
Maryland-National Capital Park and Planning Commission

MISSION STATEMENT

The Maryland-National Capital Park and Planning Commission (M-NCPPC) in Montgomery County manages physical growth and plans communities, protects and stewards natural, cultural and historical resources, and provides leisure and recreational experiences.

BUDGET OVERVIEW

The M-NCPPC was established by the General Assembly of Maryland in 1927. As a bi-county agency, the Commission is a corporate body of, and an agency created by, the State of Maryland. The Commission operates in each county through a Planning Board and, in Montgomery County, a Park Commission. Five board members, appointed by the County Council, serve as the Montgomery County members of the Commission. The Planning Board exercises policy oversight to the Commissioners' Office, the Parks Department, the Planning Department, and Central Administrative Services.

On January 15 each year, M-NCPPC submits to the County Council and the County Executive the M-NCPPC proposed budget for the upcoming fiscal year. That document is a statement of mission and goals, justification of resources requested, description of work items accomplished in the prior fiscal year, and a source of important statistical and historical data. The M-NCPPC proposed budget is available for review in Montgomery County Public Libraries and can be obtained by contacting the M-NCPPC Budget Office at 301.454.1761 or visiting the Commission's website at www.mncppc.org. Summary data only are included in this presentation.

Tax Supported Funds

The M-NCPPC tax supported Operating Budget consists of the Administration Fund, the Park Fund, and the Advance Land Acquisition (ALA) Debt Service Fund. The Administration Fund supports the Commissioners' Office, the Montgomery County-funded portion of the Central Administrative Services (CAS) offices, and the Planning Department. The Administration Fund is supported by the Regional District Tax, which includes Montgomery County, less the municipalities of Barnesville, Brookeville, Gaithersburg, Laytonsville, Poolesville, Rockville, and Washington Grove.

The Park Fund supports the activities of the Parks Department and Park Debt Service. The Park Fund is supported by the Metropolitan District Tax, whose taxing area is identical to the Regional District.

The Advance Land Acquisition (ALA) Debt Service Fund supports the payment of debt service on bonds issued to purchase land for a variety of public purposes. The Advance Land Acquisition Debt Service Fund has a countywide taxing area.

Non-Tax Supported Funds

There are three non-tax supported funds within the M-NCPPC that are financed and operated in a manner similar to private enterprise. These self-supporting operations are the Enterprise Fund, the Property Management Fund, and the Special Revenue Fund.

Grants are extracted from the tax supported portion of the fund displays and displayed in the Grant Fund. The Grant Fund, as displayed, consists of grants from the Park and Administration Funds.

Special Revenue Funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. M-NCPPC is now reporting them in accordance with Statement No. 34 of the Governmental Accounting Standards Board (GASB), issued June 1999. The budgets are associated with Planning and Parks operations throughout the Commission.

Spending Affordability Guidelines

In February 2011, the Council approved FY12 Spending Affordability Guidelines (SAG) of \$90,000,000 for the tax-supported funds of the M-NCPPC, which is a 2.9 percent decrease from the \$92,653,170 approved FY11 budget. For FY12, the Commission has requested \$104,095,700 excluding debt service, \$14,095,700 above the total SAG amount of \$90,000,000. The County Executive recommends approval of \$90,653,170.

The total requested budgets for the Enterprise Fund, Property Management Fund, Special Revenue Funds, ALA Debt Service Fund, and Grant Fund, are \$17,001,340, a 2.2 percent decrease from the \$17,386,700 total FY11 approved budget. The County Executive

recommends approval of \$17,001,340.

Commissioners' Office

The Commissioners' Office supports the five Planning Board members and enhances communication among the Planning Board, County Council, County residents, other governmental agencies, and other Commission departments.

Planning Department

The Planning Department provides recommendations, information, analysis, and services to the Montgomery County Planning Board (who also serve as the Park Commission), the County Council, the County Executive, other government agencies, and the general public. In addition, the Department is responsible for the preparation of master plans and sector plans which are recommended by the Planning Board and approved by the County Council. The Department reviews development applications for conformance with existing laws, regulations, master plans, and policies and then presents its recommendations to the Planning Board for action. The Department gathers and analyzes various types of census and development data for use in reports concerning housing, employment, population growth, and other topics of interest to the County Council, County government, other agencies, the business community, and the general public.

