

# Non-Departmental Accounts

## MISSION STATEMENT

Non-Departmental Accounts (NDAs) contain expenditure items essential to the operation of the County government which do not fall within the functional assignment of any department or agency, or which provide for expenditures related to more than one department or agency.

In FY14, 37 NDAs were funded. NDA Board of Investment Trustees was renamed to Montgomery County Employee Retirement Plans. Four NDAs were not funded: Inauguration & Transition; Judges Retirement Contributions; Montgomery County Employee Retirement Plans and Restricted Donations.

## BUDGET OVERVIEW

The total recommended FY14 Operating Budget for the Non-Departmental Accounts is \$303,517,037, an increase of \$44,541,373 or 17.2 percent from the FY13 Approved Budget of \$258,975,664. Personnel Costs comprise 0.8 percent of the budget for 14 full-time positions. A total of 3.88 FTEs includes these positions as well as any seasonal, temporary, and positions charged to or from other departments or funds. Operating Expenses and Capital Outlay account for the remaining 99.2 percent of the FY14 budget.

## PROGRAM CONTACTS

Contact Ayo Akinola Apollon of the Office of Management and Budget at 240.777.2781 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### **Arts and Humanities Council**

This NDA provides funding for the Arts and Humanities Council of Montgomery County (AHCMC), the County's designated local arts and humanities agency. FY14 taxpayer support of the AHCMC includes general operating grants to arts and humanities organizations; program grants to agencies not receiving general operating support; project grants to individuals, scholars, groups, or small organizations; technical assistance and other support services for individuals and other organizations in the County; and operating expenses for AHCMC. The County's contribution is implemented by a contract between the Department of Recreation and AHCMC.

Since 1976, AHCMC has been the County's designated local arts agency. The AHCMC's mission is to promote, support, and expand a vibrant arts and humanities presence woven into the fabric of our diverse and inclusive community. AHCMC provides leadership that sustains arts and humanities organizations, artists and scholars and inspires participation in our County's cultural assets. Through its programs and services, AHCMC provides the infrastructure and support necessary to maintain a robust creative community that includes over 450 cultural organizations and 1,500 artists and scholars. AHCMC annually distributes grants to organizations and individuals to help fund enriching cultural activities in our County (<http://demo.creativemoco.com/grants/grants-awarded>).

AHCMC is headquartered in Silver Spring, Maryland, and receives support from the Maryland State Arts Council, corporations, organizations and individuals.

Funding for maintenance of public art is allocated in the Public Arts Trust CIP project.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>3,372,700</b>	<b>0.00</b>
Increase Cost: Arts and Humanities Council of Montgomery County Funding	120,000	0.00
<b>FY14 CE Recommended</b>	<b>3,492,700</b>	<b>0.00</b>

### **Boards, Committees, and Commissions**

There are approximately 75 boards, committees, and commissions, created by law or resolution, which serve the County for a variety of purposes. These funds provide for the reimbursement of certain expenses incurred by eligible members of boards, committees, or commissions while on official business and/or for expenses related to the establishment of any new boards, committees, or commissions.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>22,950</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>22,950</b>	<b>0.00</b>

### **Charter Review Commission**

Section 509 of the County Charter requires that a Charter Review Commission be appointed by the County Council every four years, within six months after the Council assumes office, for the purpose of studying the Charter. The Commission shall report at least once to the Council on the Commission's activities within one year after appointment. Commission reports shall be submitted no later than May 1 of every even-numbered year. The reports shall contain recommendations concerning proposed Charter amendments, if any. This NDA provides for the expenses of the Commission.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>150</b>	<b>0.00</b>
Increase Cost: Biennial Workload Adjustment	1,000	0.00
<b>FY14 CE Recommended</b>	<b>1,150</b>	<b>0.00</b>

### **Community Grants**

This NDA provides one-time grants directly to organizations in the community. A complete list of grantees is located within the FY14 Approved Changes Table at the end of this section. Included in this NDA are:

- Community Grants: one-time grants to organizations that leverage Federal, State, and/or private funding or improve the quality of life for County residents. FY14 Community Grants are \$4,366,394;
- Community Service Grants: one-time grants for capital purchases that support health and human service activities. FY14 Community Service Grants are \$94,004.

Approved for Community Grants, but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) for a total of \$615,000 are listed as follows: Easter Seals Greater Washington-Baltimore Region \$100,000; Jewish Foundation for Group Homes \$125,000; Muslim Community Center Inc. DBA MCC Medical Clinic \$50,000; Potomac Community Resources, Inc. \$50,000; Sandy Spring Museum \$65,000; St. Luke's House and Threshold Services United, Inc. \$50,000; Takoma Park Presbyterian Church \$75,000; and Ken-Gar Community Center \$100,000.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>5,888,827</b>	<b>0.00</b>
Add: Community Grant: A Wider Circle, Inc. (Center for Community Service)	53,920	0.00
Add: Community Grant: A Wider Circle, Inc. (Center for Professional Development providing education, attire, and critical back-to-work support)	40,000	0.00
Add: Community Grant: African Immigrant Foundation ("Catching Up" Youth Development Program)	15,000	0.00
Add: Community Grant: Alliance for Workplace Excellence (operating support)	23,800	0.00
Add: Community Grant: Am Kolel, Inc. (The Gathering Place)	20,000	0.00
Add: Community Grant: Asian American LEAD (after school and mentoring programs for middle and high school youth)	37,800	0.00
Add: Community Grant: Asian-American Homeownership Counseling, Inc. (home sharing services to low/moderate income families and volunteer job training opportunities)	44,000	0.00
Add: Community Grant: Ayuda (train and provide qualified interpreters to legal service providers for deaf and limited English speaking clients)	20,000	0.00
Add: Community Grant: Bethesda Cares Inc. (part-time social worker to assist with street outreach and case management)	28,500	0.00
Add: Community Grant: Bethesda Green (operating support)	15,810	0.00
Add: Community Grant: Bethesda Help (nutritionally well-balanced foods, delivered by volunteers to needy households)	2,000	0.00
Add: Community Grant: Big Brothers Big Sisters of the National Capital Area (mentoring for high risk Latino children)	34,340	0.00
Add: Community Grant: Caribbean Help Center (First Aid emergency assistance program)	28,500	0.00
Add: Community Grant: CASA de Maryland, Inc. (linguistically and culturally appropriate case management for low-income immigrant residents)	88,350	0.00
Add: Community Grant: CASA de Maryland, Inc. (Youth Education and Empowerment Program)	75,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (7-passenger van)	35,000	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Full-time bilingual office manager position at the Montgomery County Family Center)	44,180	0.00
Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Single Adult Transitional Shelter Services program)	22,000	0.00
Add: Community Grant: CentroNía (Family Book Clubs program)	15,000	0.00

