

Resolution No:	<u>17-446</u>
Introduced:	<u>May 24, 2012</u>
Adopted:	<u>May 24, 2012</u>

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of the Montgomery County Portion of the FY 2013 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2013 Planning Activities Workprogram

Background

1. As required by Article 28, Section 2-118 of the Maryland Code, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2013 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 10, 11, and 12, 2012.

Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2013 Operating Budget in the amounts shown below.

Part I. Administration Fund

	M-NCPPC Jan 2012 Request	Council Changes	Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
Commissioner's Office	1,080,200		14,500	1,094,700
Planning Department				
Planning Director's Office	925,900		5,600	931,500
Management & Technology Services	3,589,800		27,200	3,617,000
Functional Planning & Policy	1,911,200		21,400	1,932,600
Area 1	1,549,800		18,200	1,568,000
Area 2	1,888,200		23,500	1,911,700
Area 3	1,764,600		25,000	1,789,600
Regulatory Coordination & Dev Application Mgmt	787,100		28,300	815,400
Center for Research & Information Systems	1,785,400		18,000	1,803,400
Support Services	2,052,900		-	2,052,900
Subtotal Planning	16,254,900		167,200	16,422,100
Central Administrative Services				
Department of Human Resources and Management	1,769,800		14,800	1,784,600
Department of Finance	2,728,200		36,600	2,764,800
Legal Department	1,241,400		13,700	1,255,100
Merit System Board	67,300		3,900	71,200
Internal Audit Division	149,200		600	149,800
Support Services	569,600		-	569,600
Subtotal Central Administrative Services	6,525,500		69,600	6,595,100
Nondepartmental (OPEB)	1,766,700		(251,300)	1,515,400
Total Admin Fund	25,627,300	-	-	25,627,300

Note 1: The M-NCPPC Proposed Budget for FY13 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. Labor negotiations are almost concluded and this adjustment distributes the non-departmental budget authority to the applicable division. This only applies to the tax supported funds.

Part II. Park Fund

	M-NCPPC Jan 2012 Request	Council Changes	Distribution of Non- Departmental Labor Costs (Note 1)	Council Approved Expenditures
Director of Parks	891,200		5,100	896,300
Public Affairs & Community Partnerships	1,928,900		29,900	1,958,800
Management Services	3,208,000		34,200	3,242,200
Park Planning and Stewardship	2,987,700		47,500	3,035,200
Park Development	2,845,800		63,900	2,909,700
Park Police	12,765,500	26,955	81,300	12,873,755
Horticulture, Forestry & Environmental Education	6,987,600		130,700	7,118,300
Facilities Management	10,075,300	72,000	172,500	10,319,800
Northern Parks	7,803,300		165,100	7,968,400
Southern Parks	11,534,800		247,000	11,781,800
Support Services	9,690,400		-	9,690,400
Subtotal Park Operations	70,718,500	98,955	977,200	71,794,655
Nondepartmental	5,843,600		(977,200)	4,866,400
Debt Service	4,442,700		-	4,442,700
Total Expenditures	81,004,800	98,955	-	81,103,755

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Part III. Grants

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Admin Fund Future Grants	150,000	-	150,000
Park Fund Future Grants	400,000	-	400,000
Total Expenditures	550,000	-	550,000

Part IV. Self Supporting Funds

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Enterprise Fund	9,753,730	-	9,753,730
Property Management Fund	867,700	-	867,700
Total Expenditures	10,621,430	-	10,621,430

Part V. Advanced Land Acquisition Debt Service Fund

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Debt Service	312,100	-	312,100
Total Expenditures	312,100	-	312,100

Part VI. Internal Service Fund

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Risk Management Fund	3,674,290	-	3,674,290
Capital Equipment Fund	908,700	-	908,700
Total Expenditures	4,582,990	-	4,582,990

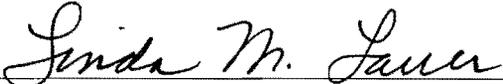
Part VII. Special Revenue Fund

	M-NCPPC Jan 2012 Request	Council Changes	Council Approved Expenditures
Park Activities	1,657,500	-	1,657,500
Planning Activities	4,101,500	-	4,101,500
Total Expenditures	5,759,000	-	5,759,000

2. This resolution does not include funds for cost of living allowances or merit increases in FY 2013. With regard to compensation and benefit adjustments in FY 2013, the following is appropriated: Within the total dollars proposed by the Commission for compensation and benefits, provide one-time lump-sum pay increases only, except for negotiated longevity increases, and increase employee contributions for group insurance and retirement benefits and/or restructure these benefits. In addition, the Commission should continue to pursue financially sustainable compensation policies.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2013 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2013. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
 - a) The program must not require any present or future County funds.
 - b) Subject to the balance in the account, any amount can be transferred in FY 2013 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2012; (3) the program was included in the FY 2013 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2013. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
 - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.

7. The Council approves the revenue transfer of \$1,390,000 from the Administration Fund to the Development Review Special Revenue Fund.
8. The Council approves the revenue transfer of \$849,000 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.
9. The Council appropriates \$1,919,000 from the Water Quality Protection Fund, which consists of \$360,400 to the Planning Department and \$1,558,600 to the Department of Parks for expenses incurred to perform the following activities:
 - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
 - Compliance with NPDES Permit for Industrial Sites;
 - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
 - Special Protection area reviews and enforcement (not covered by fees);
 - Developing and monitoring stream buffers;
 - Forest conservation reviews and enforcement in and abutting stream buffers;
 - Environmental sections on comprehensive master plans related to water quality; and
 - Review of stormwater management concepts.
10. The Council appropriates \$254,840 in the County Government Historical Activities Non-Departmental Account to provide M-NCPPC staff support to the Montgomery County Historic Preservation Commission.
11. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.


Linda M. Lauer, Clerk of the Council

