

AGENDA ITEM #26
March 16, 2010

Public Hearing/Action

MEMORANDUM

March 12, 2010

TO: County Council

FROM:  Keith Levchenko, Senior Legislative Analyst

SUBJECT: **Public Hearing/Action:** Special appropriation to the Montgomery County Public Schools' FY10 Capital Budget and amendment to the FY09-14 Capital Improvements Program - \$6.75 million for relocatable classrooms (Source: Current Revenue)

Education Committee Recommendation: Approve as Requested

On February 23, 2010 the County Council received a request for \$6.75 million from MCPS for the leasing, purchase, movement, and rehabilitation of relocatable classrooms needed for the 2010-11 school year (©3-5). This request would accelerate \$6.75 million in current-revenue funded requested appropriation from FY11 to FY10 in order to allow MCPS to move forward with contractual work this spring so that the relocatable classrooms can be ready by the start of the 2010-11 school year. Council staff has drafted a resolution for Council consideration (©1-2).

As part of its FY11-16 CIP request, MCPS is seeking a substantial increase in FY11 expenditures for the Relocatable Classrooms project to accommodate student population changes for the 2010-2011 school year. While the acceleration of appropriation by itself has no net budgetary impact, the Council will need to amend the current FY09-14 CIP to include the FY11 expenditure increase requested by MCPS as part of this appropriation action.

On March 4, the County Executive forwarded his recommendation to approve the MCPS request as proposed (see ©7).

Discussion

Request Detail

This following chart breaks out the components of the request:

	Units	Unit Cost	Total Cost
Moves	85	65,000	5,525,000
- New	72		
- Existing	13		
Returns	25	10,000	250,000
Design per site	42	7,000	294,000
Fencing			21,000
Maintenance (Rehabs)			500,000
Contingency			160,000
Total			6,750,000

Each year, many units are moved from where permanent classroom additions are completed. However, exactly where the units will go is more complicated and won't be firm until revised enrollment projections for each school (and the number of teaching stations required) are finalized later this spring.

The bulk of the request is for the movement and placement of the units (both existing and new). The move cost (an estimated \$65,000 per unit) covers the first year lease, moving, utilizes, and furniture and equipment. The "per unit" cost is similar to costs assumed in past years. The reason for the substantial increase in the overall request is the number of moves now assumed.

Units that have reached the end of their 5 year lease and are no longer needed where they are located now are assumed to be returned to the vendor. To make up for these returns, new units will be leased and brought in directly to the sites that will need more units. The extra cost of the return (\$10,000) is assumed to be offset by the reduced maintenance costs from removing the older units from service. The newer units also take up less space on a site, since groups of the newer units can be placed closer together.

Design, fencing, and maintenance costs (plus a contingency) make up the rest of the cost and are similar to costs assumed in past years.

Relocatable Classroom Reduction Plan

Relocatable classrooms are not assumed to be a long-term solution for space needs at school sites. There are several reasons for trying to size permanent space appropriately and reduce the need for relocatable classrooms on school sites. These reasons include: operational concerns, security complications, loss of school space (such as parking and ball fields), and the fact that the longer relocatable classrooms are needed on a site, the less cost-effective they become as compared to a permanent addition. From a community perspective, relocatable

classrooms are unpopular for the abovementioned reasons as well as for their unsightliness (as compared to permanent space).

On April 11, 2007 the Superintendent presented information to the Board of Education regarding expected reductions in relocatable classrooms over the next six years (FY09-14). The Superintendent's goal was to reduce the number of relocatable classrooms being used to address long-term space needs and, at the same time, to improve the overall condition of the relocatable classrooms that are still needed.

Two years ago, the Board's Proposed FY09-14 CIP assumed to reduce the number of enrollment-related relocatable classrooms from 452 to 260 (a reduction of 202, or 45%). At the time MCPS was using 566 relocatable classrooms (i.e. 114 for non-capacity purposes). The reduction plan was possible because enrollment increases had slowed in recent years and MCPS was able to reduce its number of relocatable classrooms as school additions and capacity increases from modernizations came on line.

