

RECOMMENDED FY24 BUDGET \$60,104,575

FULL TIME EQUIVALENTS
591.77

****** ROBIN RILEY, **DIRECTOR**

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

BUDGET OVERVIEW

The total recommended FY24 Operating Budget for the Department of Recreation is \$60,104,575, an increase of \$4,906,768 or 8.89 percent from the FY23 Approved Budget of \$55,197,807. Personnel Costs comprise 60.72 percent of the budget for 189 full-time position(s) and no part-time position(s), and a total of 591.77 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 39.28 percent of the FY24 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$11,350,400 is required to cover General Obligation bond costs.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- Thriving Youth and Families
- A Greener County

INITIATIVES

- Increase Excel Beyond the Bell Elementary (EEBE) services and expand existing out of school time programming with the addition of two new sites: Harriet Tubman and Watkins Mills Elementary School.
- Expansion of TeenWorks youth development program, which provides job readiness training and skill building workshops.

Launch an electronic health management platform to modernize health record submissions for activities and programs.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ** Starting January 3, 2023, Montgomery County Recreation fitness passes are free for Montgomery County residents. Free passes provide access to fully equipped fitness rooms, open gym (drop-in) activities, and game rooms at any recreation center during regularly scheduled hours.
- ** Continue implementation of REC ZIP, an improvement strategy designed to digitize and automate several business processes allowing internal and external customers to interact virtually with Recreation's administrative team without delay. Customer refunds, contractor and vendor invoices, and bank deposits are examples of improvements which allowed for seamless continuation of financial services throughout the pandemic.
- * Enhance and expand outreach efforts through the weekly Recreation newsletter to provide information about program and services, as well as health and wellness information.
- ** Continued implementation of the new, fully integrated recreation and parks management software solution in partnership with Community Use of Public Facilities and Montgomery Parks. This new platform is designed to increase efficiency and productivity while providing extensive reporting and statistical data and a more intuitive and interactive experience for customers.

PROGRAM CONTACTS

Contact Charlotte Keys of the Department of Recreation at 240.777.6942 or Alicia Singh of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Recommended Budget and funding for comparable service levels in FY25.

PROGRAM DESCRIPTIONS

** Administration

The Administration Program provides oversight, leadership, management, and supervision to accomplish the Department's mission. The Administration Program includes the Department's senior management, the Director's Office and staff, as well as business and information technology services, communications and outreach, facility planning, asset replacement, and fixed-cost management.

The Business Services and Information Technology Teams provide key infrastructure and support to the Department's operations. The Business Services Team provides human resource management, procurement and contracting services, budget and financial administration, and customer services. The Information Technology Team ensures availability and efficiency of technical tools, equipment and interfaces, responds to help tickets from the Department's centers and other satellite locations, and delivers

training related to the Department's business operations software. Both teams collaborate with agencies of County government, community, and other partners to address the needs of internal and external constituencies.

The Administration Program includes development and management of the Department's capital improvement projects and plans and implements the lifecycle asset replacement activities to protect the Department's investments and efficient-reliable operations of all facilities and equipment in service to County residents. The Program also includes fixed costs associated with utilities, property insurance, Workers' Compensation Insurance, and community grants. This Program also includes Communications and Public Outreach, which supports marketing of, and media relations concerning, all recreation and leisure activities in collaboration with the County's Public Information Office (PIO), Maryland-National Capital Park and Planning Commission (M-NCPPC), and Community Use of Public Facilities (CUPF). Outreach activities include summer camps and employment fairs, holiday events and commemorations, and coordination of visits from local, State, and Federal dignitaries and agencies as requested.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of administrative services transactions ¹	9,135	22,000	25,000	25,000	25,000
Number of human resources transactions ²	760	2,272	2,726	2,780	2,836
Number of seasonal employees	1,988	2,000	2,160	2,200	2,200
Percent of allocated recreation financial assistance dollars used ³	30%	46%	60%	70%	80%

¹ The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic and demand for programs and services which improve overall health and quality of life continues to rise. The reduced volume of FY21 transactions was related to limitations on the numbers of recreation-specific activities, programs, and services provided due to COVID-19 restrictions.

