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Substitute Member



Montgomery County
Board of Elections
Post Office Box 4333
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Margaret A. Jurgensen
Election Director
Alysoun McLaughlin
Deputy Election Director
Janet A. Ross
*Senior Information
Technology Specialist*
C. Jessica White
*Voter Services Program
Manager*
N. Christine Rzeszut
Operations Manager
Kevin Karpinski
Counsel

MEETING AGENDA
Monday, June 13, 2016

18753 N. Frederick Avenue, Suite 212, Gaithersburg, MD 20879

2:30 p.m.

- I. Convene Board Meeting and Declare Quorum Present – Jim Shalleck, Board President
- II. Approval of Minutes from April 18, April 26, May 11 and May 16, 2016 – Lisa Merino, Office Services Coordinator
- III. Additions/Changes to the Agenda – Jim Shalleck, Board President
- IV. Public Comments
- V. Election Director Status Reports – Margaret Jurgensen, Election Director
 - A. Personnel
 - B. Budget – Marjorie Roher, Management & Budget Specialist
 - C. Voter Registration
 - D. State Board of Elections

All Public Meetings are recorded on a digital recording device.

An additional Executive Session, including one involving a discussion relating to an executive function, may be held by the Board after the scheduled Board meeting. If persons with disabilities need services or aides to participate in any Board of Elections' activity, please call 240-777-8525 five days in advance. This agenda is available in an alternative format upon request.

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301-251-4850 TTY

VI. Board Attorney Report – Kevin Karpinski, Legal Counsel

A. Bylaws

VII. Old Business

VIII. 2016 Primary Election

A. Communications Report

B. Information Technology Report

C. Operations Report

IX. New Business

X. Future Meetings – Lisa Merino, Office Services Coordinator

All meetings begin at 2:30 p.m. unless otherwise indicated

A. July 18, 2016 - Board Meeting

B. August 15, 2016 – Board Meeting (Tentative)

C. September 19, 2016 - Board Meeting

D. October 14, 2016 - Public Testing

E. October 17, 2016 - Board Meeting and Sworn In

F. October 27, 2016 - Early Voting Begins 9:00 a.m. - 11:00 a.m.

G. October 28, 2016 – Election Day Equipment Verification

H. November 3, 2016 - Close of Early Voting 8:00 p.m.

I. November 7, 2016 - Monday Night Visit 6:00 p.m.

J. November 8, 2016 - Presidential General Election 6:00 a.m. - 8:00 p.m. and Board Meeting 11:00 a.m.

K. November 10, 2016 - Absentee Ballot Canvass I 10:00 a.m. - 8:00 p.m.

L. November 11, 2016 - Absentee Ballot Canvass I cont. 9:00 a.m. - 7:00 p.m. HOLIDAY

M. November 12, 2016 - Absentee Canvass I cont. 10:00 a.m. - 8:00 p.m.

N. November 13, 2016 - Absentee Canvass I cont. 10:00 a.m. - 7:00 p.m. (Tentative)

O. November, 21, 2016 – Board Meeting

P. December, 19, 2016 – Board Meeting (Tentative)

XI. Adjournment