Planning Activities

The Planning Activities section recommends plans that sustain and foster communities and their vitality; implements master plans and manages the development process; provides stewardship for natural resources; delivers countywide forecasting, data, and research services; and supports intergovernmental services.

Central Administrative Services

The mission of the Central Administrative Services (CAS) is to provide effective, responsive, and efficient administrative, financial, human resource, and legal services for the M-NCPPC and its operating departments. Costs of the bi-county CAS office are divided equally between Montgomery and Prince George's Counties.

Parks Department

The Parks Department provides recommendations, information, analysis, and services to the Montgomery County Planning Board (who also serve as the Park Commission), the County Council, the County Executive, other government agencies, and the general public. The Department also oversees the acquisition, development, and management of a nationally recognized, award winning park system providing County residents with open space for recreational opportunities and natural resources stewardship.

Montgomery Parks

Montgomery Parks oversees a comprehensive park system of 414 parks of different sizes, types, and functions that feature Stream Valley and Conservation Parks, Regional and Special Parks, and Local and Community Parks. Montgomery Parks serves County residents as the primary provider of open space for recreational opportunities and maintains and provides security for the park system.

Debt Service - Park Fund

Park Debt Service pays principal and interest on the Commission's acquisition and development bonds. The proceeds of these bonds are used to fund the Local Parks portion of the M-NCPPC Capital Improvements Program.

Debt Service - Advance Land Acquisition Debt Service Fund and Revolving Fund

The Advance Land Acquisition Debt Service Fund pays principal and interest on the Commission's Advance Land Acquisition bonds. The proceeds of the Advance Land Acquisition bonds support the Advanced Land Acquisition Revolving Fund (ALARF).

ALARF activities include the acquisition of land needed for State highways, streets, roads, school sites, and other public uses. The Commission may only purchase land through the ALARF at the request of another government agency, with the approval of the Montgomery County Council.

Enterprise Fund

The Enterprise Fund accounts for various park facilities and services which are entirely or predominantly supported by user fees. Recreational activities include: ice rinks, indoor tennis, conference and social centers, boating, camping, and nature center programs. Operating profits are reinvested in new or existing public revenue-producing facilities through the Capital Improvements Program.

Property Management Fund

The Property Management Fund manages leased facilities located on parkland throughout the County, including single family houses, apartment units, businesses, farmland, and facilities which house County programs.

COUNTY EXECUTIVE RECOMMENDATIONS

The County Executive's recommended FY12 level of expenditure for M-NCPPC is \$90,653,170, 2.2 percent below the FY11 approved budget for tax supported funds, exclusive of debt service. The Executive's recommended total is \$653,170 or 0.73 percent above the Council Spending Affordability Guidelines (SAG). To promote equity among locally funded public employees and produce sustainable savings across the entire government, I recommend that the governing boards of the other county funded agencies, including the Park and Planning Commission, support an approach to restructuring employee compensation as I am recommending for the County Government.

Park Fund

The County Executive recommends a Park Fund budget of \$67,569,820, excluding debt service. This proposed funding represents a \$1,480,260 or 2.1 percent decrease from the FY11 approved budget. The Executive recommends a reduction of \$10,167,080 from the Commission's request. The Commission will determine how to implement the reduction. Park Fund debt service increased by \$560,100 from \$4,307,800 in FY11 to \$4,867,900 in FY12.

Administration Fund

The County Executive recommends an Administration Fund budget of \$23,083,350. This represents a \$519,740 or 2.2 percent decrease from the FY11 approved budget. The Executive recommends a reduction of \$3,275,450 from the Commission's request. The Commission will determine how to implement the reduction. The Executive recommends a transfer from the Administration Fund to cover costs in the Special Revenue Fund in the amount of \$1,528,000, the same amount as in FY11.

ALA Debt Service

The County Executive concurs with the M-NCPPC request for funding of \$320,900. This represents a decrease of \$310,800 or 49.2 percent from the FY11 approved budget.

Enterprise Fund

The County Executive concurs with the M-NCPPC request for funding of \$9,522,300. This represents a \$343,700 or 3.7 percent increase from the FY11 approved budget of \$9,178,600.

