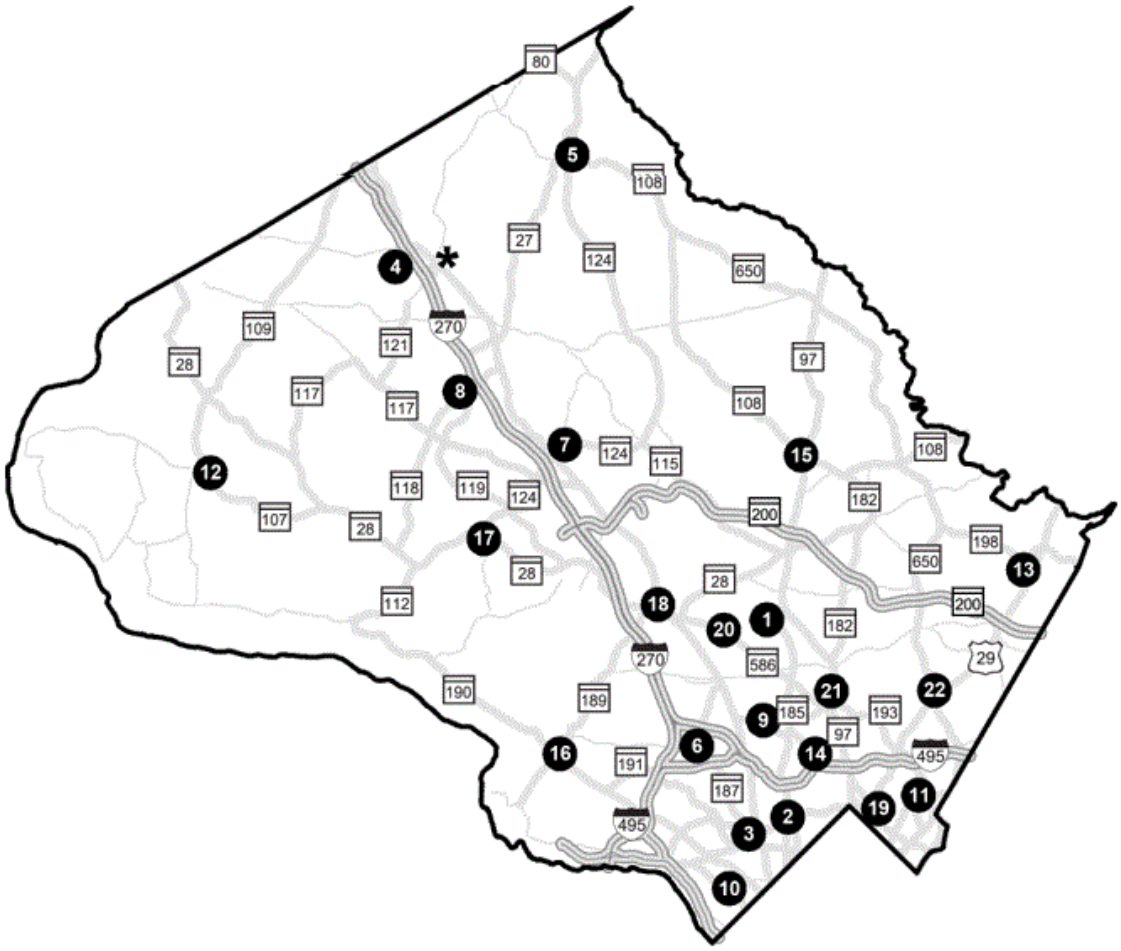
Culture and Recreation

Public Libraries

Montgomery County, Maryland

Public Libraries



1 Aspen Hill ❖
2 Chevy Chase
3 Connie Morella ❖
4 Correctional Facility
5 Damascus ❖
6 Davis
7 Gaithersburg ❖
8 Germantown ❖
9 Kensington Park
10 Little Falls
11 Long Branch ❖
12 Maggie Nightingale
13 Marilyn J Praisner ❖
14 Noyes Library for Young Children
15 Olney ❖
16 Potomac
17 Quince Orchard ❖
18 Rockville Memorial ❖
19 Silver Spring ❖
20 Twinbrook
21 Wheaton Interim ❖
22 White Oak ❖
* Clarksburg (Proposed)

❖ Open on Sundays

MCPL Express @ Mid-County Recreation Center will provide materials for checkout, a book return, and holds service.

