

Definitions: High-Volume Use at MCPS Facilities (Pilot Program)

Revised January 27, 2017

Effective April 1, 2016, groups requesting high-volume, historical use permit processing for use of Montgomery County Public School centers and facilities must register with CUPF and may apply for consideration if they are comprised of two-thirds Montgomery County residents and meet one of the following four definitions:

1. **Sports League** for field, track and/or gymnasium sports including:
 - a. group of at least ten (10) sports teams that may be members of different sports clubs that compete against each other in a schedule of games, *and*
 - b. generally are seasonal and do not operate year-round, *and*
 - c. current season team rosters shall be submitted within two weeks of the start of a sport season in order to justify number of teams stated, *and*
 - d. current season game schedules shall be submitted within two weeks of the start of a sport season, *and*
 - e. does not include after-school enrichment programs, *and*
 - f. does not include pickup games, a single team, groups of independent players not part of a team, etc.
2. **Athletic Sports Club** for field, track and/or gymnasium sports including:
 - a. an athletic sports club for the purpose of playing one or more sports, *and*
 - b. operates year-round and hosts or organizes leagues and other competitive events such as track meets, tournaments, club vs. club competitions, etc., *and*
 - c. is affiliated or has a membership within a national or local sports association or similar organization, *and*
 - d. does not include after-school enrichment programs, *and*
 - e. does not include pickup games, a single team, groups of independent players not part of a team, etc.
3. **Weekly Weekend Cultural and Faith-based User Groups** include:
 - a. cultural school programs requesting to utilize the same set of multiple rooms, day(s) and times each week within the same public facility, except for gymnasium or outdoor facilities, meeting weekly during the MCPS school year on a single permit, *or*
 - b. faith-based and or cultural classes requesting to utilize the same multiple rooms, day(s) and times each week within the same public facility, except for gymnasium or outdoor facilities, meeting weekly during the MCPS school year on a single permit, *or*
 - c. faith-based and or cultural worship services requesting to meet weekly in the same room(s), day(s) and times each week within the same public facility, except for gymnasium or outdoor facilities, 52 weeks annually, September through August on a single permit.
4. **Summer Camps** include:
 - a. summer programs for children and youth during the months that MCPS K-12 educational programs are on summer break, *and*
 - b. operates three to five days a week, at least three hours each day, serving the same participants, *and*
 - c. is registered and compliant with applicable government regulations to camps.
5. **Large events** include any event requesting:
 - a. to have an expected attendance of 500 or more persons, *or*
 - b. use of a school auditorium, regardless of attendance expected, *or*
 - c. use of athletic facilities including gymnasium, stadium, track or field use for tournaments, fundraisers, track meets or other similar events, regardless of attendance expected, *or*
 - d. advanced booking due to size, scope or nature, *or*
 - e. significant set-up, *or*
 - f. extensive audio-visual equipment or services, *or*
 - g. an amount of space or hours of use that requires multiple support staff.