



# Grants Management

## APPROVED FY26 BUDGET

\$1,195,203

## FULL TIME EQUIVALENTS

6.00

 RAFAEL PUMAREJO MURPHY, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Grants Management is to develop and support best practices for grants management throughout Montgomery County Government that are consistent with racial equity and social justice goals. In addition, the office serves as a central point of contact regarding grants that the County receives or awards; provides technical assistance regarding grants management to Executive Branch departments and principal offices; and searches out and identifies Federal and State grant opportunities to Executive Branch departments and principal offices.

## BUDGET OVERVIEW



The total approved FY26 Operating Budget for the Office of Grants Management is \$1,195,203, an increase of \$150,695 or 14.43 percent from the FY25 Approved Budget of \$1,044,508. Personnel Costs comprise 77.47 percent of the budget for six full-time position(s) and no part-time position(s), and a total of 6.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 22.53 percent of the FY26 budget.

## COUNTY PRIORITY OUTCOMES


While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### **Effective, Sustainable Government**

## INITIATIVES

-  Create a centralized system to establish reliable end-to-end tracking, approval, and reporting of grant funding received by the County.
-  Fund an attorney position within the Office of the County Attorney focused on grants issues to assist the Office of Grants Management (OGM) staff navigate potential changes to Federal grants.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Continue to provide outside stakeholders with clear, consistent communication on County grants through the weekly Grants Opportunities Newsletter, Grant Program Forecasts, monthly OGM Forums, and engagement in partner events.

---

## PROGRAM CONTACTS

Contact Rafael Pumarejo Murphy of the Office of Grants Management at 240-777-2775 or Mahnoor Anjum of the Office of Management and Budget at 240-777-2771 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Grants Management

The Office of Grants Management leads Countywide grants strategy and planning by developing Countywide policies and procedures to implement best practices regarding grants management; maximize the County's use of Federal, State, and non-governmental grant opportunities; maximize the efficiency and effectiveness of grants awarded by the County; ensure public transparency and ethical practice in grants management; and ensure that grants management in the County is consistent with the County's racial equity and social justice goals. The Office of Grants Management's five core functions in County government are to integrate Racial Equity and Social Justice considerations into all aspects of County grants management, assist departments with winning and complying with outside grant awards, organize equitable and inclusive competitive grant programs in partnership with departments, issue County awards as grant agreements, and report County grants management activities to the County Executive, County Council, and public.

The office also maintains a grants database that includes current information regarding each grant opportunity offered by the County as well as each grant received or awarded by the County. The Director is responsible for submitting quarterly reports on the activities of the office to the County Executive and County Council. These include an overview of the grants process and awards; data regarding grants received or awarded by the County; public outreach activities and outcomes; progress in racial equity and social justice goals; and any recommendations to improve policies and procedures regarding grants management in the County.

## BUDGET SUMMARY

	Actual FY24	Budget FY25	Estimate FY25	Approved FY26	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	487,758	671,181	574,687	717,682	6.9 %
Employee Benefits	130,552	188,978	153,864	208,226	10.2 %
<b>County General Fund Personnel Costs</b>	<b>618,310</b>	<b>860,159</b>	<b>728,551</b>	<b>925,908</b>	<b>7.6 %</b>
Operating Expenses	42,082	184,349	184,349	269,295	46.1 %
<b>County General Fund Expenditures</b>	<b>660,392</b>	<b>1,044,508</b>	<b>912,900</b>	<b>1,195,203</b>	<b>14.4 %</b>
PERSONNEL					
Full-Time	5	6	6	6	—
Part-Time	0	0	0	0	—
FTEs	5.00	6.00	6.00	6.00	—

## FY26 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY25 ORIGINAL APPROPRIATION</b>	<b>1,044,508</b>	<b>6.00</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Incoming Grant Data Tracking and Approval System [Grants Management]	100,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY26 Compensation Adjustment	36,504	0.00
Increase Cost: Annualization of FY25 Compensation Increases	17,476	0.00
Increase Cost: Annualization of FY25 Personnel Costs	10,420	0.00
Increase Cost: Printing and Mail Adjustment	1,946	0.00
Increase Cost: Retirement Adjustment	1,349	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY25	(17,000)	0.00
<b>FY26 APPROVED</b>	<b>1,195,203</b>	<b>6.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY26	FY27	FY28	FY29	FY30	FY31
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY26 Approved</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>	<b>1,195</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY26</b>	<b>0</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>
Items recommended for one-time funding in FY26, including implementation of Incoming Grant Data Tracking and Approval System, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,195</b>	<b>1,131</b>	<b>1,131</b>	<b>1,131</b>	<b>1,131</b>	<b>1,131</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK