

Local/Neighborhood Park and Elementary/Middle School Field Permit Application Guidelines

- SUBMISSION DATES
 - Apply beginning February 1 for field use from March 15 – August 15.
 - Apply beginning July 1 for field use from August 16 – November 30.
 - Fields are closed December 1 – March 14.
- Requests are processed on a first come-first served basis after all league applications have been completed.
- Please include alternative sites/days/times as demand for field space far exceeds the number of available fields in many areas of the county.
- Teams are limited to one day of practice per week.
- Applicants submitting an online permit application will receive a notification e-mail after requests have been processed providing credit card payment instructions. Once payment is accepted, the permit may be accessed via the user's online account. Applicants will be notified if requests cannot be met. Mail-in applications and applications received in person must be accompanied by payment of appropriate fees in order to be processed.
- Soccer goals are **NOT** guaranteed for practices/games and may **NOT** be available at many sites.

Field User Guidelines

- Field permits **DO NOT** grant users access to any school building. Users must apply for an indoor facilities permit and pay the associated fees in order to enter a school building.
- Any trash generated by the permit holder's organization must be bagged and removed before leaving the field.
- Vehicles must be parked in designated areas only.
- Selling products or food is permissible only with a vendor permit.
- Consumption of alcohol or drugs is strictly prohibited.
- Lighting open fires, gambling, urinating, or changing clothes at fields, woods, or parking lots are prohibited.
- Fires, grills, open flames, and flammable materials are prohibited.
- Use of stereos, speakers or other electronic equipment is prohibited.
- Fields must be vacated by sundown.
- Dogs must be leashed and kept off athletic fields.
- Violation of these guidelines may result in the modification or termination of the contract.