [(a) Each recreation area advisory board consists of 9 members and 2
209 alternates, each of whom resides in the designated recreation area. Each
210 member is appointed by the county executive, subject to confirmation
211 by the county council. Individual appointments to a board must reflect a

212 wide diversity of recreational interests. The Executive must consider
213 geographical representation from different neighborhood centers in the
214 recreation area. In order to maintain continuity on each recreation area
215 advisory board, the Executive must appoint 3 members of each board
216 annually and appoint the 2 alternates every 3 years. Each member serves
217 3 years or until a successor is confirmed. A regular board member must
218 not serve more than 2 consecutive full terms, but any member may be
219 reappointed after a lapse of one year. A vacancy occurring before a term
220 expires is filled for the remainder of the unexpired term of the
221 predecessor. Appointments to unexpired terms are not a full term.]

222 [(b) When the Executive appoints an alternate member of a recreation area
223 advisory board, the Executive must designate whether the appointee
224 would serve as the primary or secondary alternate. Alternate members
225 may participate in board discussions but must not vote unless acting for
226 an absent board member. When a board member resigns, the first
227 alternate becomes a full member for the remainder of the former
228 member's term and the second alternate becomes the first alternate.]

229 [(c) A municipality with an active recreation program in a designated
230 County recreation area may designate one or more representatives to
231 serve as non-voting, ex officio members of the recreation area advisory
232 board for that area.]

233 [(d) The members of each board serve without compensation. The
234 department of recreation must designate a department employee to
235 advise each board, and the director of the department must ask the
236 Maryland-National Capital Park and Planning Commission to have a
237 staff member present at meetings of each board.]

238 **[41-28. Same-Chairperson and vice-chairperson.]**

239 [The chairperson and vice-chairperson shall be elected by each recreation area
240 advisory board from among its members. The term of the chairperson and vice-
241 chairperson shall be one (1) year, and each shall be eligible for reelection for an
242 additional one-year term. No chairperson or vice-chairperson shall serve
243 consecutively for more than two (2) years.]

244 **[41-29. Meetings; quorum.]**

245 [Each recreation area advisory board meets in public session on call by the
246 chairman as frequently as necessary to perform its duties, but not less than 10 times
247 annually. Reasonable notice must be given for all meetings of the board. A majority
248 of the members of the board is a quorum for the transaction of business, and a
249 majority vote of those present at any meeting is required for any action taken by the
250 board.]

251 **[41-30. Duties.]**

252 [Each board must advise the county recreation board, the county executive, the
253 county council, the director of the county department of recreation, and the
254 Montgomery County Planning Board about the appropriate number and nature of
255 recreation programs, neighborhood and community parks, and facilities for leisure
256 activities and the well-being of county residents. A board also may:]

257 [(a) Study and appraise the existing and future recreation needs of its
258 recreation area in terms of program, facilities and services, and suggest
259 plans to meet those needs.]

260 [(b) Provide general comments on annual budget requests for recreation and
261 parks, programs and facilities.]

262 [(c) Support high standards in recreation leadership and in quality of
263 program service.]

- 264 [(d) Encourage cooperation with other related agencies and assist in
- 265 correlating community forces for the development of recreation and
- 266 parks.]
- 267 [(e) Render advice on the design and layout of recreation grounds and
- 268 facilities.]
- 269 [(f) Advise the county council on legislative and budgetary matters
- 270 regarding recreation.]
- 271 [(g) Inform the Regional Citizens Advisory Board about matters related to
- 272 recreation and parks, and collaborate with the Regional Board on
- 273 planning, conservation, environment, and other issues that affect park
- 274 and recreation facilities and services.]

275 **41-25 – 41-30. Reserved.**

276 **Sec. 3. Sections 27-53 through 27-57, 27-61, and 27-63 are amended as**
277 **follows:**

278 **Article VII. Multicultural Affairs Advisory Committee [for Ethnic Affairs].**

279 **27-53. Multicultural Affairs Advisory Committee [for Ethnic Affairs] –**
280 **Established; membership; terms of membership; chairperson.**

281 (a) [Establishing the Committee] *Established.* The County Executive must
282 appoint, subject to confirmation by the Council, a Multicultural Affairs
283 Advisory Committee [for Ethnic Affairs is established for an indefinite
284 term].

285 (b) *Membership.*

286 [(1) All members must be appointed by the County Executive and
287 confirmed by the County Council.

288 (2) There must be] The Committee has 26 members, of whom:

289 [(A)] (1) 14 are identified with ethnic groups in the County; and

290 [(B)] (2) 12 are identified with the general public, including the
 291 business and education communities.

292 (c) *Terms of members.* Each member must be appointed for a 3-year term
 293 that begins on April 1, except for a member appointed to complete an
 294 unexpired term. A member appointed to fill a vacancy serves the rest of
 295 the unexpired term. Each member continues in office until a successor
 296 is appointed and qualified.

297 (d) *Chairperson.* The Committee must elect a chairperson. The chairperson
 298 serves a one- year term, unless reelected.

299 **27-54. Responsibilities of the Committee.**

300 The Committee should:

301 (a) create a forum for all ethnic groups in the County, help to integrate
 302 diverse communities in the County, and identify existing and potential
 303 problems and possible solutions[.];

304 (b) advise the County Executive[,] and County Council[, and the Office of
 305 Minority and Multicultural Affairs] on public policy that relates to
 306 ethnic affairs;

307 (c) emphasize the richness of the lingual and cultural diversity in the
 308 County, including the promotion of interaction and interchange among
 309 ethnic groups;

310 (d) advise the [Office of Minority and Multicultural Affairs] Executive or
 311 the Executive's designee about the organization of an annual heritage
 312 festival to celebrate ethnic diversity in the County;

313 (e) advise the [Office of Minority and Multicultural Affairs] Executive or
 314 the Executive's designee about ways [of introducing and welcoming] to
 315 introduce and welcome permanent and temporary residents from other

- 316 countries to the County and [integrating] integrate them into the
 317 community;
- 318 (f) advise the [Office of Minority and Multicultural Affairs] Executive or
 319 the Executive's designee about special needs of ethnic groups for public
 320 services, including interpreters, health, housing, employment, and
 321 education, and monitor any programs that provide these services;
- 322 (g) advise the [Office of Minority and Multicultural Affairs] Executive or
 323 the Executive's designee about providing information in as many
 324 languages as possible;
- 325 (h) advise the [Office of Minority and Multicultural Affairs] Executive or
 326 the Executive's designee about promoting involvement of all ethnic
 327 groups in the government, business, and community affairs of the
 328 County; [and]
- 329 (i) communicate with the Maryland State Ethnic Heritage Commission and
 330 other comparable public and private organizations[.]; and
- 331 (j) address issues relating to hate/violence in the County, including:
- 332 (1) develop and distribute information about hate/violence in the
 333 County;
- 334 (2) advise the Council, the Executive, and County agencies about
 335 hate/violence in the County, and recommend policies, programs,
 336 legislation, or regulations necessary to reduce the incidence of
 337 acts of hate/violence; and
- 338 (3) establish a subcommittee, with members designated by the
 339 Executive under Section 27-26(a)(4), to manage the Partnership
 340 Fund for Victims of Hate/Violence.

341 * * *

342 **27-55. Annual ethnic heritage festival.**

343 (a) The [Office of Minority and Multicultural Affairs] Executive or the
 344 Executive's designee must:

- 345 (1) organize an annual ethnic heritage festival; and
- 346 (2) provide for citizen participation in the festival planning.

347 (b) The Committee should assist the [Office of Minority and Multicultural
 348 Affairs] Executive or the Executive's designee in planning the festival.

349 **27-56. Reports.**

350 (a) By December 1 each year, the Committee must report to the County
 351 Executive[,] and the County Council[, and the Office of Minority and
 352 Multicultural Affairs].

353 (b) The report must include:

- 354 (1) a summary of the activities, accomplishments, plans, and
 355 objectives of the Committee[.]; and
- 356 (2) the source and amount of any contribution received to support the
 357 Committee's activities.

358 **27-57. Committee support.**

359 The [Office of Minority and Multicultural Affairs] Executive or the
 360 Executive's designee must provide appropriate support to assist the Committee in its
 361 work.

362 **27-61. [Reserved] Contributions.**

363 The Committee may solicit and accept contributions from public and private
 364 sources to support the activities of the Committee, notwithstanding any provision of
 365 Chapter 19A to the contrary. Committee staff must not solicit or accept contributions
 366 for the Committee, but may be assigned administrative tasks related to Committee
 367 fundraising.

368 **[27-63. Committee on Hate/Violence.]**

369 (a) *Members.* The County Executive must appoint, subject to confirmation
370 by the County Council, a Committee on Hate/Violence. The Committee
371 consists of 15 voting members and 6 ex-officio nonvoting members.
372 Each voting member must, when appointed, reside in the County.

373 (1) *Voting members.* The voting members must broadly reflect the
374 geographic, economic, and social diversity of the County.

375 (A) At least 9 voting members should be identified with ethnic
376 or other groups in the County frequently subject to acts of
377 hate/violence.

378 (B) At least 2 voting members should be parents of school-age
379 children.

380 (C) At least one voting member should be identified with the
381 County business community.

382 (2) *Nonvoting members.* The County Council, County Executive,
383 Department of Police, Commission on Human Rights,
384 Montgomery County Public Schools, and Montgomery College,
385 should each designate an ex-officio nonvoting member of the
386 Committee.

387 (3) *Term.* Each voting member serves a 3-year term. A voting
388 member must not serve more than 2 consecutive full terms. A
389 member appointed to fill a vacancy serves the rest of the
390 unexpired term. Members continue in office until their
391 successors are appointed and qualified.

392 (4) *Compensation.* Voting members receive no compensation for
393 their services.