³ The Department allowed RecAssist funds to be carried over from FY21 into FY22 due to limited program availability in FY21 as result of the pandemic and a software migration. As result, the percent of funds utilized for FY22 is likely to be an underrepresentation of public utilization.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	11,060,086	45.43
Technical Adj: Budgeted Lapse Adjustment	391,128	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to the Department of Recreation's Base Budget	244,728	0.00
Add: Information Technology Enhancements to Modernize Health Record Submissions for Activities and Programs	145,100	0.00
Shift: One Administrative Specialist II Position from OMB	122,483	1.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	99,195	0.00
Technical Adj: FTE from Part-time to Full-time position	0	0.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	998,904	3.00
FY24 Recommended	13,061,624	49.93



The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year.

² In addition to hiring a high volume of seasonal staff, as part of the Department's safety plan, REC conducts background checks for staff, volunteers, coaches, youth services providers, non-profit partners, and contractors. The reduced volume of FY21 transactions reflect limitations on Departmental operations due to COVID-19. The Department expects to see moderate program growth as it rebounds from the pandemic, and therefore moderate increases in HR transactions.

The Department operates seven regional outdoor pools, four indoor aquatics facilities, and partners with Adventist Community Services to operate the Piney Branch Elementary School pool.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Revenue generated by aquatics programs ¹	\$1,865,440	\$4,884,155	\$4,981,838	\$5,081,474	\$5,081,474
Percent of total aquatics programs capacity enrolled ²	34.3%	63.2%	64.5%	65.8%	67.1%

¹ The Department anticipates increased use of aquatics facilities, however, it's important to note that this measure may be influenced by future expanded subsidies and price adjustments.

² The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic, and demand for programs and services which improve overall health and quality of life continues to rise. It's important to note swim lessons demand exceeds availability.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	9,577,678	126.18
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,343,966	18.21
FY24 Recommended	10,921,644	144.39

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Countywide Programs

Countywide Programs offers essential and universally accessible recreation and leisure services to all residents across the region—an indicator of a healthy, affordable, and welcoming community. Program staff generates partnerships with local small businesses and non-profit organizations to activate key public and private spaces and to offer culturally responsive programs, activities, and services such as classes, performing arts, camps, sports, workshops, therapeutic recreation, inclusion services, trips and tours, and special events which provide a wide range of economic, health, and social benefits. Additionally, community outreach such as events and festivals provide a wide platform to bridge diverse groups of people, generate social networks, and create community cohesion. Countywide Programs promote positive social capital through the provision of equal access to programs, which cultivates community ties through programs and services for all produces public benefits by connecting people more deeply to the fabric of the community. The benefits include public enjoyment and engagement; improved perception of community performance; economic well-being; quality recreation time with family and friends; strengthening social and familial bonds; improvement of mental and physical health thus reducing the impacts of chronic diseases; and measurable decreases in rates of crime and other detrimental activities making our communities safer.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of participants registered in countywide recreation programs ¹	12,122	N/A	15,000	15,300	15,600
Percent of recreation customers who report having a disability ²	0.99%	0.81%	0.83%	0.84%	0.86%
Percent of planned countywide recreation programs completed ³	44.7%	77.6%	78.0%	79.0%	80.0%

 $^{^{1}\,}$ The Department was unable to establish this information for FY22 due to challenges in software migration.

² Individuals with disabilities faced significantly greater challenges as result of the pandemic. During FY22, programs and services were still being delayed and/or cancelled, and many restrictions were still in place for vulnerable populations, due to the COVID-19 pandemic and the emergence of new variants. Reconnecting with vulnerable populations continues to be a top priority for the Department. It's important to note the percentage reported is largely based on those who choose to self-report during registration as having a disability and/or those who request an accommodation. Additionally, the Department faced challenges in reporting due to migration into a new software system.

