

Appendices

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Resolution No.: 18-306
Introduced: October 27, 2015
Adopted: November 3, 2015

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

Lead Sponsor: County Council

SUBJECT: County Council's FY 2017 Process for Grant Proposals from Non-Profit Organizations

Background

1. For the past eleven years, the Council has adopted resolutions to guide the Council's internal process for reviewing applications and awarding funds to non-profit organizations. In each year, the Council publicized the Council Grant application; held at least one community grants workshop; required all organizations to submit a Council Grant application form by a stated deadline; convened a Grants Advisory Group to provide non-binding comments on grant proposals; received recommendations from the Council Grants Manager; and made final funding decisions.

Action

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council affirms that partnerships with the non-profit community are critical to meeting community needs. These partnerships may come through competitive contracts and non-competitive contracts, and from proposals made directly from non-profit agencies to the County Executive or Council.
2. For FY 2017, the Council will continue to have a Council Grants process that will require non-profit agencies seeking funds to submit a Council Grant application. The application will be posted on the Council's website by December 1, 2015. The deadline for applications will be January 13, 2016. No applications will be accepted beyond this date. While the Council is not interested in a burdensome application process, a common requirement for information enhances the Council's decision process and improves the County's accountability to taxpayers.

3. For FY 2017 the Council is particularly interested in proposals that provide emergency and other safety-net services to the neediest members of our community.
4. The Council will reach out to non-profit agencies through existing contact lists, grant application workshops, and other communications in order to facilitate an open and fair process. These efforts will inform non-profit agencies about what they may seek funds for and what the requirements are to receive County funds through a non-competitive contract.
5. The Council is not placing limits on the amount that non-profit agencies may request or the number of applications submitted. Applications may be submitted for capital or operating funds.
6. The Council will convene a Grants Advisory Group as a part of the FY 2017 process. The Grants Advisory Group will be asked to review and evaluate the applications. The Council will provide information on the evaluation criteria in the Council Grant application. The Grants Advisory Group will also evaluate County Executive-recommended Community Grants that have not gone through a competitive process. Grants Advisory Group members will be informed that their recommendations are advisory and final decisions are made by the Council. The Grants Advisory Group will be asked to report to the Council by the end of April 2016. Non-profit organization funding requests for County matching funds for State Bond Bills will be reviewed by Council Committees. The Council may modify the review process if the number of grant applications received plus the number of grants recommended by the County Executive exceeds the workload capacity of the Grants Advisory Group.
7. As a part of the FY 2016 process, the Council required non-profit organizations awarded funding as a Community Grant recommended by the County Executive or as a Council Grant to submit brief twice-yearly reports describing the results achieved with the funding. These Outcomes Reports are due to be received by the Council by February 12, 2016 and August 31, 2016, respectively. The Council will continue to seek ways for the County to better evaluate outcomes, including outcomes from programs and services provided by the non-profit sector. For FY 2017, the Council will also require non-profit organizations awarded funds to submit brief twice-yearly reports. The Council requests the Grants Advisory Group review these Outcomes Reports for any programs that seek continued funding for FY 2017.
8. Non-profit agencies seeking funds for arts and humanities should apply directly to the Arts and Humanities Council, and those seeking funds for literacy, including ESOL, should apply directly to MCAEL, the Montgomery Coalition for Adult English Literacy. If any Council Grant applications fall into these categories, the Council will forward them to the appropriate organization; such applications will not be reviewed by the Grants Advisory Group. The Council will make final funding decisions for the Arts and Humanities Council and MCAEL as a part of its overall budget process. For FY 2017, the Council intends that grant awards to community-based non-profits for arts and humanities or literacy and ESOL programs will be made through grant

programs administered by the Arts and Humanities Council and MCAEL, respectively.

9. The Grants Advisory Group, Arts and Humanities Council, MCAEL, the Council Grants Manager, Council Committees, and the Council will make interim recommendations at various stages of the application review process. However, funding decisions are not final until the Council has completed its deliberations, reconciled expenditures and revenues, and taken action on the County Government FY 2017 operating budget in May 2016.

This is a correct copy of Council action.


Linda M. Lauer, Clerk of the Council



Montgomery County Community Grant Application

Created: 11/24/2015

Last updated: 11/29/2015

1

Organization's Legal Name

Montgomery County Test Applicant

Briefly identify the specific program or purpose for this funding request.

in 20 words or less. This will be the published purpose for any grant awards and should be brief and very specific. For example, "Provide improved education and leadership skills for African youth," or "Provide emergency assistance for rent and utilities."

to demonstrate the application

This application is for:

County Council Community Grant

Will you be submitting a separate application for the identical amount and identical services to both the County Council and County Executive?

By selecting "yes", you acknowledge that the amount requested in this proposal is the total funding you are requesting from the County for this program, this year. There is no penalty for requesting funds from both entities.

No

Please indicate if a proposal for the same amount and same services has been submitted for CDBG (Community Development Block Grant) funding.

By selecting "yes", you acknowledge that the amount requested in this proposal is the total funding you are requesting from the County for this program, this year.

No

Amount of this funding request (in whole dollars)

This is the amount of funding you are requesting with this application. Please do not enter commas or dollar signs in the numeric field.

4900

Total Program Cost (in whole dollars)

This is the organization's total cost for the program. Please do not enter commas or dollar signs in the numeric field.

6100

Organization's Address

Street Address	1234 Test Street
Address Line 2	(No response)
City	Rockville
State	MD
Zip Code	20817
Primary Phone Number	240 777-1000
Secondary Phone Number	(No response)
Fax Number	(No response)
Organization Website Address	testorg.com

Executive Director/CEO Information

Salutation	Ms.
First Name	Test
Last Name	Applicant
Email Address	test@test.com
Phone Number	301 247-6655

Will the Executive Director/CEO be the primary contact for this grant application?

No

Primary Contact Information

Salutation	Mr.
First Name	John
Last Name	Applicant
Preferred title	Development Manager
Email address	john@test.org
Phone number	301 2474488

Non-Profit Organization:

Incorporated year 2008 or later

IRS Form 990:

Have you submitted, or are you planning to submit an IRS Form 990 for your organization's most recently completed Fiscal Year?

Yes

Type of funding requested:

Operating Funds

Type of activity to be funded:

Check all that apply for this project.

Responses Selected:

Health, Behavioral Health

Services to Young Children, Families (includes early childhood programs)

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1. Briefly describe your project, why it is needed, who will be served, geographic focus, and how it helps advance County priorities (listed in the FAQ's accessed by clicking the "Resources" tab above).

in 300 words or less.

to demonstrate the application

2. Briefly describe the mission of your organization and explain how this request supports this mission. Include a description of how your organization's efforts have made a difference in the community.

in 250 words or less.