- 394 (5) *Removal.* The County Executive, with the consent of the County
 395 Council, may remove a voting member for neglect of or inability
 396 to perform the duties of the office, misconduct in office, or
 397 serious violation of law. Before the Executive removes a
 398 member, the Executive must give the member notice of the
 399 reason for removal and a fair opportunity to reply. Section 2-
 400 148(c) applies only to voting members of the Commission.]
- 401 [(b) *Chair and Vice Chair.* The Committee must annually elect one voting
 402 member as chair and another as vice chair, and may elect other officers.]
- 403 [(c) *Meetings.* The Committee meets at the call of the chair as often as
 404 required to perform its duties, but at least 10 times each year. The
 405 Committee must also meet if a majority of the voting members file a
 406 written request for a meeting with the chair at least 7 days before the
 407 proposed meeting. A majority of the voting members are a quorum for
 408 the transaction of business, and a majority of the voting members
 409 present at any meeting may take any official action.]
- 410 [(d) *Staff.* The Office of the Commission on Human Rights must provide the
 411 Committee with staff, offices, and supplies as are appropriated for it.]
- 412 [(e) *Duties.* The Committee must:
- 413 (1) adopt rules and procedures as necessary to perform its functions;
 - 414 (2) keep a record of its activities and minutes of all meetings, which
 415 must be kept on file and open to the public during business hours
 416 upon request;
 - 417 (3) develop and distribute information about hate/violence in the
 418 County;
 - 419 (4) promote educational activities that demonstrate the positive value
 420 of ethnic and social diversity in the County;

- 421 (5) advise the County Council, the County Executive, and County
 422 agencies about hate/violence in the County, and recommend
 423 policies, programs, legislation, or regulations necessary to reduce
 424 the incidence of acts of hate/violence;
- 425 (6) submit an annual report by October 1 to the Executive and
 426 Council on the activities of the Committee, including the source
 427 and amount of any contribution received to support the activities
 428 of the Committee; and
- 429 (7) establish a subcommittee, with members designated by the
 430 Executive under Section 27-26(a)(4), to manage the Partnership
 431 Fund for Victims of Hate/Violence.]

432 [(f) *Contributions.* The Committee may solicit and accept contributions
 433 from public and private sources to support the activities of the
 434 Committee notwithstanding any provision of Chapter 19A to the
 435 contrary. Committee staff must not solicit or accept contributions for
 436 the Committee, but may be assigned administrative tasks related to
 437 Committee fundraising.]

438 **Sec. 4. Transition.**

- 439 (a) In appointing the initial members of the Agricultural Advisory
 440 Committee established in County Code §2B-20, inserted by Section 1 of
 441 this Act, the County Executive must appoint the current members of the
 442 Agricultural Preservation Advisory Board to the Agricultural
 443 Preservation Advisory Subcommittee to serve the remainder of their
 444 terms.
- 445 (b) In appointing the initial members of the Agricultural Advisory
 446 Committee established in County Code §2B-20, inserted by Section 1 of
 447 this Act, the Executive must appoint the current members of the Rustic

448 Roads Advisory Committee to the Rustic Roads Advisory
449 Subcommittee to serve the remainder of their terms.

450 (c) The Executive may continue the term of any member who currently
451 serves on the Agricultural Advisory Committee, but the Agricultural
452 Advisory Committee must not exceed 19 members.

453 (d) The Executive may stagger the initial terms of appointed members so
454 that approximately one-third of the terms expire each year.

455 *Approved:*

456 _____
Philip M. Andrews, President, County Council Date

457 *Approved:*

458 _____
Isiah Leggett, County Executive Date

459 *This is a correct copy of Council action.*

460 _____
Linda M. Lauer, Clerk of the Council Date

LEGISLATIVE REQUEST REPORT

Bill 20-09, Boards, Committees, and Commissions – Committee Evaluation Review Board (CERB) Recommendations

DESCRIPTION:	Bill 20-09 would codify the Agricultural Advisory Committee; establish the Agricultural Preservation Advisory Board and the Rustic Roads Advisory Committee as subcommittees of the Agricultural Advisory Committee; terminate the recreation advisory boards and the Committee on Hate/Violence; rename and amend the duties of the Committee on Ethnic Affairs; and generally amend the County law regarding the membership, structure, and functions of boards, committees, and commissions.
PROBLEM:	The Committee Evaluation and Review Board (CERB), in their report on the County's system of boards, committees and commissions, recommended many changes to specific boards, committees and commissions.
GOALS AND OBJECTIVES:	To help the County's boards, committees and commissions run more efficiently and productively. To make it easier for boards, committees and commission to find applicants willing to serve.
COORDINATION:	Council and Executive staff; Chief Administrative Officer.
FISCAL IMPACT:	To be requested.
ECONOMIC IMPACT:	To be requested.
EVALUATION:	To be requested.
EXPERIENCE ELSEWHERE:	To be researched.
SOURCE OF INFORMATION:	Amanda Mihill, Legislative Analyst (240) 777-7815
APPLICATION WITHIN MUNICIPALITIES:	Applies only to County boards, committees, and commissions.
PENALTIES:	N/A

Resolution No: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY MARYLAND

By: Councilmember Leventhal

Subject: Resolution to implement recommendations of the Committee Evaluation Review Board (CERB)

Background

1. Section 2-146 of the Montgomery County Code provides for the appointment every ten years of a citizen's Committee Evaluation and Review Board (CERB) to review the Montgomery County Boards, Committees and Commissions. The most recent CERB was appointed in March 2002 and submitted its final report to the County Executive and County Council in July 2004.
2. The Council adopted Resolution No. 7-1138 establishing the Agricultural Advisory Committee on April 3, 1973.
3. The Council adopted Resolution No. 8-705 restructuring the Agricultural Advisory Committee on March 16, 1976.
4. The latest report of the Committee Evaluation Review Board, issued in July 2004, recommended that the Agricultural Advisory Committee, the Agricultural Preservation Advisory Board, and the Rustic Roads Advisory Committee be merged into one committee.
5. Bill 20-09 would create the Agricultural Advisory Committee in County law.
6. The Council adopted Resolution No. 14-1511 on November 26, 2002 which authorized the County Executive to establish a Silver Spring Transportation System Management Advisory Committee.
7. The Council adopted Resolution No. 8-449 on September 2, 1975 dissolving the Takoma-East Silver Spring Commission and recommending the Executive establish a Silver Spring Area Citizens Advisory Board.

Action

The County Council for Montgomery County Maryland approves the following resolution:

1. Resolution Nos. 7-1138 and 8-705 establishing and restructuring the Agricultural Advisory Committee are repealed.
2. Resolution No. is amended by deleting paragraphs 4, 5, and 6 and deleting references to the Silver Spring Transportation Management District Advisory Committee in paragraph 7.
3. In addition to the duties assigned in Resolution No. 8-449 and other County law or resolutions, the Silver Spring Citizens Advisory Board may advise the Transportation Management Organization, any employer, any party with whom the County contracts under Resolution No. 14-1511 and Section 42A-23(b), and the County government on all aspects of programs, management, and finances relating to the transportation system and demand management in the Silver Spring Transportation Management Districts and its vicinity, including:
 - (a) propose guidelines for traffic mitigation plans;
 - (b) monitor the implementation of the traffic mitigation plans;
 - (c) evaluate progress in attaining the commuting goals specified in the Annual Growth Policy;
 - (d) recommend government, private, or joint actions to facilitate attainment of the commuting goals specified in the Annual Growth Policy;
 - (e) advise the Director of DPWT on parking policies;
 - (f) review traffic patterns and control measures in the Silver Spring TMD and vicinity, including neighborhood parking and pedestrian access and safety; and
 - (g) submit comments and recommendations on the Director's report required under Code Section 42A-27.

This is a correct copy of Council action.

Linda M. Lauer, Clerk of the Council



Policy and Procedures



List of Boards, Committees and Commissions



Meeting Calendar



Vacancy Notices



Council Policy Regarding Appointments

Appointments are made by the County Executive and confirmed by the County Council unless otherwise indicated.

C indicates Council appointments.

EC indicates dual Executive and Council appointments.

Ⓒ indicates Confidential financial disclosure required.

P indicates Public financial disclosure required.

(#) indicates number of members.

Adult Public Guardianship Review Board (11)

Created: Md. Annotated Code, Family Law Section 14-402(a)

Description: Responsible for reviewing each adult public Guardianship twice a year.

Members serve three-year terms without compensation

Type of Positions: various

Aging, Commission on (no less than 18)

Created: Mo. Co. Code Section 27-35

Description: Responsible for reviewing issues related to the health and welfare of senior citizens, including local, state, and federal programs that impact elderly residents. Members must be County residents. Members serve three-year terms without compensation.

Type of Positions: Seniors (the majority) and non-seniors

Agricultural Advisory Committee (15)

Created: Mo. Co. Resolution No. 8-705

Description: Advises County officials on issues affecting local agriculture All members serve without compensation. Farmers serve three-year terms; non-farmers serve one-year terms.

Type of Positions: farmers and non-farmers (includes a farm economist and a conservationist)

Agricultural Preservation Advisory Board (5)

Created: Md. Annotated Code 1977, Section 2-504.1; Mo. Co. Code, Section 2B-2 (b) as amended

Description: Advises the County Executive and County Council on proposed land preservation purchases and the establishment and review of agricultural districts. Members serve five-year terms without compensation. All members must be county residents.

Type of Positions: at least 3 owner-operators of commercial farms earning 50% or more of their income from farming, the others are non-farmers

Airpark Liaison Committee (16) Ⓒ

Created: County Council Resolution No. 11-1826

Description: Advises the County Council on issues related to the Montgomery County Airpark in Gaithersburg

Type of Positions: various

Alcohol and Other Drug Abuse Advisory Council (25)

Created: Mo. Co. Code, Section 24-41

Description: Identifies local alcohol and other drug abuse prevention program needs, and assists the Department of Health and Human Services in the development of public education programs and an alcohol and drug abuse plan. Members serve three-year terms without compensation.

Type of Positions: various

Alcoholic Beverages Advisory Board (5)

Created: Maryland Annotated Code, Article 2B, Section 159C, Chapter 832.

Description: Responsible for reporting quarterly to the County Executive and County Council on recommendations for improvement of alcoholic beverage control and enforcement issues in the County. Members serve four-year terms without compensation and must be residents and registered voters of Montgomery County (MC).

Type of Positions: 3 general public; 1 holder of either a Class B or 3 beer, wine and liquor license in Montgomery County and 1 holder of any other class license in Montgomery County

Animal Matters Hearing Board (10)

Created: Mo. Co. Code 5-104

Description: Hears and determines complaints and appeals on animal issues; reviews operations and issues associated with animal control, including the County's animal shelter budget and standards and procedures for dealing with stray animals. Members serve three-year terms without compensation.