As a result of this initiative, the Relocatable Classrooms project was approved in FY09 with cost reductions assumed throughout the six-year period. However, FY10 dollars were up from FY09 as part of the Amended FY09-14 CIP. Now, FY11 dollars are assumed to increase as well.

With enrollment trending upward again and with several high school modernizations coming up in the modernization schedule, it is likely that future reductions of relocatable classrooms will take longer than previously expected.

Benefits of Relocatable Classrooms

There are a number of benefits to utilizing relocatable classrooms including:

- The costs to eliminate the use of most or all relocatable classrooms would be staggering.
- As noted above, some relocatable classrooms are used for day care or other non-educational purposes, for which MCPS would not support the use of MCPS dollars to build permanent space.
- Short-term fluctuations in enrollment can be more quickly, efficiently, and cost-effectively addressed with relocatable classrooms than with permanent additions.
- Some schools are already built-out to their core capacity. MCPS does not recommend building more classrooms than the core space of a school can handle. In these cases, relocatable classrooms are used until a boundary change is done to better balance out the cluster's enrollment with available capacity.

- The use of relocatable classrooms has allowed for the timely implementation of initiatives such as Full-Day K and class size reduction. Future initiatives may require similar flexibility.

Current Allocation of Relocatable Classrooms

MCPS currently uses 551 relocatable classrooms for a variety of purposes (see ©6 for full details). 40 units are in use at various schools to accommodate phased construction activities. 50 units are being used at holding schools. Another 24 units are being used for miscellaneous purposes at schools and non-school locations. The remaining 437 units are spread across elementary, middle, and high schools and are being used to address capacity issues (426) or provide day care space (11).

As shown in the chart below, the number of relocatable classrooms in use is up from FY09 (although still below FY08 levels). Even with major projects like the Walter Johnson High School phased modernization winding down (and the number of relocatable classrooms there nearly cut in half) other areas of need (such as other phased construction work and general enrollment pressures) more than offset that reduction.

	FY08	FY09	FY10
Phased Construction	45	41	40
- Walter Johnson HS	45	39	22
- Other		2	13
Holding Schools	41	43	50
Day Care	11	11	11
Enrollment	454	413	426
Misc	24	24	24
Total	575	532	551

The Education Committee recommends approval of the Relocatable Classrooms special appropriation and amendment as proposed by MCPS.

Attachments

KML:f:\levchenko\mcps\09 14 amendments and supplementals\ph action 3 16 10 relocatables supplemental.doc

Resolution: _____
Introduced: _____
Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: County Council

SUBJECT: Special Appropriation and amendment to the FY10 Capital Budget and
Amendment to the FY09-14 Capital Improvements Program
Montgomery County Public Schools
Relocatable Classrooms (No. 846540)
Source of Funds: Current Revenue

Background

1. Article 3, Section 308, of the Charter of Montgomery County, Maryland, provides that a special appropriation: (a) may be made at any time after public notice by news release to meet an unforeseen disaster or other emergency; or to act without delay in the public interest; (b) must specify the revenues to finance it; and (c) must be approved by no fewer than six members of the Council.
2. Section 302 of the County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of six Councilmembers.
3. The Board of Education requested a special appropriation for the Montgomery County Public Schools' Relocatable Classrooms capital project as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
Relocatable Classrooms	846540	\$6,750,000	Current Revenue
TOTAL		\$6,750,000	

4. This request increases planned expenditures in FY11 from \$2.5 million to \$6.75 million to accommodate student population changes for the 2010-2011 schoolyear and is consistent with the Board of Education's FY11-16 Capital Improvements Program previously transmitted to the Council.
5. The special appropriation will allow MCPS to begin contracting work related to FY11 Capital Budget expenditures during FY10 so that new and existing relocatable classrooms can be moved early in the summer of 2010 and therefore be ready for use for the next

school year beginning on August 30, 2010.

