

Bill No. 32-11  
Concerning: Boards, Committees, and  
Commissions – Committee  
Evaluation and Review Board –  
Report  
Revised: 11/8/2011 Draft No. 6  
Introduced: October 4, 2011  
Enacted: November 8, 2011  
Executive: \_\_\_\_\_  
Effective: \_\_\_\_\_  
Sunset Date: None  
Ch. \_\_\_\_\_, Laws of Mont. Co. \_\_\_\_\_

## COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

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By: Councilmembers Navarro and Rice, Council President Ervin, and Councilmember Riemer

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**AN ACT** to:

- (1) establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council;
- (2) require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions;
- (3) require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and
- (4) generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

By amending

Montgomery County Code  
Chapter 2, Administration  
Section 2-146

<b>Boldface</b>	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

*The County Council for Montgomery County, Maryland approves the following Act:*

**Sec. 1. Section 2-146 is amended as follows:**

**2-146. Terms of committees.**

\* \* \*

(c) Committee Evaluation and Review Board.

(1) The County Executive must appoint and convene at least every 10 years, subject to confirmation by the Council, a citizens review committee comprised of [no fewer than] at least 11 members.

(2) [This committee] The Committee must review the committee system and each then-existing committee and report to the Executive and Council its recommendations for changes in individual committees and the committee system as a whole. The Committee must submit an interim report to the Executive and Council within 6 months of appointment and submit a final report within 12 months of appointment.

(3) The County Executive must designate the review committee's chair and vice-chair.

**Sec. 2. Contents of Committee Evaluation and Review Board Report.** As

part of its report, the first Committee Evaluation and Review Board appointed [[in 2011]] after November 8, 2011 must:

(a) develop scenarios for reduction of County staff time used to support the committees[[. The report must include]]], and consider reduction scenarios of 25%, 50%, and 75%]; and

(b) [[estimate]] [[provide the number of hours spent by volunteers for each board, committee, and commission, including by members and other volunteers. Each board, committee, and commission, must provide the number of volunteer hours spent to the Committee Evaluation and

28 Review Board]] include a discussion of advisory board member  
 29 workload.

30 **Sec. 3. Continuation of certain board, committees, and commissions:**

31 (a) *Purpose.* The County has many boards, committees, and commissions  
 32 that provide a valuable service to the County with the work they  
 33 perform. These boards, committees, and commissions require  
 34 significant personnel and operating costs to function. In Fiscal Year  
 35 2011, the County spent an approximate \$1.4 million on personnel and  
 36 operating costs to support the County's boards, committees, and  
 37 commissions. While these boards, committees, and commissions  
 38 provide a valuable service, there may be opportunities for consolidation.

39 (b) *Continuation.*

40 (1) In this section, the following words have the meanings indicated:  
 41 *Advisory board* means the following boards, committees, and  
 42 commissions:

- 43 Advisory Committee on Consumer Protection
- 44 Agricultural Advisory Committee
- 45 Airpark Liaison Committee
- 46 Cable and Communications Advisory Committee
- 47 Commission for Women
- 48 Commission on Aging
- 49 Commission on Child Care
- 50 Commission on Children and Youth
- 51 Commission on Health
- 52 Commission on Juvenile Justice
- 53 Commission on People with Disabilities
- 54 Commission on Veterans Affairs

55 Committee for Ethnic Affairs  
56 Committee on Hate/Violence  
57 County-wide Recreation Advisory Board  
58 Criminal Justice Coordinating Commission  
59 Department of Permitting Services Advisory Committee  
60 Dickerson Area Facilities Implementation Group  
61 Domestic Violence Coordinating Council  
62 Down County Recreation Advisory Board  
63 East County Citizens Advisory Board  
64 East County Recreation Advisory Board  
65 Energy and Air Quality Advisory Committee  
66 Fire and Emergency Services Commission  
67 Forest Conservation Advisory Committee  
68 Friendship Heights TMD Advisory Committee  
69 Library Board  
70 Mental Health Advisory Committee  
71 Mid-County Citizens Advisory Board  
72 Mid-County Recreation Advisory Board  
73 Montgomery Cares Program Advisory Board  
74 Noise Control Advisory Board  
75 Pedestrian and Traffic Safety Advisory Committee  
76 Rustic Roads Advisory Committee  
77 Silver Spring Citizens Advisory Board  
78 Silver Spring Transportation Management District Advisory  
79 Committee  
80 Silver Spring Urban District Advisory Committee  
81 Solid Waste Advisory Committee

- 82 Sustainability Working Group
- 83 Taxicab Services Advisory Committee
- 84 Technology Investment Fund Loan/Grant Committee
- 85 Upcounty Citizens Advisory Board
- 86 Upcounty Recreation Advisory Board
- 87 Victim Services Advisory Board
- 88 Water Quality Advisory Group
- 89 Western Montgomery County Citizens Advisory Board
- 90 Wheaton Urban District Advisory Committee

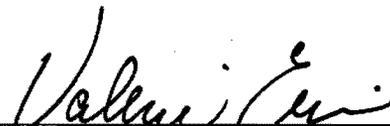
91 *Committee Evaluation and Review Board* means the Board  
 92 appointed under §2-146.

93 (2) Each advisory board must indicate to the Committee Evaluation  
 94 and Review Board, within 60 days after the Committee  
 95 Evaluation and Review Board is appointed, if the advisory board  
 96 should continue. Each advisory board that so indicates must  
 97 provide the Committee Evaluation and Review Board with the  
 98 following:

- 99 (A) a description of the work the advisory board does;
- 100 (B) justification for why the advisory board should be
- 101 continued;
- 102 (C) a list of accomplishments from the prior 2 years, including
- 103 any direct service provided by volunteers to residents;
- 104 (D) a discussion of advisory board member workload;
- 105 (E) a 2-year work program; and
- 106 ~~[(E)]~~ (F) an explanation of the amount of government resources,
- 107 including County employee staff time, used and a plan to
- 108 reduce the use of those resources.

109 (3) In addition to the duties in §2-146, as part of its report, the first  
110 Committee Evaluation and Review Board appointed [[in 2011]]  
111 after November 8, 2011 must review each advisory board that  
112 requests continuation under subsection (b)(2) and recommend to  
113 the Council whether the advisory board should continue.

114 *Approved:*

115   
\_\_\_\_\_  
Valerie Ervin, President, County Council 11/9/2011  
Date

116 *Approved:*

117 \_\_\_\_\_  
Isiah Leggett, County Executive Date

118 *This is a correct copy of Council action.*

119 \_\_\_\_\_  
Linda M. Lauer, Clerk of the Council Date