	<b>Expenditures</b>	<b>FTEs</b>
Add: Community Grant: Chinese Culture and Community Service Center, Inc. (lab work and vaccines related to Hepatitis B)	28,800	0.00
Add: Community Grant: Circle of Rights, Inc. (stroke and heart disease prevention information to Montgomery County residents)	13,000	0.00
Add: Community Grant: CollegeTracks (College Success Program)	49,920	0.00
Add: Community Grant: Columbia Lighthouse for the Blind (Bridge to Work initiative, a workforce development training program for visually impaired or blind veterans)	25,000	0.00
Add: Community Grant: Columbia Lighthouse for the Blind (Deaf-Blind program)	23,749	0.00
Add: Community Grant: Community Bridges, Incorporated (Jump Start, GLOW, and Family Institute programs)	35,000	0.00
Add: Community Grant: Community Health and Empowerment through Education and Research, Inc. (work in Long Branch Health Enterprise Zone)	25,000	0.00
Add: Community Grant: Community Ministries of Rockville (Rockville Emergency Assistance Program)	15,000	0.00
Add: Community Grant: Computer Learning and Resource Center, Inc. (operating support)	20,000	0.00
Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (expanding bilingual capacity)	22,000	0.00
Add: Community Grant: Cultural and Diversity Enrichment Services USA, Inc. (programming for immigrant youth)	34,000	0.00
Add: Community Grant: EduCare Support Services, Inc (operating support)	35,000	0.00
Add: Community Grant: Empowered Women International, Inc. (establish a Center for Entrepreneurship in Montgomery County that trains women to create and sustain micro-enterprises)	25,000	0.00
Add: Community Grant: Equipment Connections for Children (operating support)	5,000	0.00
Add: Community Grant: Family Learning Solutions, Inc. (Family Learning Connections and College Preparation programs)	44,180	0.00
Add: Community Grant: Family Services, Inc. (BROTHERS program at Gaithersburg High School)	35,000	0.00
Add: Community Grant: First African Methodist Episcopal Church of Gaithersburg, Maryland (SHARE food program for low-income families)	6,410	0.00
Add: Community Grant: First Tee of Montgomery, Inc. (operating support)	10,000	0.00
Add: Community Grant: Florence Crittenton Services of Greater Washington (college awareness and prep program for less affluent 8th grade girls who would be first in their families to go to college)	30,000	0.00
Add: Community Grant: Future Link, Inc. (operating support)	20,000	0.00
Add: Community Grant: Gaithersburg HELP, Inc. (food items, diapers, and baby formula for distribution at their pantry)	21,000	0.00
Add: Community Grant: Gandhi Brigade Incorporated (operating support)	25,000	0.00
Add: Community Grant: GapBuster (alternative after school and weekend programming for at-risk and/or gang involved youth)	100,000	0.00
Add: Community Grant: Greater Washington Jewish Coalition Against Domestic Abuse (clinician to work with teens and young adults to clinically respond to domestic and dating abuse)	50,000	0.00
Add: Community Grant: GreenWheaton, Inc. (operating support)	15,000	0.00
Add: Community Grant: growingSOUL, Inc. (convert diesel schoolbus to shuttle food and people between farms and markets)	20,000	0.00
Add: Community Grant: Habitat For Humanity of Montgomery County, Maryland, Inc. (materials that will be used to repair low income homeowners' homes)	20,000	0.00
Add: Community Grant: Hebrew Home of Greater Washington Inc. dba Charles E. Smith Life Communities (handicapped access vehicle)	46,000	0.00
Add: Community Grant: Heritage Tourism Alliance of Montgomery County, Inc. (operating support)	75,000	0.00
Add: Community Grant: Hispanic Business Foundation of Maryland, Inc. (internships for at-risk youth)	25,000	0.00
Add: Community Grant: Home Care Partners, Inc. (home care aide services to clients who cannot afford the full cost of care)	8,000	0.00
Add: Community Grant: Housing Unlimited, Inc. (operating support)	25,000	0.00
Add: Community Grant: Identity, Inc. (organized sport opportunities for high-risk, underserved youth)	75,000	0.00
Add: Community Grant: IMPACT Silver Spring (Long Branch Athletic Association programming)	50,000	0.00
Add: Community Grant: IMPACT Silver Spring (Neighborhood Opportunity Network Initiative)	222,640	0.00
Add: Community Grant: Interfaith Works, Inc. (Emergency Support program)	15,000	0.00
Add: Community Grant: Interfaith Works, Inc. (vocational services providing workforce development to low income and homeless individuals)	29,400	0.00
Add: Community Grant: International Rescue Committee, Inc. (operating support)	26,296	0.00
Add: Community Grant: IvyMount School (Project Search Program)	40,000	0.00
Add: Community Grant: Japanese Americans Care Fund ("Keiai-no-tsudoi" the annual social gathering for Japanese American seniors over 70 years old)	1,270	0.00
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (camp for children, teens, and young adults with special needs)	25,000	0.00
Add: Community Grant: Jewish Community Center of Greater Washington, Inc. (nutrition program)	40,000	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (50+ Employment Expo)	75,000	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Career Gateway program)	36,760	0.00
Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Intergenerational Bridges program)	10,000	0.00
Add: Community Grant: Jewish Foundation for Group Homes (wheelchair-ramp conversion minivan)	45,000	0.00
Add: Community Grant: Jewish Social Service Agency (career coaching)	40,000	0.00
Add: Community Grant: Jewish Social Service Agency (coordinated continuous case management that will allow seniors to remain in their homes)	40,000	0.00

	<b>Expenditures</b>	<b>FTEs</b>
Add: Community Grant: Jewish Social Service Agency (early childhood development services to young clients, families, and community providers)	50,000	0.00
Add: Community Grant: Kaur Foundation, Inc. (operating support)	15,000	0.00
Add: Community Grant: Korean Community Service Center of Greater Washington (Keystones Project to assist victims of domestic violence in Korean Community)	47,500	0.00
Add: Community Grant: Korean Community Service Center of Greater Washington (Self-sufficiency Project to assist low income Korean families)	45,000	0.00
Add: Community Grant: Latino Economic Development Corporation of Washington, DC (small business development and homeownership counseling to the Latino community)	70,000	0.00
Add: Community Grant: Libertys Promise Inc (internship and civic education programs for low income youth immigrants)	55,470	0.00
Add: Community Grant: Lt. Joseph P. Kennedy Institute, Inc. (Community Companions program)	96,300	0.00
Add: Community Grant: Making A New United People, Inc. (M.A.N.U.P. program)	15,000	0.00
Add: Community Grant: Manna Food Center, Inc. (Farm to Food Bank program and piloting Farm to Freezer program)	20,000	0.00
Add: Community Grant: Maryland/Israel Development Center, Inc. (promote trade and investment between Montgomery County and Israeli businesses)	35,000	0.00
Add: Community Grant: Mautner Project (Removing the Barriers trainings)	10,000	0.00
Add: Community Grant: Mental Health Association of Montgomery County, MD Inc. (Serving Together program for military, veterans, and their families)	75,000	0.00
Add: Community Grant: Mid-Atlantic Gleaning Network (increase Montgomery County emergency distribution of fresh, nutritious fruits and vegetables for the needy)	20,000	0.00
Add: Community Grant: Moco Kidsco dba KID Museum (planning and implementation of a comprehensive development plan)	40,000	0.00
Add: Community Grant: Montgomery County Renters Alliance (operating support)	40,000	0.00
Add: Community Grant: Montgomery Countryside Alliance, Inc. (operating support)	5,000	0.00
Add: Community Grant: Montgomery County Coalition for the Homeless, Inc. (on-site psychiatric services and one case manager who coordinates behavioral services)	86,260	0.00
Add: Community Grant: Montgomery County Family Justice Center Foundaton, Inc. (operating support)	20,000	0.00
Add: Community Grant: Montgomery County Muslim Foundation (operating support)	73,500	0.00
Add: Community Grant: Montgomery County Muslim Foundation (Senior and Social Transportation Program)	55,000	0.00
Add: Community Grant: Montgomery County Sister Cities, Inc. (operating support)	15,000	0.00
Add: Community Grant: Montgomery Hospice, Inc. (operating support)	29,985	0.00
Add: Community Grant: Montgomery Housing Partnership, Inc. (Play and Learn program for preschool children and After school Homework Clubs for children ages 5-11)	15,000	0.00
Add: Community Grant: Muslim Community Center Inc DBA MCC Medical Clinic (domestic violence education, counseling, and prevention to raise awareness)	25,000	0.00
Add: Community Grant: Muslim Community Center Inc DBA MCC Medical Clinic (handicap equipped van)	50,000	0.00
Add: Community Grant: National Alliance on Mental Illness Montgomery County (operating support)	20,000	0.00
Add: Community Grant: National Center for Children and Families (FutureBound Transitional Living Program for youth not in the child welfare/juvenile justice system)	45,000	0.00
Add: Community Grant: Nonprofit Roundtable of Greater Washington, Inc. (Beyond Charity: Nonprofit Business in Montgomery County program)	25,000	0.00
Add: Community Grant: Nonprofit Roundtable of Greater Washington, Inc. (FIRM Financial Leadership Institute)	116,620	0.00
Add: Community Grant: Nonprofit Roundtable of Greater Washington, Inc. (operating support)	35,000	0.00
Add: Community Grant: Olney Help (utility, rent, or prescription drugs assistance to low income residents)	10,000	0.00
Add: Community Grant: Olney Home For Life (operating support)	15,000	0.00
Add: Community Grant: Our House, Inc. (operating support for Silver Spring Green)	15,000	0.00
Add: Community Grant: Passion for Learning, Inc. (operating support)	22,090	0.00
Add: Community Grant: Primary Care Coalition of Montgomery County, Maryland, Inc. (screening mammograms low income county women)	38,500	0.00
Add: Community Grant: Rebuilding Together Montgomery County, Inc. (operating support)	30,920	0.00
Add: Community Grant: Red Wiggler Foundation Inc T/A Red Wiggler Community Farm (Farm to Group Home Program)	25,000	0.00
Add: Community Grant: Rockville Economic Development, Inc. (creating sustainable employment through business ownership)	15,000	0.00
Add: Community Grant: Silver Spring Town Center Inc (operating support)	35,000	0.00
Add: Community Grant: Spanish Catholic Center, Inc. (connect clients to the social, medical, and dental services they need to fully integrate into life in the US)	30,000	0.00
Add: Community Grant: Spanish Catholic Center, Inc. (operating support)	40,000	0.00
Add: Community Grant: St. Ann's Center for Children, Youth and Families (Teen Mother-Baby Program)	25,000	0.00
Add: Community Grant: St. Camillus Catholic Church (fresh fruit and culturally appropriate food through food pantry program)	10,000	0.00
Add: Community Grant: Sunflower Bakery, Inc. (skilled, on-the job training to prepare individuals with developmental or other cognitive disabilities for employment)	23,400	0.00
Add: Community Grant: The Community Foundation for the National Capital Region (operating support for the Montgomery County Food Council)	25,000	0.00

