

# Human Resources

## APPROVED FY24 BUDGET \$342,846,575

FULL TIME EQUIVALENTS 82.50

\* TRACI L. ANDERSON, DIRECTOR

# MISSION STATEMENT

To foster excellence in people by providing quality human resources services to our employees, partners, and the community.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Human Resources is \$342,846,575, an increase of \$18,496,054 or 5.70 percent from the FY23 Approved Budget of \$324,350,521. Personnel Costs comprise 3.36 percent of the budget for 81 full-time position(s) and one part-time position(s), and a total of 82.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 96.64 percent of the FY24 budget.

The Office of Human Resources Budget is comprised of a General Fund component of \$11,358,254 and a Employee Health Benefit Self Insurance Fund component of \$331,488,321.

# COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

Effective, Sustainable Government

## INITIATIVES

Complete implementation of the new Applicant Tracking System, which includes a cross departmental collaboration to improve the recruitment process and end user experience while addressing the need to reduce the time to hire and enhance the qualified candidate pool.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- \* Streamlined the eTelework appeals process and reduced Telework appeals with the cooperation of managers, employees, and the unions.
- Updating of Assignment Transaction User Productivity Kits to increase HR Liaison accuracy and productivity that will flow through and increase productivity for Records Management.

- st Transitioning Leave Without Pay cases and documentation from paper to electronic format.
- Created procedure to improve process for the collection of unpaid premiums from leave balances as employees leave County service.
- Implemented the Department of Transportation Transit Bus Operators and Coordinators Salary Step form and process to ensure newly hired Bus Operators are hired at the correct step and properly progress through their steps to ensure proper pay equity.
- Develop candidate leads and connections, coordinating with the Office's Senior Leadership and Community Outreach Manager to build candidate networks and actively develop, participate in, and host community events and outreach activities; and work non-traditional hours to be accessible to candidates and relevant organizations in support of the County's recruitment goals.

# PROGRAM CONTACTS

Contact Jennifer Shovlin of the Office of Human Resources at 240.777.5039 or Shantee Jackson of the Office of Management and Budget at 240.777.2762 for more information regarding this department's operating budget.

# PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

# PROGRAM DESCRIPTIONS

## Business Operations and Performance

The Business Operations and Performance Division is comprised of the Classification, Compensation, Workforce Performance, and Strategy and Innovation teams. The Classification and Compensation team reviews and evaluates the duties and responsibilities of individual positions and occupational classes in response to employee, department, and union requests to assure that positions are correctly assigned at comparable grade levels. This team also ensures that employees are accurately and appropriately compensated through technical analysis and equitable application of compensation systems and procedures. The team designs compensation plans and provides leadership to departments on performance-based pay. The Classification and Compensation team is also responsible for oversight and administration of the County's compensation policies.

Workforce Performance consists of the Performance Management team. Performance management is a continuous process, which includes creating performance appraisals, observing and documenting performance and behavior, providing feedback, coaching, mentoring, and evaluating employees. The goal is to help employees and supervisors achieve Montgomery County's overall vision of efficient, effective, innovative, and responsive delivery of quality services.

Strategy and Innovation is designed to assess, define, and execute an HR governance and service delivery model that focuses on the creation of a more streamlined, synergistic, consistent, and cost-effective execution of HR policies, collective bargaining

agreements, services, programs, and other human capital related initiatives. In addition, the problem solver positions are dedicated to the development and management of process improvement initiatives, data analytics, and OHR performance goals and objectives while serving as a ready resource to support OHR divisions on solving complex business and operational issues.