Demonstrate the County's grants portal

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3. How will the program/activity described in Question 1 collaborate or coordinate with other non-profit organizations and County agencies? Be sure to identify organizations that provide similar services. Specifically identify your key partner organizations and describe the nature of the collaboration/coordination.

In 250 words or less.

because this is a test, it will not collaborate with other organizations

4. What is the total program/activity cost for the project for which you are requesting funding?

6100

5. Amount of this funding request:

4900

6. What portion of the total program cost do you expect to be funded or raised from sources other than County funding (You may include up to ten sources of funds)

(e.g., Federal, State, private, foundation, participant fees, other)

If you are not seeking other sources of funding, enter None for the Source, 0 for the amount and "n/a" as a comment in line 1.

Enter amounts without dollar signs or commas.

Optional comments are limited to 50 words.

	Source	Amount	Comments (optional)
1	Private	1200	pledged by our founder
2			
3			
4			
5			
6			
7			
8			
9			
10			
Total	0	1200.0	0

4

7. How does your organization plan to financially sustain this project in the future?

Provide a response in 250 words or less. Please note that Community Grant awards are provided for a single fiscal year. Funding in future fiscal years is not assured and is subject to the annual application process.

Financial support will not be needed as this is a one year effort

8. Describe efforts made to recruit volunteers and/or leverage community resources.

in 200 or less.

No volunteers are planned

5

Outcomes Section

For this section, an **outcome** is a result of the activities in which your organization engages. Outcomes should address what difference your program has made in the lives of the residents you serve. **Outcomes** should not be confused with **outputs**. An output details what your organization does (e.g., fed 100 children), whereas an outcome defines changes that have taken place because of your organization's work.

9. Describe up to three specific outcomes that will result from the expenditure of these grant funds.

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- **What specifically do you want to achieve? What difference is this program making in the lives of the residents you serve?**
- **For each outcome, describe how you will measure your success. How often will this be done?**
- **What is the anticipated level of success for each outcome?**
- **What is the number to be served?**

Please note that it is not necessary to provide more than one outcome. **Descriptions are limited to 50 words, measurements are limited to 60 words and targets are limited to 10 words.** As you type an outcome description, space for a second outcome will appear. You may enter up to three outcomes for this project.

For example

Outcome Description: *Clients living in stable housing*

How will you measure: *Obtain number of clients who acquire and retain housing for 6 months or longer through semiannual review of case notes and files*

Target: *70%*

Number to be served: *10*

In this example, this means you expect that 70% of 10 residents served will achieve the stated outcome, or 7 out of 10.

	Outcome Description	How will you measure?	Target	Number to be served
1	successful system usage	number of applications begun compared to number of applications submitted	99% of all applications successfully submitted	400 applications begun
2				
3				

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10. Are you requesting funds for a new or existing program/activity?

Existing

If existing, indicate how long the program has been in operation and describe the outcomes/results achieved to date. Please provide data and be specific as this is an important area of evaluation. Has the program achieved the goals established for it? Note: If you received funding from the County in FY16, please describe how you have or have not met the targets you included in your prior application.

in 200 words or less.

The program began last year. We received a record number of applications using the new system and 98% were successfully submitted.

11. Has the program/activity received County funding within the past three fiscal years?

Yes

Please list the source of funding and the amount.

Sources may include HHS Community Services Grants, Community Development Block Grants (CDBG), County Council Grants, County Executive Community Collaboration Grants, funds in the Cost Sharing CIP project, and/or in a County department's base budget. **Please list the most recent sources of funding first. No dollar signs or commas are allowed in the "Amount" column.**

	Fiscal Year	Source	Amount
1	FY16	County Council	1000
2			
3			
4			
5			
6			
7			
8			
9			
10			
Total	0	0	1000.0

7

Assurances

If the grant is awarded, the applicant assures that:

1. The applicant will administer funds.
2. Funds received will be used solely for the documented activities.
3. The applicant has read and will conform to the program guidelines and any other conditions imposed by the County in connection with the grant.
4. The applicant organization intends to comply with the Title VII of the Civil Rights Act of 1964, indicating that no person will be excluded from participation or be denied the benefits of any program, activity or service on the basis of race, sex, sexual preference, color, religion, ancestry, age, national origin, or handicap. The applicant further agrees to make every attempt to ensure that the program is accessible to persons with disabilities.

I hereby certify that information submitted in the grant application is a true and correct statement of facts. I, as a designated legal representative of the Organization, further certify that this Organization shall abide by and be subject to all applicable Federal, State and Local laws and regulations pertaining to any subsequent grant that may be issued.

5. The filing of this application is made by the undersigned individual, officially authorized to represent the applicant organization by its governing board.

If there are any changes that need to be made to the grant application after submittal or if the organization ceases operations or becomes a subsidiary of another organization, you have the responsibility of notifying the appropriate grants administrator.

Name of Person Completing Application:

This serves as your electronic signature.

test applicant

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**Montgomery County Community Collaboration Grants and County Council Grants
Program Budget Template**

Organization's Legal Name:	Montgomery County Test Applicant
Contact Person:	test applicant
Phone number:	240-775566
Email Address:	test@test.org

Brief Description of Project:	to demonstrate the application process
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Please refer to *detailed* instructions on the upload page.

Items	Description	Requested Grant Funds for This Item	Other Funds for This Item	Total Cost for This Item
Salary	grants staff @ \$10/hour	\$400	\$200	\$600
Supplies	software	\$3,000	\$1,000	\$4,000
Equipment (up to \$5,000)	laptop computer to demonstrate software	\$1,500	\$0	\$1,500
Other Communication				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Program Totals:		\$4,900	\$1,200	\$6,100

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Emergency Assistance Organizations

1.) **Organization Name:** _____

The following questions cover Calendar Year 2015 – from Jan 1, 2015 through Dec. 31, 2015. Please provide answers addressing assistance provided to Montgomery County residents.

2.) **Rental Assistance:**

- a. Number of Households Helped: _____
- b. Total \$ Provided: _____
- c. If available, number of households turned away for lack of funds: _____

3.) **Utility Assistance:**

- a. Number of Households Helped: _____
- b. Total \$ Provided: _____
- c. If available, number of households turned away for lack of funds: _____

4.) **Prescription Assistance:**

- a. Number of Households Helped: _____
- b. Total \$ Provided: _____
- c. If available, number of households turned away for lack of funds: _____

5.) **What is the maximum amount of assistance you are able to provide to each household?** _____

6.) **Do you have any dedicated paid staff (full or part time)?** Yes _____ No _____.

If yes how many FTE's? _____

If yes, do those individuals have other assigned duties? _____

If yes, please briefly describe the other duties? _____

7.) Do you operate within certain zip codes, and if so which ones?