	<b>Expenditures</b>	<b>FTEs</b>
Add: Community Grant: The George B. Thomas, Sr. Learning Academy, Inc. (Director of Development)	70,000	0.00
Add: Community Grant: The Jewish Federation of Greater Washington, Inc. (Community Transportation Project motor pool)	35,000	0.00
Add: Community Grant: The Menare Foundation, Inc. (operating support)	21,800	0.00
Add: Community Grant: The National Capihal B'nai B'rith Assisted Housing Corporation (auxiliary generator)	40,924	0.00
Add: Community Grant: The Nonprofit Village Center, Inc. (operating support)	25,000	0.00
Add: Community Grant: Town of Brookeville (event celebrating the events of the War of 1812 in the Town of Brookeville)	20,000	0.00
Add: Community Grant: Upcounty Community Resources, Inc. (model program supporting people with developmental disabilities)	16,500	0.00
Add: Community Grant: Upper Montgomery Volunteer Network, Inc (emergency financial assistance to families facing homelessness or utility loss)	10,000	0.00
Add: Community Grant: Washington Adventist University (operating support)	45,000	0.00
Add: Community Grant: Washington Youth Foundation (parent education program)	25,000	0.00
Add: Community Grant: Women Who Care Ministries (operating support)	100,000	0.00
Add: Community Service Grant: Asian American LEAD (cultural cookbooks)	1,000	0.00
Add: Community Service Grant: CentroNia (gas range)	4,028	0.00
Add: Community Service Grant: CHI Centers, Inc. (freon)	2,000	0.00
Add: Community Service Grant: Child Center and Adult Services, Inc. (copier)	5,000	0.00
Add: Community Service Grant: Crossway Community (computer equipment)	5,479	0.00
Add: Community Service Grant: Food & Friends, Inc. (reach-in freezer)	6,000	0.00
Add: Community Service Grant: Friends of Wells/Robertson House, Inc. (computer equipment)	3,000	0.00
Add: Community Service Grant: Housing Opportunities Community Partners, Inc. (equipment)	8,860	0.00
Add: Community Service Grant: Interfaith Works, Inc. (computer server)	6,000	0.00
Add: Community Service Grant: International Rescue Committee, Inc. (photo equipment)	1,376	0.00
Add: Community Service Grant: Jewish Community Center of Greater Washington, Inc. (balance assessment and training equipment)	6,495	0.00
Add: Community Service Grant: Jewish Council for the Aging of Greater Washington, Inc. (security system)	2,000	0.00
Add: Community Service Grant: Mental Health Association of Montgomery County, MD Inc. (VAC UPS and battery box)	4,550	0.00
Add: Community Service Grant: People Encouraging People (Reach in Freezer)	5,135	0.00
Add: Community Service Grant: Red Wiggler Foundation Inc T/A Red Wiggler Community Farm (computer and office equipment)	10,000	0.00
Add: Community Service Grant: Rockville Presbyterian Church of Montgomery County (generator)	5,000	0.00
Add: Community Service Grant: Takoma Park Presbyterian Church (reach in refrigerator/freezer)	4,481	0.00
Add: Community Service Grant: The National Capihal B'nai B'rith Assisted Housing Corporation (smoke detectors in Edwards House (part of Homecrest House)	5,000	0.00
Add: Community Service Grant: Upper Montgomery Volunteer Network, Inc (computer equipment)	4,100	0.00
Add: Community Service Grant: YMCA Youth and Family Services (flooring)	4,500	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY13	-5,888,827	0.00
<b>FY14 CE Recommended</b>	<b>4,460,398</b>	<b>0.00</b>

## **Compensation and Employee Benefits Adjustments**

This NDA contains a General Fund and a non-tax appropriation, and provides funding for certain personnel costs related to adjustments in employee and retiree benefits, pay-for-performance awards for employees in the Management Leadership Service and non-represented employees, deferred compensation management, and unemployment insurance.

**Non-Qualified Retirement Plan:** This provides funding for that portion of a retiree's benefit payment that exceeds the Internal Revenue Code's §415 limits on payments from a qualified retirement plan. Payment of these benefits from the County's Employees' Retirement System (ERS) would jeopardize the qualified nature of the County's ERS. The amount in this NDA will vary based on future changes in the Consumer Price Index (CPI) affecting benefit payments, new retirees with a non-qualified level of benefits, and changes in Federal law governing the level of qualified benefits.

**Deferred Compensation Management:** These costs are for management expenses required for administration of the County's Deferred Compensation program. Management expenses include legal and consulting fees, office supplies, printing and postage, and County staff support.

**Management Leadership Service Performance-Based Pay Awards:** In FY99, the County implemented the Management Leadership Service (MLS) which includes high level County employees with responsibility for developing and implementing policy and managing County programs and services. The MLS was formed for a number of reasons, including improving the quality and effectiveness of service delivery through management training, performance accountability, and appropriate compensation; providing organizational flexibility to respond to organizational needs; allowing managers to seek new challenges; and developing and encouraging a government-wide perspective among the County's managers. MLS employees are not eligible for service increments. Performance-Based awards for MLS employees are funded in FY14.

Unemployment Insurance: The County is self-insured for unemployment claims resulting from separations of service. Unemployment insurance is managed by the Office of Human Resources through a third party administrator who advises the County and monitors claims experience.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>721,071</b>	<b>0.65</b>
Increase Cost: MLS Pay for Performance - Tax Supported	1,230,301	0.00
Increase Cost: MLS Pay for Performance - Non-Tax Supported	563,886	0.00
Increase Cost: Montgomery County Employee Retirement Plans and Department of Finance (Deferred Compensation)	26,528	0.23
Increase Cost: FY14 Compensation Adjustment	3,574	0.00
Increase Cost: Other Labor Contract Costs	2,750	0.00
Increase Cost: Group Insurance Adjustment	1,773	0.00
Increase Cost: Printing and Mail Adjustment	115	0.00
Decrease Cost: Elimination of FY13 \$2,000 Lump Sum	-656	0.00
<b>FY14 CE Recommended</b>	<b>2,549,342</b>	<b>0.88</b>