| Program Performance Measures  | Actual<br>FY21 | Actual<br>FY22 | Estimated<br>FY23 | Target<br>FY24 | Target<br>FY25 |
|---|----------------|----------------|-------------------|----------------|----------------|
| Job classification activities completed                                     | 103            | 187            | 200               | 188            | 178            |
| Average workdays to complete non-study job classifications related to hires | 10             | 13             | 15                | 14             | 14             |
| Percent of job classifications reviewed/studied within the past 10 years    | 28%            | 22%            | 27%               | 30%            | 32%            |

| FY24 Approved Changes   | Expenditures | FTEs  |
|---|--------------|-------|
| FY23 Approved   | 1,859,982    | 14.00 |
| Enhance: FY23 Repurpose Department of Transportation Position for Classification and Compensation<br>Program Support  | 110,155      | 1.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 381,592      | 0.00  |
| FY24 Approved   | 2,351,729    | 15.00 |

## Director's Office

The Director's Office provides services to the department: Executive management and recruitment, policy direction; strategic and financial planning, communications and public relations, and resources management. In addition, the Office provides consultation services on human resources matters to the County Executive and other department Directors. The Director's Office is responsible for human resources policy development and planning, the administration of human resources programs, ensuring the integrity of the merit system, and directing the design and implementation of new initiatives to better serve customers and improve organizational performance.

The Director's Office is comprised of the following.

- Information Technology provides management and oversight of the Department's information technology initiatives.
- Administrative Services provides management and oversight of the Office's procurement of goods and services, budget
  preparation, administration, and financial management of the Employee Health Benefits Fund, and management over the
  Records Management Section. The team also remits payments to benefit program carriers and third party administrators,
  approves invoices, and remits bills to employees and retirees as necessary.
- Communications and Strategic Planning provides management and coordination of communications strategies, and website content management.

| FY24 Approved Changes   | Expenditures | FTEs   |
|---|--------------|--------|
| FY23 Approved   | 3,220,760    | 20.75  |
| Enhance: FY23 Director's Office Support   | 303,777      | 2.00   |
| Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions   | (20,340)     | 0.00   |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 95,077       | (1.00) |
| FY24 Approved   | 3,599,274    | 21.75  |

### # EEO Compliance and Diversity Management

The Equal Employment Opportunity (EEO) and Diversity Management team ensures compliance with local, State, and Federal discrimination laws, as well as Montgomery County Personnel Regulations Section 5, related to EEO. The Division provides mandatory and customized training to employees and managers concerning equal employment and diversity management. The training also extends to civilian and public safety employees. The Division is responsible for mandated Federal and State EEO-related reporting requirements, EEO certifications, data/statistical analyses, and other EEO related reporting compliance associated with grant funding. The Division's primary responsibility is EEO compliance as it relates to the investigation of EEO complaints, monitoring departmental investigations, providing guidance and assistance to managers/supervisors related to EEO matters and resolution of EEO complaints including mediation and reaching amicable resolution of EEO complaints.

| Program Performance Measures   | Actual<br>FY21 |     | Estimated<br>FY23 | Target<br>FY24 | •   |
|--|----------------|-----|-------------------|----------------|-----|
| Number of cases/inquiries received by EEO <sup>1</sup>                                   | 172            | 122 | 150               | 170            | 150 |
| Percent of EEO cases/inquiries resolved within 180 days                                  | 65%            | 79% | 70%               | 80%            | 90% |
| Percent of employees in compliance with mandatory workplace harassment training schedule | 52%            | 38% | 40%               | 50%            | 60% |

<sup>1</sup> For FY23 and beyond, this measure includes investigations.

| FY24 Approved Changes   | Expenditures | FTEs |
|---|--------------|------|
| FY23 Approved   | 444,307      | 3.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 13,933       | 0.00 |
| FY24 Approved   | 458,240      | 3.00 |

### # Health & Employee Welfare

The Health Insurance team manages and administers the County's health and welfare plans in accordance with County policy and local, State, and Federal laws. In addition to maintaining operations associated with annual open enrollment and program eligibility, the team provides customer service, communications, education, and counseling to County employees, participating County agency employees, retirees, and their dependents (over 45,000 total people) in a manner that ensures an understanding of program provisions and their value as part of total compensation.