³ Recreation programs are critical indicators of quality of life in a community. The Department expects demand to continue to increase particularly as it examines ways to remove barriers to participation by reducing fees, improving accessibility, and offering more culturally diverse program offerings.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	8,629,588	82.57
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	69,980	(2.00)
FY24 Recommended	8,699,568	80.57

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Recreation Community & Neighborhood Centers

The Department of Recreation has 23 recreation centers throughout the County. These facilities provide affordable programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity for all ages.

Centers are designed to support sports, fitness, dance, community/social activities, and art programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable pricing. The centers are a place where individuals, families, communities, and government are connected, as well as a thriving hub of activities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of recreation facility bookings ¹	38,409*	2,557	2,608	2,660	2,713
Percent of planned programs in recreation centers completed ²	48.9%	72.2%	73.6%	75.1%	76.6%

¹ The variance in FY21 and FY22 is due to individual pool reservations established for safe social distancing. This practice was discontinued as restrictions lifted. Additionally, general facility bookings were suspended during COVID and continued to be suspended briefly during software migration. *38,409 total. 37,700 were pool reservations (for laps) and 709 were facility usage (fields and rooms).

² The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic and demand for programs and services which improve overall health and quality of life continues to rise.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	9,870,302	146.89
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(287,041)	(20.21)
FY24 Recommended	9,583,261	126.68



Senior Adult Programs

The Senior Programs Team offers a wide range of supports, opportunities, programs, services, and facilities, which are designed to enhance the quality of life and help community members 55 and over remain active, engaged, and independent in their communities. Lifestyle and leisure program offerings such as fitness & wellness, sports, arts and culture, social clubs, trips, and special events help to attract and retain active retirees while providing critical tools and resources to improve and maintain the health span and independence of those who are isolated or more vulnerable.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of senior meals served ¹	194,736	51,826	52,862	53,919	54,998

Program Performance Measures	Actual	Actual	Estimated	Target	Target
	FY21	FY22	FY23	FY24	FY25
Number of senior program registrants 55 or older ²	8,535	15,006	15,306	15,612	15.924

¹ In FY21, the Department continued widespread meal distribution to vulnerable citizens 55 years of age or older. When the state of emergency was lifted, the Department discontinued its emergency response and restored congregate meals, which by State requirement, must be consumed on-site.

² Recreation programs for 55+ play a critical role in recovery from COVID-19, and are critical for an increased health span. Physical activity, social connections and life-long learning are effective strategies to improve mobility, combat depression, and slow cognitive decline. Reconnecting with vulnerable populations continues to be a top priority for the Department. FY21 number does not include senior meal delivery programs.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	3,394,712	33.39
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	359,264	1.00
FY24 Recommended	3,753,976	34.39

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Youth Development

The Youth Development team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving equitable access to high quality out-of-school time opportunities which improve outcomes for young people. Positive youth development strategies are used to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models.

Program Performance Measures		Actual FY22	Estimated FY23	Target FY24	
Number of participants registered in youth development programs ¹	1,171	8,300	10,990	11,209	11,433
Average daily attendance in youth development programs ²	66.9%	58.7%	70.0%	73.0%	74.5%
Percent of youth development program participants who attend 11 or more sessions ³	81.13%	56.74%	57.87%	59.02%	60.20%

Our youth programs play a critical role in recovery because they are the environmental container where young people acquire developmental assets necessary for resilience. Therefore, restoring connections with youth is among our top priorities.

Many youth development programs were unable to complete 11 or more sessions in FY22 due to periodic COVID related closures. The Department is working hard to reconnect with youth and expects opportunities to continue to rise.

FY24 Recommended Changes	Expenditures	FTEs
FY23 Approved	12,665,441	139.93
Enhance: Excel Beyond the Bell - Expansion to Two New Sites	549,261	7.20
Enhance: Expansion of TeenWorks Programming	444,411	8.68
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	425,389	0.00
FY24 Recommended	14,084,502	155.81

BUDGET SUMMARY

² Our youth programs play a critical role in recovery because they are the environmental container where young people acquire developmental assets necessary for resilience. Therefore, restoring connections with youth is among our top priorities.

