

# RECOMMENDED FY23 BUDGET

\$56,030,728

# FULL TIME EQUIVALENTS 286.09



# MISSION STATEMENT

The mission of the Department of Transportation's (DOT) General Fund supported programs is to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation and pedestrian routes; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation policies to maximize efficient service delivery. The General Fund supports programs in the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Engineering, the Division of Transit Services, and the Director's Office.

#### **BUDGET OVERVIEW**

The total recommended FY23 Operating Budget for the Department of Transportation is \$56,030,728, an increase of \$3,360,067 or 6.38 percent from the FY22 Approved Budget of \$52,670,661. Personnel Costs comprise 48.52 percent of the budget for 460 full-time position(s) and four part-time position(s), and a total of 286.09 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 51.48 percent of the FY23 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

# **COUNTY PRIORITY OUTCOMES**

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Easier Commutes**
- A Greener County
- Effective, Sustainable Government
- Safe Neighborhoods
- Thriving Youth and Families

# INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- \*\* Provide ten School Bus Citations and Infrastructure Safety Analysis studies per year to inform roadway improvements that address pedestrian and operational safety, while maintaining or enhancing the safety of children who are boarding and debarking school buses. These studies will also help reduce the number of citations issued at designated Montgomery County Public School bus stops; including stops which do not provide physical separation from opposing traffic lanes. Traffic lanes that are void of physical separation have generated more than 1,000 citations annually.
- \*\* Enhance tree maintenance to address backlogs in removing diseased trees, tree planting, and stump grinding to improve Montgomery County's urban forest health. Two hundred and twenty four additional street trees will be removed and 505 additional stumps will be grounded to create suitable sites to maximize canopy efforts and foster the planting of 617 additional trees.
- \*\* Increase the number of traffic signals evaluated per year in the Traffic Signal Optimization program to reduce vehicle delays and traffic congestion caused by inadequate signal timing. This will allow the County to move away from a 12-14 year review cycle to a four to six year review cycle, nearing the industry standard of three to five years.
- \*\* Increase Bikeshare maintenance to extend the life of stations by replacing obsolete ecoboards. Ecoboards serve as the operational intelligence of each bikeshare station.

# PROGRAM CONTACTS

Contact Brady Goldsmith of the Department of Transportation at 240.777.2793 or Felicia Hyatt of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

#### PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY22 estimates reflect funding based on the FY22 Approved Budget. The FY23 and FY24 figures are performance targets based on the FY23 Recommended Budget and funding for comparable service levels in FY24.

# PROGRAM DESCRIPTIONS

# Community/Transportation Safety

This program provides engineering studies and investigations that evaluate pedestrian and traffic operations and safety deficiencies, and includes the need for alternative pedestrian crossing signalization or beaconing; parking conflicts; streetlighting conditions, upgrades, and maintenance; traffic signing and pavement marking needs; and sight distance deficiencies on neighborhood streets, arterial roads, and major roadways. The program also provides for the installation and maintenance of traffic control devices along County roadways and includes activities directed at the elimination of graffiti vandalism in the County through GRAB (Graffiti Abatement Partners), a not-for-profit private-public partnership.

| Program Performance Measures   | Actual<br>FY20 | Actual<br>FY21 |     | Target<br>FY23 | Target<br>FY24 |
|--|----------------|----------------|-----|----------------|----------------|
| Number of traffic studies completed  | 333            | 300            | 330 | 360            | 400            |
| Percent of traffic studies completed within scheduled timeframe                        | 74%            | 90%            | 80% | 80%            | 80%            |
| Number of serious and fatal crashes on Montgomery County maintained roads <sup>1</sup> | 92             | 69             | 85  | 78             | 74             |

<sup>1</sup> Projected FY22-FY24 higher than FY21 due to expected increase in travel post-COVID-19.

| FY23 Recommended Changes  | Expenditures | FTEs  |
|---|--------------|-------|
| FY22 Approved   | 4,998,098    | 22.90 |
| Enhance: School Bus Citations and Infrastructure Safety Analysis  | 300,000      | 0.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 97,122       | 0.00  |
| FY23 Recommended  | 5,395,220    | 22.90 |

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#### Non-Roadway Right of Way Maintenance

Elements supported under this program provide positive value to the quality of life for residents and visitors through 'green infrastructure' maintenance activities located in the County right-of-way.

Through scheduled maintenance and emergency response to hazardous conditions, priority activities associated with non-roadway maintenance include efforts to ensure the safety of all pedestrians, bicyclists, and motorists travelling within the County. Some examples include hazardous tree removal, tree pruning, traffic barrier repair, shoulder mowing, and foliage removal to provide adequate road clearance and sign, signal, and streetlight visibility. Many tree maintenance activities also contribute to the County's efforts to mitigate damage to public and private property due to severe weather events and unanticipated environmental risks.

