

Bill No. 5-12
Concerning: Administration – Small
Business Navigator – Established
Revised: April 27, 2012 Draft No. 6
Introduced: February 7, 2012
Enacted: May 15, 2012
Executive: _____
Effective: _____
Sunset Date: None
Ch. _____, Laws of Mont. Co. _____

COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

By: Council President Berliner

AN ACT to:

- (1) establish a program to assist certain small businesses located in the County;
- (2) require the appointment of a dedicated staff member to assist small businesses to comply with County requirements and regulations; and
- (3) generally amend the law concerning small businesses.

By adding

Montgomery County Code
Chapter 2. Administration.
Section 2-25B

Boldface	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

The County Council for Montgomery County, Maryland approves the following Act:

1 **Sec. 1. Section 2-25B is added as follows:**

2 **2-25B. Small Business Navigator.**

3 (a) Definitions. As used in this Section:

4 Navigator means the Small Business Navigator.

5 Small business means a privately owned business that meets the
6 requirements of Section 11B-65(a).

7 (b) Establishment of Program. The Executive must create and administer a
8 Small Business Assistance Program with a Small Business Navigator to
9 help small businesses comply with County policies and regulations.

10 (c) Small Business Navigator. The Executive must designate an employee
11 [[in the Office of the Executive or the Office of the Chief
12 Administrative Officer]] as the Small Business Navigator. Among
13 other duties, the Navigator must:

14 (1) advise the Executive, the Council, the Chief Administrative
15 Officer, County Department heads, the Planning Board, and any
16 other appropriate government agency, of any action needed to
17 assist small businesses to comply with County requirements and
18 regulations;

19 (2) [[serve as primary point of contact]] promote communications
20 between a small business and each County department or agency
21 that the small business must interact with;

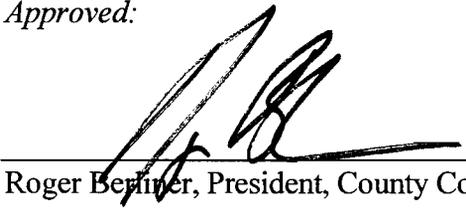
22 (3) develop and maintain a database of information necessary for a
23 small business to comply with County requirements and
24 regulations; [[and]]

25 (4) advise small businesses on how to comply with County
26 requirements and regulations; and

27 (5) identify changes to regulations and requirements that would
28 improve turnaround, eliminate duplication, resolve conflicts in
29 authority, and eliminate unnecessary regulations and
30 requirements.

31 (d) Reports. On or before September 15 of each year, the Executive must
32 report to the Council on the activities and recommendations of the
33 Navigator.

34 *Approved:*



5/17/2012

Roger Beninger, President, County Council

Date

36 *Approved:*

37

Isiah Leggett, County Executive

Date

38 *This is a correct copy of Council action.*

39

Linda M. Lauer, Clerk of the Council

Date