Type of Positions: 5 members and 1 alternate for each member: veterinarian or veterinarian technician, Humane Society representative, 3 public members, including a representative of licensed animal fanciers

Appeals, Board of (5)

Created: Mo. Co. Code, Sections 2-108.

Description: Holds hearings and determines action on certain land issues, including special exceptions, zoning variances and ordinances. Members are appointed by the County Council and serve four-year terms with compensation. All members must be county residents.

Type of Positions: general public (no more than three members may be of the same political party)

Bethesda Urban Partnership, Inc. Board of Directors (11)

Created: Mo. Co. Code Section 68A-10 as amended

Description: Assists in directing urban district services for the Bethesda area, including maintenance and improvement of the streetscape and streetscape amenities, and activities promoting downtown Bethesda. Members serve three-year terms without compensation.

Type of Positions: various

Cable and Communications Advisory Committee (13-19)

Created: Mo. Co. Code, Section 8A-31, as amended

Description: Assists the County in overseeing the cable television franchise agreement and advises on use of the cable system, allocation of grants for public service, and technology issues. Members serve three-year terms without compensation.

Type of Positions: general public members, representatives of the Md. Municipal League, and the cities of Rockville and Takoma Park

Cable Compliance Commission (5)

Created: Bill No. 28-02

Description: Decides subscriber complaints which have not been resolved by the cable administrator concerning customer cable service or any other product or service that uses the equipment of the franchise agreements such as one-way or interactive video, audio, data and information services.

Type of Positions: Should include a cable TV service subscriber, broadband internet service

subscriber, an individual with general business experience, an individual with technical experience in communications.

Charter Review Commission (11) 

Created: Charter of Montgomery County Maryland, Section 509.

Description: Reviews the County Charter and makes recommendations on proposed Charter amendments. Members serve four-year terms without compensation.

Type of Positions: general public (no more than 6 from the same political party)

Child Care, Commission on (23-25)

Created: Mo. Co. Code Section 27-62

Description: Advises the County Executive and County Council on issues associated with child care policies, programs and services for affordable, high-quality, and accessible care. Members serve three-year terms without compensation.

Type of Positions: parents of children receiving child care services, providers of child care services, the business community and general public, a representative of the Md. Municipal League, Montgomery County Chapter, and other non-voting public agency members

Children and Youth, Commission on (27)

Created: Mo. Co. Code Section 27-48.

Description: Advises the County Executive, County Council, Department of Health and Human Services, and the Board of Education on the development of coordinated community and government policies, programs and services, which support children, youth, and families.

Type of Positions: agency representatives, parents, youth, a private school representative, and required public agencies

Citizen's Review Panel for Children and Advisory Group (7, 5)

Created: Emergency Bill No. 32-00

Description: Implements State law regarding local citizens review boards and evaluates state and local agency responses to child protection needs; the advisory group provides technical and professional advice to the panel about child protective services.

Type of Positions: public members and persons with expertise in prevention and treatment of child abuse and neglect

Committee Evaluation and Review Board (9)

Created: Mo. Co. Code, Section 2-146

Description: Reviews and evaluates the current system of boards, committees, and commissions. Issues addressed by the committee may include length of terms, number of consecutive terms that can be served by a member, conflict of interest standards, and methods used for advertising vacancies. Members serve without compensation. (The CERB was appointed in 2002 and currently completing a study of all BCCs.)

Type of Positions: general public

Common Ownership Communities, Commission on (21)

Created: Mo. Co. Code, Section 10B-3

Description: Advises the County Executive and County Council on ways to handle issues associated with common ownership of property in communities; promotes public awareness of the rights and obligations of living in common ownership communities; and works to eliminate disputes and maintain property value. Members serve three-year terms without compensation.

Type of Positions: residents of self-managed and professionally managed common ownership communities (COC); professionals associated with common ownership communities; real estate sales/developer representatives and ex-officio nonvoting agency representatives

Community Action Board (27-39)

Created: Mo. Co. Code, Section 27-41

Description: Develops and coordinates community action programs for people in need.

Members serve four-year terms without compensation.

Type of Positions: 1/3 represent low-income persons, 1/3 public officials; others include representatives from business, industry, labor, religious, private welfare, private education, minority, civic, and other major private organizations

Consumer Protection, Advisory Committee on (9)

Created: Mo. Co. Code Section 11-3

Description: Advises the Office of Consumer Protection on consumer issues related to the agency's duties and functions. Members serve three-year terms without compensation.

Type of Positions: public members, business members and Community Action Board representatives

Criminal Justice Coordinating Commission (30)

Created: Mo. Co. Code Section 2-60 as amended

Description: Evaluates the organization and adequacy of law enforcement and the administration of justice in the County pertaining to local issues and agencies. Members serve four-year terms without compensation.

Type of Positions: 30 members total (twenty are ex-officio). The County Executive appoints, subject to Council confirmation, a member of the MC Council selected by the Council President, a member of the County Legislative Delegation selected jointly by the Chairs of the House and Senate Delegations; 7 members of the public, one of whom must be a member of the Maryland bar who practices law in the County; an employee of the Division of Parole and Probation in the State Department of Public Safety and Correctional Services, after giving the Director of the Division an opportunity to make a recommendation; an employee of the State Department of Juvenile Justice, after giving the Secretary of the Department an opportunity to make a recommendation; and a member of the Advisory Board on Victims and their Families, after giving the Board an opportunity to make a recommendation.

Crossroads Development, Commission on (21)

Created: Memorandum of Understanding Between MC, PG County, and State of Md.

Description: Addresses long-standing procedural issues of inter-jurisdictional communications in the Crossroads (Takoma Park/Langley Park) region. Priority issues are day labor, transit, public safety, education, and training and assistance to immigrant communities.

Type of Positions:

Dickerson Area Facilities Implementation Group (18)

Created:

Description: Addresses community and environmental issues and concerns pertaining to the operations of the County's solid waste facilities located in the Dickerson area.

Type of Positions: various

Domestic Violence Coordinating Council (15)

Created: Mo. Co. Code, Sec. 2-59

Description: Advises the County Executive, County Council, and Criminal Justice Coordinating Commission on policies, programs, and legislation necessary to prevent domestic violence; facilitates community-wide response to domestic violence; coordinates with other domestic violence prevention agencies; develops recommendations to coordinate services; reviews quality of programs; evaluates data; advocates for policy or legislation in conjunction with the Office of Intergovernmental Relations. Members serve three year terms without compensation.

Type of Positions: 10 agency representatives, 5 public members including one attorney and one individual who is a former victim of domestic violence.

East County Citizens Advisory Board (18)

Created: Resolution 12-1032 (created 1993)

Description: Advises the County Executive and the County Council on issues and needs for the East County area and advocates for regional priorities. Members work closely with the East County Regional Services Center staff. Members serve three-year terms without compensation.

Type of Positions: a cross-section of citizens living and working in the Eastern County

Electrical Examiners, Board of (5) Ⓢ

Created: Mo. Co. Code Section 17-12.

Description: Advises the Director of the Department of Permitting Services on the issuance of licenses for journeyman electricians, master electricians and master electricians limited and shall ascertain by appropriate examination the qualifications and capabilities of all persons who desire such licenses. Reviews the Montgomery County Electrical Code and recommends changes as appropriate.

Type of Positions: 4 licensed electricians (1 who is a professional engineer) and 1 general public member

Energy and Air Quality Advisory Committee (15)

Created: Mo. Co. Code Section 18-A-5, as amended

Description: Advises the County Executive and County Council on matters concerning energy and air quality; develops recommendations to promote energy consciousness. Members serve three-year terms without compensation.

Type of Positions: citizens technically knowledgeable and interested in energy and air quality

Ethics Commission (5) Ⓢ

Created: Mo. Co. Code Section 19A-5.

Description: Administers the County Ethics Law which provides complainants with a forum to report alleged unethical behavior by officials or County employees. Acts on requests for waivers for outside employment by employees and waivers from ethics law prohibitions.

Type of Positions: public members (no more than 3 members may be of the same political party)

Ethnic Affairs, Committee for (26)

Created: Mo. Co. Code Section 27-53

Description: Advises the County Executive and County Council on public policy that relates to ethnic affairs; promotes maximum involvement of all ethnic groups in the County in government, business and community affairs. The committee also assists the County in organizing an annual ethnic heritage festival. Members serve three-year terms without compensation.

Type of Positions: 13 selected from ethnic groups and 13 from business and education communities in the County

Fire and Rescue Commission (7) Ⓢ

Created: Mo. Co. Code, 21-4B, as amended

Description: Responsible for the coordination and direction of the County's fire and rescue services, which includes the independent volunteer fire and rescue corporations and the County's Department of Fire and Rescue Services. Members serve three-year terms with compensation.

Type of Positions: 2 representatives of local volunteer fire/rescue department personnel; 2 county career fire/rescue personnel, and 3 public members

Firearm Safety Committee (7)

Created: Mo. Co. Code Section 57-2 amended 1991.

Description: Approves certificates for target, trap and skeet ranges, and shooting areas which specify the type of gun or ammunition which may be used. The committee also makes recommendations to the County Executive and County Council on the extension of area

boundaries for firearms use. Members serve three-year terms without compensation.

Type of Positions: general public

Friendship Heights Transportation Management District Advisory Committee (23)

Created:

Description: Advises the County government on all aspects of implementing a transportation management system in the Friendship Heights TMD. Members serve three-year terms without compensation.

Type of Positions: various

Glen Echo Park Partnership Board of Directors (9-25, 3-4 appointed by County Executive)

Created:

Description: Articles of Incorporation and Bylaws of the Glen Echo Park Operating Entity, Inc. Provides policy guidance to direct the affairs of the organization and its management; leads fundraising efforts; provides oversight for the program, site and facilities, finances and public relations activities.

Type of Positions: Park users, residents, cooperators and general public

Hate/Violence Committee (21)

Created: Mo. Co. Code Section 27-63

Description: Advises the County Council, the County Executive and County agencies about hate/violence in the County and recommends such policies, programs, legislation or regulations as it finds necessary to reduce the incidence of acts of hate/violence. There is a Partnership Fund Subcommittee to compensate victims of hate/violence for personal injury and property damage. Members serve three-year terms without compensation.