### **Conference and Visitors Bureau**

The Conference and Visitors Bureau (CVB) promotes Montgomery County as a tourist destination site to meeting planners, student groups, group tour operators, leisure travelers, sports events/spectators, and travel writers. The CVB develops and distributes publications on points of interest to tourists; and conducts public information campaigns promoting tourism and event facilitation in Montgomery County. The CVB serves as a resource center assisting small and large hospitality businesses considering new product development and/or expansions. The CVB coordinates with the State Department of Tourism, State Film Office, and national and regional events to promote tourism growth, increased visitor spending and visitation in Montgomery County. The CVB manages the tourism marketing grant provided annually by the Maryland Tourism Development Board. The CVB operates on contract with the Department of Economic Development. Funding is based on 7 percent of the total hotel/motel tax revenues.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>666,806</b>	<b>0.00</b>
Enhance: Allocation from 3.5% of Hotel/Motel Tax revenues to 7%	636,398	0.00
Decrease Cost: Adjustment to Allocation Based on Revised Hotel/Motel Tax Revenue Estimate	-30,408	0.00
<b>FY14 CE Recommended</b>	<b>1,272,796</b>	<b>0.00</b>

### **Conference Center**

Prior to FY06, the Conference Center NDA primarily provided for pre-opening expenses. Since the Conference Center opened in November 2004, the NDA has expanded its scope to fund:

- a full-time position to manage the operational and fiscal oversight of the Conference Center complex;
- non-routine repairs, alterations, improvements, renewals, and replacements; and
- the designated reserve required by the management agreement with Marriott International, Inc.

Funding is also included to reimburse the contractor for costs not covered by operations during accounting periods when losses occur. These costs will be offset by contractor payments to the County during accounting periods with operating gains. To ensure fiscal and operational accountability, a management audit is conducted every two years and the program budget is increased by \$50,000 during the year such audit is scheduled.

Revenues consisting of net operating income from the Conference Center and land rent from the hotel are also reflected in the NDA. Twenty percent of the County's net proceeds from Conference Center operations will be retained for investment in marketing and facility improvements that will increase Conference Center usage. All proposed investment expenditures will be reviewed and approved by the Conference Center Management Committee.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>565,040</b>	<b>1.00</b>
Increase Cost: Biennial Audit for the Conference Center	50,000	0.00
Increase Cost: FY14 Compensation Adjustment	5,397	0.00
Decrease Cost: Group Insurance Adjustment	-6,011	0.00
Decrease Cost: Annualization of FY13 Personnel Costs	-8,170	0.00
<b>FY14 CE Recommended</b>	<b>606,256</b>	<b>1.00</b>

## Consolidated Retiree Health Benefits Trust (MCPS)

This NDA provides consolidated funding for Montgomery County Public Schools' contribution to the Retiree Health Benefits Trust.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>58,853,092</b>	<b>0.00</b>
Increase Cost: Additional Contribution (Year Seven of Eight-Year Funding Schedule)	28,982,908	0.00
<b>FY14 CE Recommended</b>	<b>87,836,000</b>	<b>0.00</b>

## Consolidated Retiree Health Benefits Trust (Montgomery College)

This NDA provides consolidated funding for Montgomery College's contribution to the Retiree Health Benefits Trust.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>1,779,914</b>	<b>0.00</b>
Increase Cost: Additional Contribution (Year Seven of Eight-Year Funding Schedule)	709,086	0.00
<b>FY14 CE Recommended</b>	<b>2,489,000</b>	<b>0.00</b>

## Council of Governments

The Metropolitan Washington Council of Governments (COG) is a voluntary association of major local governments in the Washington Metropolitan Area. COG seeks to provide regional answers to, and coordination of, area-wide issues such as air and water pollution, day care, housing, crime, water supply, land use, and transportation.

This NDA reflects Montgomery County's share of the organization's operation plus special COG initiatives. Additionally, the contribution supports the Cooperative Purchasing Program; the Anacostia Restoration Fund; and the Regional Environmental Fund.

As in previous years, the Washington Suburban Sanitary Commission will provide Montgomery County's contribution to support the Water Resources Management Planning Program and the Blue Plains Users Program.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>770,500</b>	<b>0.00</b>
Increase Cost: Membership Dues Price Increase	26,085	0.00
<b>FY14 CE Recommended</b>	<b>796,585</b>	<b>0.00</b>

## County Associations

This NDA funds Montgomery County membership dues to the National Association of Counties (NACo) and the Maryland Association of Counties (MACo).

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>72,710</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>72,710</b>	<b>0.00</b>

## Desktop Computer Modernization

The Desktop Computer Modernization (DCM) program is based on a best practices approach to maintaining a modern and cost effective computing environment in the County. The program reduces the Total Cost of Ownership (TCO) of personal computers (PCs) and laptops through standardization, asset management, and maintenance services. DCM includes the centralized management, support, and maintenance of PCs and targets the annual replacement of approximately one-fourth of managed PCs. The program also includes PC-related training and software. This NDA includes funding for Help Desk support, management, maintenance, and replacement of PCs.

For FY14, the approved budget includes funding to continue the scheduled replacement of desktop computers. Microsoft's Windows XP operating system is at the end of its lifecycle and will not be supported beyond April, 2014. Windows 7, Microsoft's new operating system, requires more robust hardware to operate correctly. Old systems will not work properly with the newest systems (without significant support requirements, expanding support resources) across the network resulting in degraded interoperability and communications. Risk of computer security incidents and compromise will increase, without proactive remediation and modernization. Systems operating Windows XP will not receive any security or product updates when support ends. This makes them highly vulnerable to malicious attacks and presents a security risk to the organization.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>5,315,030</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>5,315,030</b>	<b>0.00</b>

### **Future Federal/State/Other Grants**

This NDA enables the County to implement new grant-funded programs up to \$200,000 each and provides funds for grant continuations and enhancements without having to process individual supplemental appropriations through the County Council. Upon approval by the County Executive, funds in this program are transferred to the receiving department's grant account.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>20,000,000</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>20,000,000</b>	<b>0.00</b>

### **Grants to Municipalities in Lieu of Shares Tax**

This NDA funds payments required in accordance with State law. The 1968 Session of the General Assembly revised the tax structure to include a County income tax. As part of this restructuring, the shared tax on banks and financial institutions was eliminated, and a provision was adopted which requires counties to pay annually to municipalities the amount (\$28,020) which had been received by the municipalities in FY68.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>28,020</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>28,020</b>	<b>0.00</b>

### **Group Insurance for Retirees**

Group insurance is provided to an estimated 5,098 retired County employees and survivors, as well as retirees of participating outside agencies. Employees hired before January 1, 1987, are eligible upon retirement to pay 20 percent of the premium for health and life insurance for the same number of years (after retirement) that they were eligible to participate in the group insurance plan as an active employee. The County government pays the remaining 80 percent of the premium. Thereafter, these retirees pay 100 percent of the premium. Employees hired before January 1, 1987, are also offered the option at retirement to convert from the 20/80 arrangement to a lifetime cost sharing option.

Employees hired after January 1, 1987, are eligible upon retirement for a lifetime cost sharing option under which the County pays 70 percent of the premium and the retiree pays 30 percent of the premium for life for retirees who were eligible to participate in the County group insurance plan for 15 or more years as active employees. Minimum participation eligibility of five years as an active employee is necessary to be eligible for the lifetime plan. The County will pay 50 percent of the premium for retirees with five years of participation as an active employee. The County contribution to the payment of the premium increases by two percent for each additional year of participation up to the 70 percent maximum.

On March 5, 2002, the County Council approved a one-time opportunity for retirees still under the 20/80 arrangement with an expiration date to elect the lifetime cost sharing arrangement. The new percentage paid by the County for those electing this arrangement ranges from 50 percent to 68 percent, depending upon years of active eligibility under the plan and years since retirement. The cost sharing election process has been completed.

