



# Management and Budget

## APPROVED FY26 BUDGET

\$8,436,938

## FULL TIME EQUIVALENTS

44.25

 JENNIFER R. BRYANT, DIRECTOR

## MISSION STATEMENT

The Office of Management and Budget (OMB) offers a broad-based, objective perspective on public policies, fiscal policies, and performance management to the County Executive, County Council, and other County partners. The analytical work performed in OMB provides policymakers with data and options to make informed decisions, and supports the goals of advancing racial equity and social justice as well as addressing climate change. The office supports and enhances the effective operation of County government, ensuring funds are spent in the most fiscally prudent and socially responsible way and that performance objectives are achieved. OMB also ensures that County expenditures are made in accordance with Executive policies and Council appropriations, consistent with the County Charter.

## BUDGET OVERVIEW




The total approved FY26 Operating Budget for the Office of Management and Budget is \$8,436,938, an increase of \$742,979 or 9.66 percent from the FY25 Approved Budget of \$7,693,959. Personnel Costs comprise 93.95 percent of the budget for 44 full-time position(s) and one part-time position(s), and a total of 44.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.05 percent of the FY26 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### **Effective, Sustainable Government**

## INITIATIVES

-  Organized and coordinated eleven operating budget forums during the development of the FY26 County Executive's Recommended Operating Budget, providing residents an opportunity to share their input. Two of the forums were conducted in non-English languages (Spanish and Chinese).
-  Collaborated with the Office of Intergovernmental Relations to develop and launch a Microsoft SharePoint workflow, streamlining the submission and review of Federal Earmark Requests.
-  Launched the Human Capital Monitoring Initiative to enhance accountability and resource management, equipping department staff with advanced tools to effectively analyze and manage human resource data.

- ★ Partnered with the County Executive's Office to introduce the Telling Our Organizational Success Story initiative, a transformative effort that enhances processes, structures, and culture while valuing the contributions of over 9,000 employees through structural, procedural, training, cultural, and service improvements.
- ★ Welcomed a delegation from the Philippines to showcase Montgomery County's budgeting approach, highlighting the Public Services and Capital Improvements Programs as models of transparent, data-driven governance, and community-centered priorities.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Collaborated with the County Executive's Office to facilitate the Montgomery County Resident Survey, gathering resident feedback on services and priorities to better guide fiscal decision-making.
- ★ Leveraged Microsoft Teams, SharePoint, and Forms functionality to enhance the recruitment process by simplifying evaluation forms, centralizing collaborative documents, and optimizing scheduling for improved efficiency and effectiveness.
- ★ Improved workflows for departments to submit and track requests to OMB, enhancing ease of use and providing greater visibility into request progress.

## PROGRAM CONTACTS

Contact K. Samuel Buo of the Office of Management and Budget at 240-777-2627 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY25 estimates reflect funding based on the FY25 Approved Budget. The FY26 and FY27 figures are performance targets based on the FY26 Approved Budget and funding for comparable service levels in FY27.

| Measure  | Actual<br>FY23 | Actual<br>FY24 | Estimated<br>FY25 | Target<br>FY26 | Target<br>FY27 |
|--|----------------|----------------|-------------------|----------------|----------------|
| <b>Program Measures</b>  |                |                |                   |                |                |
| Overall Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award ratings: Percent rated outstanding or proficient <sup>1</sup> | 96.6%          | 96.0%          | 97.0%             | 97.0%          | 97.0%          |
| Percent of the County Executive's Recommended Budget that is included in the Adopted Budget  | 99.0%          | 99.6%          | 99.0%             | 99.0%          | 99.0%          |

<sup>1</sup> The fiscal year shown for GFOA rating corresponds to the fiscal year during which the budget was prepared (e.g., FY24 GFOA ratings apply to FY25 budget document, which was prepared during FY24).

## PROGRAM DESCRIPTIONS

### ★ Fiscal, Policy, and Performance Analysis

The Fiscal, Policy, and Performance Analysis Program is comprised of three teams: the Fiscal and Policy Analysis Team, the Performance Analysis Team (CountyStat), and the Shared Services Team. Together, these teams ensure prudent management of County resources and services to achieve desired outcomes. Staff on the Fiscal and Policy Analysis Team prepare the County's Operating and Capital Budgets, Public Services Program, and Capital Improvement Program ensuring compliance with the

County Charter and the decisions of elected officials. The Performance Analysis Team provides data analytics services to improve performance and support for ongoing monitoring the effectiveness of County government services to improve performance, reinforce accountability, and focus on results. The Shared Services Team promotes the efficient use of County resources by providing core administrative and business functions to smaller County departments and offices, thereby allowing those departments and offices to focus their duties directly on their core missions and functions.