Type of Positions: various

Health, Commission on (19)

Created: Mo. Co. Code Section 24-23

Description: Advises the County Executive and the County Council on public health issues, programs, services and facilities. Members serve three-year terms without compensation.

Type of Positions: Consumers (the majority) and providers of health care

Historic Preservation Commission (9) Ⓞ

Created: Mo. Co. Code. Section 24A-4.

Description: Responsible for reviewing and recommending historic sites and districts to the Planning Board. Also acts on applications for alteration, construction or demolition of designated historic sites and serves as a clearinghouse by reviewing proposals affecting historic preservation in the County. Members serve three-year terms without compensation.

Type of Positions: General public members and at least 1 member with special interest, knowledge or training in history, architecture, preservation and urban design

Housing Opportunities Commission (7) Ⓞ

Created: Maryland Code, Article 44A, Section 2-102 (b).

Description: Works to build, manage and finance housing for people with low or moderate incomes. The commission can also issue tax-exempt bonds to finance multi-family rental housing and single-family mortgages. Members serve five-year terms without compensation.

Type of Positions: general public

Human Rights Commission and Case Review Board (15) Ⓞ

Created: Mo. Co. Code. Section 27-2.

Description: Receives and investigates complaints of discrimination, and conducts educational programs to promote equal rights for all. Adopts regulations to ensure equal treatment for all citizens under County and State laws. Members serve three-year terms without compensation.

Type of Positions: general public

Interagency Coordinating Board for Community Use of Public Facilities (12)

Created: Mo. Co. Code Section 44-3 as amended

Description: Establishes policies to increase access to schools and other public facilities, including fee schedules, use regulations and conditions; develops and implements innovative use of facilities to meet community's needs. Members serve four-year terms without compensation.

Type of Positions: Nine voting members: the Chief Administrative Officer, Supt. of Schools, President, Montgomery College, 1 Planning Board member, 1 County Council member, 1 citizen appointed by the Supt. of schools and confirmed by the Board of Education; 3 citizens appointed by the County Executive and confirmed by the County Council; 3 ex-officio members: Board of Education member, representatives of the Association of Secondary School Principals (confirmed by Council) and the Elementary School Administrators Association (confirmed by Council)

Investment Trustees, Board of (9) Ⓞ

Created: Mo. Co. Code, Section 33-59 (1987)

Description: Sets policy and monitors the investment program for the assets of the County's employee retirement system. Members serve three-year terms without compensation.

Type of Positions: various

Juvenile Justice, Commission on (33)

Created: Mo. Co. Code, Section 12-36.

Description: Advises the County Executive, County Council and the Juvenile Court on matters concerning juvenile justice. Work includes gathering and disseminating information from public and private agencies serving youth, monitoring the Juvenile Justice System, visiting facilities, and closely following State and County legislative proposals affecting juveniles. Members serve three-year terms without compensation.

Type of Positions: general public and agency representatives

Landlord-Tenant Affairs, Commission on (15) Ⓞ

Created: Mo. Co. Code, Section 29-9. Emergency Bill 8-95, effective June 1995.

Description: Hears apartment license revocation appeals and landlord-tenant disputes. Members serve three-year terms without compensation.

Type of Positions: landlord, tenant and general public (4 each and one alternate in each category)

Library Board (12)

Created: Mo. Co. Code Section 2-46, as amended.

Description: Advises the County Executive and County Council on matters affecting the public library system including the acquisition and location of new library facilities and the adequacy of book collections and personnel needs. Members serve three-year terms without compensation.

Type of Positions: general public

License Commissioners, Board of (5)

Created: Maryland Annotated Code, Article 2B, Section 150, as amended

Description: Issues alcoholic beverage licenses and conducts hearings when violations regarding the sale of alcoholic beverages occur. Members serve four-year terms with compensation.

Type of Positions: general public (no more than three members may be of the same political party)

Local Management Board for Children, Youth and Families (21)

Created:

Description:

Type of Positions:

Long Branch Advisory Committee (37)

Created:

Description:

Type of Positions:

Mental Health Advisory Committee (22)

Created: Mo. Co. Code Chapter 24-34, as amended

Description: Monitors, reviews, and evaluates the allocation and adequacy of publicly-funded mental health services within the County. Members serve three-year terms without compensation.

Type of Positions: various

Merit System Protection Board (3)

Created: Montgomery County Charter, Section 403

Description: Serves as an appeal body on personnel actions. The board also conducts periodic studies and audits of the County's merit and retirement systems. Members serve three-year terms with compensation.

Type of Positions: general public (no more than 2 members may be from the same political party)

Mid-County Citizens Advisory Board (15)

Created: Council Resolution No. 9-40

Description: Advises the County Executive and the County Council on issues and needs for the Mid-County area and advocates for regional priorities. Members work closely with the Mid-County Regional Services Center staff. Members serve three-year terms without compensation.

Type of Positions: a cross-section of citizens living and working in the mid-county region

Montgomery Cares Program, Advisory Board for (15)

Created: Mo. Co. Code, Ch. 24-47

Description: Advises the County Executive, County Council, and Department of Health and Human Services on the development of the Montgomery Cares Program, which provides quality primary health care, referrals to discounted outpatient specialty care, and limited prescription medications for low-income, uninsured County residents. The Board's goal is to ensure a steady and measurable growth in the number of uninsured County residents accessing high quality and efficient health care services. Members serve two year terms without compensation

Type of Positions: 12 agency and other representatives; 3 members of the public, who may be current or former recipients of services under the Montgomery Cares Program.

Montgomery County Planning Board (5)

Created:

Description:

Type of Positions:

Noise Control Advisory Board (11)

Created: Mo. Co. Code Section 31-B-4

Description: Reviews and makes recommendations to the Director, Department of Environmental Protection on the effectiveness of the County's noise control rules and regulations. Members serve three-year terms without compensation.

Type of Positions: general public

Partnership Board for Victims of Hate/Violence (7)

Created: Mo. Co. Code Sec. 27-26F.

Description: Responsible for publicizing the Partnership Fund for victims of hate/violence incidents and solicits private contributions for the fund; may compensate a victim of hate/violence within set guidelines. Members serve three-year terms with compensation.

Type of Positions: general public

Pedestrian Safety Advisory Committee (17)

Created: Council Resolution No. 14-1281

Description: Advises the County Executive and County Council on the status of the implementation of the recommendations of the Pedestrian safety Task Force's Final Report involving education, enforcement, engineering and legislative actions.

Type of Positions: 9 public-at-large and other County and State Departments/agency representatives.

People with Disabilities, Commission on (31)

Created: Mo. Co. Code, Section 27-51 as amended

Description: Advises the County Executive and the County Council on matters relating to facilities and services for disabled County residents and legislation affecting people with disabilities. Members serve three-year terms without compensation.

Type of Positions: people with disabilities, parents of disabled, organizations/agencies that serve or represent people with disabilities; county government representatives

Permitting (Department of) Services Advisory Committee (17)

Created: Mo. Co. Code, Ch. 2-42B

Description: Advises the Dept. of Permitting Services on the performance of its functions and recommends to the Director, the Executive, and the Council any steps necessary to improve the Department's performance. Type of Positions: Regional Advisory Board representatives, civic association and environmental group representatives, and various County Departments/agency representatives.

Type of Positions: Regional Advisory Board representatives, civic association and environmental group representatives, and various County Departments/agency representatives.

Property Tax Assessment Appeals Board (4)

Created: Annotated Code of Maryland, Section 3-103, Tax Property Article

Description: Hears and determines appeals on property tax issues. Members serve five-year terms with compensation. Members are appointed by the Governor from a list provided by the County Executive and the County Council.

Type of Positions: general public

Recreation Advisory Boards (county wide:31, upcounty:11, mid-county: 11, silver spring: 11, east county:11, western area: 11)

Created: Mo. Co. Code Section 41-21-30.

Description: These advisory boards work with the various communities to determine recreational and park opportunities and needs in the County and designated areas. Members serve three-year terms without compensation.

Type of Positions: general public

Registration for Building Contractors, Board of (5)

Created: Mo. Co. Code Section 31C-4

Description: Provides for the licensing of residential building contractors. Members serve three-year terms without compensation.

Type of Positions: no more than two members may be active in the residential construction field

Revenue Authority (5)

Created: Mo. Co. Code Section 42-3.

Description: Works to develop, maintain and administer various self-supporting projects for public use, including golf courses, airparks, and HUD-financed retirement homes. Members serve five-year terms without compensation.

Type of Positions: general public

Rustic Roads Advisory Committee (7)

Created: Mo. Co. Code, Sec. 49-80

Description: Promotes public awareness of the County's rustic roads program, and reviews the classification of those Roadways designated as "rustic." Members serve three-year terms without compensation.

Type of Positions: various

Sign Review Board (3)

Created: Mo. Co. Code, Sec. 59-F2.1

Description: Reviews applications for sign permits and grants variances from sign ordinance regulations, as provided by law. Members serve three-year terms with compensation.

Type of Positions: an architect with a State license; a business member; and a general public member

Silver Spring Citizens Advisory Board (18)

Created: Resolution No. 8-449. Advises the County Executive and the County

Description: Council on issues and needs for the Silver Spring area and advocates for regional priorities. Members work closely with the Silver Spring Regional Services Center staff. Members serve three-year terms without compensation.

Type of Positions: a cross-section of citizens living and working in the Silver Spring region

Silver Spring Civic Building Steering Committee ()

Created:

Description:

Type of Positions:

Silver Spring Transportation System Management Advisory Committee (16)

Created: Mo. Co. Section 42A-10

Description: Advises the County government on all aspects of implementing a transportation management system in the Silver Spring Central Business District and vicinity. Members serve three-year terms without compensation.

Type of Positions: various

Silver Spring Urban District Advisory Committee (8)

Created: Mo. Co. Code Sec. 68A-5 (a).

Description: Works closely with the Silver Spring Urban District on activities and issues associated with the downtown business area. Members serve three-year terms without compensation.

Type of Positions: various

Social Services, Board of (13)

Created: Maryland Code Article 88-A, Section 14 and Montgomery County Code Sec. 37-8

Description: Advises the County and State health and human services officials on matters relating to local social services programs. Members serve three-year terms without compensation. Type of Positions: general public and one member of the County Council

Type of Positions: general public and one member of the County Council

Solid Waste Advisory Committee (16)

Created: Mo. Co. Code Section 48-38

Description: Reviews and makes recommendations on the collection, transportation, and

storage of solid wastes and evaluates the County's solid waste management plan. Members serve three-year terms without compensation.