The Wellness Program uses a dynamic, comprehensive, and data-driven strategy to promote employee engagement in health and well-being. The Wellness Program provides employee wellness activities such as health screenings, educational seminars, wellness and fitness classes, and incentive programs, and utilizes communication channels such as web, social media, and a monthly newsletter.

The Stress Management team promotes the emotional, mental, and physical well-being of Montgomery County Police Department employees and their family members through counseling, training, consultation services, and peer support.

| Program Performance Measures   | Actual<br>FY21 |       | Estimated<br>FY23 | Target<br>FY24 | •     |
|--|----------------|-------|-------------------|----------------|-------|
| Number of employees enrolled in Virgin Pulse wellness program  | 6,324          | 6,151 | 6,200             | 6,250          | 6,300 |
| Percent of employees actively engaged in Virgin Pulse wellness program   | 47%            | 45%   | 45%               | 47%            | 50%   |
| Percent of Virgin Pulse wellness program participants who report that Virgin Pulse makes their company a better place to work <sup>1</sup> | 73%            | N/A   | 75%               | 75%            | 75%   |

<sup>1</sup> Data is reported by Virgin Pulse and is not yet available for 2022.

| FY24 Approved Changes   | Expenditures | FTEs  |
|---|--------------|-------|
| FY23 Approved   | 313,195,533  | 15.85 |
| Increase Cost: Claims Expenditures Adjustment   | 16,304,712   | 0.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 58,361       | 0.00  |
| FY24 Approved   | 329,558,606  | 15.85 |

#### Occupational Medical Services

The Occupational Medical Services team (OMS) (including Fire and Rescue Occupational Medical Services) provides multidisciplinary occupational medical services, such as work-related medical and safety-hazard assessments to promote the health, wellness, and productivity of the County workforce. OMS also administers the County's drug and alcohol testing and centralized Family and Medical Leave programs. OMS also includes the County's Disability Program Manager who administers the County's Americans with Disabilities Act (ADA) program.

| Program Performance Measures  |       | Actual<br>FY22 | Estimated<br>FY23 | Target<br>FY24 |       |
|---|-------|----------------|-------------------|----------------|-------|
| Number of mandatory incumbent physical exams performed by Occupational Medical Services | 1,348 | 2,603          | 2,733             | 2,733          | 2,733 |
| Number of candidates processed for medical clearances                                   | 1,305 | 2,041          | 2,143             | 2,250          | 2,362 |
| Average appointment length from sign in to discharge (minutes)                          | 67.5  | 65.8           | 65.0              | 65.0           | 65.0  |

| FY24 Approved Changes   | Expenditures | FTEs |
|---|--------------|------|
| FY23 Approved   | 2,404,757    | 3.00 |
| Increase Cost: FY23 New OMS/FROMS Clinic Contract   | 608,235      | 2.00 |
| Enhance: FY23 Paid Parental Leave Program Support   | 101,302      | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 186,339      | 0.00 |
| FY24 Approved   | 3,300,633    | 6.00 |

### Recruitment and Selection

The Recruitment and Selection team is responsible for attracting, hiring, promoting, and retaining candidates for County departments and agencies that result in a highly skilled, competent, and diverse workforce. The Team engages in a wide variety of outreach activities designed to ensure quality and diversity in the candidate population to include recruitment planning, guidance, and advisory services to departments and agencies on selection and hiring. In addition, the Team conducts new employee orientation; administers reductions-in-force; designs and administers public safety promotional examinations and other employment tests; administers the County's Internship, Senior Fellow program, Position and Career Education program (PACE), Job Fairs; coordinates County transfers, demotions, promotions, noncompetitive reappointments, and retiree rehiring; manages the County's Disability and Veteran Employment Initiatives; provides selection guidelines training on interviewing and selecting employees; community and employee briefing trainings on the County's employment process and interview/resume preparation; reviews and validates all County compensation (wage equity, within grade salary requests, temporary promotion, promotion, and demotion salary requests), develops candidate qualification templates (minimum qualifications/preferred criteria), and validates candidate qualifications; and facilitates priority consideration placements.

| Program Performance Measures   | Actual<br>FY21 | Actual<br>FY22 | Estimated<br>FY23 | Target<br>FY24 | Target<br>FY25 |
|--|----------------|----------------|-------------------|----------------|----------------|
| Number of people hired   | 816            | 1,364          | 1,450             | 1,750          | 2,050          |
| Average number of days to fill a vacant County position                              | 90             | 102            | 70                | 65             | 60             |
| Percent of vacancies filled within target duration                                   | 60%            | 33%            | 50%               | 52%            | 54%            |
| Percent of new hires who are racial minorities (compared to County labor force: 57%) | 50%            | 56%            | 56%               | 60%            | 60%            |

| FY24 Approved Changes   | Expenditures | FTEs  |
|---|--------------|-------|
| FY23 Approved   | 2,329,902    | 13.40 |
| Enhance: FY23 Repurpose Department of Health and Human Services Positions for Recruitment and Selection Program Support   | 211,784      | 2.00  |
| Technical Adj: FTE Reconciliation   | 0            | 0.50  |
| Eliminate: Assessment Tool Contractual Funding  | (47,000)     | 0.00  |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 213,318      | 1.00  |
| FY24 Approved   | 2,708,004    | 16.90 |

## Training and Organizational Development

The Training and Organizational Development team provides training, workforce planning, and organizational effectiveness programs and activities that increase the knowledge, skills, and abilities of the County's workforce. The Team offers professional development opportunities to employees and managers through online learning and instructor-led classes, and designs performance improvement strategies and specialized training to meet specific departmental needs. The Team also designs shortand long-term business strategies to create required professional competencies, enhance organizational performance and effectiveness, and champions organizational change efforts to support the County's objectives.

| Program Performance Measures   | Actual<br>FY21 | Actual<br>FY22 | Estimated<br>FY23 | Target<br>FY24 | Target<br>FY25 |
|--|----------------|----------------|-------------------|----------------|----------------|
| Number of training classes offered   | 1,039          | 1,124          | 1,150             | 1,200          | 1,250          |
| Percent of employees who participate in at least two non-mandatory training/development programs | 14%            | 9%             | 11%               | 13%            | 15%            |
| Percent of training courses geared toward leadership development                                 | 11%            | 15%            | 20%               | 25%            | 30%            |
| Percentage of training attendees who report that training was helpful to their job               | 97%            | 97%            | 95%               | 95%            | 95%            |
| Percent of computer skills trainees who report applying skills to current position               | 92%            | 97%            | 97%               | 97%            | 97%            |

| FY24 Approved Changes   | Expenditures | FTEs   |
|---|--------------|--------|
| FY23 Approved   | 895,280      | 4.50   |
| Enhance: Tuition Assistance Allocation for International Association of Fire Fighters Members, Per Collective Bargaining Agreement  | 65,000       | 0.00   |
| Decrease Cost: Miscellaneous Exp  | (681)        | 0.00   |
| Re-align: Tuition Assistance Budget with Historical Usage   | (25,000)     | 0.00   |
| Decrease Cost: Contractual Technology Training  | (27,250)     | 0.00   |
| Decrease Cost: OHR Senior Fellows   | (45,217)     | (0.50) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 7,957        | 0.00   |
| FY24 Approved   | 870,089      | 4.00   |