8.) Do you have a process to follow up with clients to learn if they are still in their homes after you provide assistance?

Yes _____ No _____. If so, when do your follow up (for example, after 90 days)? _____

10.) Does your Board make financial contributions to your organization? Yes _____ No _____.

If yes, what % of the Board made financial contributions in the past year? _____

11.) Until last year, the Grants Advisory Group typically recommended only a few Emergency Assistance organizations for funding each year. Frequently (but not always), the selected organizations received the entire amount requested and other applicant organizations received NO Council Grant funding.

Last year, the Council tried a new approach, providing partial funding to all eligible Emergency Assistance Coalition applicants. The grant to each organization provided a standard percentage of the financial assistance given in the prior calendar year.

Would you like to see the Council continue with the approach of providing some funding to all organizations, revert to the policy of just funding a few organizations, or take some other approach?

Are there any special circumstances about the above information that you would like to share with us? _____

Like the NDA - Community Grants: County Executive, this provides one-time grants directly to organizations in the community as separately determined by the County Council grant process.

FY17 Recommended Changes	Expenditures	FTEs
FY16 Approved	3,058,629	0.00
FY17 Recommended	3,058,629	0.00

Community Grants: County Executive

This NDA provides one-time grants directly to organizations in the community. These community organizations are critical to an effective network of services and are often able to provide these services in a more cost-effective, culturally appropriate, and flexible way than County Government. They also are able to leverage community resources that may be unavailable to the County Government. A complete list of grantees is located below. Included in this NDA are:

- Community Grants: one-time grants to organizations that leverage Federal, State, and/or private funding or improve the quality of life for County residents. FY17 Community Grants are \$7,059,079;
- Community Services Grants: one-time grants for capital purchases that support health and human service activities. FY17 Community Services Grants are \$96,357.

Approved for Community Grants, but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) for a total of \$1,120,000 are listed as follows: A Wider Circle, Inc.: \$50,000; Congregation Beth El of Montgomery County: \$20,000; Cornerstone Montgomery, Inc.: \$350,000; Easter Seals Greater Washington-Baltimore Region, Inc.: \$50,000; Friends House, Inc.: \$50,000; Graceful Growing Together, Inc.: \$100,000; Hebrew Home of Greater Washington, Inc.: \$200,000; Jewish Community Center of Greater Washington, Inc.: \$25,000; Jewish Foundation for Group Homes, Inc.: \$100,000; Potomac Community Resources, Inc.: \$50,000; Reginald S. Lourie Center for Infants and Young Children: \$30,000; Seven Locks Jewish Community Inc.: \$20,000; The Jewish Federation of Greater Washington, Inc.: \$25,000; Warrior Canine Connection, Inc.: \$50,000.

FY17 Recommended Changes	Expenditures	FTEs
FY16 Approved	5,964,105	0.00
Add: Community Grant: A Wider Circle, Inc. (Provides for the Professional Development Center)	45,000	0.00
Add: Community Grant: Adventist Community Services of Greater Washington, Inc. (Provide a free summer camp for culturally, economically and geographically disadvantaged youth of East Montgomery County)	50,000	0.00
Add: Community Grant: African Immigrant and Refugee Foundation, Inc. (Provide for transition of African immigrant youth to American society through after school tutoring support and cultural immersion)	10,400	0.00
Add: Community Grant: African Women Council Inc. (Provides for leased space at the Nonprofit Village)	9,450	0.00
Add: Community Grant: Aligarh Muslim University Alumni Association of North America Inc (Provide resources, guidance and assistance to minority youth pursue college education and obtain internships)	1,500	0.00
Add: Community Grant: Am Kolel, Inc. (Provide for the Visitors Project for People with Dementia to provide regular friendly visits to lonely, low-income nursing home residents)	12,500	0.00
Add: Community Grant: Asbury Foundation, Inc. (Provide for the Gaithersburg Beloved Community Initiative)	10,000	0.00
Add: Community Grant: Asian American LEAD (Provides for programs for low-income/underserved Asian Pacific American youth)	60,000	0.00
Add: Community Grant: Asian Pacific American Legal Resource Center (Provide legal assistance to low-income Asian immigrants seeking immigration relief.)	25,000	0.00
Add: Community Grant: Asian-American Homeownership Counseling, Inc. (Provides for foreclosure/eviction prevention services, homeownership and financial education)	55,978	0.00
Add: Community Grant: Ayuda (Provides interpretation and translation services to ensure equal access to justice for limited-English proficient and deaf community members)	20,000	0.00
Add: Community Grant: Bethesda Cares, Inc. (Provide individual and group mental health services to homeless clients, as part of the process of referring them to housing)	30,000	0.00
Add: Community Grant: Bethesda Cares, Inc. (Provides emergency assistance to low-income County residents, who would otherwise live in unsafe conditions or be evicted/become homeless)	10,000	0.00
Add: Community Grant: Bethesda Green Inc. (Provides for Sustainability Impact Management (Measure What Matters) Campaign)	10,000	0.00

FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Bethesda Metro Area Village (Provides operating support for organization support services and social opportunities to help seniors age in place in their homes)	15,000	0.00
Add: Community Grant: Big Brothers Big Sisters of the National Capital Area (Provide for One-To-One mentor relationships by pairing Bigs and Littles in Montgomery County)	34,340	0.00
Add: Community Grant: C&O Canal Trust, Inc. (Provides for operating support)	24,329	0.00
Add: Community Grant: Capital Area Food Bank (Provide low-income seniors with monthly grocery bags including shelf-stable items, fresh produce, and nutrition and health resources)	25,000	0.00
Add: Community Grant: Cambean Help Center, Inc. (Provides for training of interpreters, support a bilingual staff position and food distribution for low income residents.)	20,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides additional support above amount provided by HIF for the Tenant Counseling and Housing Initiatives Program)	15,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides additional support above amount provided by HIF to the Pine Ridge Community Center)	25,830	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides for the Deferred Action for Childhood Arrivals (DACA) program)	90,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides for the Long Branch Economic Development Program)	100,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides linguistically and culturally appropriate social services, case management, and assistance in accessing benefits to low-income immigrants)	93,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides outreach and education on the naturalization process, application assistance, and wraparound financial services)	25,000	0.00
Add: Community Grant: CASA de Maryland, Inc. (Provides vocational training for low-income immigrant workers at the Rockville Welcome Center)	45,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for a bilingual office manager to support emergency assistance, case management, and referral services)	50,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide employment referral services and job readiness workshops to Latino and new-immigrant residents)	50,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide therapeutic services and community integration opportunities for adults with multiple disabilities.)	25,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide therapeutic services to children and youth with developmental disabilities)	45,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides a Family Support Worker to provide services to the low-income, largely immigrant community)	50,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for a range of culturally competent social support services for Latino and immigrant residents in crisis)	46,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for administrative support for transitional housing and case management for chronically homeless adults)	40,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for connecting low-income immigrants to medical, dental, health education, and social services)	37,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for life skills development and job placement assistance for unemployed, homeless individuals)	25,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provides for the Community Companions program)	125,170	0.00
Add: Community Grant: Center for Adoption Support and Education, Inc. (Provides for the Live, Learn, Lead Academy for youth transitioning from foster care to independence)	37,000	0.00
Add: Community Grant: Child Center & Adult Services, Inc. dba Aspire Counseling (Provides for the Healthy Mothers, Healthy Babies Program for uninsured low-income women with perinatal depression)	20,000	0.00
Add: Community Grant: Chinese Culture and Community Service Center, Inc. (Provide essential health services to Chinese Americans with mental health concerns)	25,000	0.00
Add: Community Grant: Chinese Culture and Community Service Center, Inc. (Provides for the STOP B program)	60,000	0.00
Add: Community Grant: Circle of Rights, Inc. (Provide stroke symptom awareness and prevention alternatives for a healthier lifestyle in multiple languages)	15,000	0.00
Add: Community Grant: CollegeTracks, Inc. (Provides program for low-income, first-generation-to-college students to enroll, persist, and graduate from college or technical school)	75,000	0.00
Add: Community Grant: CollegeTracks, Inc. (Provides program low-income, first-gen-to-college high school students get admitted to college or technical school with enough financial aid to attend)	150,000	0.00