See http://www.montgomerycountymd.gov/library for a full listing of Library Hours and Holidays, Services, and Policies.

21st Century Library Enhancements Level Of Effort

(P711503)

Category	Culture and Recreation	Date Last Modified	05/01/20
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Countywide	Status	Ongoing

EXPENDITURE SCHEDULE ($000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	410	8	210	192	32	32	32	32	32	32	-
Construction	3,348	364	890	2,094	219	375	375	375	375	375	-
Other	6,913	2,923	140	3,850	475	675	675	675	675	675	-
TOTAL EXPENDITURES	10,671	3,295	1,240	6,136	726	1,082	1,082	1,082	1,082	1,082	-

FUNDING SCHEDULE ($000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: General	10,446	3,070	1,240	6,136	726	1,082	1,082	1,082	1,082	1,082	-
G.O. Bonds	225	225	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	10,671	3,295	1,240	6,136	726	1,082	1,082	1,082	1,082	1,082	-

APPROPRIATION AND EXPENDITURE DATA ($000s)

Appropriation FY 21 Request	726	Year First Appropriation	FY15
Appropriation FY 22 Request	1,082	Last FY's Cost Estimate	10,063
Cumulative Appropriation	4,535		
Expenditure / Encumbrances	3,615		
Unencumbered Balance	920		

PROJECT DESCRIPTION

This level of effort project is intended to maintain and keep technology current in existing libraries by updating technology and technology support systems. When appropriate, upgrades will be coordinated with Library Refurbishment project work.

ESTIMATED SCHEDULE

Project started in FY15 and work will progress on an as needed basis.

COST CHANGE

Added FY25 and FY26 expenditures. Shifted Current Revenue for FY21 through FY26 to the Library operating budget to recognize ongoing operating budget impacts of this CIP project. Due to fiscal constraints, the FY21 Current Revenue funding was reduced to the level of $1,000,000, the amount that was previously approved for FY19 and FY20, with $726,000 continuing in the CIP and $274,000 in the operating budget.

PROJECT JUSTIFICATION

This funding will allow the Department of Public Libraries, Department of General Services, and Department of Technology Services to respond to customer demands and library trends that require changes in the equipment and related furnishings of library buildings. This includes the provision of new equipment such as loanable laptops, upgraded self-checkout machines, security cameras, badge access doors, and modifying service desks to provide single points of service. It will also provide funding for necessary upgrades of electrical and data connections as improvements are made to the services and programs. This project will improve the level of service to the community by keeping the library system more current and responsive to the needs of the community. Rather than the current 30+ year cycle of renovations, funds will be available to modify technology on a much shorter timeframe.

FISCAL NOTE

Funds have occasionally been moved from this CIP budget to the Library operating budget to accommodate ongoing operating budget impacts from this project. Beginning in FY20, $118,000 was shifted to the Library operating budget. By FY21 and FY22, another $156,000 and $300,000 respectively will be shifted to the Library operating budget.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Department of General Services, Department of Public Libraries, and Department of Technology Services.

Clarksburg Library
(P710500)

Category	Culture and Recreation	Date Last Modified	03/12/20
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Clarksburg and Vicinity	Status	Planning Stage

EXPENDITURE SCHEDULE ($000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	2,484	-	-	1,853	-	-	453	500	200	700	631
Site Improvements and Utilities	235	-	-	235	-	-	-	-	35	200	-
Construction	11,444	-	-	11,444	-	-	-	-	1,786	9,658	-
Other	1,200	-	-	1,200	-	-	-	-	200	1,000	-
TOTAL EXPENDITURES	15,363	-	-	14,732	-	-	453	500	2,221	11,558	631

FUNDING SCHEDULE ($000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
G.O. Bonds	15,363	-	-	14,732	-	-	453	500	2,221	11,558	631
TOTAL FUNDING SOURCES	15,363	-	-	14,732	-	-	453	500	2,221	11,558	631

APPROPRIATION AND EXPENDITURE DATA ($000s)

Appropriation FY 21 Request	-	Year First Appropriation	
Appropriation FY 22 Request	-	Last FY's Cost Estimate	2,134
Cumulative Appropriation	-		
Expenditure / Encumbrances	-		
Unencumbered Balance	-		

PROJECT DESCRIPTION

This project provides for the design and construction of a library located in Clarksburg, as outlined in the Clarksburg Master Plan, and appropriate to the needs of the community.