## BUDGET SUMMARY

| DOL  |                |                |                  |                  |                 |
|--|----------------|----------------|------------------|------------------|-----------------|
|  | Actual<br>FY22 | Budget<br>FY23 | Estimate<br>FY23 | Approved<br>FY24 | %Chg<br>Bud/App |
| COUNTY GENERAL FUND  |                |                |                  |                  |                 |
| EXPENDITURES   |                |                |                  |                  |                 |
| Salaries and Wages   | 4,300,334      | 5,151,039      | 4,862,482        | 6,311,075        | 22.5 %          |
| Employee Benefits  | 1,117,456      | 1,293,081      | 1,216,762        | 1,613,777        | 24.8 %          |
| County General Fund Personnel Costs                              | 5,417,790      | 6,444,120      | 6,079,244        | 7,924,852        | 23.0 %          |
| Operating Expenses   | 2,484,013      | 2,979,348      | 3,620,116        | 3,433,402        | 15.2 %          |
| County General Fund Expenditures                                 | 7,901,803      | 9,423,468      | 9,699,360        | 11,358,254       | 20.5 %          |
| PERSONNEL  |                |                |                  |                  |                 |
| Full-Time  | 65             | 72             | 72               | 81               | 12.5 %          |
| Part-Time  | 2              | 2              | 2                | 1                | -50.0 %         |
| FTEs   | 43.80          | 49.25          | 49.25            | 57.25            | 16.2 %          |
| County General Fund Revenues                                     | 0              | 0              | 0                | 0                |                 |
| EMPLOYEE HEALTH SELF INSURA                                      | NCE            |                |                  |                  |                 |
| EXPENDITURES   |                |                |                  |                  |                 |
| Salaries and Wages   | 2,359,376      | 2,599,532      | 2,302,868        | 2,789,564        | 7.3 %           |
| Employee Benefits  | 576,827        | 723,174        | 614,937          | 789,698          | 9.2 %           |
| Employee Benefits Employee Health Self Insurance Personnel Costs | 2,936,203      | 3,322,706      | <b>2,917,805</b> | <b>3,579,262</b> | 7.7 %           |
| Operating Expenses   | 285,906,173    | 311,604,347    | 314,289,420      | 327,909,059      | 5.2 %           |
| Employee Health Self Insurance Expenditures                      | 288,842,376    | 314,927,053    | 317,207,225      | 331,488,321      | 5.3 %           |
| PERSONNEL  |                | ,              | ,,               | ,                |                 |
| Full-Time  | 0              | 0              | 0                | 0                |                 |
| Part-Time  | 0              | 0              | 0                | 0                |                 |
| FTEs   | 23.85          | 25.25          | 25.25            | 25.25            |                 |
| REVENUES   |                |                |                  |                  |                 |
| Other Charges/Fees   | 18,107,294     | 0              | 0                | 0                |                 |
| Self Insurance Employee Health Income                            | 65,811,308     | 269,562,262    | 266,305,356      | 289,389,223      | 7.4 %           |
| Investment Income  | (1,323)        | 81,000         | (31,100)         | (49,140)         | -160.7 %        |
| Other Intergovernmental  | 0              | 8,622,394      | 8,243,664        | 0                | -100.0 %        |
| Medicaid/Medicare Reimbursement                                  | 17,898,804     | 36,674,630     | 39,485,632       | 43,213,464       | 17.8 %          |
| Employee Health Self Insurance Revenues                          | 101,816,083    | 314,940,286    | 314,003,552      | 332,553,547      | 5.6 %           |
| DEPARTMENT TOTALS  |                |                |                  |                  |                 |
| Total Expenditures   | 296,744,179    | 324,350,521    | 326,906,585      | 342,846,575      | 5.7 %           |
| Total Full-Time Positions  | 65             | 72             | 72               | 81               | 12 5 %          |

| l otal Expenditures       | 296,744,179 | 324,350,521 | 326,906,585 | 342,846,575 | 5.7 %                |
|---------------------------|-------------|-------------|-------------|-------------|----------------------|
| Total Full-Time Positions | 65          | 72          | 72          | 81          | 12.5 %               |
| Total Part-Time Positions | 2           | 2           | 2           | 1           | <mark>-50.0 %</mark> |
| Total FTEs                | 67.65       | 74.50       | 74.50       | 82.50       | 10.7 %               |
| Total Revenues            | 101,816,083 | 314,940,286 | 314,003,552 | 332,553,547 | <mark>5.6 %</mark>   |