6. Notice of public hearing was given and a public hearing was held on March 16, 2010.
7. The County Council declares this request is in the public interest to be acted upon without delay as provided for under special appropriation requirements described in Article 3-Section 308 of the Montgomery County Charter.

Action

The County Council for Montgomery County, Maryland, approves the following action:

A special appropriation to the FY07 Capital Budget and amendment to the FY07-12 Capital Improvements Program is approved for the Montgomery County Public Schools as follows and as shown on the attached project description form.

<u>Project Name</u>	<u>Project Number</u>	<u>Amount</u>	<u>Source of Funds</u>
Relocatable Classrooms	846540	<u>\$6,750,000</u>	Current Revenue
TOTAL		<u>\$6,750,000</u>	

This is a correct copy of Council action.

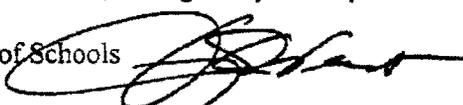
Linda M. Lauer, Clerk of the Council

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

February 22, 2010

MEMORANDUM

To: The Honorable Isiah Leggett, County Executive
The Honorable Nancy Floreen, President, Montgomery County Council

From: Jerry D. Weast, Superintendent of Schools 

Subject: Transmittal – FY 2010 Supplemental Appropriation Request for Relocatable Classrooms

Board of Education Meeting Date: February 17, 2010; meeting postponed on February 9, 2010, due to inclement weather

Type of Action:

Supplemental Appropriation

Transfer

Notification

JDW:JL:ak

Attachments

Copy to:
Montgomery County Office of Management and Budget

②

③

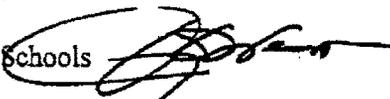
ACTION
4.2.10

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

February 9, 2010

MEMORANDUM

To: Members of the Board of Education

From: Jerry D. Weast, Superintendent of Schools 

Subject: FY 2010 Special Appropriation Request for Relocatable Classrooms

WHEREAS, The Board of Education's Requested FY 2011-2016 Capital Improvements Program includes \$6.750 million in the FY 2011 Capital Budget for relocatable classrooms to accommodate student population changes for the 2010-2011 school year; and

WHEREAS, These funds are programmed to be expended during summer 2010 but will not be available until the County Council takes final action on the Board of Education's Capital Improvements Program request in May 2010; and

WHEREAS, The contracts for the relocation and installation work for the FY 2011 relocatable classroom moves must be executed prior to May 15, 2010, in order to have the units ready for the start of school in August 2010; and

WHEREAS, The appropriation authority to expend the funds programmed for FY 2011 must be approved by the County Council before the Board of Education can enter into contracts; now therefore be it

Resolved, That the Board of Education request an FY 2010 special appropriation in the amount of \$6.750 million to accelerate the requested FY 2011 appropriation to provide for the execution of contracts for relocatable classroom moves planned for summer 2010 to address school enrollment changes in time for the beginning of the 2010-2011 school year; and be it further

Resolved, That this request be forwarded to the county executive and the County Council for action.

JDW:LAB:JL:jlc

(4)

(4)

Relocatable Classrooms -- No. 846540

Category
Subcategory
Administering Agency
Planning Area

Montgomery County Public Schools
Countywide
MCPS
Countywide

Date Last Modified
Required Adequate Public Facility
Relocation Impact
Status

May 15, 2009
No
None
On-going

EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY08	Rem. FY08	Total 6 Years	FY09	FY10	FY11	FY12	FY13	FY14	Beyond 6 Years
Planning, Design, and Supervision	1,050	100	100	850	200	200	150	100	100	100	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	24,511	5,861	3,550	15,100	2,925	3,925	2,350	2,100	1,900	1,900	0
Other	0	0	0	0	0	0	6750	0	0	0	0
Total	25,561	5,961	3,650	15,950	3,125	4,125	2,500	2,200	2,000	2,000	*