In addition to the elements of safety, this program also offers positive environmental impacts and contributes to aesthetically mindful maintenance operations that help the County create and maintain a healthy and thriving environment. Some examples relative to environmentally conscious activities include street tree preservation and planting, tree stump removal for the establishment of new planting sites, vacuum leaf collections through the Annual Leaf Collection Program within the established leafing districts, street sweeping operations which contribute to the County's MS4 environmental permit, maintenance of a dedicated trail and bike network, beauty spot improvements, and shoulder litter removal.

| Program Performance Measures                             | Actual<br>FY20 | Actual<br>FY21 | Estimated<br>FY22 | Target<br>FY23 | Target<br>FY24 |
|--|----------------|----------------|-------------------|----------------|----------------|
| Number of Trees Planted (includes Tree Replacement Fund) | 1,723          | 1,611          | 1,600             | 2,200          | 1,590          |
| Backlog of 311 requests for Tree Maintenance             | 247            | 861            | 600               | 500            | 500            |
| Number of verified missed streets for leaf collections   | 306            | 249            | 245               | 200            | 150            |
| Survival rate of street trees planted                    | 91%            | 88%            | 91%               | 91%            | 91%            |

| FY23 Recommended Changes  | Expenditures | FTEs  |
|---|--------------|-------|
| FY22 Approved   | 14,761,953   | 71.88 |
| Enhance: Urban Forest   | 810,000      | 0.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (59,132)     | 0.00  |
| FY23 Recommended  | 15,512,821   | 71.88 |



# Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the

majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of the Council Office Building (COB) garage and County employee parking in the Rockville core area.

| FY23 Recommended Changes  | Expenditures | FTEs |
|---|--------------|------|
| FY22 Approved   | 930,174      | 1.60 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 6,526        | 0.00 |
| FY23 Recommended  | 936,700      | 1.60 |

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#### Transportation Infrastructure Construction & Maintenance

This program provides an effective and efficient transportation system, ensuring the safe and convenient movement of persons, bicycles, and vehicles throughout Montgomery County. The primary focus of this program is to proactively identify and address infrastructure within the County right-of-way that is in need of maintenance and to utilize industry standard best practices to determine the highest quality and most cost-effective method of repair. Infrastructure elements within this program include 5,200 lane miles of roadway, 1,665 miles of sidewalk, curb, and gutter, bridges, culverts, and an extensive storm drain system. Work performed under this program ranges from extensive redesign with reconstruction, to preventative maintenance measures that extend the longevity of existing infrastructure in good condition at a lower cost of repair. In addition to scheduled construction and maintenance, this program also supports reactive measures to address unanticipated emergencies within the County right-of-way that must be expeditiously addressed to ensure the safety of the travelling public and clear passage of the extensive transportation network.

Since 2005 the Montgomery County Department of Transportation has been a member of the Montgomery County Infrastructure Maintenance Task Force whose mission is focused on operating programs engaged in preventative maintenance that preserves the quality of capital assets so that it can be functional throughout its usual life. Currently the way this program is utilized, and the continuous effort we make to improve our maintenance operations, provides the opportunity to make repairs with a more proactive and affordable strategy. Through our routine and emergency maintenance operations we can monitor existing infrastructure and make appropriate repairs as necessary to ensure the County can obtain and keep roads in good or better condition.

Common activities associated with this program include, but are not limited to: pavement surface treatment of residential and rural roadways; hot mix asphalt road patching (temporary and permanent repairs, crack sealing); concrete sidewalk, curb, and gutter repair; storm drain maintenance including repair and/or replacement of failed storm drain pipes; basic maintenance of bridges and box culverts; construction administration and management; and inspection and testing of materials. The surface treatment activity within this program represents only the preventative maintenance measures for roadway condition repairs, and is supplemental to the more extensive, and costly, repair strategies utilized under the roadway maintenance Capital Improvement Programs (CIP). Projects and repair strategies under this program are often identified through condition assessments and collaborative efforts between department staff, County agencies, local utilities, municipalities, and local community leaders/HOAs.