Type of Positions: representatives of the general public, solid waste and business industries and the Maryland Municipal League

Strathmore Hall Foundation Board of Directors (21)

Created: Resolution No. 9-1460

Description: Fosters support for the continuing development of the Strathmore Hall Arts Center and effective use of the center's facilities. Members serve three-year terms without compensation.

Type of Positions: general public

Taxicab Service Advisory Committee (9)

Created: Mo. Co. Code, Section 53-37. (1988)

Description: Examines public interest issues as they pertain to taxicab service in the County. Members serve three-year terms without compensation.

Type of Positions: industry/management representatives, taxicab owners and non-owner operators, and public representatives, including a person with a disability

Technology Investment Fund Loan/Grant Committee (7)

Created: County Council Resolution Nos. 12-1712 and 12-1713

Description: Advises the County Executive and Council on matters relating to the projects submitted for funding under the Technology Innovation Fund projects

Type of Positions: Montgomery County Government, MCPS, HOC, M-NCPPC, Montgomery College, WSSC, and a public representative

Upcounty Citizens Advisory Board (20)

Created: Resolution No. 10-1279, Resolution No. 12-1724

Description: Advises the County Executive and the County Council on issues and needs for the greater upcounty area and advocates for regional priorities. Members work closely with the Upcounty Regional Services Center staff. Members serve three-year terms without compensation.

Type of Positions: a cross-section of citizens living or working in the upcounty region

Victim Services Advisory Board (22)

Created: Mo. Co. Code - Article VII - Sec. 24-56

Description: Works with the County's Department of Health and Human Services to periodically review services and facilities for victims and their families. Members serve three-year terms without compensation.

Type of Positions: professional representatives from the mental health, dental, legal, medical and nursing professions, general public, a member of the clergy, and ex-officio members

Washington Suburban Sanitary Commission (WSSC) (6)

Created: Annotated Code of Maryland, Article 29, Sec. 1-102, as amended

Description: Annotated Code of Maryland, Article 29, Sec. 1-102, as amended This bi-county commission works to regulate the agency responsible for public water supply and water treatment and the sewer system. Members serve four-year terms with compensation.

Type of Positions: 3 general public appointed by the County Executive and confirmed by the Council; no more than two Executive appointees may be from the same political party

Washington Suburban Transit Commission (WSTC) (6)

Created: Senate Bill No. 3 Chapter 3 of the 1992 extended session.

Description: This multi-jurisdictional commission plans and coordinates transportation in the Washington metropolitan area. Members serve three-year terms with compensation.

Type of Positions: 2 general public appointed by the County Executive and confirmed by the Council; 1 general public is appointed by the Governor and confirmed by the Maryland State

Senate

Water Quality Advisory Group (18)

Created: Emergency Bill 25-94, Water Quality Discharges

Description: Advises the County Executive and County Council on issues associated with water quality in the County and State, including streams, rivers and other natural bodies of water. Members serve three-year terms without compensation.

Type of Positions: representatives include the academic and scientific community, agricultural community, business community, environmental community, public members, and public agency representatives

Western Montgomery County Citizens Advisory Board (15)

Created: Mo. Co. Resolution No. 9-714, 1980. (previously Bethesda-Chevy Chase Citizens Adv. Board)

Description: Advises the County Executive and the County Council on issues and needs for the western area of the county and advocates for regional priorities. Members work closely with the Bethesda-Chevy Chase Regional Services Center staff. Members serve three-year terms without compensation.

Type of Positions: 10 residents and 5 business representatives

Wheaton Urban District Advisory Committee (11-13)

Created: Mo. Co. Code, Sec. 68A-5 (a)

Description: Works with County government officials on matters relating to programs, activities and issues for the Wheaton Urban District. Members serve three-year terms without compensation.

Type of Positions: various

Women, Commission for (15)

Created: Mo. Co. Code Section 27-28.

Description: Works to promote women's issues and to eliminate inequality, discrimination and prejudice on the basis of sex in such areas as housing, recreation, employment, education, community services, and the judicial system. Members serve three-year terms without compensation.

Type of Positions: 9 members who are endorsed by organizations whose interests relate to the status of women and 6 independent members

Workforce Investment Board (32)

Created: Montgomery County Executive Order No. 159-02

Description: The Federal Workforce Investment Act of 1998 set forth guidelines for local areas to administer workforce programs and services in the local workforce investment area; this Board administers the Act and establishes policies to guide and lead the workforce agenda in Montgomery County.

Type of Positions: 16 business members, 3 community-based organizations, 2 labor organization representatives, and various County and State Department/agency representatives.



Policy and Procedures



List of Boards, Committees and Commissions



Meeting Calendar



Vacancy Notices



Council Policy Regarding Appointments

Comments -- This Commission is highly effective at meeting its goals and provides valuable services to the county. It actively forms liaisons with other committees and organizations to ensure that the needs of the elderly are considered in all aspects of community life in a coordinated way. In addition to the dedicated and energetic work of its members, the Commission has excellent staff support. This commission has developed several best practices that could be shared with other committees. The Commission publishes an annual report.

Recommendation -- Continue. Continue to share best practices with other B/C/C.

AGRICULTURAL ADVISORY COMMITTEE

Created -- Council Resolution No. 8-705

Purpose -- To advise the County Executive and the County Council on all matters affecting agriculture in Montgomery County.

Membership -- 15 members. Twelve members shall be bona fide farmers selected so as to be representative of the total farm community and three members shall have no direct financial interest in farming. At least one farm economist and one conservationist shall be included in the committee membership.

Terms -- Farmer representatives serve three year terms. Non-farmer representatives serve one year terms.

Comments -- With one-third of all the land in Montgomery County under agricultural designation, the role of agricultural boards is important. The current separate board structure for various agricultural issues does not offer the agricultural community enough opportunity to work together and/or to present a loud and clear voice to the County Executive and County Council regarding the health and well-being of the agricultural industry. There are a limited number of farmers who are able to participate on the various agricultural boards. There is no annual report published.

Recommendation -- A unified Agricultural Board with a broader mission and goals and topic related sub-committees would be a better use of staff time and allow for greater participation from the widest segment of the farm community. Merge with the other agricultural advisory groups (Agricultural Preservation Advisory Board and Rustic Roads Advisory Committee). An annual report should be published.

AGRICULTURAL PRESERVATION ADVISORY BOARD

Created -- Section 2-504.1 of the Agriculture section of the Maryland Annotated Code 1977 and Sec. 2B-2 (b) of the Montgomery County Code

Purpose -- To advise the County Executive and County Council with respect to the establishment of agricultural districts and the approval of purchases of easements; to review the status of agricultural districts and land under easement; to promote preservation of agriculture.

Membership -- Five members - at least three of whom shall be owner-operators of commercial farms who earn 50 percent or more of their income from farming. All must be county residents. No member may serve for more than two consecutive full terms.

Terms -- Five years

Comments -- This Board has been effective in lobbying the state on agricultural preservation issues. Many of their issues overlap with the Agricultural Advisory Committee and the Rustic Roads Advisory Committee, and could be better served by being merged together to address like issues. The Agricultural Preservation Advisory Board is currently preparing its annual report.

Recommendation -- Merge Agricultural Advisory Committee, Agricultural Preservation Advisory Board and Rustic Roads Advisory Committee. It may be necessary to change State law to accommodate this change.

ALCOHOL AND OTHER DRUG ABUSE ADVISORY COUNCIL

Created -- Montgomery County Code, Sec. 24-41

Purpose -- To identify local alcohol and other drug abuse program needs; review the state alcohol and other drug abuse plan; assist in the development of an annual County alcohol and other drug abuse plan; recommend appropriate allocation of funds to support alcohol and other drug abuse programs after considering other available funding sources; promote alcohol and other drug abuse programs; conduct or participate in one or more public forums each year concerning alcoholism and other drug abuse; and issue an annual report to the County Executive, the County Council, and the Director of the Department of Health and Human Services by October 1 of each year.

Membership -- The Council consists of 16 voting members and 9 nonvoting members. The voting members include: four members of the general public and

AREA/REGIONAL RECREATION ADVISORY BOARDS -- WESTERN AREA, EAST COUNTY, UPCOUNTY, MID-COUNTY AND SILVER SPRING RECREATION ADVISORY BOARDS

Created -- Montgomery County Code – Section 41-21 thru 30. Exec. Order 239-01.

Purpose -- Advisory to the County Executive, the County Council, the Director of the Department of Recreation, and the Planning Board. The Boards shall encourage the development of desirable recreational and park opportunities in the designated recreation areas of the County.

Membership -- **Area/Regional Boards** --There are five area boards: West County, Upcounty, East County, Mid-County and Silver Spring. Each of the five regional boards has 9 members and 2 alternates who reside in the designated recreation area.

Comments -- Formerly the Recreation Department had three defined recreation areas (Upcounty or previously called the Northern Area, Western Montgomery County and the East County). In March 2002, the regional recreation boards were expanded from three areas to five areas. Since that time, recruitment on the area boards has been challenging, especially in terms of diversity, and some positions have been left unfilled.

This difficulty was also referenced in the 1992 Committee on Committee's Report ("Maintaining a steady level of participation has been difficult due to number of volunteer members required.") The East County Recreation Advisory Board and the Mid-County Recreation Advisory Board are the only area boards that produce an annual report.

Recommendation -- Discontinue. The 5 area boards should be dissolved and area recreation issues should become the responsibility of the five Regional Service Centers' Citizen Advisory Boards. Formal linkages between the Regional Citizens Advisory Boards and the County-wide Recreation Advisory Board should be established. An annual report should be published.

RUSTIC ROADS ADVISORY COMMITTEE

Created -- Montgomery County Code, Sec. 49-80

Purpose -- To promote public awareness and knowledge of the rustic roads program in the County; review and comment on classification of rustic roads and exceptional rustic roads; review and comment on Executive Regulations and other County policies and programs that may affect the program; and report annually on June 1 to the County Executive, the County Council and the Planning Board on the status of the rustic roads program.