Property Management Fund

The County Executive concurs with the M-NCPPC request for funding of \$938,000. This represents a \$129,000 or 12.1 percent decrease from the FY11 approved budget of \$1,067,000.

Special Revenue Fund

The County Executive concurs with the M-NCPPC request for funding of \$5,670,140. This represents a \$289,260 or 4.9 percent decrease from the FY11 approved budget. The Executive recommends a transfer from the Administration Fund to cover costs in the Special Revenue Fund in the amount of \$1,528,000, the same level as FY11, and a transfer of \$785,000 from the General Fund to cover costs associated with the maintenance of MCPS Ballfields.

In addition, this agency's Capital Improvement Program (CIP) requires Current Revenue funding.

Reorganization

The County Executive supports the recommendation of the Organizational Reform Commission to transfer all parks user services from the Maryland National Capital Park and Planning Commission (M-NCPPC) to County government and retain at M-NCPPC park planning and environmental stewardship and ownership of park property. Implementation of this recommendation will lead to greater efficiencies, improved customer service and eventual savings. The largest share of savings would likely come from the consolidation of parks maintenance functions. However, the environmental stewardship and ownership of Park property must remain with M-NCPPC. In addition, this restructuring should include the transfer of programming functions from the M-NCPPC Parks Department to the County Government through the Department of Recreation.

The Executive recommends the creation of a joint committee of County Government and M-NCPPC staff be formed for a six-twelve month period to develop a transition plan to begin the consolidation in a phased manner starting in FY12 and carrying through to FY13 with a full integration to be completed by FY14. This committee would need to be led by a neutral party and have active participation by County Council staff.

The County Executive supports merging the M-NCPPC Park Police into the Montgomery County Police Department. This reorganization was also supported by the County Council's Organizational Reform Commission. This merger would provide our residents and visitors with a more effective and efficient police system. The parks would see an improvement in police service, as would the rest of the County. This recommendation is not included in the FY12 Budget because the state legislation necessary for this restructuring will not be in place for the FY12 budget. The Executive will continue to work with the County Council and M-NCPPC to implement this important reorganization.

PROGRAM CONTACTS

Contact Jasmine Prepetit of the M-NCPPC at 301.454.1761 or Amy Wilson of the Office of Management and Budget at 240.777.2775 for more information regarding this agency's operating budget.