The budget does not include employer contributions from participating outside agencies.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>32,462,450</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>32,462,450</b>	<b>0.00</b>

### **Historical Activities**

This NDA contains a General Fund appropriation of \$287,090 and provides funding for the following agencies and programs:

- **Historic Preservation Commission:** The Historic Preservation Commission's main responsibility is to administer the historic preservation ordinance including recommending Montgomery County sites of potential historical significance. These efforts are administered by the Maryland-National Capital Park and Planning Commission (M-NCPPC).
- **Historical Society:** Funding for the Montgomery County Historical Society provides support for the Society's Education

Program staff, educational and outreach programs for County residents, and to maintain the Historical Society's research library and museums.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>287,090</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>287,090</b>	<b>0.00</b>

**Homeowners’ Association Road Maintenance Reimburse.**

This NDA provides a partial reimbursement to homeowners' associations (HOAs) for their maintenance of certain privately-owned roadways. The payment is currently restricted to through roadways, accessible to the public, which are one-quarter mile or longer and which provide vehicular access to more than four dwelling units. In FY97, an Executive Regulation was enacted allowing homeowners' associations to request that their roadways be deemed "private maintenance roads." This designation qualifies the HOAs for State reimbursement of their roadway maintenance costs. The County annually submits to the State its estimate of reimbursable miles, including those accepted as private maintenance roads. The State then reimburses the County and, subsequently, the County forwards the funds to HOAs.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>49,250</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>49,250</b>	<b>0.00</b>

**Housing Opportunities Commission**

The Housing Opportunities Commission of Montgomery County (HOC) is a public body corporate and politic duly organized under Division II of the Housing Community Development Article of the Annotated Code of Maryland, as amended, known as the Housing Authorities Law. As such, the Commission act as a builder, developer, financier, owner, and manager of housing for people of low- and moderate- (eligible) income. The Commission also provides eligible families and individuals with affordable housing and supportive services.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>5,583,230</b>	<b>0.00</b>
Increase Cost: OPEB Contribution	259,780	0.00
Increase Cost: Compensation Adjustment	167,090	0.00
Increase Cost: Annualization of FY13 Personnel Costs	54,950	0.00
Increase Cost: Health and Retirement Benefits	28,260	0.00
<b>FY14 CE Recommended</b>	<b>6,093,310</b>	<b>0.00</b>

**Inauguration & Transition**

The Montgomery County Charter provides for the quadrennial election of a County Executive and County Council. This NDA provides for a ceremony and smooth transition of the County Executive and County Council every four years.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>0</b>	<b>0.00</b>

**Independent Audit**

Section 315 of the County Charter requires the County Council to contract with a Certified Public Accountant for an independent post audit of all financial records and actions of the County government, its officials, and employees. By County Resolution, the Office of Legislative Oversight is the designated administrator for this contract, which also includes an independent audit of the basic financial statement of the Employee Retirement Plans; an independent audit of the basic financial statements of the Montgomery County Union Employees Deferred Compensation Plan; and additional services related to reviews, tests, and certifications.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>420,820</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>420,820</b>	<b>0.00</b>

## Interagency Technology Policy and Coordination Committee

This NDA supports the operation of the Interagency Technology Policy and Coordination Committee (ITPCC). The ITPCC was chartered by the Montgomery County Council to promote strategic planning and coordination in the use of information technology among County agencies. The ITPCC reports biannually to the County Council. By regularly convening the agencies' chief executive and chief information officers, the ITPCC provides an effective forum for the coordinated implementation of technology policies and guidelines. Additionally, the ITPCC facilitates interagency communication, the evaluation and sharing of new technologies, and advises policy makers on the strategic uses of technology.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>4,250</b>	<b>0.00</b>
Increase Cost: Printing Services for Packets	1,600	0.00
<b>FY14 CE Recommended</b>	<b>5,850</b>	<b>0.00</b>

## Judges Retirement Contributions

This NDA provides pensions for retired Judges who were on the bench prior to 1968 in the Circuit Court and the People's Court (District Court) of Montgomery County and for their surviving spouses.

The Circuit Court pension is calculated as one percent of the net supplement paid by the County to the salaries of the Circuit Court Judges as of May 31, 1968, multiplied by the number of years of active service as a Judge (up to a maximum of 20 years). The surviving spouse receives one-half of the pension to which the Judge would have been entitled. The benefits are authorized in Section 12-10 of the Montgomery County Code.

The People's Court (District Court) pension is based on the current salary of a District Court Judge. A retired Judge receives 60 percent of the current salary of a District Court Judge, while a surviving spouse receives one-half of the pension to which the Judge would have been entitled. The benefits are authorized in Article 73B, Section 63(b) of the Annotated Code of Maryland. This NDA may be increased to include a cost of living adjustment at a rate equal to that approved for District Court Judges by the General Assembly. If a cost of living adjustment is approved next fiscal year, the NDA will be adjusted as necessary by a year-end transfer.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>0</b>	<b>0.00</b>

## Leases

This NDA provides the funds necessary to lease privately owned real estate to accommodate County programs. Real property leased by the County includes office, warehouse, and retail space; hangar facilities; child care space in schools; parking spaces; and space for communication antennas. Leasing property allows the County the flexibility to locate programs in the communities they serve and provides space for programs to operate when there is no County-owned space available. Further, it is an economical way to procure highly specialized, location sensitive, or temporary space. Currently, there are approximately 73 leased facilities. The inventory of leases is constantly shifting as new leases are added and existing leases are terminated.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>23,650,520</b>	<b>0.00</b>
Enhance: Family Justice Center Expansion	132,054	0.00
Decrease Cost: Lease Savings	-470,170	0.00
<b>FY14 CE Recommended</b>	<b>23,312,404</b>	<b>0.00</b>

## Legislative Branch Communications Outreach

This NDA provides funds to strengthen the capacity of five Legislative Branch offices (the Council Office, the Office of Legislative Oversight, the Board of Appeals, the Office of Zoning and Administrative Hearings, and the Office of the Inspector General) to inform constituent communities of issues that directly affect them and to ensure that these communities' concerns are effectively taken into account. Communications efforts supported by this NDA include expanded outreach in Spanish and other languages, greater use of web and social media resources, Open Government initiatives, and improved management of constituent requests.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>580,000</b>	<b>0.00</b>
Increase Cost: Operating expenses	15,592	0.00
Increase Cost: FY14 Compensation Adjustment	4,408	0.00
Shift: Funding shifted between operating and personnel costs for chargeback to this NDA	0	2.00
Decrease Cost: Elimination of One-Time Items Approved in FY13	-200,000	0.00
<b>FY14 CE Recommended</b>	<b>400,000</b>	<b>2.00</b>

### **Montgomery Coalition for Adult English Literacy (MCAEL)**

This NDA provides funding for the Montgomery Coalition for Adult English Literacy (MCAEL). MCAEL's mission is to strengthen the countywide adult English literacy community of providers' network with resources, training, collaborations, and advocacy to support a thriving community and an optimal workforce. Funding for MCAEL supports program grants to organizations that provide adult English literacy services; technical assistance, training, and networking opportunities that improve program quality and coordination; information resources for the community; and operating expenses to administer the grants and provide the support services. The County's contribution is implemented by a contract between the Department of Public Libraries and MCAEL.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>716,058</b>	<b>0.00</b>
Enhance: Additional Capacity Building for MCAEL	76,001	0.00
Enhance: MCAEL FY14 Community Grant Request	23,999	0.00
<b>FY14 CE Recommended</b>	<b>816,058</b>	<b>0.00</b>

### **Montgomery County Employee Retirement Plans**

The mission of this NDA is to manage prudent investment programs for the members of the Employee Retirement Plans and their beneficiaries. Expenditures associated with this program are funded from the Employees' Retirement System (ERS), Retirement Savings Plan (RSP), and the General Fund on behalf of the Montgomery County Deferred Compensation Plan (DCP) trust funds and are, therefore, not appropriated here. This NDA manages the assets of the ERS through its investment managers in accordance with the Board's asset allocation strategy and investment guidelines. The Board also administers the investment programs for the RSP and DCP. The Board consists of 13 trustees including the Directors of Human Resources, Finance, Management and Budget, and the Council Staff; one member recommended by each employee organization; one active employee not represented by an employee organization; one retired employee; two members of the public recommended by the County Council; and two members of the general public.