Membership -- The Committee has seven voting members. Each member must be a resident of the County. The County Executive should appoint three members who are owner-operators of commercial farmland earning 50 percent or more of their income from farming, one of whom is a representative of the Agricultural Advisory Committee; one member who has knowledge of rural preservation techniques through practical experience and training; one member who has knowledge of roadway engineering through practical experience and training; one member who represents civic associations located in the Agricultural Reserve; and one member who represents civic associations in areas located outside the Agricultural Reserve where there are rustic roads. The Chairman of the Planning Board must designate a member of the Planning Staff as a non-voting member.

Comments -- At times there has been difficulty with recruitment, especially for the civic association representative. Due to the decline in the number of farms and farmers, there are a limited number of farmers to serve on the various agriculture-related B/C/C. Currently two of the three farmer representatives on the Committee have previously served on the Agricultural Advisory Committee. This Committee provides a valuable service in the master plan process on decisions regarding bridges, roadside structures, preservation and conservation issues, and the status of rustic roads, exceptional rustic roads, permit applications, and right-of-ways. A bi-annual report is produced.

Recommendation -- Merge this Committee with other agricultural groups (Agricultural Advisory Committee and the Agricultural Preservation Advisory Board). An annual report should be published.

SILVER SPRING CITIZENS ADVISORY BOARD

Created -- Resolution No. 8-449

Purpose -- To strengthen communication between the community and the various agencies of the County Government, coordinate necessary interagency action with regard to Silver Spring, and recommend programs and policies tailored to the Silver Spring area.

Membership -- 18 members

Comments -- This Board has been led by a strong and dedicated chairman. It has several very effective subcommittees. Similar to the other County Regional Citizens Advisory Boards, the Silver Spring Citizens Advisory Board (SSCAB) serves the important function of providing a forum for citizens to learn about and express their opinions on local issues. The SSCAB meetings also provide an efficient and convenient venue for County officials and staff, local residents, local business concerns, developers and other interest groups to exchange information and ideas. The Board does not produce an annual report.

checklist so that each range is evaluated using the same criteria. The Committee will publish an annual report on the ranges it has inspected and approved and on recommendations dealing with the urban boundaries.

COUNTY-WIDE RECREATION ADVISORY BOARD

Created -- Montgomery County Code – Section 41-21 through 41-30.

Purpose -- Advisory to the County Executive, the County Council, the Director of the Department of Recreation, and the Planning Board. The Boards shall encourage the development of desirable recreational and park opportunities in the designated recreation areas of the County.

Membership-- **County-Wide:** 20 members consisting of 15 at-large members, and 5 representatives for each of the five regional recreation advisory boards.
7 non-voting ex-officio members: a representative of the Dept. of Parks of the M-NCPPC, an administrative representative of the Board of Education, the immediate past Board Chair, and representatives from the Office of Community Use of Schools, Community Action Board, Commission on Aging, and Commission on People with Disabilities, and
4 alternate members from the County-at-large. (31 total members)

Area/Regional Boards --There are five area boards: West County, Upcounty, East County, Mid-County and Silver Spring. Each of the five regional boards has 9 members and 2 alternates who reside in the designated recreation area.

Comments -- There has been difficulty filling all the positions on the County-wide and Regional Recreation Boards and more diverse representation is needed. CERB believes that the five Regional Citizens Advisory Boards are well-equipped to deal with recreation and park issues and have a more diverse membership as well. The overlap of information to the Regional Recreation Boards with the County-wide Recreation Board provides a duplication of effort that is not providing additional benefit and is staff intensive. It is also confusing to citizens who do not know where to bring up specific issues. County-wide recreation issues can continue to be handled at the County-Wide Recreation Advisory Board; regional needs should be addressed and coordinated by the Regional Service Centers' Citizens Advisory Boards. No annual report is published.

Recommendation --Continue the County-wide Recreation Advisory Board, insuring that there is county-wide membership reflective of the five regions; discontinue the alternate positions. The CERB is recommending that each of the regional recreation boards be discontinued and their work be subsumed by the Regional Services Centers' Citizens Advisory Boards. There should be formal liaison positions between the Regional Service Centers' Citizens Advisory Boards and the County-wide Recreation Advisory Board. An annual report should be published.

AREA/REGIONAL RECREATION ADVISORY BOARDS -- WESTERN AREA, EAST COUNTY, UPCOUNTY, MID-COUNTY AND SILVER SPRING RECREATION ADVISORY BOARDS

Created -- Montgomery County Code – Section 41-21 thru 30. Exec. Order 239-01.

Purpose -- Advisory to the County Executive, the County Council, the Director of the Department of Recreation, and the Planning Board. The Boards shall encourage the development of desirable recreational and park opportunities in the designated recreation areas of the County.

Membership -- **Area/Regional Boards** --There are five area boards: West County, Upcounty, East County, Mid-County and Silver Spring. Each of the five regional boards has 9 members and 2 alternates who reside in the designated recreation area.

Comments -- Formerly the Recreation Department had three defined recreation areas (Upcounty or previously called the Northern Area, Western Montgomery County and the East County). In March 2002, the regional recreation boards were expanded from three areas to five areas. Since that time, recruitment on the area boards has been challenging, especially in terms of diversity, and some positions have been left unfilled.

This difficulty was also referenced in the 1992 Committee on Committee's Report ("Maintaining a steady level of participation has been difficult due to number of volunteer members required.") The East County Recreation Advisory Board and the Mid-County Recreation Advisory Board are the only area boards that produce an annual report.

Recommendation -- Discontinue. The 5 area boards should be dissolved and area recreation issues should become the responsibility of the five Regional Service Centers' Citizens Advisory Boards. Formal linkages between the Regional Citizens Advisory Boards and the County-wide Recreation Advisory Board should be established. An annual report should be published.

RUSTIC ROADS ADVISORY COMMITTEE

Created -- Montgomery County Code, Sec. 49-80

Purpose -- To promote public awareness and knowledge of the rustic roads program in the County; review and comment on classification of rustic roads and exceptional rustic roads; review and comment on Executive Regulations and other County policies and programs that may affect the program; and report annually on June 1 to the County Executive, the County Council and the Planning Board on the status of the rustic roads program.

EAST COUNTY CITIZENS ADVISORY BOARD

Created: Resolution 12-1032

Purpose : To advise the County Executive and the County Council of East County citizens' issues and concerns; advocate for regional priorities; and help facilitate solutions. The Board also holds public forums as needed on topics of interest to the community and voices its recommendations to the County Executive vis-à-vis the County's budgetary priorities.

Membership: Eighteen members, including one position reserved for a business representative. The membership represents a cross-section of citizens living or working in the Eastern region, including communities in the Fairland, White Oak and Cloverly neighborhoods. The area is roughly bound on the west by the Northwest Branch, on the north by Ednor Road, on the east by the Howard County and Prince George's County lines, and on the south by I-495.

Comments -- Similar to the other County Regional Citizens Advisory Boards, the East County Citizens Advisory Board (ECCAB) serves the important function of providing a forum for citizens to learn about and express their opinions on local issues. The ECCAB has been actively involved in many issues: site selection for a new high school, the proposed Inter-County Connector; police presence in the area; new science and technology park; the new FDA campus in White Oak and the Master Planning process for the area. The ECAB meetings also provide an efficient and convenient venue for County officials and staff, local residents, local business concerns, experts, developers and other interest groups to exchange information and ideas. The Board does not publish an annual report.

Recommendation --Continue. This Board should continue to seek to work collaboratively with other regional B/C/C to develop partnerships and collaborative solutions to mutual issues and concerns. Expand recruitment and target outreach to community groups for more diverse representation on the Board and for overall community representation at meetings. Take over recreation advisory function with the abolishment of the East County Area Recreation Advisory Board. Continue to promote opportunities for joint B/C/C meetings to share county-wide issues, board best practices, board challenges, and lessons learned. Share orientation process and best practices. An annual report should be published.

The current Director, Department of Health and Human Services has realigned services in the Department; there is now a Behavioral Health and Crisis Services Division. The Committee does publish an annual report.

Recommendation -- It is recommended that the Alcohol and Other Drug Abuse Advisory Council and the Mental Health Advisory Committee be combined into a Behavioral Health or Addictions and Mental Health Advisory Committee. This will be in line with the current organization of the DHHS. It may be necessary to change State law to accommodate this change.

MID-COUNTY CITIZENS ADVISORY BOARD

Authority -- Council Resolution No. 9-40

Purpose -- To provide advice to the Director of the Mid-County Center on area priorities and on ways to tailor services in the center to residents of the region, to identify and understand community issues and advise the County Executive and County Council on the appropriate role for government to assume in resolving these issues.

Membership - Fifteen members who are residents or business owners in the area.

Comments -- A well-run and very active board which seeks to establish an effective voice for the residents and businesses it represents. Provides constituents with monthly electronic newsletter, "Mid-County Sparkler" which is available to residents, homeowner associations, local businesses, and civic associations as an outreach strategy. Continued outreach to the local community is important to ensure a strong overall diverse community representation at meetings and build a more economically, racially, and ethnically diverse applicant pool. Outstanding staff support under tight financial constraints. Strong orientation process which includes an annual bus tour of region to identify key issues and an issue prioritization process which identifies important issues from the citizens the MCAB represents. The Board does not publish an annual report.

Recommendations -- Continue. This Board should continue to seek to work collaboratively with other regional B/C/C to develop partnerships and collaborative solutions to mutual issues and concerns. Expand recruitment and target outreach to community groups for more diverse representation on the Board and for overall community representation at meetings. Take over recreation advisory function with the abolishment of the Mid-County Area Recreation Advisory Board. Continue to promote opportunities for joint B/C/C meetings to share county-wide issues, board best practices, board challenges, and lessons learned. Share orientation process best practices. An annual report should be published.

Comments -- This group does a good job balancing the needs of the community with the taxicab industry interests. There has been a problem recruiting for taxicab driver positions. No annual report is published.

Recommendations -- Continue. It is recommended that categories be made goals rather than requirements for the taxicab driver representative (owner-operator or non-owner operator) since it is difficult to find applicants in the driver category. An annual report should be published.

