

# Inspector General

## MISSION STATEMENT

The mission of the Office of Inspector General (OIG) is to promote the effectiveness and efficiency of programs and operations of County government and independent County agencies; prevent and detect fraud, waste, and abuse in government activities; and propose ways to increase the legal, fiscal, and ethical accountability of County government and County-funded agencies.

## BUDGET OVERVIEW

The total approved FY16 Operating Budget for the Office of Inspector General is \$1,043,162, an increase of \$286,116 or 37.8 percent from the FY15 Approved Budget of \$757,046. Personnel Costs comprise 93.5 percent of the budget for six full-time positions, and a total of seven FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.5 percent of the FY16 budget.

## LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ **A Responsive, Accountable County Government**
- ❖ **Strong and Vibrant Economy**
- ❖ **Vital Living for All of Our Residents**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below. The FY15 estimates reflect funding based on the FY15 approved budget. The FY16 and FY17 figures are performance targets based on the FY16 approved budget and funding for comparable service levels in FY17.

Measure	Actual FY13	Actual FY14	Estimated FY15	Target FY16	Target FY17
<b>Program Measures</b>					
Percent of recommendations accepted	100%	86%	90%	90%	90%
Percent of complaints reviewed and action initiated within 5 business days	96%	100%	98%	98%	98%
Percent of initial inquiries (with no reports or memo) completed within 60 days	72%	85%	85%	85%	85%
Percent of Preliminary Inquiry Memorandums issued to management within 90 days	N/A	N/A	20%	50%	50%
Percent of audit/inspection/investigation reports completed within 180 days	50%	43%	25%	50%	50%

## ACCOMPLISHMENTS AND INITIATIVES

- ❖ **The OIG will continue to use contracted Subject Matter Experts (SMEs) to assist in the conduct of specific audits and investigations. The OIG will only use SMEs in those areas where the technical issues are beyond the expertise of OIG staff. The specific subject matter expertise required and the related costs will depend on external circumstances that the OIG can neither predict nor control.**
- ❖ **The OIG will use data analytics to the fullest extent possible to identify management/internal control weaknesses or deficiencies of organizations and technology systems; to allow auditors to review 100 percent of available data rather than just a smaller statistical sample; and to detect "needles in a haystack" instances of fraud.**
- ❖ **In addition to addressing issues arising from complaints, the OIG will in FY 2016-2017 focus on acquisitions/procurements and ultimate accountability of the County government, Independent County agencies, and others receiving County funds.**

## PROGRAM CONTACTS

Contact Ed Blansitt of the Office of Inspector General at 240.777.8241 or Crystal B. Sallee of the Office of Management and Budget at 240.777.2778 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### **Inspector General**

The Inspector General conducts independent audits, reviews, and investigations; receives and investigates credible complaints; reports possible violations of the law to law enforcement or another appropriate organization; notifies the County Council and Executive of serious problems in programs; reviews legislation and regulations to strengthen controls and increase accountability; and submits reports with recommendations to appropriate officials. The Inspector General periodically conducts projects jointly with other government agencies and contractors.

## BUDGET SUMMARY

	Actual FY14	Budget FY15	Estimated FY15	Approved FY16	% Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	544,608	569,225	584,091	818,464	43.8%
Employee Benefits	113,162	119,519	111,102	156,396	30.9%
<b>County General Fund Personnel Costs</b>	<b>657,770</b>	<b>688,744</b>	<b>695,193</b>	<b>974,860</b>	<b>41.5%</b>
Operating Expenses	132,252	68,302	69,678	68,302	—
Capital Outlay	0	0	0	0	—
<b>County General Fund Expenditures</b>	<b>790,022</b>	<b>757,046</b>	<b>764,871</b>	<b>1,043,162</b>	<b>37.8%</b>
<b>PERSONNEL</b>					
Full-Time	5	4	4	6	50.0%
Part-Time	0	0	0	0	—
FTEs	5.00	5.00	5.00	7.00	40.0%

## FY16 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY15 ORIGINAL APPROPRIATION</b>	<b>757,046</b>	<b>5.00</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Assistant Inspector General Positions	235,720	2.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Operating Expenses	23,401	0.00
Increase Cost: FY16 Compensation Adjustment	16,671	0.00
Increase Cost: Annualization of FY15 Personnel Costs	10,078	0.00
Increase Cost: Group Insurance Adjustment	1,164	0.00
Decrease Cost: Printing and Mail	-397	0.00
Decrease Cost: Retirement Adjustment	-521	0.00
<b>FY16 APPROVED:</b>	<b>1,043,162</b>	<b>7.00</b>

# FUTURE FISCAL IMPACTS

Title	APPR. FY16	FY17	FY18	(\$000's) FY19	FY20	FY21
<b>This table is intended to present significant future fiscal impacts of the department's programs.</b>						
<b>COUNTY GENERAL FUND</b>						
<b>Expenditures</b>						
<b>FY16 Approved</b> No inflation or compensation change is included in outyear projections.	1,043	1,043	1,043	1,043	1,043	1,043
<b>Labor Contracts</b> These figures represent the estimated annualized cost of general wage adjustments, service increments, and associated benefits.	0	5	5	5	5	5
<b>Subtotal Expenditures</b>	<b>1,043</b>	<b>1,048</b>	<b>1,048</b>	<b>1,048</b>	<b>1,048</b>	<b>1,048</b>