FUNDING SCHEDULE (\$000)

G.O. Bonds	0	0	0	0	0	0	6750	0	0	0	0
Current Revenue: General	25,083	5,511	3,622	15,950	3,125	4,125	2,500	2,200	2,000	2,000	0
Current Revenue: Recordation Tax	478	450	28	0	0	0	0	0	0	0	0
Total	25,561	5,961	3,650	15,950	3,125	4,125	2,500	2,200	2,000	2,000	0

DESCRIPTION

MCPS currently has a total of 566 relocatable classrooms. Of the 566 relocatables, 462 are used to address over utilization at various schools throughout the system. The balance, 104 relocatables, are used at schools undergoing construction projects on-site, or at holding schools, or for other uses countywide. Units around 15-20 years old require general renovation if they are to continue in use as educational spaces.

The County Council, on March 30, 2004, approved a \$5.0 million special appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2004-2005 school year. The special appropriation provided for the relocation of 77 relocatable classrooms and the leasing of an additional 54 relocatable classrooms for enrollment growth and the full-day kindergarten program. The County Council, on March 22, 2005, approved a \$5.0 million special appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2005-2006 school year. An FY 2006 special appropriation of \$1.5 million was approved to provide additional relocatable classrooms to accommodate a staff to student ratio of 23:1 at elementary schools.

The County Council, on April 4, 2006, approved a \$3.0 million special appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2006-2007 school year. Also, an FY 2006 special appropriation in the amount of \$975,000 was approved to provide relocatable classrooms for the acceleration of full-day kindergarten for the schools scheduled to receive the program in the 2007-2008 school year. An FY 2006 special appropriation in the amount of \$2.1 million was approved to return 121 relocatables to the vendor in order to begin the process of systematically removing aging relocatables from our schools. The \$2.1 million also provided for the replacement of six older units, the relocation of six units and the addition of a canopy at a school.

The County Council approved, in the FY 2007-2012 CIP, additional expenditures in FY 2007 and FY 2008 to provide replacement relocatables for Potomac Elementary School and to provide relocatables for Bells Mill Elementary School when the school moved to the Grosvenor holding facility during modernization. The County Council, on May 8, 2007 approved a \$3.572 million special appropriation that accelerated the FY 2008 appropriation requested by the Board of Education to allow MCPS to enter into contracts to have the relocatable units ready for the 2007-2008 school year. An FY 2008 special appropriation of \$3.125 million was approved by the County Council on April 22, 2008, to accelerate the FY 2009 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2008-2009 school year. An FY 2009 special appropriation of \$3.125 million was approved by the County Council to accelerate the FY 2010 appropriation requested by the Board of Education to allow MCPS to enter into contracts in order to have the relocatable units ready for the 2009-2010 school year.

An FY 2010 appropriation and amendment to the FY 2009-2014 CIP was approved for an additional \$1.0 million beyond the \$3.125 million included in the adopted CIP to provide relocatable classrooms at schools experiencing unanticipated enrollment growth.

OTHER DISCLOSURES

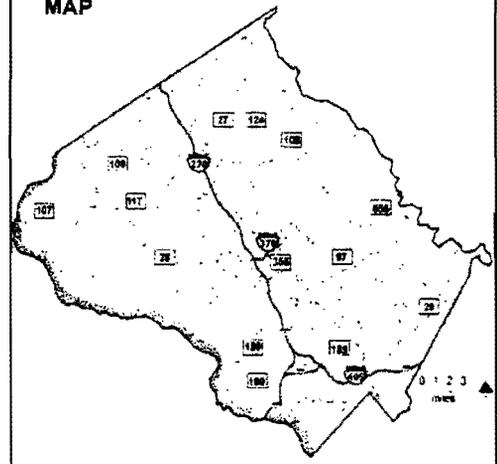
* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA		
Date First Appropriation	FY84	(\$000)
First Cost Estimate	FY02	21,470
Current Scope		
Last FY's Cost Estimate		24,561
Appropriation Request	FY10	1,000
Supplemental Appropriation Request		6750
Transfer		0
Cumulative Appropriation		15,861
Expenditures / Encumbrances		12,080
Unencumbered Balance		3,781
Partial Closeout Thru	FY07	56,588
New Partial Closeout	FY08	0
Total Partial Closeout		56,588