#### FY24 APPROVED CHANGES

#### Expenditures FTEs

#### **COUNTY GENERAL FUND**

#### FY23 ORIGINAL APPROPRIATION 9,423,468 49.25

| Changes (with service impacts)   |            |        |
|--|------------|--------|
| Enhance: FY23 Director's Office Support [Director's Office]  | 303,777    | 2.00   |
| Enhance: FY23 Repurpose Department of Health and Human Services Positions for Recruitment and Selection<br>Program Support [Recruitment and Selection]                       | 211,784    | 2.00   |
| Enhance: FY23 Repurpose Department of Transportation Position for Classification and Compensation Program<br>Support [Business Operations and Performance]                   | 110,155    | 1.00   |
| Enhance: FY23 Paid Parental Leave Program Support [Occupational Medical Services]  | 101,302    | 1.00   |
| Enhance: Tuition Assistance Allocation for International Association of Fire Fighters Members, Per Collective Bargaining Agreement [Training and Organizational Development] | 65,000     | 0.00   |
| Eliminate: Assessment Tool Contractual Funding [Recruitment and Selection]   | (47,000)   | 0.00   |
| Other Adjustments (with no service impacts)  |            |        |
| Increase Cost: FY23 New OMS/FROMS Clinic Contract [Occupational Medical Services]  | 608,235    | 2.00   |
| Increase Cost: FY24 Compensation Adjustment  | 575,977    | 0.00   |
| Increase Cost: Annualization of FY23 Compensation Increases  | 230,664    | 0.00   |
| Increase Cost: Annualization of FY23 Lapsed Positions  | 149,313    | 0.00   |
| Increase Cost: Annualization of FY23 Personnel Costs   | 143,705    | 0.00   |
| Increase Cost: Printing and Mail   | 6,002      | 0.00   |
| Technical Adj: FTE Reconciliation [Recruitment and Selection]  | 0          | 0.50   |
| Decrease Cost: Miscellaneous Exp [Training and Organizational Development]   | (681)      | 0.00   |
| Decrease Cost: Retirement Adjustment   | (5,644)    | 0.00   |
| Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Director's Office]  | (20,340)   | 0.00   |
| Re-align: Tuition Assistance Budget with Historical Usage [Training and Organizational Development]  | (25,000)   | 0.00   |
| Decrease Cost: Contractual Technology Training [Training and Organizational Development]   | (27,250)   | 0.00   |
| Decrease Cost: OHR Senior Fellows [Training and Organizational Development]  | (45,217)   | (0.50) |
| Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions  | (169,996)  | 0.00   |
| Decrease Cost: Elimination of One-Time Items Approved in FY23  | (230,000)  | 0.00   |
| FY24 APPROVED  | 11,358,254 | 57.25  |

#### EMPLOYEE HEALTH SELF INSURANCE

#### FY23 ORIGINAL APPROPRIATION 314,927,053 25.25

| Other Adjustments (with no service impacts)                                   |         |      |
|---|---------|------|
| Increase Cost: Claims Expenditures Adjustment [Health & Employee Welfare] 16, | 304,712 | 0.00 |
| Increase Cost: Annualization of FY23 Compensation Increases                   | 121,133 | 0.00 |
| Increase Cost: FY24 Compensation Adjustment                                   | 116,686 | 0.00 |
| Increase Cost: Annualization of FY23 Lapsed Positions                         | 24,311  | 0.00 |
| Decrease Cost: Retirement Adjustment  | (5,574) | 0.00 |