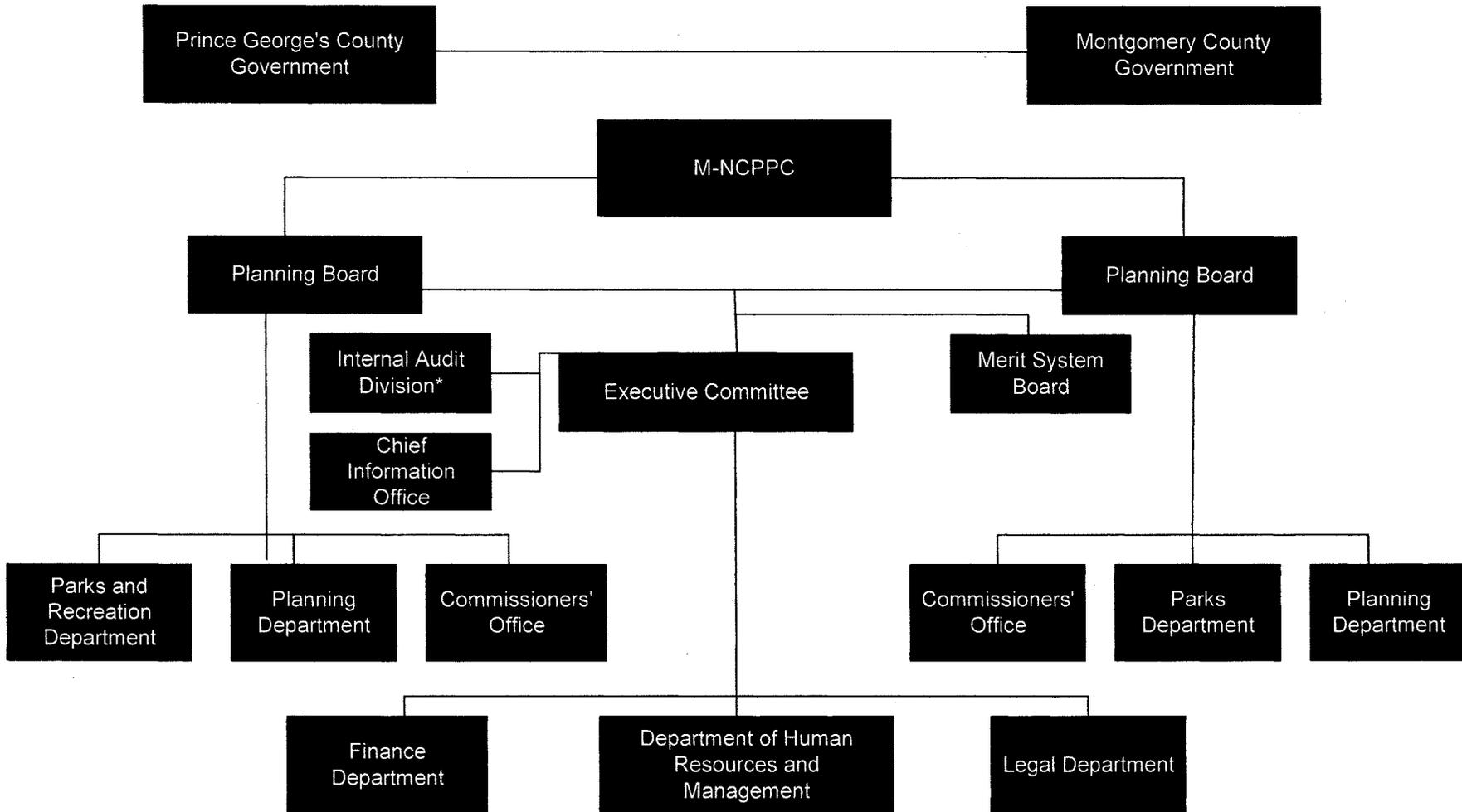
BUDGET SUMMARY

	Actual FY10	Budget FY11	Estimated FY11	Recommended FY12	% Chg Bud/Rec
ADMINISTRATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Administration Fund Personnel Costs	0	0	0	0	—
Operating Expenses	26,383,142	23,603,090	23,410,740	23,083,350	-2.2%
Capital Outlay	0	0	0	0	—
Administration Fund Expenditures	26,383,142	23,603,090	23,410,740	23,083,350	-2.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	216.9	217.0	177.0	175.9	-18.9%
REVENUES					
Intergovernmental	137,382	0	48,000	0	—
Property Tax	27,893,688	23,220,970	23,069,250	23,944,650	3.1%
User Fees	353,989	350,000	233,600	230,000	-34.3%
Investment Income	60,468	90,000	40,000	60,000	-33.3%
Miscellaneous	0	0	5,300	0	—
Administration Fund Revenues	28,445,527	23,660,970	23,396,150	24,234,650	2.4%
PARK FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Park Fund Personnel Costs	0	0	0	0	—
Operating Expenses	77,147,812	69,050,080	68,758,080	67,569,820	-2.1%
Debt Service Other	3,658,975	4,307,800	4,307,800	4,867,900	13.0%
Capital Outlay	0	0	0	0	—
Park Fund Expenditures	80,806,787	73,357,880	73,065,880	72,437,720	-1.3%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	688.5	687.9	602.9	641.0	-6.8%
REVENUES					
Property Tax	77,539,025	69,596,600	69,142,340	70,321,140	1.0%
Facility User Fees	1,506,807	1,845,000	1,782,600	1,669,300	-9.5%
Investment Income	40,584	110,000	50,000	115,000	4.5%
Investment Income: CIP	1,961	170,000	3,500	2,000	-98.8%
Miscellaneous	168,990	85,600	120,500	74,000	-13.6%
Park Fund Revenues	79,257,367	71,807,200	71,098,940	72,181,440	0.5%
ALA DEBT SERVICE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
ALA Debt Service Fund Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Debt Service Other	1,824,924	631,700	631,700	320,900	-49.2%
Capital Outlay	0	0	0	0	—
ALA Debt Service Fund Expenditures	1,824,924	631,700	631,700	320,900	-49.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	1,804,764	1,810,670	1,786,870	1,740,560	-3.9%
ALA Debt Service Fund Revenues	1,804,764	1,810,670	1,786,870	1,740,560	-3.9%
GRANT FUND MNCPPC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MNCPPC Personnel Costs	0	0	0	0	—
Operating Expenses	515,765	550,000	550,000	550,000	—