COORDINATION

CIP Master Plan for School Facilities

MAP



2/23/2010 9:01:21AM

(5)

(5)

Appendix D

Montgomery County Public Schools Relocatable Classrooms: 2009–2010 School Year

Cluster/ School	Relocatables on Site for 2009–2010 To Address:			Cluster/ School	Relocatables on Site for 2009–2010 To Address:			Cluster/ School	Relocatables on Site for 2009–2010 To Address:		
	Overutilization	DC	Total		Overutilization	DC	Total		Overutilization	DC	Total
Bethesda-Chevy Chase				Col. Zadok Magruder				Watkins Mill			
Westland MS		1	1	Flower Hill	6		6	Whetstone	8		8
Bethesda	5		5	Mill Creek Towne	3		3	Totals	8	0	8
North Chevy Chase	4		4	Judith A. Resnik	2		2	Walt Whitman			
Rock Creek Forest	5	1	6	Totals	11	0	11	Bannockburn	2		2
Rosemary Hills	5		5	Richard Montgomery				Bradley Hills	6		6
Westbrook	5		5	Beail	8		8	Burning Tree	3		3
Totals	24	2	26	Ritchie Park	3		3	Wood Acres	5		5
				Twinbrook	4		4	Totals	16	0	16
Winston Churchill				Northeast Consortium*				Thomas S. Wootton			
Herbert Hoover MS	5		5	James H. Blake HS	7		7	Thomas S. Wootton HS	9		9
Beverly Farms	2		2	Paint Branch HS	7		7	Cold Spring	2		2
Potomac	7		7	Burnt Mills	1		1	Dufief	1	2	3
Seven Locks	2		2	Burtonsville	1		1	Totals	12	2	14
Totals	16	0	16	Cannon Road	7		7	Grand Total by Use	426	11	437
Clarksburg				Cloverly	2		2	SCHOOL TOTAL: 437			
Clarksburg HS	4		4	Fairland	9		9	Other Relocatable Uses			
Rocky Hill MS	8		8	Greencastle	1		1	# Units	Comment		
Clarksburg ES	6		6	Jackson Road	11		11	Phased Construction			
Daly	4		4	Stonegate	3	1	4	Walter Johnson HS	22	Modernization	
Fox Chapel	10		10	Westover	1		1	Redland	13	Improvements	
Little Bennett	6		6	Totals	50	1	51	Montgomery Knolls	1	Addition	
Totals	38	0	38					Sherwood ES	2	Addition	
Damascus				Northwest				Whetstone	2	Addition	
Cedar Grove	3		3	Clopper Mill	2		2	Total	40		
Clearspring	1		1	Darnestown	6		6	Holding Schools for Mods			
Totals	4	0	4	Great Seneca	2		2	Fairland	9	Cresthaven/Cannon	
Downcounty Consortium*				Spark M. Matsunaga	12	1	13	Grosvenor	14	Tak. Pk./Garrett Pk.	
Wheaton HS	4		4	Ronald McNair	4		4	North Lake	16	Fairland	
Bel Pre	8		8	Totals	26	1	27	Radnor	2	Carderock/Sev. Locks	
Brookhaven	11	1	12	Poolesville				Tilden	9	Cabin John	
Georgian Forest	10		10	Monocacy	3		3	Total	50		
Glenallan	6		6	Totals	3	0	3	Other Uses at Schools			
Harmony Hills	10		10	Quince Orchard				Emory Grove Ctr.	1	Transition (CCC)	
Highland View	6		6	Rachel Carson	7		7	Gaithersburg ES	1	Parent Res. Ctr.	
Montgomery Knolls	12		12	Jones Lane	2		2	Gaithersburg HS	1	Mont. College Prgm.	
Oakland Terrace	11		11	Totals	9	0	9	Rolling Terrace	1	Judy Center	
Pine Crest	2		2					Sandburg	1	Autism offices	
Rock View	10		10	Rockville				Seneca Valley HS	1	Transition (CCC)	
Rolling Terrace	2		2	Lucy V. Bamsley	4		4	Sherwood ES	1	Baldrige Lab	
Shriver	3		3	Flower Valley	1		1	Wootton HS	1	Mont. College Prgm.	
Sligo Creek	4	1	5	Maryvale	1		1	Total	8		
Viers Mill	13		13	Meadow Hall	2		2	Nonschool Locations			
Weller Road	2		2	Rock Creek Valley	2		2	Bethesda Depot	2	Offices	
Wheaton Woods	6		6	Sandburg	1		1	Children's Res. Ctr.	1	Infants & Todd. offices	
Woodlin	4		4	Totals	11	0	11	Kingsley	4		
Totals	124	2	126					Mont. College Germantown	2		
Gaithersburg				Seneca Valley				Rockinghorse	2	ESOL Offices	
Gaithersburg HS	3		3	Seneca Valley	3		3	Smith Center	2	Outdoor Education	
Goshen	1		1	Lake Seneca	1		1	Transportation Depot	2	Offices	
Laytonsville	1		1	McAuliffe	3		3	Warehouse	1	Copy Plus Program	
Rosemont		1	1	Sally K. Ride	4		4	Total	16		
Strawberry Knoll	4		4	Waters Landing	5		5	OTHER TOTAL: 114			
Summit Hall	5	1	6	Totals	16	0	16				
Washington Grove	9		9								
Totals	23	2	25	Sherwood							
Walter Johnson				Belmont		1	1				
Kensington-Parkwood	4		4	Sherwood ES	6		6				
Wyngate	10		10	Totals	6	1	7				
Totals	14	0	14								