LOCATION

Clarksburg, Maryland

ESTIMATED SCHEDULE

Design development will begin in FY23, and construction will start in FY25.

COST CHANGE

Placeholder construction costs have been added to the project.

PROJECT JUSTIFICATION

The Department's Strategic Facilities Plan (1998 - 2003) recognized the need for library services in the Clarksburg area, including a needs assessment completed in 2001. The Department confirms that the Clarksburg area continues to meet the criteria for a new facility, as outlined in the Department's Facilities Plan 2013-2016. The Clarksburg population is expected to increase from 13,766 in 2010 to almost 40,000 by 2025. The closest library is the Germantown branch, which opened in 2007. The library will serve as the community connection hub to ideas, learning, and the exchange of information. It will improve the community through facilitating knowledge creation, informing the community, and inspiring lifelong learning and collaboration.

FISCAL NOTE

Dedication of a 1.1 acre site was approved by the Montgomery County Planning Board on July 23, 2015 as part of the developer Third Try LLC's design for the site plan for the unbuilt portions of the Town Center on the east and west sides of the development. Pending evaluation of a Program of Requirements, a more refined cost estimate will be provided. Associated parking will be provided by the developer.

COORDINATION

Maryland-National Capital Park and Planning Commission, Department of General Services, Department of Technology Services, Department of Permitting Services, Washington Suburban Sanitary Commission, Clarksburg Town Center Development District, Department of Public Libraries, Upcounty Regional Service Center.

Library Refurbishment Level of Effort
(P711502)

Category	Culture and Recreation	Date Last Modified	05/19/20
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Countywide	Status	Ongoing

EXPENDITURE SCHEDULE ($000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	8,564	2,850	258	5,456	732	812	850	969	1,134	959	-
Construction	21,357	5,740	1,324	13,933	1,496	2,377	2,434	2,649	2,267	2,710	360
Other	4,873	850	362	3,021	227	423	330	642	664	735	640
TOTAL EXPENDITURES	34,794	9,440	1,944	22,410	2,455	3,612	3,614	4,260	4,065	4,404	1,000

FUNDING SCHEDULE ($000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
G.O. Bonds	31,907	6,553	1,944	22,410	2,455	3,612	3,614	4,260	4,065	4,404	1,000
State Aid	2,887	2,887	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	34,794	9,440	1,944	22,410	2,455	3,612	3,614	4,260	4,065	4,404	1,000

APPROPRIATION AND EXPENDITURE DATA ($000s)

Appropriation FY 21 Request	2,322	Year First Appropriation	FY15
Appropriation FY 22 Request	3,304	Last FY's Cost Estimate	23,082
Cumulative Appropriation	13,630		
Expenditure / Encumbrances	10,417		
Unencumbered Balance	3,213		

PROJECT DESCRIPTION

The Library Refurbishment level of effort (LOE) project provides a structured process to modernize all 21 library branches over 20 years with new technologies and service delivery improvements which reflect the latest in 21st century library trends at much less costs than renovations. The improvements include renovated restrooms, creating group collaborations rooms, providing new sit / stand ergonomic service desks, prekindergarten early literacy display elements, new water fountains with bottle filling features, and a general refurbishment of new paint, carpet, and other flooring. With the addition of funding from the 21st Century Library Level of Effort project, electric connectivity at many tables and seating groups and loanable laptops are provided. Often other Level of Effort projects provide funding to address roof, mechanical / HVAC, window, and lighting repairs or replacements.