<b>Program Performance Measures</b>	<b>Actual FY11</b>	<b>Actual FY12</b>	<b>Estimated FY13</b>	<b>Target FY14</b>	<b>Target FY15</b>
ERS - Rate of return - used to compare to the 7.5% Actuarial Assumed Return <sup>1</sup>	21.77%	5.30%	13.07%	N/A	N/A
ERS - Return in excess of the total fund benchmark (passive indices) <sup>2</sup>	1.81%	(.08)%	2.19%	2.00%	2.00%
RSP & DCP - Percentage of funds offered that are ranked at or above over a market cycle	81%	80%	N/A	N/A	N/A
RCP & DCP - Fees for fund offerings are at or below the median fees charged	97%	98%	N/A	N/A	N/A

<sup>1</sup> The FY13 estimated figure is as of 1/31/13.

<sup>2</sup> The FY13 estimated figure is as of 1/31/13.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>0</b>	<b>0.00</b>

### **Motor Pool Fund Contribution**

This NDA funds the acquisition of new, additional Motor Pool fleet vehicles, as opposed to replacement vehicles, which are financed through an established chargeback mechanism.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>1,466,225</b>	<b>0.00</b>
Enhance: Public Safety: 30 Marked, 6 Unmarked, 1 Van for Police	2,100,085	0.00
Enhance: Public Safety: Corrections Work team vans	84,106	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY13	-1,466,225	0.00
<b>FY14 CE Recommended</b>	<b>2,184,191</b>	<b>0.00</b>

## Municipal Tax Duplication

The Montgomery County Tax Duplication Program, authorized by Chapter 30A of the Montgomery County Code, reimburses municipalities for those public services they provide that would otherwise be provided by the County. This goes beyond State law, Section 6-305, which requires the County to provide to municipalities only the Property Tax funded portion of those costs. County Council Resolution No. 9-1752, enacted April 27, 1982, increased the scope of program coverage from street-related expenditures to include other public services, such as police supplemental aid; animal control; elderly transportation; parks maintenance; Board of Appeals; and Human Rights.

This program was reviewed in FY96 and technical formula amendments proposed. The changes were approved, and payment calculations since then are prepared in accordance with County Council Resolution No. 13-650, adopted September 10, 1996. Specifically, as the exact payment amount for the current year cannot be determined until both municipal and County books are closed, reimbursements are based on the final audited cost of performing eligible services during the fiscal year two years prior to the budget year. Also, reimbursements are now made at the County's cost and not at "the lesser of County or Municipal costs" of eligible service provision.

All payments are subject to appropriation under Sec. 30A-4, which states "All expenditures by the county under the authority of this chapter shall be subject to the limits of the funds appropriated by the County Council."

Also budgeted here are payments to Municipalities of a share of the net revenues from County operated Speed Cameras in their jurisdictions. Payments are based on Memoranda of Understanding with each Municipality.

Finally, payments to municipalities are also made from other sources, including Cable TV Franchise Fees, Grants in Lieu of Shares Tax, Non-Departmental Accounts, and as part of the County's Community Development Block Grant.

<b>MUNICIPAL TAX DUPLICATION - FY14 BUDGET</b>			
<b>Municipality</b>	<b>FY14 Property Tax Duplication</b>	<b>Additional County Grant</b>	<b>FY14 Total*</b>
Brookeville	\$4,161	\$2,633	\$6,794
Chevy Chase, Sec. III	\$18,862	\$11,934	\$30,796
Chevy Chase View	\$25,280	\$15,995	\$41,275
Chevy Chase Village	\$61,569	\$38,955	\$100,524
Town of Chevy Chase	\$79,804	\$50,493	\$130,297
Drummond	\$2,826	\$1,788	\$4,613
Friendship Heights	\$50,606	\$32,019	\$82,625
Gaithersburg	\$715,664	\$452,803	\$1,168,467
Garrett Park	\$29,150	\$18,443	\$47,593
Glen Echo	\$12,717	\$8,046	\$20,762
Kensington	\$84,230	\$53,293	\$137,523
Laytonsville	\$7,957	\$5,034	\$12,991
Martin's Additions	\$16,434	\$10,398	\$26,832
North Chevy Chase	\$14,649	\$9,269	\$23,918
Oakmont	\$2,008	\$1,270	\$3,278
Poolesville	\$129,010	\$81,625	\$210,634
Rockville	\$1,296,420	\$820,250	\$2,116,671
Somerset	\$32,192	\$20,368	\$52,560
Takoma Park	\$2,152,039	\$1,361,604	\$3,513,643
Washington Grove	\$27,514	\$17,408	\$44,922
<b>TOTAL</b>	<b>\$4,763,092</b>	<b>\$3,013,628</b>	<b>\$7,776,720</b>

\* This does not include the estimated Municipalities' Speed camera allocation of \$372,590.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>8,174,160</b>	<b>0.00</b>
Decrease Cost: Reduction in Speed Camera revenues shared with Municipalities	-24,850	0.00
<b>FY14 CE Recommended</b>	<b>8,149,310</b>	<b>0.00</b>

## Prisoner Medical Services

This NDA provides reimbursements to physicians and hospitals for medical care provided to individuals in the custody of any Montgomery County law enforcement agency, with the following exceptions:

- Offenders committed to the custody of the Department of Correction and Rehabilitation (DOCR) and receiving medical

- treatment paid for by the budget of that department,
- Medical treatment expenses covered by Workers' Compensation,
- Medical treatment expenses covered by personal medical insurance,
- Medical treatment expenses covered by the Federal government,
- Medical treatment expenses covered by other appropriate and available outside resources.

The Department of Police will manage this account with the assistance of the County Attorney. All bills will be reviewed to determine the appropriateness of the medical expense reimbursement and to assess the responsible party for the medical expense.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>50,000</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>50,000</b>	<b>0.00</b>

### **Public Technology, Inc.**

Funds are budgeted each year to continue membership in Public Technology, Inc. (PTI) as the County's research and development link with the National Association of Counties. Annual dues cover research and development assistance for innovative projects; access to a computerized information-sharing network; and membership in the Urban Consortium. The County participates in, and has received grants as a result of, initiatives in task forces on energy, solid waste, and telecommunications. PTI, as an organization, specializes in the research and assessment of ideas of interest to local governments for increasing efficiency, reducing costs, improving services, and solving problems. A current emphasis is on public enterprise, toward helping local governments identify and capture potential sales from products and information that are outcomes of government investment.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>17,000</b>	<b>0.00</b>
Increase Cost: Annual Membership Fee	3,000	0.00
<b>FY14 CE Recommended</b>	<b>20,000</b>	<b>0.00</b>

### **Restricted Donations**

This NDA was established to comply with the requirements of Government Accounting Standards Board Statement No. 34 (GASB 34) by budgeting for the receipt of private donations for County programs. The proceeds of the former Expendable Trust Fund accounts and other miscellaneous funds have been transferred to the Restricted Donations Special Revenue Fund. Appropriation authority to spend additional donations received during the year is provided through the County Council Resolution for the Approval of and Appropriation for the Operating Budget of the Montgomery County Government. The budget resolution provides that the unexpended balance in this fund at the end of the fiscal year is reappropriated by the County Council for the next fiscal year; and if needed, the Restricted Donations NDA can receive transfers from the Future Federal, State, or Other Grants NDA for any individual donations up to \$200,000. Additional information relating to the financial activities of this NDA is displayed in Schedule A-4, Fiscal Summary by Fund, Non-Tax Supported, Montgomery County Government, Restricted Donations.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>0</b>	<b>0.00</b>

### **Retiree Health Benefits Trust**

Consolidated Retiree Health Benefits Trust: Beginning in FY08, the County implemented a plan to set aside funds for re-tiree health benefits, similar to the County's 50 year-old practice of prefunding for retiree pension benefits. The reasons for doing this are simple: Due to exponential growth in expected retiree health costs, the cost of funding these benefits, which were being paid out as the bills came due, would soon become unaffordable. Setting aside money now and investing it in a Trust Fund, which is invested in a similar manner as the pension fund, not only is a prudent and responsible approach, but will result in significant savings over the long term.

As a first step in addressing the future costs of retiree health benefits, County agencies developed current estimates of the costs of health benefits for current and future retirees. These estimates, made by actuarial consultants, concluded that the County's total future cost of retiree health benefits if paid out today, and in today's dollars, is \$1.9 billion – approximately forty percent of the total FY14 budget for all agencies.