DC = Paid for by day-care provider to enable a day-care center to operate inside school.

* In terms of the number of schools, the Downcounty Consortium is the equivalent of 5 clusters, and the Northeast Consortium is the equivalent of 3 clusters.

Relocatable classrooms are distributed quite evenly around the county, with an average of about 17 per cluster, taking account of multiple cluster areas in the consortia.



OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

March 4, 2010

TO: Nancy Floreen, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Special Appropriation #11-E10-CMCPS-4 to the FY10 Capital Budget
Montgomery County Public Schools
Relocatable Classrooms (No. 846540), \$6,750,000

I am recommending a special appropriation to the FY10 Capital Budget in the amount of \$6,750,000 for the moving and installation of relocatable classrooms (Project No. 846540) for the Montgomery County Public Schools (MCPS) to accommodate student population changes for the upcoming 2010-2011 school year.

These funds have already been requested in the MCPS Capital Budget, but would not become available until the County Council takes final action on that request and the next fiscal year begins in July 2010. This action is needed because the contracts for the relocation and installation of these relocatable classrooms must be executed before May 15, 2010, to have them ready prior to the first day of the new school year. This action does not change the scope of the project, but the appropriation authority to expend these funds during the current fiscal year must be approved by the County Council before MCPS can proceed.

I recommend that the County Council approve this special appropriation in the amount of \$6,750,000 and specify the source of funds as current revenue. I appreciate your prompt consideration of this action.

IL:bd

Attachment: Board of Education Request

2010 MAR -5 AM 11:33

MONTGOMERY COUNTY
COUNCIL

~~7~~ 7