| Program Performance Measures       | Actual | Actual | Estimated | Target | Target |
|------------------------------------|--------|--------|-----------|--------|--------|
|                                    | FY20   | FY21   | FY22      | FY23   | FY24   |
| Number of lane miles rehabilitated | 281    | 183    | 167       | 159    | 150    |

| Program Performance Measures                                   | Actual<br>FY20 | Actual<br>FY21 | Estimated<br>FY22 | Target<br>FY23 | Target<br>FY24 |
|--|----------------|----------------|-------------------|----------------|----------------|
| Average Pavement Condition Index (PCI) of roadway network      | 66.7           | 65.6           | 64.8              | 64.2           | 63.5           |
| Percent of primary/arterial road quality rated good or better  | 45%            | 44%            | 36%               | 33%            | 31%            |
| Percent of rural/residential road quality rated good or better | 45%            | 40%            | 36%               | 30%            | 25%            |

| FY23 Recommended Changes  | Expenditures | FTEs   |
|---|--------------|--------|
| FY22 Approved   | 15,708,537   | 102.14 |
| Restore: Restoration of Resurfacing and Patching Reductions   | 967,955      | 0.00   |
| Technical Adj: PC Charges to Water Quality Protection Fund for Street Sweeping  | (66,225)     | (0.68) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 480,260      | 0.02   |
| FY23 Recommended  | 17,090,527   | 101.48 |



#### Transportation Management, Operations and Emergency/Storm Response

This program supports the Department's mission to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons, bicycles, and vehicles throughout the County through daily traffic management operations and response to emergency events such as winter snow storms, severe wind/rain storms, natural disasters, and man-made emergency incidents.

Elements associated with the daily traffic management of this program focus on the general engineering and maintenance activities relative to the design, construction, and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and communication infrastructure that includes the County's fiber optic network. For real-time management of the traffic signal infrastructure this program also provides for the daily operations of the County's Transportation Management Center (TMC) to monitor the computerized traffic signal system, assist with multi-agency incident management response activities, and coordinate special event traffic management. Daily operations relative to the traffic signal system management account for approximately 50 percent of the program's proposed budget.

In addition to the daily traffic management of signal functionality, this program is also an integral part of coordinating the response to emergencies and severe weather events through the preparation, active response, and post-storm/emergency cleanup. Tasks performed during these operations include snow pretreatment, roadway snow removal, sidewalk snow removal, salt application, post-snow storm street sweeping, wind and rain storm debris removal, and immediate emergency repairs to damaged and unsafe infrastructure. Emergency operations often require rapid deployment of resources to clear debris/snow to ensure all transportation systems are passable for emergency first responders and the travelling public. During emergency events, this program operates the Storm Operations Center which monitors and coordinates real-time activities Countywide with Fire and Rescue, Police, Emergency Management and Homeland Security, local utility companies, and other County agencies and local jurisdictions as needed. The primary goal for the emergency response component of this program is to keep the County residents and traveling public safe, while providing reliable access to the extensive transportation network. Emergency operations under this program are funded by approximately 50 percent of the program's proposed budget. Actual annual costs associated with the emergency response activities regularly exceed the approved budget by over 900 percent, therefore expenditures over the budgeted program amount are covered by the Climate Response Non-Departmental Account.

| Program Performance Measures | Actual | Actual | Estimated | Target | Target |
|------------------------------|--------|--------|-----------|--------|--------|
|                              | FY20   | FY21   | FY22      | FY23   | FY24   |
|                              |        |        |           |        |        |

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| Program Performance Measures                                | Actual<br>FY20 | Actual<br>FY21 | Estimated<br>FY22 | Target<br>FY23 | Target<br>FY24 |
|---|----------------|----------------|-------------------|----------------|----------------|
| Number of snow and rain storms addressed                    | 11             | 13             | 13                | 13             | 13             |
| Number of verified reports of unplowed or missed streets    | 0              | 172            | 160               | 140            | 120            |
| Percent of Traffic Signals with fully functioning equipment | 81%            | 85%            | 87%               | 90%            | 93%            |

| FY23 Recommended Changes  | Expenditures | FTEs  |
|---|--------------|-------|
| FY22 Approved   | 6,805,958    | 40.90 |
| Restore: LED Traffic Signal Replacement Cycle   | 249,480      | 0.00  |
| Shift: Transfer FiberNet Personnel Cost from Cable Fund to DOT  | 230,588      | 0.00  |
| Add: Signal Optimization  | 130,000      | 0.00  |
| Increase Cost: Advanced Transportation Management System  | 39,000       | 1.00  |
| Increase Cost: Traffic Signals Maintenance  | 36,000       | 0.00  |
| Increase Cost: Uninterrupted Power Supply (UPS) Maintenance   | 11,250       | 0.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 20,908       | 1.45  |
| FY23 Recommended  | 7,523,184    | 43.35 |