One approach used to address retiree health benefits funding is to determine an amount which, if set aside on an annual basis and actively invested through a trust vehicle, will build up over time and provide sufficient funds to pay future retiree health benefits and any accrued interest on unfunded liability. This amount, known as an Annual OPEB Cost or "AOC", is estimated at \$142.9 million. This amount consists of two pieces – the annual amount the County would usually pay out for health benefits for current retirees (the

pay as you go amount), plus the additional amount estimated as needed to fund retirees' future health benefits (the pre-funding portion). The pay as you go amount can be reasonably projected based on known facts about current retirees, and the pre-funding portion is estimated on an actuarial basis.

The County has committed to an approach of "ramping up" to the AOC amount over several years, with the amount set aside each year increasing steadily until the full AOC is reached. A total of \$31.9 million for all tax supported agencies was budgeted for this purpose in FY08. In May 2008, the County Council passed resolution No. 16-555 which confirmed an eight-year phase-in approach to the AOC. Consistent with this approach and based on the County's economic situation, the County contributed \$14.0 million to the Trust in FY08, \$19.7 million in FY09, \$3.3 million in FY10, and \$7.3 million in FY11. Due to fiscal constraints, the County did not budget a contribution for the General Fund in FY10 and FY11, but did resume contributions in FY12. For FY12, the County contributed \$26.1 million from the General Fund to the Retiree Health Benefits Trust. In addition, on June 26, 2011, the County Council enacted Bill 17-11 which established the Consolidated Retiree Health Benefits Trust. The bill amended existing law and provided a funding mechanism to pay for other post employment benefits for employees of Montgomery County Public Schools and Montgomery County College. In FY12, the County appropriated \$20 million and \$1 million for contributions on behalf of MCPS and the College, respectively. In FY13, these contributions grew to \$41.4 million (County General Fund), \$58.9 million (MCPS Consolidated Trust), and \$1.8 million (Montgomery College Consolidated Trust). A detailed breakdown of FY14 recommended contributions to the Consolidated Retiree Health Benefit Trust for County Government tax supported agencies, participating agencies, Montgomery County Public Schools, and Montgomery College is displayed in the table above. The Council and the Executive have mutually committed to the County's rating agencies to achieve full pre-funding by FY15.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>41,386,568</b>	<b>0.00</b>
Increase Cost: Additional Contribution (Year Seven of Eight-Year Funding Schedule)	9,932,472	0.00
<b>FY14 CE Recommended</b>	<b>51,319,040</b>	<b>0.00</b>

### **Risk Management (General Fund Portion)**

This NDA funds the General Fund contribution to the Liability and Property Coverage Self-Insurance Fund. The Self-Insurance Fund, managed by the Division of Risk Management in the Department of Finance, provides comprehensive insurance coverage to contributing agencies. Contribution levels are based on the results of an annual actuarial study. Special and Enterprise Funds, as well as outside agencies and other jurisdictions, contribute to the Self-Insurance Fund directly. A listing of these member agencies and the amounts contributed can be found in the Department of Finance, Risk Management Budget Summary.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>17,282,930</b>	<b>0.00</b>
Increase Cost: Risk Management Adjustment	3,281,412	0.00
<b>FY14 CE Recommended</b>	<b>20,564,342</b>	<b>0.00</b>

### **Rockville Parking District**

This NDA provides funding towards the redevelopment of the City of Rockville Town Center and the establishment of a parking district. The funding reflects a payment from the County to the City of Rockville for County buildings in the Town Center development and is based on the commercial square footage of County buildings.

Also included are funds to reimburse the City for the cost of library employee parking and the County's capital cost contribution for the garage facility as agreed in the General Development Agreement.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>375,000</b>	<b>0.00</b>
Increase Cost: Adjustment Based On Actual PILOT Payment and Revised Estimate For Employee Parking	7,250	0.00
<b>FY14 CE Recommended</b>	<b>382,250</b>	<b>0.00</b>

### **Snow Removal and Storm Cleanup**

This NDA funds the snow removal and storm clean up costs for the Department of Transportation and General Services above the budgeted amounts in these departments for this purpose. This program includes the removal of storm debris and snow from County roadways and facilities. This includes plowing, applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>5,884,990</b>	<b>0.00</b>
<b>FY14 CE Recommended</b>	<b>5,884,990</b>	<b>0.00</b>

### **State Positions Supplement**

This NDA provides for the County supplement to State salaries and fringe benefits for secretarial assistance for the resident judges of the Maryland Appellate Court and for certain employees in the Office of Child Care Licensing and Regulation in the Maryland State Department of Human Resources.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>85,113</b>	<b>0.00</b>
Decrease Cost: Annualization of FY13 Personnel Costs	-40,451	0.00
<b>FY14 CE Recommended</b>	<b>44,662</b>	<b>0.00</b>

### **State Property Tax Services**

This NDA reimburses the State for three programs that support the property tax billing administration conducted by the Department of Finance: the Montgomery County's Homeowners Credit Supplement, the Homestead Credit Certification Program, and the County's share of the cost of conducting property tax assessments by the State Department of Assessments and Taxation (SDAT).

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>5,339,430</b>	<b>0.00</b>
Reduce: State reduction to the SDAT reimbursement payment	-2,090,432	0.00
<b>FY14 CE Recommended</b>	<b>3,248,998</b>	<b>0.00</b>

### **State Retirement Contribution**

This NDA provides for the County's payment of two items to the State Retirement System:

- Maryland State Retirement System: Unfunded accrued liability, as established by the Maryland State Retirement System (MSRS), for employees hired prior to July 1, 1984, who are members of the MSRS (including former Department of Social Services employees hired prior to July 1, 1984), and for those who have retired (all County employees participated in the State Retirement System until 1965.) The County's contribution for this account is determined by State actuaries. Beginning in FY81, the amount due was placed on a 40-year amortization schedule.
- State Library Retirement: Accrued liability for retirement costs for three Montgomery County Public Library retirees who are receiving a State retirement benefit. These were County employees prior to 1966 who opted to stay in the State plan.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>1,135,590</b>	<b>0.00</b>
Increase Cost: Amortized amount owed to the State Retirement based on actuarial cost to the plan	56,590	0.00
<b>FY14 CE Recommended</b>	<b>1,192,180</b>	<b>0.00</b>

### **Takoma Park Library Annual Payment**

The annual amount provided in this NDA is a function of County expenditures for the Montgomery County Public Libraries (as a share of property tax-funded spending) and the City of Takoma Park's assessable base. The payment is authorized by Section 2-53 of the Montgomery County Code.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>151,320</b>	<b>0.00</b>
Decrease Cost: Formula Decrease	-42,510	0.00
<b>FY14 CE Recommended</b>	<b>108,810</b>	<b>0.00</b>

### **Takoma Park Police Rebate**

The County provides financial support to the City of Takoma Park for police protection services in accordance with provisions of the County Code. This provision was enacted in 1949 and provides a payment to the City for protective services for the County residents of the City of Takoma Park. The payment is based on a formula, which uses \$0.048 per \$100 of assessable base tax rate with "full value assessment" levied on real property.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>949,860</b>	<b>0.00</b>
Decrease Cost: Formula Decrease	-33,565	0.00
<b>FY14 CE Recommended</b>	<b>916,295</b>	<b>0.00</b>

### Working Families Income Supplement

This NDA provides funds to supplement the State's Refundable Earned Income Tax Credit (EITC). The intent of the Working Families Income Supplement is to provide financial assistance to low-income working families in Montgomery County. The County, through the NDA, reimburses the State for the cost of the refund and related administrative expenses.