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FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Committee of the Spanish Speaking Community of MD, Inc. (La Comunidad) (Provides consultations with case workers to address needs of low-income families and immigrants)	10,000	0.00
Add: Community Grant: Community Bridges Incorporated (Provide mentoring, college and career planning and mentoring support for low income girls and families)	45,000	0.00
Add: Community Grant: Community Health and Empowerment through Education and Research, Inc (Provides for connecting vulnerable Long Branch and Takoma Park residents to health and wellness resources)	25,000	0.00
Add: Community Grant: Community Ministries of Rockville (Provide in-home client services, home repairs, and case management to enable low income frail elderly age in place)	35,000	0.00
Add: Community Grant: Community Ministries of Rockville (Provides for the Rockville Emergency Assistance Program)	15,000	0.00
Add: Community Grant: Conflict Resolution Center of Montgomery County (Provides for conflict resolution services in Montgomery County schools, serving youth, families and school staff)	20,000	0.00
Add: Community Grant: Conflict Resolution Center of Montgomery County (Provides for conflict resolution services to assist seniors and their families in Montgomery County)	10,000	0.00
Add: Community Grant: Conservation Montgomery, Inc. (Provide Home Tree Care 101 classes to teach homeowners how to maintain trees on their private property.)	10,150	0.00
Add: Community Grant: Court Watch Montgomery, Inc. (Provides recommendations for strengthening court protection for domestic violence victims and their children)	20,000	0.00
Add: Community Grant: Crittenton Services of Greater Washington (Provides for the College Access program for 8th grade girls to become firsts in their families to attend college)	35,000	0.00
Add: Community Grant: Cultural & Diversity Enrichment Services-USA Inc (CADES-USA) (Provides programming for immigrant youth)	34,000	0.00
Add: Community Grant: DC Diaper Bank (Provide free and reliable source of diapers and hygiene essentials for children)	10,000	0.00
Add: Community Grant: Eastern Montgomery Emergency Assistance Network, Inc. (Provide emergency assistance for rent and utilities to low income residents of eastern Montgomery County)	15,000	0.00
Add: Community Grant: EduCare Support Services, Inc. (Provide supplemental food assistance to low income families, seniors, persons with disabilities or chronic illness, and other emergency situations)	50,000	0.00
Add: Community Grant: Empowered Women International, Inc (Provide entrepreneurship and workforce training and support services to promote self-sufficiency of immigrant, refugee and low-income women)	25,000	0.00
Add: Community Grant: Equipment Connections for Children Inc. (Provides support for storage rental facility, equipment repairs, insurance, and staff wages)	10,000	0.00
Add: Community Grant: Ethiopian Community Center in Maryland (Provides nutrition management, healthy relationship, reproductive health, mental health and substance abuse services)	25,000	0.00
Add: Community Grant: Family Learning Solutions, Inc. (Provides for the "I Am College Ready" program)	44,180	0.00
Add: Community Grant: Family Services, Inc. (Provide academic, social and emotional supports during and after school for at-risk minority males at Gaithersburg Middle School)	40,000	0.00
Add: Community Grant: Family Services, Inc. (Provides for the Neighborhood Opportunity Network)	75,000	0.00
Add: Community Grant: First African Methodist Episcopal Church of Gaithersburg, Inc. (Provides for the SHARE food program for low-income families)	7,410	0.00
Add: Community Grant: Future Link, Inc. (An extensive outreach program providing individualized academic and career supports for at-risk youth)	30,000	0.00
Add: Community Grant: Gaithersburg HELP, Inc. (Provide the basic needs of food, diapers, and formula for low-income residents in Gaithersburg/Montgomery Village area.)	25,000	0.00
Add: Community Grant: Gandhi Brigade Youth Media (Provides for youth leadership development and employment potential through media training, community engagement, and community service)	45,000	0.00
Add: Community Grant: GapBuster, Inc. (Provides for services to at-risk students, exposing them to the STEM fields and engaging them in meaningful community service)	100,000	0.00
Add: Community Grant: Generation Hope (Provides teen parents with tuition support, mentoring, academic/life/professional skills, tutoring, and case management to make college a reality)	15,000	0.00
Add: Community Grant: Girls on the Run of Montgomery County, MD (Provides program scholarships and shoes to underserved girls)	10,000	0.00
Add: Community Grant: Graceful Growing Together, Inc. (Provides operating support for implementation of the new Bethesda community center.)	35,000	0.00
Add: Community Grant: Great and Small (Provides operating support for equine-assisted programs serving individuals with special needs)	10,000	0.00

FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: GreenWheaton Inc (Provides for development and implementation of community-appropriate, environmentally-friendly projects and programs)	15,000	0.00
Add: Community Grant: growingSOUL, Inc (Provides for operating support)	20,000	0.00
Add: Community Grant: Habitat for Humanity Metro Maryland, Inc. (Provide necessary health and safety home repairs to low-income homeowners)	20,000	0.00
Add: Community Grant: Hebrew Home of Greater Washington, Inc. (Provides for operating support for the ElderSAFE Center)	50,000	0.00
Add: Community Grant: Heritage Tourism Alliance of Montgomery County (Provides for operating support for Heritage Montgomery)	100,000	0.00
Add: Community Grant: Hispanic Business Foundation of Maryland (Provides for the Partnership Youth Initiative)	30,000	0.00
Add: Community Grant: Hispanic Business Foundation of Maryland Inc. dba Hispanic Chamber of Commerce of Montgomery County (Provides for operating support)	22,000	0.00
Add: Community Grant: Home Care Partners, Inc. (Provides home aide services to help low-income seniors and adults with disabilities remain at home)	5,000	0.00
Add: Community Grant: Hope Restored, Inc. (Provides for reducing the recidivism rate in Montgomery County through strategic partnerships with public and private partnerships)	25,000	0.00
Add: Community Grant: Hospice Caring, Inc. (Provides for a non-medical hospice to effectively serve an increasingly diverse population by removing barriers of language and culture)	10,000	0.00
Add: Community Grant: Housing Unlimited Inc (Provides for operating support)	30,000	0.00
Add: Community Grant: Identity, Inc. (Provides for case management services to connect Latino youth and families with resources for food, clothing, shelter and other safety net services)	60,000	0.00
Add: Community Grant: Identity, Inc. (Provides for Saving Lives Through Soccer: Conflict Resolution and Social Integration for At-Risk Latino Youth)	110,000	0.00
Add: Community Grant: Imagination Library Of Montgomery County, Maryland Inc (Provides for mailing free, age-appropriate books to children from birth to age five)	7,500	0.00
Add: Community Grant: IMPACT Silver Spring Inc (Provides for support for out-of-school athletic program for youth in Long Branch)	87,500	0.00
Add: Community Grant: IMPACT Silver Spring Inc (Provides for the Neighborhood Opportunity Network Initiative)	222,640	0.00
Add: Community Grant: Interfaith Works (Provide job training, one-on-one counseling, and long-term placement services for homeless and very low-income members of our community.)	33,000	0.00
Add: Community Grant: Interfaith Works (Provide security for two emergency programs to keep vulnerable clients, staff, and volunteers safe and free from harm.)	35,000	0.00
Add: Community Grant: Interfaith Works (Provides for the Emergency Support program)	20,000	0.00
Add: Community Grant: Japanese Americans' Care Fund (Provides for Keiai-no-tsudoi, an annual gathering for Japanese American seniors)	2,510	0.00
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (Provides for the Camp JCC Inclusion Program for children and young adults with disabilities)	25,000	0.00
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (Provides for the Selma Sweetbaum Satellite Program to support at-risk senior adults)	40,000	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc (Provides for the Career Gateway program for jobless Montgomery County residents age 50 and over)	36,760	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provides for the 50+ Employment Expo)	75,000	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provides for the Intergenerational Bridges Program)	15,000	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provides support to increase the intergenerational volunteer corps)	25,000	0.00
Add: Community Grant: Jewish Social Service Agency (Provides for a Job Developer)	30,000	0.00
Add: Community Grant: Jewish Social Service Agency (Provides for a Senior Services Case Manager to manage the daily living needs of frail seniors, allowing them to age in place)	40,000	0.00
Add: Community Grant: Jewish Social Service Agency (Provides for a social worker specializing in Early Childhood, serving children under 12 and members of their circle of care)	50,000	0.00
Add: Community Grant: Jewish Social Service Agency (Provides for a social worker specializing in treatment of children and adolescents providing individual, group and family therapy)	35,000	0.00
Add: Community Grant: Junior Achievement of Greater Washington (Provides for the Economics For Success program and pilot of Finance Park)	10,000	0.00

FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Kaur Foundation, Inc. (Provides for workshops on cultural literacy)	15,000	0.00
Add: Community Grant: KEEN Greater DC LLC (Kids Enjoy Exercise Now) (Provide free exercise/fitness program to youth with significant disabilities)	10,000	0.00
Add: Community Grant: Korean Community Service Center of Greater Washington (Provides for Strengthening Asian Families through Empowerment and Services (SAFES) program)	50,000	0.00
Add: Community Grant: Korean Community Service Center of Greater Washington (Provides for the Keystone Project to assist victims of domestic violence in the Korean community)	55,000	0.00
Add: Community Grant: Lead4Life, Inc. (Provide services to disconnected youth with a concentration on the African American population through a Positive Youth Development approach)	20,000	0.00
Add: Community Grant: Legal Aid Bureau, Inc. (Provide enhanced access to healthcare insurance for low-income underserved children in Montgomery County with direct advocacy, outreach and education.)	25,000	0.00
Add: Community Grant: Leveling the Playing Field (Provides for operating support)	20,000	0.00
Add: Community Grant: Liberty's Promise Inc (Provides for an after-school civic engagement program and internship program for low-income, immigrant youth)	65,000	0.00
Add: Community Grant: Little Falls Village Corp (Provides for operating support)	10,000	0.00
Add: Community Grant: Lutheran Social Services of the National Capital Area (Provides emergency rental/utility assistance and safety net services for refugee families)	20,000	0.00
Add: Community Grant: Madison House Autism Foundation ("Provides for a Volunteer Coordinator to optimize and expand volunteer programs at Madison Fields)	25,000	0.00
Add: Community Grant: Madison House Autism Foundationa (Provides for an Employment Specialist to oversee and coach adults with autism working in a community-based employment setting)	25,000	0.00
Add: Community Grant: Making a New United People (Provides a summer enrichment program and meals for youth aged 6 - 13 receiving FARMS)	10,000	0.00
Add: Community Grant: Manna Food Center (Provides for bringing locally grown produce to County residents experiencing hunger and to recover produce from local farmers markets)	20,000	0.00
Add: Community Grant: Manna Food Center (Provides for the Smart Sacks program for elementary school students)	32,500	0.00
Add: Community Grant: Mary's Center for Maternal and Child Care, Inc. (Provide health education and social services for un/under-insured residents)	20,000	0.00
Add: Community Grant: Maryland Vietnamese Mutual Association, Inc. (Provides for outreach and services to the Vietnamese American community)	25,000	0.00
Add: Community Grant: Maryland/Israel Development Center (Provides for promoting trade and investment between Montgomery County and Israeli businesses)	40,000	0.00
Add: Community Grant: MdBio Foundation, Inc. (Provide summer education and career exploration for rising seventh and eighth grade minority and female students in STEM)	10,030	0.00
Add: Community Grant: Mental Health Association of Montgomery County (Provide Mental Health First Aid (MHFA) training on how to respond to mental health crises)	25,000	0.00
Add: Community Grant: Mental Health Association of Montgomery County (Provides for the Serving Together program providing coordinated community resources for veterans and their families)	150,000	0.00
Add: Community Grant: Mercy Health Clinic (Provides for medical staff to provide primary care for low-income, uninsured patients and patients who have Medicaid)	50,000	0.00
Add: Community Grant: Mid-Atlantic Gleaning Network (Provides for emergency food relief by harvesting fresh fruits and vegetables and distributing to needy County residents)	20,000	0.00
Add: Community Grant: Ministries United Silver Spring Takoma Park, Inc. (Provides for eviction, 1st months rent, utility, prescription and other emergency assistance programs)	10,000	0.00
Add: Community Grant: Mobile Medical Care, Inc. (Provides for a Medical Director position)	30,000	0.00
Add: Community Grant: MOCO Kids Co (Provides for support for operation of a prototype KID Museum facility)	40,000	0.00
Add: Community Grant: Montgomery Countryside Alliance (Provides for operating support)	10,000	0.00
Add: Community Grant: Montgomery County Coalition for the Homeless Inc. (Provides for 24/7 emergency shelter including case management and supportive services for men experiencing homelessness)	86,260	0.00
Add: Community Grant: Montgomery County Coalition for the Homeless Inc. (Provides for case management/support services for formerly homeless families in the Partnership for Permanent Housing)	100,000	0.00
Add: Community Grant: Montgomery County Collaboration Council for Children, Youth and Families (Provides for a Disproportionate Minority Contact Reduction Coordinator)	22,425	0.00

FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Montgomery County Family Justice Center Foundation, INC (Provide for emergency services and the security and sustained well-being for families affected by domestic violence)	30,000	0.00
Add: Community Grant: Montgomery County Food Council (Provides for operating support)	25,000	0.00
Add: Community Grant: Montgomery County Maryland Bar Foundation, Inc (Provide access to pro bono/low fee legal advice and services to self represented litigants within the Family Court)	10,000	0.00
Add: Community Grant: Montgomery County Muslim Foundation (Provides for a youth empowerment program)	5,000	0.00
Add: Community Grant: Montgomery County Muslim Foundation (Provides for operating support)	100,000	0.00
Add: Community Grant: Montgomery County Muslim Foundation (Provides for the Senior and Social and Transportation program)	65,000	0.00
Add: Community Grant: Montgomery County Partners for Animal Well-Being, Inc. (Provide veterinary care assistance to adopters who adopt a pet that has a pre-existing medical condition)	2,500	0.00
Add: Community Grant: Montgomery County Partners for Animal Well-Being, Inc. (Provide veterinary care assistance to seniors)	2,500	0.00
Add: Community Grant: Montgomery County Sister Cities, Inc. (Provides for operating support)	25,000	0.00
Add: Community Grant: Montgomery Hospice, Inc. (Provide professional grief support to individuals and manage volunteer services to support patients and their families)	38,718	0.00
Add: Community Grant: MoverMoms Inc (Provides for operating support)	25,000	0.00
Add: Community Grant: NAMI Montgomery County (Provide educational classes, support groups and outreach presentations for family members of individuals living with mental illness)	15,000	0.00
Add: Community Grant: NAMI Montgomery County (Provide educational classes, support groups and outreach presentations for individuals living with mental illness)	15,000	0.00
Add: Community Grant: Nourish Now Foundation, Inc. (Provides for operating support for the food recovery program)	15,000	0.00
Add: Community Grant: Nourish Now Foundation, Inc. (Provides for the Family Food Distribution Program, which provides direct food assistance to families and individuals)	20,000	0.00
Add: Community Grant: Olney Help, Inc. (Provide emergency food and financial assistance for rent, utilities and prescriptions to avoid eviction, utility shut-off, or lapse in medication)	10,000	0.00
Add: Community Grant: Olney Home For Life Inc. (Provide free transportation and Friendly Daily Calls and Weekly Visits to seniors in Olney and surrounding areas)	15,000	0.00
Add: Community Grant: Our House, Inc. (Provide vocational and mentoring skills to adjudicated male youth, referred by Department of Juvenile Services, to reduce Maryland's recidivism rate)	20,000	0.00
Add: Community Grant: Passion for Learning, Inc. (Provide digital technology and high school -college readiness skills for low income middle school students)	22,090	0.00
Add: Community Grant: Poolesville Green, Inc. (Provides for environmental education and outreach program and to support the Poolesville Community Garden and PHS Green projects)	5,000	0.00
Add: Community Grant: Potomac Community Resources, Inc. (Provides for operating support)	30,000	0.00
Add: Community Grant: Pride Youth Services, Inc (Provides for African American youth to develop resiliency and self-efficacy skills necessary to live productive lives)	15,000	0.00
Add: Community Grant: Primary Care Coalition of Montgomery County, MD, Inc. (Provides better access to dental care and training/exercise to prevent falls for low-income seniors in subsidized housing)	22,650	0.00
Add: Community Grant: Raba Leadership Initiative (Provide leadership development for students to address vital community issues.)	30,000	0.00
Add: Community Grant: Rebuilding Together Montgomery County (Provide critical home repairs, energy efficiency upgrades, and accessibility modifications to low-income homeowners)	30,920	0.00
Add: Community Grant: Red Wiggler Foundation, Inc. (Provide opportunities for youth and adults with and without disabilities to work, learn, and grow healthy food)	30,000	0.00
Add: Community Grant: Reginald S. Lourie Center for Infants and Young Children (Provides for expanded Psychological Evaluation and Testing Service in Spanish and English)	35,000	0.00
Add: Community Grant: Rockville Economic Development, Inc. (Provides for business counseling, training, and technical assistance to start-up and existing women-owned businesses and entrepreneurs)	40,000	0.00
Add: Community Grant: Rosaria Communities Foundation, Inc. (Provides professional staff to oversee and grow the operations to ensure housing for people with physical and intellectual disabilities)	20,000	0.00
Add: Community Grant: Scotland Storm Community Development Inc. (Provide fee academic and sports programs for underserved youth from the historic Scotland community)	20,000	0.00
Add: Community Grant: Silver Spring Green (Creating a sustainability location in Silver Spring)	25,000	0.00
Add: Community Grant: Silver Spring Green (Provides for operating support)	15,000	0.00

FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Silver Spring Town Center Inc. (Provides for operating support)	40,000	0.00
Add: Community Grant: Silver Spring Village, Inc. (Provides operating support to build and sustain Village activities to help older residents live independently)	30,000	0.00
Add: Community Grant: Spirit Club Foundation Inc. (Create greater access to health-related opportunities for people with disabilities of low income to promote health and independence.)	10,000	0.00
Add: Community Grant: St. Ann's Center for Children, Youth and Families (Provides for access to services for pregnant or parenting teens and their children, by offsetting the cost of utilities)	25,000	0.00
Add: Community Grant: St. Camillus Church (Provides for nutritionally adequate, culturally appropriate food to be distributed to families in need)	17,000	0.00
Add: Community Grant: St. Joseph's House, LTD (Provides for home-based care, before and after school, for students with multiple and severe disabilities)	15,000	0.00
Add: Community Grant: Sunflower Bakery, Inc. (Provides for preparing young adults with developmental or other cognitive disabilities for employment through skilled, on-the-job training)	23,400	0.00
Add: Community Grant: The Alliance for Workplace Excellence, Inc. (Provides education, awareness, and recognition to employers for excellent workplace practices)	25,000	0.00
Add: Community Grant: The CareerCatchers, Inc. (Provide individualized employment counseling and vocational services to survivors of domestic violence)	30,000	0.00
Add: Community Grant: The George B. Thomas, Sr. Learning Academy Inc. (Provide supplemental instruction in reading and math skills to kindergarten students from traditionally underserved groups)	25,000	0.00
Add: Community Grant: The Greater Washington Jewish Coalition Against Domestic Abuse (Provide critical crisis services to victims of domestic abuse and their children)	50,000	0.00
Add: Community Grant: The Greater Washington Jewish Coalition Against Domestic Abuse (Provides for crisis services to teen/young adult victims of dating abuse and witnesses of domestic abuse)	50,000	0.00
Add: Community Grant: The Greater Washington Jewish Coalition Against Domestic Abuse (Provides for the Legal Access Program for more difficult legal proceedings for victims of abuse)	65,000	0.00
Add: Community Grant: The Ivymount School, Inc. (Provides for the Project SEARCH program)	40,000	0.00
Add: Community Grant: The Muslim Community Center Inc (Provide handicap access shuttle van transportation services for patients from major public transportation hubs in the area to the Clinic)	35,000	0.00
Add: Community Grant: The Muslim Community Center Inc (Purchase and operate a handicap accessible shuttle van service from public transportation hubs for MCC Medical Clinic patients)	25,000	0.00
Add: Community Grant: The Muslim Community Center, Inc. (Provides for implementation of quality measures consistent with the standard of care for controlling diabetes and other chronic diseases)	30,000	0.00
Add: Community Grant: The Muslim Community Center, Inc. (Provides for the domestic violence program)	25,000	0.00
Add: Community Grant: The National Capital B'nai B'rith Assisted Housing Corporation (Provide for Medication Administration on overnight security along with emergency oversight to poor at-risk elders.)	25,500	0.00
Add: Community Grant: The National Center for Children and Families (Provides for critical transitional housing services for families residing in the Greentree Shelter)	200,000	0.00
Add: Community Grant: The National Center for Children and Families (Provides for the FutureBound Transitional Housing Program for young adults who are homeless)	35,000	0.00
Add: Community Grant: The Nonprofit Village Center, Inc. (Provides for operating support)	75,000	0.00
Add: Community Grant: The Senior Connection of Montgomery County, Inc. (To continue the creation of a transportation network for county seniors)	30,000	0.00
Add: Community Grant: Town of Poolesville (Provides support for the Poolesville Area Senior Center)	20,800	0.00
Add: Community Grant: Unity Christian Fellowship Incorporated (Provides for the Educational and Life Skills Program for youth to excel academically and socially)	27,220	0.00
Add: Community Grant: Unity Christian Fellowship Incorporated (Provides for the Game Changer Conference for Young Males)	10,919	0.00
Add: Community Grant: Upcounty Community Resources, Inc. (Provides support for expansion of activities for people with developmental differences)	35,000	0.00
Add: Community Grant: Upper Montgomery Assistance Network (Provides for emergency financial assistance to families facing homelessness or loss of a vital utility service)	10,000	0.00
Add: Community Grant: Vietnamese Americans Services, Inc. (Provide outreach services to better assist disadvantaged and hard-to-reach target groups among the Vietnamese population)	25,000	0.00
Add: Community Grant: Village of Takoma Park, Inc. (Provide volunteer rides, friendly visits, in-home help, advocacy and monthly meetings for Takoma Park's diverse older adult population)	3,500	0.00



FY17 Recommended Changes	Expenditures	FTEs
Add: Community Grant: Washington Regional Association of Grantmakers (Provide training for county nonprofits in program evaluation)	35,000	0.00
Add: Community Grant: Washington Youth Foundation, Inc. (Provides for incubation of minority owned small businesses to increase sustainability of Asian American immigrant families)	50,000	0.00
Add: Community Grant: Women Who Care Ministries (Provides for the childrens' weekend backpack program and Montgomery Village Food Center)	140,000	0.00
Add: Community Grant: World Organization for Resource Development and Education (Provides for operating support)	50,000	0.00
Add: Community Grant: World Organization for Resource Development and Education (Provides operating support for the Faith Community Working Group)	40,000	0.00
Add: Community Grant: YMCA of Metropolitan Washington (Provide case management and training for volunteers in an intensive one-on-one mentoring program for court-involved male youth of color)	10,000	0.00
Add: Community Services Grant: Chinese Culture and Community Services Center, Inc. (Provides a walk-in cooler and treatment table)	8,300	0.00
Add: Community Services Grant: Coalition Homes (Provides for wood laminate for three units)	5,000	0.00
Add: Community Services Grant: Cornerstone Montgomery, Inc. (Provides for computer equipment)	9,500	0.00
Add: Community Services Grant: Ethiopian Community Center in Maryland (Provides for medical testing equipment)	4,800	0.00
Add: Community Services Grant: Housing Initiative Partnership (Provides for computer equipment)	4,000	0.00
Add: Community Services Grant: Jewish Social Services Agency (Provides for signature pads)	9,637	0.00
Add: Community Services Grant: Mary's Center for Maternal and Child Care, Inc. (Provides for medical equipment)	4,750	0.00
Add: Community Services Grant: Nourish Now (Provides for shelving, sink, and an air conditioner unit)	10,000	0.00
Add: Community Services Grant: St. Coletta of Greater Washington (Provides for a treatment table)	2,471	0.00
Add: Community Services Grant: Takoma Park Presbyterian Church (Provides for construction costs)	10,000	0.00
Add: Community Services Grant: The Arc of Montgomery County, Inc. (Provides for a generator and equipment)	6,274	0.00
Add: Community Services Grant: The Armand Center for Conflict Resolution, Inc. (Provides for computer equipment)	2,703	0.00
Add: Community Services Grant: The Center for Adoption Support and Education (Provides for computer equipment)	6,500	0.00
Add: Community Services Grant: The Korean American Senior Citizens Association, Inc. (Provides for a copier and computer equipment)	2,662	0.00
Add: Community Services Grant: Upcounty Community Resources, Inc. (Provides for computer equipment)	2,260	0.00
Add: Community Services Grant: Winter Growth, Inc. (Provides for chairs)	7,500	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY16	(5,964,105)	0.00
FY17 Recommended	7,155,436	0.00

Compensation and Employee Benefits Adjustments

This NDA contains a General Fund and a non-tax appropriation, and provides funding for certain personnel costs related to adjustments in employee and retiree benefits, pay-for-performance awards for employees in the Management Leadership Service and non-represented employees, deferred compensation management, and unemployment insurance.