# Transportation Policy, Planning, and Project Development

This program formulates transportation and related environmental policy and provides leadership in developing a capital improvements program that achieves policy goals. In addition, this program provides coordination with regional entities to ensure compliance with environmental requirements and reviews developer plans to ensure that transportation infrastructure constructed by the private sector also achieves these policy goals.

| Program Performance Measures                              | Actual<br>FY20 | Actual<br>FY21 | Estimated<br>FY22 | Target<br>FY23 | Target<br>FY24 |
|---|----------------|----------------|-------------------|----------------|----------------|
| Linear feet of sidewalk construction completed (000) 1    | 32             | 27             | 30                | 30             | 30             |
| Number of development applications reviewed               | 250            | 321            | 325               | 325            | 325            |
| Number of Transportation Demand Management plans approved | 114            | 251            | 264               | 277            | 291            |

<sup>&</sup>lt;sup>1</sup> The cost per linear foot of sidewalk can increase dramatically if retaining walls or the acquisition of right-of-way is required. This significantly impacts the linear feet constructed per year.

| FY23 Recommended Changes  | Expenditures | FTEs   |
|---|--------------|--------|
| FY22 Approved   | 1,605,067    | 9.69   |
| Increase Cost: Bikeshare Level of Maintenance - Replacement of Eco-Board System   | 196,800      | 0.00   |
| Eliminate: BRAC Grant Discontinued  | (80,321)     | (0.75) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,717,214    | 2.75   |
| FY23 Recommended  | 3,438,760    | 11.69  |



#### Transportation Services General Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day operations of the Department, including direct service delivery, budget and fiscal management oversight (capital and operating), training, contract management, logistics and facilities support, human resources management, and information technology. In addition, administration staff coordinates the Departmental review of proposed State legislation and provides a liaison between

the County and WMATA. As previously mentioned, the Department consists of five divisions: the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Planning, and the Division of Transit Services.

| FY23 Recommended Changes  | Expenditures | FTEs   |
|---|--------------|--------|
| FY22 Approved   | 7,860,874    | 35.19  |
| Technical Adj: Elimination of Long Term Vacancy   | 0            | (1.00) |
| Technical Adj: Workforce Reconciliation Adjustment  | (14,927)     | 3.22   |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,712,431)  | (4.22) |
| FY23 Recommended  | 6,133,516    | 33.19  |

# **BUDGET SUMMARY**

|                                     | Actual<br>FY21 | Budget<br>FY22 | Estimate<br>FY22 | Recommended<br>FY23 | %Chg<br>Bud/Rec |
|-------------------------------------|----------------|----------------|------------------|---------------------|-----------------|
| COUNTY GENERAL FUND                 | FIZI           | FIZZ           | FIZZ             | F123                | Buu/Nec         |
| EXPENDITURES                        |                |                |                  |                     |                 |
| Salaries and Wages                  | 18,260,339     | 18,247,373     | 18,153,516       | 18,520,954          | 1.5 %           |
| Employee Benefits                   | 5,679,975      | 5,904,635      | 5,811,302        | 5,320,514           | -9.9 %          |
| County General Fund Personnel Costs | 23,940,314     | 24,152,008     | 23,964,818       | 23,841,468          | -1.3 %          |
| Operating Expenses                  | 35,939,898     | 21,747,381     | 24,632,371       | 25,273,673          | 16.2 %          |
| Capital Outlay                      | 148,490        | 0              | 0                | 0                   |                 |
| County General Fund Expenditures    | 60,028,702     | 45,899,389     | 48,597,189       | 49,115,141          | 7.0 %           |
| PERSONNEL                           | ,,             | ,,             | ,,               | 22,222,22           | - 10 /0         |
| Full-Time                           | 456            | 456            | 456              | 460                 | 0.9 %           |
| Part-Time                           | 7              | 7              | 7                | 4                   | -42.9 %         |
| FTEs                                | 254.02         | 252.52         | 252.52           | 255.06              | 1.0 %           |
| REVENUES                            |                |                |                  |                     |                 |
| Bus Advertising                     | 28,485         | 0              | 0                | 0                   | _               |
| Federal Grants                      | 993,625        | 0              | 0                | 0                   | _               |
| Miscellaneous Revenues              | 255,428        | 150,000        | 0                | 0                   | -100.0 %        |
| Motor Pool Charges/Fees             | 4,699          | 0              | 0                | 0                   | _               |
| Other Charges/Fees                  | 377,895        | 435,000        | 435,000          | 435,000             | _               |
| Other Fines/Forfeitures             | 270            | 0              | 0                | 0                   | _               |
| Parking Fees                        | 69             | 105,000        | 52,442           | 105,000             | _               |
| Parking Fines                       | 291,678        | 650,000        | 1,044,330        | 1,044,330           | 60.7 %          |
| Residential Parking Permits         | 88,653         | 12,000         | 97,575           | 12,000              | _               |
| State Aid: Highway User             | 8,109,383      | 7,946,699      | 8,474,373        | 8,797,624           | 10.7 %          |
| State Grants                        | 0              | 650,000        | 650,000          | 650,000             | _               |
| Street Tree Planting                | 268,482        | 75,000         | 75,000           | 75,000              | _               |
| Subdivision Plan Review             | 613,063        | 225,000        | 225,000          | 225,000             | _               |
| Traffic Signals Maintenance         | 0              | 994,000        | 994,000          | 994,000             | _               |
| County General Fund Revenues        | 11,031,730     | 11,242,699     | 12,047,720       | 12,337,954          | 9.7 %           |