ESTIMATED SCHEDULE

The Library Refurbishment LOE started in FY15 with two refurbishments. In FY16, FY17, and FY18, a total of six libraries were

refurbished. In FY19 and FY20, two libraries will be refurbished along with the facility assessment of a third and the design of a fourth. The schedule of refurbishments per fiscal year will then transition to completing the facility assessment of one library, design of one library, and the construction of one library per fiscal year. This will enable all 21 libraries to be refurbished by FY27 where the cycle would start over again. The Library Department identifies the libraries to be refurbished 18 month in advance before the planning and design begins, so that applications for state grant funding can be submitted. Notice identifying the specific library projects for the given fiscal year must be provided to Council at least 60 days before any funding is obligated or spent. The notice to Council includes the scope of work, cost estimate, and expenditure schedule for planning design and supervision, construction, and other costs by fiscal year.

COST CHANGE

The scope of the project was increased to include work previously charged to Department of General Services' Level of Effort projects for building systems, roof, and Americans with Disabilities Act (ADA) improvements. This change provides a clearer understanding of the true costs to refurbish the County's libraries. The County will also be pursuing a Public Private Partnership to redevelop the Chevy Chase Library. This strategy is likely to yield a better, more cost effective library facility given the location of the library. General Obligation Bond funding reduced by $1,000,000 in FY21 and increased by $1,000,000 in Beyond Six Years.

PROJECT JUSTIFICATION

Until the implementation of these projects, many of the County Libraries have not been updated in 20 years. The Library Refurbishment LOE will ensure that all libraries are refurbished and updated on a scheduled basis. This will ensure that the libraries continue to meet the community's needs for programs, services, and facilities. The Library Refurbishment projects enable the County to update more libraries over a shorter period of time with less money than under the old approach of renovating only 1 or 2 libraries.

FISCAL NOTE

FY15 Supplemental in State Aid for $387,000 was approved for this project for the refurbishment of Twinbrook ($128,000) and Kensington Park ($259,000) branches. FY16 Supplemental in State Aid for $800,000 was approved for this project for the refurbishment of Davis ($400,000) and Little Falls ($400,000) branches. FY17 Supplemental in State Aid for $1,500,000 was approved for this project for the refurbishment of Bethesda ($500,000), Quince Orchard ($500,000) and White Oak ($500,000) branches. Amended FY18 for State Aid of $200,000 for the refurbishment of Long Branch ($100,000) and Marilyn Praisner ($100,000) branches. Cost estimates will be refined after facility assessments are completed.

DISCLOSURES

Expenditures will continue indefinitely. The County Executive asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Department of General Services, Department of Public Libraries, Maryland State Department of Education, and Department of Technology Services.

Noyes Library for Young Children Rehabilitation and Renovation
(P711704)

Category	Culture and Recreation	Date Last Modified	01/02/20
SubCategory	Libraries	Administering Agency	Public Libraries
Planning Area	Kensington-Wheaton	Status	Final Design Stage

EXPENDITURE SCHEDULE ($000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	708	338	190	180	-	110	70	-	-	-	-
Site Improvements and Utilities	801	-	-	801	-	739	62	-	-	-	-
Construction	2,475	-	-	2,475	-	2,285	190	-	-	-	-
Other	86	-	-	86	-	79	7	-	-	-	-
TOTAL EXPENDITURES	4,070	338	190	3,542	-	3,213	329	-	-	-	-

FUNDING SCHEDULE ($000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Contributions	2,085	-	-	2,085	-	2,085	-	-	-	-	-
Current Revenue: General	500	-	-	500	-	500	-	-	-	-	-
G.O. Bonds	1,485	338	190	957	-	628	329	-	-	-	-
TOTAL FUNDING SOURCES	4,070	338	190	3,542	-	3,213	329	-	-	-	-

OPERATING BUDGET IMPACT ($000s)

Impact Type		Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
Maintenance		28	-	-	7	7	7	7
Energy		16	-	-	4	4	4	4
Program-Staff		956	-	-	239	239	239	239
Program-Other		-	-	-	-	-	-	-
NET IMPACT		1,000	-	-	250	250	250	250
FULL TIME EQUIVALENT (FTE)			-	-	2.5	2.5	2.5	2.5

APPROPRIATION AND EXPENDITURE DATA ($000s)

Appropriation FY 21 Request	-	Year First Appropriation	FY17
Appropriation FY 22 Request	900	Last FY's Cost Estimate	3,100
Cumulative Appropriation	3,100		
Expenditure / Encumbrances	596		
Unencumbered Balance	2,504		

PROJECT DESCRIPTION

This project will provide for a comprehensive rehabilitation of this historic library to include conversion of the attic into a finished second floor, renovation of the first floor, and the addition of a finished basement, an elevator, Americans with Disabilities Act (ADA) compliant restrooms, and egress stairs. The rehabilitated facility will be able to accommodate more attendees and more types of programming and services than are possible in the current facility.