#### FY24 APPROVED CHANGES

Expenditures FTEs

FY24 APPROVED 331,488,321 25.25

#### **PROGRAM SUMMARY**

| Program Name                            |       | FY23 APPR<br>Expenditures | FY23 APPR<br>FTEs | FY24 APPR<br>Expenditures | FY24 APPR<br>FTEs |
|---|-------|---------------------------|-------------------|---------------------------|-------------------|
| Business Operations and Performance     |       | 1,859,982                 | 14.00             | 2,351,729                 | 15.00             |
| Director's Office                       |       | 3,220,760                 | 20.75             | 3,599,274                 | 21.75             |
| EEO Compliance and Diversity Management |       | 444,307                   | 3.00              | 458,240                   | 3.00              |
| Health & Employee Welfare               |       | 313,195,533               | 15.85             | 329,558,606               | 15.85             |
| Occupational Medical Services           |       | 2,404,757                 | 3.00              | 3,300,633                 | 6.00              |
| Recruitment and Selection               |       | 2,329,902                 | 13.40             | 2,708,004                 | 16.90             |
| Training and Organizational Development |       | 895,280                   | 4.50              | 870,089                   | 4.00              |
|   | Total | 324,350,521               | 74.50             | 342,846,575               | 82.50             |

#### CHARGES TO OTHER DEPARTMENTS

| Charged Department                                   | Charged Fund                            | FY23<br>Total\$ | FY23<br>FTEs | FY24<br>Total\$ |      |
|--|---|-----------------|--------------|-----------------|------|
| COUNTY GENERAL FUND                                  |   |                 |              |                 |      |
| Fire and Rescue Service                              | Fire                                    | 1,761,689       | 0.00         | 2,235,768       | 0.00 |
| NDA - Montgomery County Employee Retirement<br>Plans | Employees Retirement Savings Plan (RSP) | 28,014          | 0.20         | 30,280          | 0.20 |
| NDA - Montgomery County Employee Retirement<br>Plans | Retirement Fund (ERS)                   | 176,944         | 0.55         | 186,834         | 0.55 |
| NDA - Montgomery County Employee Retirement<br>Plans | Non-Appropriated Funds                  | 10,404          | 0.00         | 10,404          | 0.00 |
|  | Tota                                    | al 1,977,051    | 0.75         | 2,463,286       | 0.75 |

|   | NG PARAM        |        | EMS    |        |        |        |
|---|-----------------|--------|--------|--------|--------|--------|
| Title   | FY24            | FY25   | FY26   | FY27   | FY28   | FY29   |
| COUNTY GENERAL FUND   |                 |        |        |        |        |        |
| EXPENDITURES  |                 |        |        |        |        |        |
| FY24 Approved   | 11,358          | 11,358 | 11,358 | 11,358 | 11,358 | 11,358 |
| No inflation or compensation change is included in outye                | ar projections. |        |        |        |        |        |
| Restore One-Time Lapse Increase   | 0               | 190    | 190    | 190    | 190    | 190    |
| Restoration of one-time lapse adjustment in the budget development year |                 |        |        |        |        |        |
| Labor Contracts   | 0               | (100)  | (100)  | (100)  | (100)  | (100)  |

| F  |                            |                | EMS            |                |                 |         |
|--|----------------------------|----------------|----------------|----------------|-----------------|---------|
|  | CC APPROVED                | X. 7           | =>/0.0         | =>/0=          | =)/00           | =       |
| Title  | FY24                       | FY25           | FY26           | FY27           | FY28            | FY29    |
| These figures represent the estimated annualiz | ed cost of general wage a  | adjustments, s | service increm | ents, and othe | er negotiated i | tems.   |
| Subtotal Expenditures                          | 11,358                     | 11,448         | 11,448         | 11,448         | 11,448          | 11,448  |
| EMPLOYEE HEALTH SELF INSURANCE                 |                            |                |                |                |                 |         |
| EXPENDITURES                                   |                            |                |                |                |                 |         |
| FY24 Approved                                  | 331,488                    | 331,488        | 331,488        | 331,488        | 331,488         | 331,488 |
| No inflation or compensation change is include | ed in outyear projections. |                |                |                |                 |         |
| Labor Contracts                                | 0                          | 84             | 84             | 84             | 84              | 84      |
| These figures represent the estimated annualiz | ed cost of general wage a  | adjustments, s | service increm | ents, and othe | er negotiated i | tems.   |
| Subtotal Expenditures                          | 331,488                    | 331,572        | 331,572        | 331,572        | 331,572         | 331,572 |