# **BUDGET SUMMARY**

|                                  | Actual<br>FY21 | Budget<br>FY22 | Estimate<br>FY22 | Recommended FY23 | %Chg<br>Bud/Rec |
|----------------------------------|----------------|----------------|------------------|------------------|-----------------|
| LEAF VACUUMING                   |                |                |                  |                  |                 |
| EXPENDITURES                     |                |                |                  |                  |                 |
| Salaries and Wages               | 2,162,299      | 2,542,105      | 2,499,860        | 2,616,104        | 2.9 %           |
| Employee Benefits                | 520,502        | 775,225        | 615,563          | 726,132          | -6.3 %          |
| Leaf Vacuuming Personnel Costs   | 2,682,801      | 3,317,330      | 3,115,423        | 3,342,236        | 0.8 %           |
| Operating Expenses               | 3,077,254      | 3,373,621      | 3,536,582        | 3,573,351        | 5.9 %           |
| Capital Outlay                   | 40,345         | 0              | 0                | 0                | _               |
| Leaf Vacuuming Expenditures      | 5,800,400      | 6,690,951      | 6,652,005        | 6,915,587        | 3.4 %           |
| PERSONNEL                        |                |                |                  |                  |                 |
| Full-Time                        | 0              | 0              | 0                | 0                | _               |
| Part-Time                        | 0              | 0              | 0                | 0                | _               |
| FTEs                             | 31.03          | 31.03          | 31.03            | 31.03            | _               |
| REVENUES                         |                |                |                  |                  |                 |
| Investment Income                | 3,966          | 1,630          | 3,510            | 20,950           | 1185.3 %        |
| Leaf Vaccuum Collection Fees     | 8,601,045      | 8,600,551      | 8,887,327        | 8,739,229        | 1.6 %           |
| Other Charges/Fees               | 20,345         | 0              | 0                | 0                | _               |
| Systems Benefit Charge           | 14             | 0              | 0                | 0                | _               |
| Leaf Vacuuming Revenues          | 8,625,370      | 8,602,181      | 8,890,837        | 8,760,179        | 1.8 %           |
| GRANT FUND - MCG                 |                |                |                  |                  |                 |
| EXPENDITURES                     |                |                |                  |                  |                 |
| Salaries and Wages               | 1,092,264      | 63,009         | 63,009           | 0                | -100.0 %        |
| Employee Benefits                | 65,371         | 17,312         | 17,312           | 0                | -100.0 %        |
| Grant Fund - MCG Personnel Costs | 1,157,635      | 80,321         | 80,321           | 0                | -100.0 %        |
| Operating Expenses               | 388,464        | 0              | 0                | 0                | _               |
| Grant Fund - MCG Expenditures    | 1,546,099      | 80,321         | 80,321           | 0                | -100.0 %        |
| PERSONNEL                        |                |                |                  |                  |                 |
| Full-Time                        | 1              | 1              | 1                | 0                | -100.0 %        |
| Part-Time                        | 0              | 0              | 0                | 0                | _               |
| FTEs                             | 0.75           | 0.75           | 0.75             | 0.00             | -100.0 %        |
| REVENUES                         |                |                |                  |                  |                 |
| Federal Grants                   | 3,113,309      | 80,321         | 80,321           | 0                | -100.0 %        |
| State Grants                     | 1,100,724      | 0              | 0                | 0                | _               |
| Grant Fund - MCG Revenues        | 4,214,033      | 80,321         | 80,321           | 0                | -100.0 %        |
| DEPARTMENT TOTALS                |                |                |                  |                  |                 |
| Total Expenditures               | 67,375,201     | 52,670,661     | 55,329,515       | 56,030,728       | 6.4 %           |
| Total Full-Time Positions        | 457            | 457            | 457              | 460              | 0.7 %           |