Non-Qualified Retirement Plan: This provides funding for that portion of a retiree's benefit payment that exceeds the Internal Revenue Code's §415 limits on payments from a qualified retirement plan. Payment of these benefits from the County's Employees' Retirement System (ERS) would jeopardize the qualified nature of the County's ERS. The amount in this NDA will vary based on future changes in the Consumer Price Index (CPI) affecting benefit payments, new retirees with a non-qualified level of benefits, and changes in Federal law governing the level of qualified benefits.

Deferred Compensation Management: These costs are for management expenses required for administration of the County's Deferred Compensation program. Management expenses include legal and consulting fees, office supplies, printing and postage, and County staff support.

Management Leadership Service Performance-Based Pay Awards: In FY99, the County implemented the Management Leadership Service (MLS) which includes high level County employees with responsibility for developing and implementing policy and managing County programs and services. The MLS was formed for a number of reasons, including improving the quality and effectiveness of service delivery through management training, performance accountability, and appropriate compensation; providing organizational flexibility to respond to

Staff provides management and oversight to ensure compliance with all regulatory requirements for Federal funding awarded to Montgomery County by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant, the HOME Investment Partnership Grant, and the Emergency Solutions Grant programs. Funds from these programs support both operating activities and capital projects. Activities funded may include property acquisition, new construction, housing rehabilitation, commercial area revitalization and handicapped accessibility improvements. Staff administers contracts with the cities of Rockville and Takoma Park, as well as nonprofit organizations awarded funding to provide a variety of public services involving assistance to low-income persons.

Program Performance Measures	Actual FY14	Actual FY15	Estimated FY16	Target FY17	Target FY18
Number of contracts awarded and monitored	37	34	40	40	40

FY17 Recommended Changes	Expenditures	FTEs
FY16 Approved	4,999,855	5.70
Add: Community Development Block Grant: Asian Pacific American Legal Resource Center, Inc. - Legal Services for Asian Immigrants	45,000	0.00
Add: Community Development Block Grant: Ethiopian Community Center in Maryland, Inc. - Breast Cancer Awareness	45,000	0.00
Add: Community Development Block Grant: Interfaith Works, Inc. - Job Developer for Low-Income Residents	45,000	0.00
Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc. - Home Builders Care Assessment Center (HBCAC) Housing Locator	45,000	0.00
Add: Community Development Block Grant: Rockville Economic Development, Inc. - Maryland Women's Business Center	45,000	0.00
Add: Community Development Block Grant: The ARC of Montgomery County, Inc. - Transitioning Youth Retail Project	45,000	0.00
Add: Community Development Block Grant: The National Center for Children and Families, Inc. - FutureBound Transitional Housing Program	45,000	0.00
Add: Community Development Block Grant: Diaspora Resources of Ethiopians in the America's Metropolises, Dream North American Corp. - Elderly Service Plus Center Project	44,997	0.00
Add: Community Development Block Grant: Diaspora Resources of Ethiopians in the America's Metropolises, Dream North American Corp. - Elderly Service Plus Center Project	44,951	0.00
Add: Community Development Block Grant: Baby's Bounty MC, Inc. - Health, Safety, & Wellness Newborn Bundles	39,519	0.00
Add: Community Development Block Grant: Greater Washington Boys & Girls Clubs, Inc. - Power Hour	38,655	0.00
Add: Community Development Block Grant: The Armand Center for Conflict Resolution, Inc. - Supervised Visitation	36,826	0.00
Add: Community Development Block Grant: Housing Opportunities Community Partners, Inc. - Kid's STEM Program	20,000	0.00
Decrease Cost: Adjustment for Individual Grants	(539,948)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	54,041	0.00
FY17 Recommended	5,053,896	5.70

Landlord-Tenant Mediation

This program ensures fair and equitable relations between landlords and tenants and encourages the maintenance and improvement of housing. Activities including mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Landlord-Tenant Affairs.

Program Performance Measures	Actual FY14	Actual FY15	Estimated FY16	Target FY17	Target FY18
Percent of landlord/tenant cases mediated successfully (not referred to the Commission)	97	97	97	97	97
Average length of time required to conciliate landlord/tenant disputes that do not go to the Landlord Tenant Commission: Single-family disputes (workdays)	36.7	52.5	50.0	50.0	50.0
Average length of time required to conciliate landlord/tenant disputes that do not go to the Landlord Tenant Commission: Multi-family disputes (workdays)	38.2	45.8	45.0	45.0	45.0

FY17 Recommended Changes	Expenditures	FTEs
FY16 Approved	1,060,809	7.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	11,687	0.00

(Handwritten initials)

Appendix 4

Fiscal Year 2017 Montgomery County Council Grant Application Evaluation Criteria and Supporting Questions

Public benefit

- b. Is the target population clearly described and well served by this proposal?
- c. Is there justification for the program?

Strength of proposal

- a. Does the proposal clearly describe what the project proposes to do and what recipients will get out of it?
- b. Does the proposal outline the anticipated outcomes of the program and are the outcomes measurable and relevant?
- c. If the proposal requests funds for an existing program, does it describe the results/outcomes achieved to date? Evaluate the results achieved to date.
- d. If the proposal requests funds for a new program, does it provide information on success of program in other jurisdictions, evidence of best practices, etc.?
- e. Are there specific plans for integration/coordination with other existing nonprofit organizations and County services?
- f. Does the proposal contain a sufficiently detailed program budget to be able to assess whether project budget is in line with proposed project?
- g. Does the proposal address plans for continuing support after the grant ends and the availability of other resources?
- h. Are there any major concerns with the budget?

Cost-benefit analysis

- a. What is the cost of the service or activity and number of recipients?
- b. What is the impact on the recipient relative to the cost?

Strength of organization

- a. How long have these services been delivered by this agency and for how long has this program received public funds?
- b. What efforts have been made to recruit/utilize volunteers in the program and/or leverage community resources?
- c. What other partner organizations is the applicant working with to address the needs of those served?
- d. Has the organization substantially leveraged other non-county government funding for the proposal or other programs? If the organization is asking for the majority of its funding through the County, has it provided a compelling rationale for its reliance on County funding? Does the organization's financial statement show a diversity of funding sources?
- e. Does the organization's financial statement indicate actual revenues and expenditures were in line with budgeted projections?
- f. Based on the budgetary information, does the organization have the capacity to carry out the proposed program?