

You're Invited:

Montgomery County Government Employees

Flexible Spending Account (FSA) Seminars



Registration Information MCG Employees:

1. Log-in to your Employee Self-Service at this link:
www.montgomerycountymd.gov/eportal
2. Select Oracle Employee Self-Service →
3. MCG HR Employee Self-Service → Learner Home
4. Go up to the top-left of the Screen
 - o In the drop-down menu change “Course” to “Class”
 - o Type key word “Flexible” in the search window →
 - o Click “Go”
5. Find the class in the list of classes that appear
6. Click on the Class Name to see the location (Venue) and instructor information.
 - o Look at the top-right hand side of the screen to find the “Enroll” button
 - o Click Enroll → Click Review → Click Submit

You should now see the class under “Enrollments” on your Learner Home page. Need help in the new system? Look for the Quick Start User Guides on TransformMCG.

Date	Start	End	Facility
3/24/15	10:00 AM	11:30 AM	UpCounty Regional Service Center 12900 Middlebrook Road Germantown, MD 20878
3/25/15	11:00 AM	12:30 PM	Nicholson Court Ride-On 4925 Nicholson Court Kensington, MD 20895
3/26/15	11:00 AM	12:30 PM	Gaithersburg RideOn 16624 Crabbs Branch Way Bldg #1 Gate #2 Rockville, MD 20855
3/31/15	1:00 PM	2:30 PM	Public Safety Headquarters (Conf. Rm) 100 Edison Park Drive Gaithersburg, MD 20878
4/8/15	11:00 AM	12:30 PM	Silver Spring RideOn 8710 Brookville Road Bldg H Silver Spring, MD 20910
4/9/15 & 4/14/15	2:00 PM	3:30 PM	County Office Building 1st Fl. Auditorium 100 Maryland Avenue Rockville, MD 20850

You are welcome to register and attend a seminar at any of the above locations!



Learn how to:
 Save money using FSAs
 Get the most out of your FSA
 Take advantage of the latest mobile and web tools
 Use the new FSA Debit card