# **BUDGET SUMMARY**

|                           | Actual     | Budget     | Estimate   | Recommended | %Chg    |
|---------------------------|------------|------------|------------|-------------|---------|
|                           | FY21       | FY22       | FY22       | FY23        | Bud/Rec |
| Total Part-Time Positions | 7          | 7          | 7          | 4           | -42.9 % |
| Total FTEs                | 285.80     | 284.30     | 284.30     | 286.09      | 0.6 %   |
| Total Revenues            | 23,871,133 | 19,925,201 | 21,018,878 | 21,098,133  | 5.9 %   |

# FY23 RECOMMENDED CHANGES

|  | Expenditures | FTE   |
|--|--------------|-------|
| COUNTY GENERAL FUND  |              |       |
| FY22 ORIGINAL APPROPRIATION  | 45,899,389   | 252.5 |
| Changes (with service impacts)   |              |       |
| Enhance: Urban Forest [Non-Roadway Right of Way Maintenance]   | 810,000      | 0.0   |
| Enhance: School Bus Citations and Infrastructure Safety Analysis [Community/Transportation Safety]   | 300,000      | 0.0   |
| Add: Signal Optimization [Transportation Management, Operations and Emergency/Storm Response]  | 130,000      | 0.0   |
| Other Adjustments (with no service impacts)  |              |       |
| Restore: Restoration of Resurfacing and Patching Reductions [Transportation Infrastructure Construction & Maintenance]                     | 967,955      | 0.0   |
| Increase Cost: Motor Pool Adjustment   | 698,402      | 0.0   |
| Increase Cost: Annualization of FY22 Compensation Increases  | 597,343      | 0.0   |
| Increase Cost: FY23 Compensation Adjustment  | 452,774      | 0.0   |
| Restore: LED Traffic Signal Replacement Cycle [Transportation Management, Operations and Emergency/Storm Response]                         | 249,480      | 0.0   |
| Shift: Transfer FiberNet Personnel Cost from Cable Fund to DOT [Transportation Management, Operations and<br>Emergency/Storm Response]     | 230,588      | 0.0   |
| Increase Cost: Bikeshare Level of Maintenance - Replacement of Eco-Board System [Transportation Policy, Planning, and Project Development] | 196,800      | 0.0   |
| Increase Cost: Advanced Transportation Management System [Transportation Management, Operations and<br>Emergency/Storm Response]           | 39,000       | 1.0   |
| Increase Cost: Traffic Signals Maintenance [Transportation Management, Operations and Emergency/Storm Response]                            | 36,000       | 0.0   |
| Increase Cost: Uninterrupted Power Supply (UPS) Maintenance [Transportation Management, Operations and Emergency/Storm Response]           | 11,250       | 0.0   |
| Increase Cost: Printing and Mail Adjustment  | 8,980        | 0.0   |
| Technical Adj: Elimination of Long Term Vacancy [Transportation Services General Administration]   | 0            | (1.00 |
| Technical Adj: Workforce Reconciliation Adjustment [Transportation Services General Administration]  | (14,927)     | 3.2   |
| Technical Adj: PC Charges to Water Quality Protection Fund for Street Sweeping [Transportation Infrastructure Construction & Maintenance]  | (66,225)     | (0.68 |
| Decrease Cost: Retirement Adjustment   | (404,115)    | 0.0   |
| Decrease Cost: Annualization of FY22 Personnel Costs   | (1,027,553)  | 0.0   |
| FY23 RECOMMENDED   | 49,115,141   | 255.0 |

# FY23 RECOMMENDED CHANGES

|   | Expenditur                          | es | FTEs   |
|---|-------------------------------------|----|--------|
| LEAF VACUUMING                              |                                     |    |        |
|   | FY22 ORIGINAL APPROPRIATION 6,690,9 | 51 | 31.03  |
| Other Adjustments (with no service impacts) |                                     |    |        |
| Increase Cost: Motor Pool Adjustment        | 199,7                               | 30 | 0.00   |
| Increase Cost: FY23 Compensation Adjustment | 50,5                                | 38 | 0.00   |
| Decrease Cost: Retirement Adjustment        | (25,68                              | 2) | 0.00   |
|   | FY23 RECOMMENDED 6,915,5            | 37 | 31.03  |
| GRANT FUND - MCG                            |                                     |    |        |
|   | FY22 ORIGINAL APPROPRIATION 80,3    | 21 | 0.75   |
| Federal/State Programs                      |                                     |    |        |
| Eliminate: BRAC Grant Discontinued          | (80,32                              | 1) | (0.75) |
|   | FY23 RECOMMENDED                    | 0  | 0.00   |

