

Montgomery County Board of Canvassers
18753 North Frederick Avenue
Suite 210
Gaithersburg, Maryland 20879-3124

1st Absentee Canvass Minutes for 2012 General Election

Board of Canvassers: Mary Ann Keeffe
Donice Jeter
Nancy Dacek
Graciela Rivera-Oven
Nahid Khozeimeh
David Naimon
Jacqueline Phillips

Board Counsel: Kevin Karpinski was present as Board counsel.

DECLARATION OF QUORUM PRESENT

The meeting of the Board of Canvassers began at 10:00 a.m. on Thursday, November 8, 2012 at the Board of Elections, 18753 North Frederick Avenue, Suite 210, Gaithersburg, Maryland 20879-3124. There was a quorum of the Board of Canvassers, and at least one member of the Board of Canvassers who is a registered voter of the principal minority party was present. The canvass participants were:

Nick Babbiak	Donna Cunningham
Donald Bosse	Latisha Dorsey
Patricia Davies	Jeffery Fleishmen
Pagesse Fonke (n) (o)	Wanda Hampton
Tim Fredell	Jeff Harkawik
Barbara Fuhs	Tegan Hendrickson
Alan Gill	Robert Horton
Bruce Hendickson	Anita Jones
Samuel Hogan	Kendrick Lee
Deborah Keifer (n) (o)	Sandy Lee
Ralph McCrea	Mike McLaughlin
Ed McNally	Rose Page
Lisa Merino	Daniel Pearlman
Ruel Michelin	Richard Price
Brigitta Mullican	Amy Reams (n) (o)
Elizabeth O'Connor	Patrick Rohan
Barbara Ross	Sarah Rohan
Joan Schneider	Gloria Slayton
Chris Thomas	Shirlanna Station
Thomas Vorhies	Zita Tepie
Renee Willoughby	Jim Williamson

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Accounting: Brian McKevitt

Canvass Supervisor and Tabulation: Bobbie Payne

Audit/Quality Control Team: Genie DeAusen, Ed McNally and Rob Horton (also on Canvass Teams)

Runner Coordinator: Michelle Gonda

Canvass Runners: Kim Mitchell, Bridgett Dahlen, Lisa Merino (also on Canvass Team)

Staffing Support to Board:

Sara Harris
Margaret Jurgensen
Alysoun McLaughlin
Gilberto Zelaya

Scanning Team:

Shafiq Satterfield
Jerry Quarshie
Michael Appiah
Ade Daramola
Jason Dearborn
Will Green
Willie Prather
Roy Williams
Curtis Kriesel
Margaret Jurgensen

PUBLIC OBSERVERS

Diane Nash Dillon, Catherine Trauernicht, Adol Owen-Williams and Margaret Gates.

CONFIRMATION OF OATH

Prior to the commencement of the canvass, Loretta E. Knight, the Clerk of the Circuit Court for Montgomery County, administered and recorded the oath of each member of the Board of Canvassers on October 16, 2012. Substitute members of the Board of Elections and the Board Attorney were also sworn-in.

ELECTION/ANNOUNCEMENT OF OFFICERS

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Mary Ann Keeffe was elected to serve as the Chairperson of the Board of Canvassers. Nancy H. Dacek was elected to serve as the Secretary for the Board of Canvassers. The motion passed unanimously.

PUBLIC NOTICE OF CANVASS

Public notice of the first absentee canvass was provided by a media release on September 28, 2012, it was posted on the Montgomery County Board of Elections' website and was e-mailed to candidates on November 6, 2012.

VERIFICATION OF OPTICAL SCAN VOTING UNITS

The optical scan voting units being used in the canvass successfully passed Logic & Accuracy testing. Set forth below is the Logic & Accuracy testing documentation for each optical scan voting unit used in the canvass. The optical scan voting unit's serial number and seal number are set forth below:

Voting Unit Serial Number(s)	Seal Number(s)	New Seal Number(s)
87649	16-093836	16-189403
87667	16-093837	16-189404
87695	16-093838	16-189405
87651	16-093839	16-189406
37245	16-093840	16-189426

CANVASSING

Overview of Canvass Process

Donice Jeter, Vice Chair of the Board of Elections and member of the Board of Canvassers, provided an introduction to the canvass teams and observers. The canvass teams began the Absentee I canvass by duplicating e-mail and nursing home ballots. Instruction on the process for duplicating email ballots was provided. After email ballots were duplicated, the canvass teams began canvassing the remaining absentee ballots. The process for canvassing those ballots was provided. Ballots were distributed to the ballot processing teams in batches. Each team reviewed the envelope first to determine whether it was timely received. For timely received ballots, each team determined whether the voter signed the oath. After verifying that the oath was signed, each team opened the envelopes. With the envelope face down, each team removed the ballot, ensuring care that the envelope stayed face down. After removing all of the ballots in the batch, the ballot envelopes were set aside. Each team reviewed the ballots for compliance

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and tabulating acceptability. Those timely ballots that were in compliance and could be read by the voting unit were referred for tabulation.

Printing Canvass Results

After scanning all accepted absentee ballots, staff locked the voting unit(s) and printed an Election Results Report. The Board of Canvassers confirmed that the number of accepted ballots equaled the number of ballots counted by the optical scan voting unit(s). The Board of Canvassers signed the Election Results Report and posted a second copy of the report outside the canvass room.

RELEASE OF UNOFFICIAL RESULTS

Absentee Statistics	Number of Ballots
Total Absentee Ballots Presented at 1 st Absentee Canvass	7438
Accepted Ballots <i>[Note to LBEs: should match public counter]</i>	7433
Rejected Ballots	5

NEXT BOARD OF CANVASSERS' MEETING

Absentee I canvass was adjourned on November 9, 2012. The Board of Canvassers next met on Wednesday, November 14, 2012 at 10:00 a.m. to canvass provisional ballots.



Mary Ann Keeffe, Chairman
Montgomery County Board of Canvassers