<b>FY14 Recommended Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY13 Approved</b>	<b>14,867,000</b>	<b>0.00</b>
Enhance: Increase Reimbursement Rate to 80%	916,800	0.00
Increase Cost: Current Reimbursement rate (75.4%)	878,000	0.00
<b>FY14 CE Recommended</b>	<b>16,661,800</b>	<b>0.00</b>

## BUDGET SUMMARY

	<b>Actual FY12</b>	<b>Budget FY13</b>	<b>Estimated FY13</b>	<b>Recommended FY14</b>	<b>% Chg Bud/Rec</b>
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	312,447	229,572	221,927	1,705,445	642.9%
Employee Benefits	47,201	62,622	64,145	89,954	43.6%
<b>County General Fund Personnel Costs</b>	<b>359,648</b>	<b>292,194</b>	<b>286,072</b>	<b>1,795,399</b>	<b>514.5%</b>
Operating Expenses	168,224,910	237,217,245	246,687,449	279,528,416	17.8%
Capital Outlay	0	1,466,225	0	1,629,336	11.1%
<b>County General Fund Expenditures</b>	<b>168,584,558</b>	<b>238,975,664</b>	<b>246,973,521</b>	<b>282,953,151</b>	<b>18.4%</b>
<b>PERSONNEL</b>					
Full-Time	7	14	14	14	—
Part-Time	0	0	0	0	—
FTEs	1.60	1.65	1.65	3.88	135.2%
<b>REVENUES</b>					
Conference Center - Net Proceeds	1,262,051	900,000	900,000	900,000	—
Conference Center - Rental Income	345,692	319,100	319,100	319,100	—
Miscellaneous Revenues	14,665	0	0	0	—
Property Rentals	5,156,373	4,489,070	4,489,070	4,489,070	—
<b>County General Fund Revenues</b>	<b>6,778,781</b>	<b>5,708,170</b>	<b>5,708,170</b>	<b>5,708,170</b>	—
<b>GRANT FUND MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	563,886	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>563,886</b>	—
Operating Expenses	43,300	20,000,000	20,000,000	20,000,000	—
Capital Outlay	0	0	0	0	—
<b>Grant Fund MCG Expenditures</b>	<b>43,300</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>20,563,886</b>	<b>2.8%</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
State Grants	43,300	20,000,000	20,000,000	20,000,000	—
<b>Grant Fund MCG Revenues</b>	<b>43,300</b>	<b>20,000,000</b>	<b>20,000,000</b>	<b>20,000,000</b>	—
<b>RESTRICTED DONATIONS</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Restricted Donations Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
Operating Expenses	700,763	0	487,308	0	—

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
Capital Outlay	0	0	0	0	—
<b>Restricted Donations Expenditures</b>	<b>700,763</b>	<b>0</b>	<b>487,308</b>	<b>0</b>	—
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
Investment Income	27	0	0	0	—
Miscellaneous Revenues	878,774	0	219,346	0	—
Other Intergovernmental	39,763	0	0	0	—
<b>Restricted Donations Revenues</b>	<b>918,564</b>	<b>0</b>	<b>219,346</b>	<b>0</b>	—
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>169,328,621</b>	<b>258,975,664</b>	<b>267,460,829</b>	<b>303,517,037</b>	<b>17.2%</b>
<b>Total Full-Time Positions</b>	<b>7</b>	<b>14</b>	<b>14</b>	<b>14</b>	—
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	—
<b>Total FTEs</b>	<b>1.60</b>	<b>1.65</b>	<b>1.65</b>	<b>3.88</b>	<b>135.2%</b>
<b>Total Revenues</b>	<b>7,740,645</b>	<b>25,708,170</b>	<b>25,927,516</b>	<b>25,708,170</b>	—

## PROGRAM SUMMARY

Program Name	FY13 Approved		FY14 Recommended	
	Expenditures	FTEs	Expenditures	FTEs
Arts and Humanities Council	3,372,700	0.00	3,492,700	0.00
Boards, Committees, and Commissions	22,950	0.00	22,950	0.00
Charter Review Commission	150	0.00	1,150	0.00
Community Grants	5,888,827	0.00	4,460,398	0.00
Compensation and Employee Benefits Adjustments	721,071	0.65	2,549,342	0.88
Conference and Visitors Bureau	666,806	0.00	1,272,796	0.00
Conference Center	565,040	1.00	606,256	1.00
Consolidated Retiree Health Benefits Trust (MCPS)	58,853,092	0.00	87,836,000	0.00
Consolidated Retiree Health Benefits Trust (Montgomery College)	1,779,914	0.00	2,489,000	0.00
Council of Governments	770,500	0.00	796,585	0.00
County Associations	72,710	0.00	72,710	0.00
Desktop Computer Modernization	5,315,030	0.00	5,315,030	0.00
Future Federal/State/Other Grants	20,000,000	0.00	20,000,000	0.00
Grants to Municipalities in Lieu of Shares Tax	28,020	0.00	28,020	0.00
Group Insurance for Retirees	32,462,450	0.00	32,462,450	0.00
Historical Activities	287,090	0.00	287,090	0.00
Homeowners' Association Road Maintenance Reimburse.	49,250	0.00	49,250	0.00
Housing Opportunities Commission	5,583,230	0.00	6,093,310	0.00
Inauguration & Transition	0	0.00	0	0.00
Independent Audit	420,820	0.00	420,820	0.00
Interagency Technology Policy and Coordination Committee	4,250	0.00	5,850	0.00
Judges Retirement Contributions	0	0.00	0	0.00
Leases	23,650,520	0.00	23,312,404	0.00
Legislative Branch Communications Outreach	580,000	0.00	400,000	2.00
Montgomery Coalition for Adult English Literacy (MCAEL)	716,058	0.00	816,058	0.00
Montgomery County Employee Retirement Plans	0	0.00	0	0.00
Motor Pool Fund Contribution	1,466,225	0.00	2,184,191	0.00
Municipal Tax Duplication	8,174,160	0.00	8,149,310	0.00
Prisoner Medical Services	50,000	0.00	50,000	0.00
Public Technology, Inc.	17,000	0.00	20,000	0.00
Restricted Donations	0	0.00	0	0.00
Retiree Health Benefits Trust	41,386,568	0.00	51,319,040	0.00
Risk Management (General Fund Portion)	17,282,930	0.00	20,564,342	0.00
Rockville Parking District	375,000	0.00	382,250	0.00
Snow Removal and Storm Cleanup	5,884,990	0.00	5,884,990	0.00
State Positions Supplement	85,113	0.00	44,662	0.00
State Property Tax Services	5,339,430	0.00	3,248,998	0.00
State Retirement Contribution	1,135,590	0.00	1,192,180	0.00
Takoma Park Library Annual Payment	151,320	0.00	108,810	0.00
Takoma Park Police Rebate	949,860	0.00	916,295	0.00
Working Families Income Supplement	14,867,000	0.00	16,661,800	0.00
<b>Total</b>	<b>258,975,664</b>	<b>1.65</b>	<b>303,517,037</b>	<b>3.88</b>

## FUTURE FISCAL IMPACTS

Title	CE REC. FY14	FY15	FY16	(\$000's) FY17	FY18	FY19
<b>This table is intended to present significant future fiscal impacts of the department's programs.</b>						
<b>COUNTY GENERAL FUND</b>						
<b>Expenditures</b>						
<b>FY14 Recommended</b>	<b>282,953</b>	<b>282,953</b>	<b>282,953</b>	<b>282,953</b>	<b>282,953</b>	<b>282,953</b>
No inflation or compensation change is included in outyear projections.						
<b>Compensation NDA - Labor Contracts</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
These figures represent the estimated cost of general wage adjustments, new service increments, and associated benefits.						
<b>Compensation NDA - Labor Contracts - Other</b>	<b>0</b>	<b>0</b>	<b>-3</b>	<b>-3</b>	<b>-3</b>	<b>-3</b>
These figures represent other negotiated items included in the labor agreements.						
<b>Conference Center NDA - Labor Contracts</b>	<b>0</b>	<b>9</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
These figures represent the estimated cost of general wage adjustments, new service increments, and associated benefits.						
<b>Legislative Branch NDA - Labor Contracts</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
These figures represent the estimated cost of general wage adjustments, new service increments, and associated benefits.						
<b>Subtotal Expenditures</b>	<b>282,953</b>	<b>282,972</b>	<b>282,975</b>	<b>282,975</b>	<b>282,975</b>	<b>282,975</b>