

TIMELINE

PROPOSAL DEVELOPMENT AND APPROVAL

TASK WEEK →	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Train Design Teams (DT)	x-----	-----x												
DT collects ideas from co-workers	x													
DT selects 1 st idea during training		x												
DT analyzes/researches causes of issue		x-----	-----	-----	-----x									
DT analyzes/researches solutions			x-----	-----	-----z	x-----	-----	-----	-----x					
DT develops implementation plan						x				x				
DT develops evaluation/measures							x				x			
DT writes proposal (start writing after finding a solution) Work with mentor!					x-----	-----	-----	-----z	x-----	-----	-----	-----	-----	-----x
ACTUAL DATES (post here) →														
TASK WEEK →	15	16	17	18	19	20	21	22	23	24				
Mentor has final review of proposal	x													
RETAP reviews proposal		x-----	-----x											
Dept. Dir. reviews proposal				x-----	-----x									
Review Panel reviews proposal						x-----	-----x							
DT presents to Review Panel							x							
Begin Implementation								x						
Assumes proposal needs no major changes.														
ACTUAL DATES (post here) →														

LEDGED

- x = Expected time-line
- x = May be able to start this early
- z = May be able to finish this early