UPCOUNTY CITIZENS ADVISORY BOARD

Created -- Resolution No. 10-1279

Purpose -- Review and comment, within statutory requirements and guidelines, proposed zoning amendments and section map amendments, master plans and related plan amendments, six year capital improvements program (CIP) of County and bi-County agencies, operating budgets of County and bi-County agencies; health and human service matters, land acquisition by County and other government agencies, location and design of fire stations, schools, recreation centers, libraries and other government buildings and facilities, transportation routes, schedules and services within the County, including school busing, and all other matters coming before the County government for decision which relate to, or affect, the Upcounty Center's service area. Advise the Director of the Upcounty Center in identifying demographic, economic and social patterns in the area.

Membership -- 20 members, representing a cross-section of citizens living or working in the Upcounty region, such as in Germantown, Gaithersburg, Laytonsville, Damascus, Poolesville, Clarksburg, Montgomery Village, and North Potomac.

Comments -- The Upcounty Citizens Advisory Board is a well run, effective Board. An annual report is published.

Recommendation -- Continue. This Board should continue to seek to work collaboratively with other regional B/C/C to develop partnerships and collaborative solutions to mutual issues and concerns. Expand recruitment and target outreach to community groups for more diverse representation on the Board and for overall community representation at meetings. Take over recreation advisory function with the abolishment of the Upcounty Area Recreation Advisory Board. Continue to promote opportunities for joint B/C/C meetings to share county-wide issues, board best practices, board challenges, and lessons learned. Share orientation process best practices.

WATER QUALITY ADVISORY GROUP

Created -- Montgomery County Code, Section 19-49

Purpose -- Recommend to the Executive and the Council by March 1 each year water quality goals, objectives, policies, programs, and priorities that protect, maintain, and/or restore the biological, chemical and physical integrity of county streams, rivers, wetlands, groundwater, lakes, and other water resources.

Membership -- 18 members composed of up to three non-voting representatives of government agencies and three representatives each of: the public at large; academic and scientific experts; environmental groups; the agricultural community; and the business community.

Comments -- This committee effectively advises the County through written opinions and resolutions. In addition, the Group communicates its activities to the public by publishing meeting minutes on the DEP website. The requirement for specific categories of membership presents a problem for recruitment and diversity, particularly in the scientific/academic category. An annual report is prepared..

Recommendation -- Continue. Provide for flexibility in membership to balance technical and diverse community representation by making the three representatives per category a goal instead of a requirement.

WESTERN MONTGOMERY COUNTY CITIZENS ADVISORY BOARD

Created -- Resolution No. 9-714

Purpose-- To provide advice to the County Executive and the County Council through the Director of the Bethesda-Chevy Chase Regional Services Center on area priorities, needs of the Western Montgomery County region for programs and/or services, impact of current services (effectiveness), identification and understanding of the Western Montgomery County communities, and proposed changes in government services for the Western Montgomery County area.

Membership- Fifteen members composed of ten residential representatives and five business representatives from the Western Montgomery County region.

Comments -- A well-run and very active board which seeks to establish an effective voice for the citizens it represents. An off-site annual retreat is held; and there is comprehensive orientation resources and board member mentoring. The Board participates in

recommending Capital Improvements Projects for the region. An annual report is not published.

Recommendations -- Continue. This Board should continue to work collaboratively with other regional B/C/C to develop partnerships and collaborative solutions to mutual issues and concerns. Expand recruitment and target outreach to community groups for more diverse representation on the Board and for overall community representation at meetings. Continue to promote opportunities for joint B/C/C meetings to share county-wide issues, board best practices, board challenges, and lessons learned. Share orientation process best practices. Take over recreation advisory function with the abolishment of Western Area Recreation Advisory Board. An annual report should be published.

WHEATON URBAN DISTRICT ADVISORY COMMITTEE

Created -- Montgomery County Code, Sec. 68A-5 (a)

Purpose -- To advise the County government on all aspects of the program, management, and finances of the urban district. By July 15 each year, advises the department on the program and budget of the urban district; by September 15 each year, reviews the urban district budget and submits comments to the department; and by October 1 each year, meets with the head of the department to resolve areas of disagreement regarding the budget.

Membership -- 13 members (if 2 or more Optional Method Developers [OMD]), 12 members (if there is only one OMD); 11 members (if there are no OMDs), including:
two members who represent the Wheaton/Kensington Chamber of Commerce; two members who represent Wheaton businesses that employ fewer than ten people; two members who represent Wheaton businesses that employ 10 or more people; four members who represent residential communities in the urban district or within 2 miles of the urban district; and one member who represents a residential community either in or outside of the urban district and who is nominated by the Mid-County Citizens Advisory Board. The remaining members represent optional method developers. Note: As of April, 2004, there were no optional method developments (OMDs) in Wheaton.

Comments -- This board has knowledgeable and enthusiastic members and staff, and is successful in meeting its mission. The board does not prepare an annual report.

Recommendation -- Continue. An annual report should be published.

Membership --

The Committee has seven voting members. Each member must be resident of the County. The County Executive should appoint three members who are owner-operators of commercial farmland earning 50 percent or more of their income from farming, one of whom is a representative of the Agricultural Advisory Committee; one member who has knowledge of rural preservation techniques through practical experience and training; one member who has knowledge of roadway engineering through practical experience and training; one member who represents civic associations located in the Agricultural Reserve; and one member who represents civic associations in areas located outside the Agricultural Reserve where there are rustic roads. The Chairman of the Planning Board must designate a member of the Planning Staff as a non-voting member.

Comments -- At times there has been difficulty with recruitment, especially for the civic association representative. Due to the decline in the number of farms and farmers, there are a limited number of farmers to serve on the various agriculture-related B/C/C. Currently two of the three farmer representatives on the Committee have previously served on the Agricultural Advisory Committee. This Committee provides a valuable service in the master plan process on decisions regarding bridges, roadside structures, preservation and conservation issues, and the status of rustic roads, exceptional rustic roads, permit applications, and right-of-ways. A bi-annual report is produced.

Recommendation -- Merge this Committee with other agricultural groups (Agricultural Advisory Committee and the Agricultural Preservation Advisory Board). An annual report should be published.

SILVER SPRING CITIZENS ADVISORY BOARD

Created -- Resolution No. 8-449

Purpose -- To strengthen communication between the community and the various agencies of the County Government, coordinate necessary interagency action with regard to Silver Spring, and recommend programs and policies tailored to the Silver Spring area.

Membership -- 18 members

Comments -- This Board has been led by a strong and dedicated chairman. It has several very effective subcommittees. Similar to the other County Regional Citizens Advisory Boards, the Silver Spring Citizens Advisory Board (SSCAB) serves the important function of providing a forum for citizens to learn about and express their opinions on local issues. The SSCAB meetings also provide an efficient and convenient venue for County officials and staff, local residents, local business concerns, developers and other interest groups to exchange information and ideas. The Board does not produce an annual report.

Recommendation -- Continue. This Board should continue to work collaboratively with other regional B/C/C to develop partnerships and collaborative solutions to mutual issues and concerns. Expanded recruitment and targeted outreach to community groups should result in more diverse representation on the Board and for overall community representation at meetings. Take over recreation advisory function with the abolishment of the Silver Spring Recreation Advisory Board. Continue to promote opportunities for joint B/C/C meetings to share county-wide issues, board best practices, board challenges, and lessons learned. The SSCAB should produce an annual report.

SILVER SPRING TRANSPORTATION SYSTEM MANAGEMENT ADVISORY COMMITTEE

Created -- Montgomery County Code, Section 42A-10.

Purpose -- The Committee may advise the County government on all aspects of programs, management and finances relating to the implementation of transportation system management in the Silver Spring Central Business District and vicinity. The Committee also proposes guidelines for traffic mitigation plans; monitors the implementation of the traffic mitigation plans; evaluates progress in attaining the commuting goals specified in the Annual Growth Policy for Silver Spring; recommends government, private or joint actions necessary to facilitate attainment of the commuting goals specified in the Annual Growth Policy; advises the Director of DOT on parking policies, including any relevant issues relating to neighborhood parking and pedestrian access and safety; and, submits comments and recommendations on the Director's Annual Report by December 1 of each year.

Membership -- 12 voting members and 4 non-voting members. Three members are nominated by the Silver Spring Chamber of Commerce; three members are nominated by the Silver Spring Citizens Advisory Board of which one is a resident of the transportation management district established in the Silver Spring Central Business District; one is a resident within the North and Western Silver Spring Sector Plan areas; and one is a resident of the southern portion of the Kemp Mill-Four Corners or the Silver Spring East master plan area, or the Montgomery County portion of the Takoma Park planning area. Three members are employers of fewer than 50 employees and three members are employers of 50 or more employees in the Central Business District. Non-voting members are the Directors or the designees of the Department of Transportation and the Silver Spring Center; a representative of the Planning Board; and, a representative of the Montgomery County Police Department.

Comments -- Some Committee categories have been extremely difficult to fill and require a difficult process (such as nomination of residents by the Silver Spring Citizens Advisory Board from four regional planning areas and a requirement to send letters to civic

association presidents and the City of Takoma Park). An estimated 25% of those who do become Committee members do not complete their terms. The Silver Spring Citizens Advisory Board already has a subcommittee that deals with transportation issues. The Silver Spring Urban District Advisory Committee also takes an interest in transportation issues in downtown. The Committee does not prepare an annual report.

Recommendation -- Discontinue. CERB recommends this Committee be eliminated as it duplicates efforts by two other Silver Spring advisory groups (Silver Spring Citizens Advisory Board and Silver Spring Urban District Advisory Committee) and it has continual problems with filling and keeping members which prevent the Committee from effectively meeting its goals. The work should be done by one of these other groups.

SILVER SPRING URBAN DISTRICT ADVISORY COMMITTEE

Created -- Montgomery County Code, Sec. 68A-5 (a).

Purpose -- The Committee should, by July 15 of each year, advise the Department of Transportation and Public Works on the program and budget of the urban district; by September 15 of each year, review the urban district budget and submit comments to the Department; and by October 1 of each year, meet with the Department Director to resolve areas of disagreement regarding the budget.

Membership -- Eight members which includes two persons nominated by the Silver Spring Chamber of Commerce; three representatives of optional method developers; one representative from a business that employs fewer than 10 employees; one representative of a residential community in the urban district; and one representative of a residential community either in or outside of the urban district and who is nominated by the Silver Spring Citizens Advisory Board.