LOCATION

10237 Carroll Place, Kensington, Maryland 20895.

ESTIMATED SCHEDULE

A draft Concept Plan was reviewed by the County and the Noyes Children's Library Foundation in the Summer of 2013 and agreed upon as the basis for the project design. Initial soil bore testing was completed in late Fall 2013, indicating there were no major problems anticipated. Design began in FY17, and construction will commence when the necessary funds for the complete project are successfully raised by the Noyes Children's Library Foundation. The project has been submitted to the Maryland Historic Trust (MHT) for the review and creation of a Memorandum Of Agreement (MOA) between the MHT, the County, and the Foundation. The MOA is expected to be helpful for private fundraising.

COST CHANGE

The total estimated amount increased due to delay and resulting escalation as well as updated site improvement costs.

PROJECT JUSTIFICATION

The Noyes Library is a small, historically-designated library with services specifically focused on pre-kindergarten education and early childhood (infants through approximately age 8). The small scale and intimate setting of the library are unique and provide a signature experience for children, but the building is not ADA compliant. In 2010, the County proposed a modest effort that would have addressed the ADA issues in the most basic manner possible, as well as made small changes to the library layout that would have positively impacted programming and service offerings. Since that time, the County and the Foundation discussed a more comprehensive rehabilitation of the Noyes Library for Young Children that preserved the library's unique, small-scale, intimate experience, while making substantial improvements to the building that supported use by persons with disabilities, new space for program preparatory and collection work by staff, and additional space for programs. Via this project, the County Executive is proposing a partnership to support this enhanced vision of the Noyes Library for Young Children.

FISCAL NOTE

The project is to be funded by County General Obligation (GO) Bonds and private funds that will be raised by the Noyes Children's Library Foundation according to the requirements of the Memorandum of Understanding (MOU) between the County and the Noyes Children's Library Foundation which codifies the fundraising and project plan. In addition, Current Revenue funding of $300,000 in FY17 and $200,000 in FY18 has been moved from Capital Improvement Grants for the Arts and Humanities from Cost Sharing project P720601. The construction phase will not begin until the Noyes Children's Library Foundation completes its fund raising and provides the construction funding in full to the County. An increased cost share related to the project's cost increase must be negotiated per the terms of the Memorandum of Understanding between the County and the Noyes Children's Library Foundation.

DISCLOSURES

A pedestrian impact analysis will be performed during design or is in progress.

COORDINATION

Department of Public Libraries, Department of General Services, Noyes Children's Library Foundation, Maryland-National Capital Park and Planning Commission, Montgomery County Parks, Mid-County Regional Services Center, Washington Suburban Sanitary Commission, Pepco, Town of Kensington Park, and Maryland Historic Trust.

Wheaton Library and Community Recreation Center
(P361202)

Category	Culture and Recreation	Date Last Modified	05/17/20
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Kensington-Wheaton	Status	Under Construction
Required Adequate Public Facility	Yes		

EXPENDITURE SCHEDULE ($000s)

Cost Elements	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	11,662	10,263	1,399	-	-	-	-	-	-	-	-
Site Improvements and Utilities	738	124	614	-	-	-	-	-	-	-	-
Construction	54,181	46,670	7,511	-	-	-	-	-	-	-	-
Other	3,278	1,219	2,059	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	69,859	58,276	11,583	-	-	-	-	-	-	-	-

FUNDING SCHEDULE ($000s)

Funding Source	Total	Thru FY19	Est FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Current Revenue: General	677	-	677	-	-	-	-	-	-	-	-
G.O. Bonds	26,875	16,169	10,706	-	-	-	-	-	-	-	-
PAYGO	42,107	42,107	-	-	-	-	-	-	-	-	-
State Aid	200	-	200	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	69,859	58,276	11,583	-	-	-	-	-	-	-	-

OPERATING BUDGET IMPACT ($000s)