# **PROGRAM SUMMARY**

| Program Name   | FY22 APPR<br>Expenditures | FY22 APPR<br>FTEs |            | FY23 REC<br>FTEs |
|--|---------------------------|-------------------|------------|------------------|
| Community/Transportation Safety                                    | 4,998,098                 | 22.90             | 5,395,220  | 22.90            |
| Non-Roadway Right of Way Maintenance                               | 14,761,953                | 71.88             | 15,512,821 | 71.88            |
| Parking Outside the Parking Districts                              | 930,174                   | 1.60              | 936,700    | 1.60             |
| Transportation Infrastructure Construction & Maintenance           | 15,708,537                | 102.14            | 17,090,527 | 101.48           |
| Transportation Management, Operations and Emergency/Storm Response | 6,805,958                 | 40.90             | 7,523,184  | 43.35            |
| Transportation Policy, Planning, and Project Development           | 1,605,067                 | 9.69              | 3,438,760  | 11.69            |
| Transportation Services General Administration                     | 7,860,874                 | 35.19             | 6,133,516  | 33.19            |
| Tota   | 52,670,661                | 284.30            | 56,030,728 | 286.09           |

#### CHARGES TO OTHER DEPARTMENTS

| Charged Department                | Charged Fund                 | FY22<br>Total\$ | FY22<br>FTEs | FY23<br>Total\$ | FY23<br>FTEs |
|-----------------------------------|------------------------------|-----------------|--------------|-----------------|--------------|
| COUNTY GENERAL FUND               |                              |                 |              |                 |              |
| Urban Districts                   | Bethesda Urban District      | 30,000          | 0.00         | 30,000          | 0.00         |
| Urban Districts                   | Silver Spring Urban District | 25,000          | 0.00         | 25,000          | 0.00         |
| Urban Districts                   | Wheaton Urban District       | 12,900          | 0.00         | 12,900          | 0.00         |
| Transit Services                  | Mass Transit                 | 208,058         | 1.00         | 208,058         | 1.00         |
| Environmental Protection          | Water Quality Protection     | 4,198,553       | 32.29        | 4,230,171       | 32.97        |
| Recycling and Resource Management | Solid Waste Disposal         | 315,023         | 2.90         | 275,949         | 2.90         |

| $C \sqcup \Lambda$ | DCES     | TO    | OTHER | DEDA | DTIME | NITC   |
|--------------------|----------|-------|-------|------|-------|--------|
| $\cup$             | AK(-1-5) | 1 ( ) |       |      |       | $\sim$ |

| Charged Department                   | Charged Fund |       | FY22<br>Total\$ | FY22<br>FTEs | FY23<br>Total\$ | FY23<br>FTEs |
|--------------------------------------|--------------|-------|-----------------|--------------|-----------------|--------------|
| CIP                                  | Capital Fund |       | 15,183,560      | 147.48       | 15,320,738      | 146.03       |
| Cable Television Communications Plan | Cable TV     |       | 873,196         | 0.75         | 865,935         | 0.75         |
|                                      |              | Total | 20,846,290      | 184.42       | 20,968,751      | 183.65       |

#### **FUNDING PARAMETER ITEMS**

CE RECOMMENDED (\$000S)

| Title  | FY23            | FY24          | FY25              | FY26           | FY27             | FY28   |  |  |
|--|-----------------|---------------|-------------------|----------------|------------------|--------|--|--|
| COUNTY GENERAL FUND  |                 |               |                   |                |                  |        |  |  |
| EXPENDITURES   |                 |               |                   |                |                  |        |  |  |
| FY23 Recommended   | 49,115          | 49,115        | 49,115            | 49,115         | 49,115           | 49,115 |  |  |
| No inflation or compensation change is included in outyear projections.  |                 |               |                   |                |                  |        |  |  |
| Labor Contracts  | 0               | 1,361         | 1,361             | 1,361          | 1,361            | 1,361  |  |  |
| These figures represent the estimated annualized   | cost of general | wage adjustme | nts, service incr | ements, and ot | her negotiated i | tems.  |  |  |
| Subtotal Expenditures  | 49,115          | 50,476        | 50,476            | 50,476         | 50,476           | 50,476 |  |  |
| LEAF VACUUMING   |                 |               |                   |                |                  |        |  |  |
| EXPENDITURES   |                 |               |                   |                |                  |        |  |  |
| FY23 Recommended   | 6,916           | 6,916         | 6,916             | 6,916          | 6,916            | 6,916  |  |  |
| No inflation or compensation change is included in outyear projections.  |                 |               |                   |                |                  |        |  |  |
| Labor Contracts  | 0               | 149           | 149               | 149            | 149              | 149    |  |  |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. |                 |               |                   |                |                  |        |  |  |
| Subtotal Expenditures  | 6,916           | 7,065         | 7,065             | 7,065          | 7,065            | 7,065  |  |  |

