

21 Day Guide

Use this checklist to process a voter who has moved before Election Day.

If the voter’s current address is different than what is shown in the Electronic Pollbook, ask the voter **WHEN** he or she moved to the current address.

Moved 21 Days or Less before Election Day:

Presidential Primary Election April 26, 2016: Moved April 5, 2016 or after.

Presidential General Election November 8, 2016: Moved October 18, 2016 or after.

Standard Ballot Voter Election Day	
STEP	ACTIVITY
1	➤ Obtain a <i>Voter Update Form</i> . (Available in English and Spanish.)
2	<ul style="list-style-type: none"> ➤ Direct the voter to complete the “Change of Address” section of the form. ➤ Direct the voter to check the box of their preferred political party in the “Change of Party Affiliation” section, even if not changing political party.
3	➤ The voter must sign and date the form in the “Signature of Voter” section at the bottom of the form.
4	<ul style="list-style-type: none"> ➤ Collect the <i>Voter Update Form</i> from the voter. ➤ Complete the top section of the form. ➤ Be sure to enter the Voter ID number where indicated on the form.
5	➤ Issue the voter a <i>Voter Authority Card</i> from the Electronic Pollbook.
6	➤ Direct the voter to the Ballot Table to vote a standard ballot or Ballot Activation Card.

Moved 22 Days or More before Election Day:

Presidential Primary Election April 26, 2016: Moved April 4, 2016 or before.

Presidential General Election November 8, 2016: Moved October 17, 2016 or before.

Provisional Voter	
STEP	ACTIVITY
1	➤ Issue the voter a <i>Provisional Voter Authority Card</i> by entering Reason Code 2 .
2	➤ Direct the voter to the Provisional table.