Impact Type		Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
Maintenance		3,150	525	525	525	525	525	525
Energy		2,274	379	379	379	379	379	379
Program-Staff		186	31	31	31	31	31	31
Program-Other		414	69	69	69	69	69	69
Offset Revenue		(300)	(50)	(50)	(50)	(50)	(50)	(50)
NET IMPACT		5,724	954	954	954	954	954	954
FULL TIME EQUIVALENT (FTE)			0.7	0.7	0.7	0.7	0.7	0.7

APPROPRIATION AND EXPENDITURE DATA ($000s)

Appropriation FY 21 Request	(1,000)	Year First Appropriation	FY12
Appropriation FY 22 Request	-	Last FY's Cost Estimate	70,859

APPROPRIATION AND EXPENDITURE DATA ($000s)	
Cumulative Appropriation	70,859
Expenditure / Encumbrances	65,227
Unencumbered Balance	5,632

PROJECT DESCRIPTION

This project provides for a combined facility to include the new Wheaton Library, a used book store run by a non-profit, with proceeds benefiting Montgomery County Public Libraries, and the Wheaton Community Recreation Center. Included in the scope is the development of the Program of Requirements (POR) and conceptual design followed by full design services and construction of the facility. The Library and the Recreation Center are comparable to libraries and recreation centers of similar service needs with efficiencies of area and program made possible due to the shared use of spaces such as lobbies, meeting rooms, restrooms, and parking which reduces the overall space requirements and provides for greater efficiencies and reduced operational costs. The Department of General Services (DGS) and Maryland-National Capital Park and Planning Commission (M-NCPPC) have developed a Memorandum of Understanding (MOU) for the combined use of the Library/Recreation Center building, and the Park. The services formally provided at the existing Wheaton Neighborhood Recreation Youth Center, will be replaced by the new Community Recreation Center. The demolition of the structure allows full use of the Park green space to support the community programs to be offered by the M-NCPPC and the Department of Recreation. The project provides for a new road access from the relocated Hermitage Avenue.

LOCATION

Located at the corner of Georgia and Arcola Avenues, Wheaton, Maryland.

ESTIMATED SCHEDULE

The facility concept study was completed in 2013. Design started in 2013 and completed in Spring of 2016. Construction started in Fall of 2016 and the facility opened to the public in September 2019.

COST CHANGE

The project has realized $1,000,000 in FY20 savings.

PROJECT JUSTIFICATION

The Wheaton Library is one of the busiest libraries in Montgomery County, with over 490,000 items circulated and more than 381,000 visits by the public in FY13. The used book store, operated by the Friends of the Library, and a satellite office of the Gilchrist Center are located on the lower level. There are serious moisture problems and the building does not meet current mechanical, safety, and building codes. The mechanical, elevator, and HVAC systems are outdated and worn, and they are not energy efficient. The facility was opened in 1960 and was renovated in 1985. It is in need of space reconfiguration to meet current library information needs. The Department of Recreation has operated the existing Wheaton Recreation Center, owned by the M-NCPPC, for many years. As early as 1997, this facility was designated for replacement with a larger full-service facility, originally included in Facility Planning and Site Evaluation projects as the Kemp Mill (later Wheaton/Kemp Mill) Community Recreation Center. In the 2005 update to the Recreation Department's facility plan and in the FY07-12 CIP, a "Wheaton Area Recreation Facilities" study was included in the MCG Facility Planning Project #508768 for this purpose. That study included site and structure, stabilization and design development for future renovation, remodeling, and expansion of the Wheaton Neighborhood Recreation Center - Rafferty to provide an additional recreation facility to complement the existing facility. After review of the Rafferty component, space limitations, utility and plumbing challenges

did not make it feasible to complete the project on its current site. A decision was made to pursue an alternative combined facility.

FISCAL NOTE

Other cost includes $300,000 for the library collection.

DISCLOSURES

A pedestrian impact analysis has been completed for this project. The County Executive asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Department of General Services, Department of Libraries, Department of Recreation, Department of Transportation, Maryland-National Capital Park and Planning Commission, State Highways, Mid-County Regional Services Center, Washington Suburban Sanitary Commission, and Pepco. Special Projects Legislation [Bill No. 34-14] was adopted by Council June 17, 2014.