



# The DLC iStore Connection

Montgomery County, MD Department of Liquor Control  
iStore/iSupplier News and Information for Suppliers & Sales Reps



January 2015

## Key Dates to Remember Regarding the DLC's Transition to the New Warehouse and Order Management System

- January 12, 2015 First day to log into iSupplier to confirm you have access. If assistance is needed, please contact Bob Vest at [Bob.Vest@MontgomeryCountyMD.gov](mailto:Bob.Vest@MontgomeryCountyMD.gov) or 240-777-2911
- January 12 First day sales reps can log into iStore to confirm access (cannot place orders in iStore until January 29, 2015). If assistance is needed, please contact Bob Vest at [Bob.Vest@MontgomeryCountyMD.gov](mailto:Bob.Vest@MontgomeryCountyMD.gov) or 240-777-2911
- January 16 DLC February Price Book / Newsletter published on the DLC website at [www.MontgomeryCountyMD.gov/DLC](http://www.MontgomeryCountyMD.gov/DLC)
- January 23 Last day that sales reps can place orders with DLC buyers
- January 24-28 Continue to submit items to DLC buyers for setup
- January 29 First day to place orders in iStore for delivery on Tuesday, February 3, 2015. If assistance is needed, please contact Bob Vest at [Bob.Vest@MontgomeryCountyMD.gov](mailto:Bob.Vest@MontgomeryCountyMD.gov) or 240-777-2911
- January 30 DLC Purchasing will produce special product purchase orders
- February 2 No deliveries to licensees (the warehouse will be open for receiving)
- February 2-11 Submit March price adjustments via iSupplier

Beginning February 1, 2015, all product shipped to the DLC warehouse should contain a 14-digit Shipping Container Code (SCC) label. Please contact Bob Vest at 240-777-2911 or [Bob.Vest@MontgomeryCountyMD.gov](mailto:Bob.Vest@MontgomeryCountyMD.gov) with any questions.

### **iStore & iSupplier Video Tutorials**

- [iStore for Sales Reps video tutorial](#)
- [iSupplier Price Change Requests video tutorial](#)
- [iSupplier Purchase Order, Invoice and Payment Inquiry video tutorial](#)