## BUDGET SUMMARY

|  | Actual<br>FY24   | Budget<br>FY25   | Estimate<br>FY25 | Approved<br>FY26 | %Chg<br>Bud/App |
|--|------------------|------------------|------------------|------------------|-----------------|
| <b>COUNTY GENERAL FUND</b>                 |                  |                  |                  |                  |                 |
| <b>EXPENDITURES</b>                        |                  |                  |                  |                  |                 |
| Salaries and Wages                         | 5,459,927        | 5,752,247        | 5,684,158        | 6,293,995        | 9.4 %           |
| Employee Benefits                          | 1,382,811        | 1,411,793        | 1,430,949        | 1,632,229        | 15.6 %          |
| <b>County General Fund Personnel Costs</b> | <b>6,842,738</b> | <b>7,164,040</b> | <b>7,115,107</b> | <b>7,926,224</b> | <b>10.6 %</b>   |
| Operating Expenses                         | 413,915          | 529,919          | 476,927          | 510,714          | -3.6 %          |
| <b>County General Fund Expenditures</b>    | <b>7,256,653</b> | <b>7,693,959</b> | <b>7,592,034</b> | <b>8,436,938</b> | <b>9.7 %</b>    |
| <b>PERSONNEL</b>                           |                  |                  |                  |                  |                 |
| Full-Time                                  | 42               | 42               | 42               | 44               | 4.8 %           |
| Part-Time                                  | 1                | 1                | 1                | 1                | —               |
| FTEs                                       | 42.25            | 42.25            | 42.25            | 44.25            | 4.7 %           |

## FY26 APPROVED CHANGES

|  | Expenditures     | FTEs         |
|--|------------------|--------------|
| <b>COUNTY GENERAL FUND</b>   |                  |              |
| <b>FY25 ORIGINAL APPROPRIATION</b>   | <b>7,693,959</b> | <b>42.25</b> |
| <b><u>Other Adjustments (with no service impacts)</u></b>  |                  |              |
| Increase Cost: FY26 Compensation Adjustment  | 328,471          | 0.00         |
| Shift: Transfer of Two Positions from CEC for Shared Services [Fiscal, Policy, and Performance Analysis]               | 299,927          | 2.00         |
| Increase Cost: Annualization of FY25 Compensation Increases  | 150,141          | 0.00         |
| Increase Cost: Retirement Adjustment   | 22,412           | 0.00         |
| Decrease Cost: Printing and Mail Adjustment  | (4,205)          | 0.00         |
| Decrease Cost: General Office Supplies [Fiscal, Policy, and Performance Analysis]                                      | (5,000)          | 0.00         |
| Decrease Cost: Other Central Duplicating Services - Printing (budget books) [Fiscal, Policy, and Performance Analysis] | (10,000)         | 0.00         |
| Decrease Cost: Annualization of FY25 Personnel Costs   | (38,767)         | 0.00         |
| <b>FY26 APPROVED</b>   | <b>8,436,938</b> | <b>44.25</b> |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY25<br>Total\$ | FY25<br>FTEs | FY26<br>Total\$ | FY26<br>FTEs |
|--------------------|--------------|-----------------|--------------|-----------------|--------------|
|--------------------|--------------|-----------------|--------------|-----------------|--------------|

## CHARGES TO OTHER DEPARTMENTS

| Charged Department         | Charged Fund                   | FY25<br>Total\$ | FY25<br>FTEs | FY26<br>Total\$ | FY26<br>FTEs |
|----------------------------|--------------------------------|-----------------|--------------|-----------------|--------------|
| <b>COUNTY GENERAL FUND</b> |                                |                 |              |                 |              |
| Human Resources            | Employee Health Self Insurance | 99,619          | 0.50         | 99,619          | 0.50         |

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

| Title  | FY26         | FY27         | FY28         | FY29         | FY30         | FY31         |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>COUNTY GENERAL FUND</b>   |              |              |              |              |              |              |
| <b>EXPENDITURES</b>  |              |              |              |              |              |              |
| <b>FY26 Approved</b>   | <b>8,437</b> | <b>8,437</b> | <b>8,437</b> | <b>8,437</b> | <b>8,437</b> | <b>8,437</b> |
| No inflation or compensation change is included in outyear projections.  |              |              |              |              |              |              |
| <b>Labor Contracts</b>   | <b>0</b>     | <b>53</b>    | <b>53</b>    | <b>53</b>    | <b>53</b>    | <b>53</b>    |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. |              |              |              |              |              |              |
| <b>Subtotal Expenditures</b>   | <b>8,437</b> | <b>8,490</b> | <b>8,490</b> | <b>8,490</b> | <b>8,490</b> | <b>8,490</b> |