	Actual FY10	Budget FY11	Estimated FY11	Recommended FY12	% Chg Bud/Rec
Capital Outlay	0	0	0	0	—
Grant Fund MNCPPC Expenditures	515,765	550,000	550,000	550,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Administration Fund Grants	0	150,000	150,000	150,000	—
Park Fund Grants	515,765	400,000	400,000	400,000	—
Grant Fund MNCPPC Revenues	515,765	550,000	550,000	550,000	—
ENTERPRISE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Enterprise Fund Personnel Costs	0	0	0	0	—
Operating Expenses	7,764,076	7,903,500	7,602,300	8,262,600	4.5%
Debt Service Other	1,298,312	1,275,100	1,275,100	1,259,700	-1.2%
Capital Outlay	0	0	0	0	—
Enterprise Fund Expenditures	9,062,388	9,178,600	8,877,400	9,522,300	3.7%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	113.1	110.9	110.9	118.8	7.1%
REVENUES					
Rentals	2,647,483	2,586,400	2,754,500	3,018,500	16.7%
Fees and Charges	5,908,744	6,372,000	5,957,900	6,065,100	-4.8%
Merchandise Sales	637,367	761,200	645,900	649,300	-14.7%
Concessions	55,850	88,500	28,700	29,200	-67.0%
Non-Operating Revenues/Interest	11,918	30,000	10,500	12,000	-60.0%
Enterprise Fund Revenues	9,261,362	9,838,100	9,397,500	9,774,100	-0.7%
PROP MGMT MNCPPC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Prop Mgmt MNCPPC Personnel Costs	0	0	0	0	—
Operating Expenses	791,908	1,067,000	1,027,200	938,000	-12.1%
Capital Outlay	0	0	0	0	—
Prop Mgmt MNCPPC Expenditures	791,908	1,067,000	1,027,200	938,000	-12.1%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	3.5	3.5	3.5	2.5	-28.6%
REVENUES					
Investment Income	5,515	10,000	5,000	5,000	-50.0%
Rental Income	786,393	807,000	772,200	733,000	-9.2%
Prop Mgmt MNCPPC Revenues	791,908	817,000	777,200	738,000	-9.7%
SPECIAL REVENUE FUNDS					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Special Revenue Funds Personnel Costs	0	0	0	0	—
Operating Expenses	4,292,711	5,959,400	5,587,950	5,670,140	-4.9%
Capital Outlay	0	0	0	0	—
Special Revenue Funds Expenditures	4,292,711	5,959,400	5,587,950	5,670,140	-4.9%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	27.1	27.5	27.5	28.5	3.6%
REVENUES					
Intergovernmental	512,275	484,800	484,840	434,840	-10.3%
Miscellaneous	143,902	0	0	0	—
Investment Income	13,654	30,000	0	0	—
Service Charges	1,758,319	2,572,400	2,783,600	2,660,400	3.4%
Special Revenue Funds Revenues	2,428,150	3,087,200	3,268,440	3,095,240	0.3%

	Actual FY10	Budget FY11	Estimated FY11	Recommended FY12	% Chg Bud/Rec
DEPARTMENT TOTALS					
Total Expenditures	123,677,625	114,347,670	113,150,870	112,522,410	-1.6%
Total Full-Time Positions	0	0	0	0	—
Total Part-Time Positions	0	0	0	0	—
Total Workyears	1,049.1	1,046.8	921.8	966.7	-7.7%
Total Revenues	122,504,843	111,571,140	110,275,100	112,313,990	0.7%

Maryland-National Capital Park and Planning Commission



*Internal Audit Division reports to Chair and Vice Chair of the Commission and the Audit Committee.