| FY23-28 PUBLIC SERVICES PROGRAM: FISCAL PLAN |             | Leaf Vacuuming fund |             |             |             |             |             |
|--|-------------|---------------------|-------------|-------------|-------------|-------------|-------------|
|  | FY22        | FY23                | FY24        | FY26        | FY28        | FY27        | FY28        |
| FISCAL PROJECTIONS                           | ESTIMATE    | REC                 | PROJECTION  | PROJECTION  | PROJECTION  | PROJECTION  | PROJECTION  |
| ASSUMPTIONS                                  |             |                     |             |             |             |             |             |
| Indirect Cost Rate                           | 19.18%      | 18.35%              | 18.35%      | 18.35%      | 18.35%      | 18.35%      | 18.35%      |
| CPI (Fiscal Year)                            | 5.4%        | 3.0%                | 2.3%        | 2.4%        | 2.4%        | 2.3%        | 2.2%        |
| Investment Income Yield                      | 0.2%        | 1.2%                | 1.5%        | 1.5%        | 1.5%        | 1.5%        | 1.5%        |
| BEGINNING FUND BALANCE                       | 937,776     | 941,286             | 784,736     | 635,616     | 487,338     | 340,238     | 194,268     |
| REVENUES                                     |             |                     |             |             |             |             |             |
| Charges For Services                         | 8,887,327   | 8,739,229           | 9,226,347   | 9,253,792   | 9,666,219   | 9,734,858   | 9,906,122   |
| Miscellaneous                                | 3,510       | 20,950              | 27,420      | 28,460      | 29,540      | 30,670      | 31,840      |
| Subtotal Revenues                            | 8,890,837   | 8,760,179           | 9,263,767   | 9,282,262   | 9,886,769   | 9,785,628   | 9,837,962   |
| INTERFUND TRANSFERS (Net Non-CIP)            | (2,235,322) | (2,001,142)         | (2,213,667) | (2,114,390) | (2,397,816) | (2,335,130) | (2,372,708) |
| Transfers To The General Fund                | (636,264)   | (613,300)           | (651,727)   | (662,965)   | (674,406)   | (686,052)   | (697,908)   |
| Indirect Costs                               | (636,264)   | (613,300)           | (651,727)   | (662,965)   | (674,406)   | (686,052)   | (697,908)   |
| Transfers To Special Fds: Non-Tax + ISF      | (1,599,058) | (1,387,842)         | (1,561,940) | (1,451,425) | (1,723,410) | (1,649,078) | (1,674,798) |
| Solid Waste Disposal                         | (1,599,058) | (1,387,842)         | (1,561,940) | (1,451,425) | (1,723,410) | (1,649,078) | (1,674,798) |
| TOTAL RESOURCES                              | 7,683,290   | 7,700,322           | 7,824,835   | 7,803,378   | 7,785,281   | 7,770,838   | 7,769,624   |
| P8P OPER. BUDGET APPROP/ EXP'8.              |             |                     |             |             |             |             |             |
| Operating Budget                             | (6,652,005) | (8,916,687)         | (7,040,087) | (7,168,788) | (7,286,781) | (7,427,118) | (7,680,804) |
| Labor Agreement                              | n/a         | 0                   | (149,252)   | (149,252)   | (149,252)   | (149,252)   | (149,252)   |
| Subtotal PSP Oper Budget Approp / Exp's      | (8,852,006) | (8,815,687)         | (7,189,319) | (7,318,040) | (7,446,043) | (7,678,388) | (7,710,068) |
| TOTAL USE OF RESOURCES                       | (8,852,006) | (8,916,687)         | (7,189,319) | (7,318,040) | (7,445,043) | (7,578,388) | (7,710,068) |
| YEAR END FUND BALANCE                        | 841,286     | 784,736             | 636,616     | 487,338     | 340,238     | 194,268     | 49,468      |
| END-OF-YEAR RESERVES AS A                    |             |                     |             |             |             |             |             |
| PERCENT OF RESOURCES                         | 12.4%       | 10.2%               | 8.1%        | 6.2%        | 4.4%        | 2.6%        | 0.6%        |

Notes:

1. The Leaf Vacuuming rates are adjusted to achieve cost recovery.

2. The Vacuum Leaf Collection fund balance policy target is \$250,000. In the future years, rates will be adjusted annually to fund the approved service program and to maintain the appropriate ending balance.