	Actual FY22	Budget FY23	Estimate FY23	Recommended FY24	%Chg Bud/Rec
RECREATION					
EXPENDITURES					
Salaries and Wages	20,010,569	27,239,926	25,596,476	30,462,446	11.8 %
Employee Benefits	4,261,473	5,073,213	4,828,770	5,881,507	15.9 %
Recreation Personnel Costs	24,272,042	32,313,139	30,425,246	36,343,953	12.5 %
Operating Expenses	16,927,089	19,130,572	18,538,699	20,006,526	4.6 %
Recreation Expenditures	41,199,131	51,443,711	48,963,945	56,350,479	9.5 %
PERSONNEL					
Full-Time	148	182	182	189	3.9 %
Part-Time	11	1	1	0	-100.0 %
FTEs	496.33	569.98	569.98	587.36	3.1 %
REVENUES					
Property Tax	47,774,140	49,559,780	48,999,380	65,083,529	31.3 %
Facility Rental Fees	294,593	120,000	295,000	120,000	_
Recreation Fees	4,512,785	5,800,000	4,500,000	4,500,000	-22.4 %
Miscellaneous Revenues	37,103	129,597	75,000	75,000	-42.1 %
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	_
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	
Recreation Revenues	52,618,621	(800,000) 54,854,609	(800,000) 53,114,612	(800,000) 69,023,761	25.8 %
·	52,618,621				25.8 % —
RECREATION NON-TAX SUPPORT EXPENDITURES	52,618,621 ED	54,854,609	53,114,612	69,023,761	25.8 % — —
RECREATION NON-TAX SUPPORT EXPENDITURES Salaries and Wages	52,618,621 ED	54,854,609 0	53,114,612	69,023,761	
RECREATION NON-TAX SUPPORT EXPENDITURES Salaries and Wages Employee Benefits	52,618,621 ED 0 0	54,854,609 0 0	53,114,612 0 0	69,023,761 0 0	25.8 % ————————————————————————————————————
RECREATION NON-TAX SUPPORT EXPENDITURES Salaries and Wages Employee Benefits Recreation Non-Tax Supported Personnel Costs	52,618,621 ED 0 0	54,854,609 0 0	53,114,612 0 0	69,023,761 0 0	25.8 %
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Grant Fund - MCG Personnel Costs	121,358	154,096	154,096	154,096	_
Operating Expenses	250,000	0	0	0	_
Grant Fund - MCG Expenditures	371,358	154,096	154,096	154,096	
PERSONNEL					
Full-Time	0	0	0	0	_
Part-Time	0	0	0	0	_
FTEs	2.71	4.41	4.41	4.41	_
REVENUES					
Federal Grants	121,358	154,096	154,096	154,096	_
Grant Fund - MCG Revenues	121,358	154,096	154,096	154,096	
DEPARTMENT TOTALS					
Total Expenditures	45,050,630	55,197,807	52,718,041	60,104,575	8.9 %
Total Full-Time Positions	148	182	182	189	3.8 %
Total Part-Time Positions	11	1	1	0	-100.0 %
Total FTEs	499.04	574.39	574.39	591.77	3.0 %

FY24 RECOMMENDED CHANGES

59,174,903

63,111,805 61,368,708

	Expenditures	FTEs
RECREATION		
FY23 ORIGINAL APPROPRIATION	51,443,711	569.98
Changes (with service impacts)		
Enhance: Excel Beyond the Bell - Expansion to Two New Sites [Youth Development]	549,261	7.20
Enhance: Expansion of TeenWorks Programming [Youth Development]	444,411	8.68
Add: Information Technology Enhancements to Modernize Health Record Submissions for Activities and Programs [Administration]	145,100	0.00
Other Adjustments (with no service impacts)		
Increase Cost: FY24 Compensation Adjustment	1,713,666	0.00
Increase Cost: Annualization of FY23 Compensation Increases	881,119	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	463,400	0.00
Technical Adj: Budgeted Lapse Adjustment [Administration]	391,128	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to the Department of Recreation's Base Budget [Administration]	244,728	0.00
Shift: One Administrative Specialist II Position from OMB [Administration]	122,483	1.00
Increase Cost: Motor Pool Adjustment	112,285	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	99,195	0.00
Increase Cost: Risk Management Adjustment	88,338	0.00
Increase Cost: Printing and Mail	25,994	0.00
Technical Adj: FTE from Part-time to Full-time position [Administration]	0	0.50
Decrease Cost: Retirement Adjustment	(14,278)	0.00