Comments -- This Board is requesting that its voting members be increased from eight to eleven (adding two additional small business members and one additional residential member) due to the expansion of businesses and residential housing in downtown Silver Spring. The Board has historically had trouble with recruitment due to the strict category requirements and the inability to find members in specific categories. The Committee does not produce an annual report.

Recommendation -- Continue. CERB recommends that this Board be increased to eleven members. It also recommends that specific membership categories be made goals (soft targets) and not mandates. The resident representative (either inside or outside the urban district) who is nominated by the Silver Spring Citizens Advisory Board should instead be a member of the Silver Spring Citizens Advisory Board, to be consistent with the other urban district advisory committees. An annual report should be published.

COMMITTEE FOR ETHNIC AFFAIRS

- Created -- Montgomery County Code Sec. 27-53
- Purpose -- The Committee is to advise the County Executive and the County Council on public policy that relates to ethnic affairs; participate in community events in celebration of ethnic diversity; and, promote maximum involvement of all ethnic groups in the County in government, business and community affairs.
- Membership -- 26 members - approximately one-half of the members are selected from ethnic groups and one-half from the business and education communities in the County.

Comments-- From 1992 – 2002 the Department of Recreation took over the lead responsibility for organizing the ethnic heritage festival, which had previously been the responsibility of the Committee for Ethnic Affairs. Subsequently, this festival was cancelled by the County due to budgetary concerns. Since 1992, the Committee has struggled to develop a clearly defined mission with defined goals and functions that relate to the County's growing and diverse population. The Committee has promoted ethnic creativity in the arts and has worked on a video, "Know your Neighbor."

There is a great need to address important issues in the County affecting the burgeoning new immigrant populations and to encourage communication among ethnic groups and between ethnic groups and the County's social service providers. The CEA publishes an annual report. This group has a difficult time recruiting and keeping its full membership.

Recommendation -- Continue. With the assistance of the Office of Community Outreach, the CEA should develop a mission statement that clearly states its purpose and duties to include creating a forum for all ethnic groups in the County, to integrate the diverse communities within the County's population, and to identify existing and potential problems and possible solutions. A merger with the Committee on Hate and Violence should be studied, since there are many important issues that the two groups could more efficiently address together.

~~COMMITTEE EVALUATION AND REVIEW BOARD~~

- Created -- Montgomery County Code, Chapter 2, Section 2-146
- Purpose -- The County Executive must appoint and convene at least every ten years, subject to confirmation by the Council, a citizens review committee, which must review the committee system and each then-existing committee and report to the Executive and Council its recommendations for changes in individual committees and the committee system as a whole.
- Membership -- 9 members.

COMMITTEE ON HATE/VIOLENCE

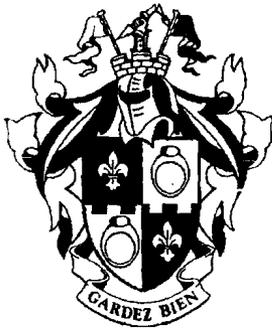
Created -- Montgomery County Code, Chapter 27-63 as amended

Purpose -- The Committee advises the County Council, the County Executive and County agencies about hate/violence in the County and recommends such policies, programs, legislation or regulations as it finds necessary to reduce the incidence of acts of hate/violence. An annual report is submitted each year by October 1 to the Executive and Council on the activities of the Committee, including the source and amount of any contribution received from a public or private source to support the activities of the Committee. Members also develop and distribute information about hate/violence in the County; promote educational activities that demonstrate the positive value of ethnic and social diversity in the County; and adopt necessary rules and procedures.

Membership -- Fifteen voting members who are County residents and six nonvoting members. Of the 15 voting members, at least 9 should be identified with ethnic or other groups in the County which are frequently the subject of acts of hate/ violence; at least 2 should be parents of school-age children; and at least one should be identified with the County business community.

Comments -- The Committee on Hate/Violence (CHV) was initially created and staffed by the County Council in response to the County's changing demographics. Subsequently, the Council made the decision to house this group in the Office of Human Rights. The CHV initially concerned itself with festivals and making new County residents feel welcome. More recent activities include sponsoring an essay contest in middle schools (this is no longer being done), and there is a new focus on education. This Committee is allowed to solicit funds and does have a small budget. Current members wish to pursue fund solicitation which has not been done in the past. The CHV and the Partnership Board for Victims of Hate/Violence receive some of the same Police briefings and could meet together to save staff time. There were comments received regarding the unclear mission of the Committee and its lack of focus. There has also been a substantial amount of turnover on the Committee and a lack of leadership. Staffing is provided by an Office Services Coordinator. An annual report is not published.

Recommendation -- Merge. The Committee on Hate/Violence should include as part of its mission the work of the Partnership Board for Victims of Hate/Violence. This will reduce staffing requirements and time for both the Police Department and the Office of Human Rights. Additionally, a clearer mission statement is needed and the relationship between the Committee on Hate/Violence and the work of the Committee for Ethnic Affairs needs to be determined. There may be opportunities for further merging or collaboration among these groups. Provide additional professional level staffing. An annual report should be published.



Montgomery County Council

From the Office of Councilmember George Leventhal

April 21, 2009

Contact:

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Councilmember George L. Leventhal's Statement on Introduction of Bills 20-09 And 21-09 Before the County Council

ROCKVILLE, April 21, 2009—Montgomery County Councilmember George L. Leventhal (D-At Large) said the following today after introducing Bills 20-09 and 21-09 before the County Council [Note: Public hearings are scheduled for May 12 on both bills.]:

Currently, there are 84 boards, committees, and commissions in the County. In 2004, the County's Committee Evaluation and Review Board issued a report noting that Montgomery County had more boards, committees and commissions than any of the neighboring jurisdictions that it surveyed:

Jurisdiction	Number of Boards, Committees, and Commissions
Anne Arundel County	44
Baltimore County	35
Howard County	34
Montgomery County	84
Prince George's County	51
Fairfax County	73
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Today I am introducing two bills and two resolutions that collectively would reduce the number of boards, committees and commissions in the County by 12 to 72. Let me stress that I value the input that the Executive and Council receive from our dedicated citizen volunteers. I am not trying to silence their voices, nor do I want to limit opportunities to participate in democratic decision making. Most boards and commissions have multiple vacancies each year. If my bills pass, those citizens whose seats may be eliminated will have the chance to reapply for other board, committee and/or commission appointments very quickly.

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Bill 20-09 would implement recommendations of the 2004 CERB Report that were not implemented in 2005. It is consistent with a bill that Marilyn Praisner and I introduced in 2005, only a small portion of which was ultimately enacted.

Bill 21-09 would implement suggestions from agencies and the community in the same vein as the CERB Report.

These bills and resolutions, if enacted, would:

- Merge the Agricultural Advisory Committee, Agricultural Preservation Advisory Board, and the Rustic Roads Advisory Committee by codifying the Agricultural Advisory Committee, increasing its membership to 19, and establishing the Agricultural Preservation Advisory Board and Rustic Roads Advisory Committee as subcommittees of the Agricultural Advisory Committee.
- Merge the recreation advisory boards with the area citizens advisory boards.
- Merge the Committee on Hate/Violence with the Committee on Ethnic Affairs by terminating the Committee on Hate/Violence and expanding the duties of the Committee on Ethnic Affairs and renaming the Committee the Multicultural Affairs Advisory Committee.
- Terminate the Silver Spring Transportation Management District and assign its duties to the Silver Spring Citizens Advisory Board.
- Merge the Cable and Communications Advisory Committee with the Cable Compliance Commission by creating the Committee on Cable and Telecommunications and increasing its membership to 17.
- Merge the Silver Spring Urban District Advisory Committee with the Silver Spring Citizens Advisory Committee by requiring the Citizens Advisory Committee to perform the duties of the Urban District Advisory Committee.
- Merge the Solid Waste Advisory Committee and the Dickerson Area Facilities Implementation Group by terminating the Dickerson Area Facilities Implementation Group and assigning its duties to the Solid Waste Advisory Committee.

Making these changes to the structure of the County's committee system would:

- Help the County's boards, committees and commissions run more efficiently and productively;
- Make it easier for boards, committees and commission to find applicants willing to serve;
- Free up County staff time to allow staff to focus on other important issues, thus increasing productivity; and
- Reduce expenses, particularly in operating costs, associated with having committees that in some cases perform similar functions.

I know that some, and maybe all, of these proposals will be controversial. I wish it had been possible to do more outreach to all the affected boards, committees and commissions before I introduced these bills, but I didn't get the staff draft of the bill until last week and in order to have the bills considered while the FY 2010 budget is before us, I had to go ahead and introduce them now. Please just consider the introduction of the bills to be the start of the conversation. I am quite flexible about the specific proposals in both bills.

Some will say that because these boards and commissions are staffed by volunteers, they do not cost the county any money. However, paid county employees do staff each of these groups, with tasks that may include arranging meeting times and locations, preparing agendas, keeping in contact with chairs and/or members, and attending the meetings. We don't yet have an estimate of the actual cost savings of these two bills, but a back-of-the-envelope calculation shows that we could be saving, at the very least, almost 4 weeks of staff time per year. If each of the 12 eliminated boards, committee and commissions has one meeting per month, and requires only one hour of staff time per month, that's 144 hours or more than 3-1/2 weeks. If we find that each group, on average, requires 4 hours per month of paid county staff time -- a very conservative estimate -- that's more than 14 weeks -- nearly four months of staff time -- per year. At a time when the County Executive has proposed to eliminate 400 positions, thereby increasing the workload on all remaining workers, we need to ease that burden where possible.

Times were good in 2005, when Marilyn Praisner and I first tried to make progress in this area, and it was easy for Councilmembers to turn down proposals that offered relatively small savings, in the face of opposition from the board, commission and committee members who would have been affected. In 2009, I sincerely hope my colleagues and the Executive Branch will take this under more serious consideration.

I understand that various colleagues will not be able to support every proposal in both of these bills. I will not be critical of any member who takes these suggestions seriously and finds that he or she just can't support some of them. I do request that the Management and Fiscal Policy Committee and the full Council consider these proposals promptly and in the sincere spirit in which they are introduced. With such deep budget cuts being proposed and 400 jobs being eliminated, I think now is an important time to consider whether some restructuring, workload reduction and greater efficiency can be achieved in county government.

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