22.5 %

77,280,957

Total Revenues

FY24 RECOMMENDED CHANGES

Decrease Cost: Elimination of One-Time Items Approved in FY23	Expenditures	
Degrace Cost: Elimination of One Time Itams Approved in EV22	Experiuitures	FTEs
Decrease Cost. Elimination of One-Time Items Approved in F123	(43,836)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(316,226)	0.00
FY24 RECOMMENDED	56,350,479	587.36
RECREATION NON-TAX SUPPORTED		
FY23 ORIGINAL APPROPRIATION	3,600,000	0.00
FY24 RECOMMENDED	3,600,000	0.00
GRANT FUND - MCG		
FY23 ORIGINAL APPROPRIATION	154,096	4.41
FY24 RECOMMENDED	154,096	4.41

PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 REC Expenditures	FY24 REC FTEs
Administration	11,060,086	45.43	13,061,624	49.93
Aquatics	9,577,678	126.18	10,921,644	144.39
Countywide Programs	8,629,588	82.57	8,699,568	80.57
Recreation Community & Neighborhood Centers	9,870,302	146.89	9,583,261	126.68
Senior Adult Programs	3,394,712	33.39	3,753,976	34.39
Youth Development	12,665,441	139.93	14,084,502	155.81
Tot	al 55,197,807	574.39	60,104,575	591.77

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund		FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
RECREATION						
Community Use of Public Facilities	Community Use of Public Facilities		32,212	0.20	33,826	0.20
CIP	Capital Fund		71,152	0.50	76,971	0.50
		Total	103,364	0.70	110,797	0.70

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title FY24 FY25 FY26 FY27 FY28 FY29

RECREATION

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

ment of						
Title	FY24	FY25	FY26	FY27	FY28	FY29
EXPENDITURES						
FY24 Recommended	56,350	56,350	56,350	56,350	56,350	56,350
No inflation or compensation change is included in outyear projection	ons.					
Annualization of Positions Recommended in FY24	0	124	124	124	124	124
New positions in the FY24 budget are generally assumed to be filled amounts reflect annualization of these positions in the outyears.	d at least two	o months aft	er the fiscal	year begins.	Therefore, t	he above
Elimination of One-Time Items Recommended in FY24	0	(145)	(145)	(145)	(145)	(145)
Items recommended for one-time funding in FY24, including Informative outyears.	nation Techi	nology Enha	incements w	vill be elimina	ated from the	e base in
Labor Contracts	0	605	605	605	605	005
Labor Contracts	U	005	000	005	005	605
These figures represent the estimated annualized cost of general ways	-					
	-					
These figures represent the estimated annualized cost of general was	age adjustm	ents, service	increments	, and other r	negotiated ite	ems.
These figures represent the estimated annualized cost of general was Subtotal Expenditures	age adjustm	ents, service	increments	, and other r	negotiated ite	ems.
These figures represent the estimated annualized cost of general was Subtotal Expenditures RECREATION NON-TAX SUPPORTED	age adjustm	ents, service	increments	, and other r	negotiated ite	ems.
These figures represent the estimated annualized cost of general was Subtotal Expenditures RECREATION NON-TAX SUPPORTED EXPENDITURES	age adjustm 56,350 3,600	ents, service 56,934	56,934	, and other r	negotiated ite	56,934

ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Recommen	ded	FY25 Annualize	d
	Expenditures	FTEs	Expenditures	FTEs
Excel Beyond the Bell - Expansion to Two New Sites	356,111	7.20	408,065	7.20
Expansion of TeenWorks Programming	433,411	8.68	504,957	8.68
Total	789,522	15.88	913,022	15.88



