

Community Planning Advisory Committee

Minutes of Regular Meeting

Monday, July 8th, 2019

Sullivan Room

Members Present: Patricia Hempstead, Chair, M26; Linda Wacha, Vice Chair, MM; Arthur Popper, M16; Phillip Marks, M20B; Stephanie Herman, M21; Frank Roddy, M23; Ann Ferren, M24; Joe Anderson, M25.

Members Absent: Brenda Kirkpatrick, M20A; Eugene Byron, M27.

LWMC: Tom Snyder, Asst. General Manager; Ernesto Castillo, Trust Assistant.

Non-Members: Sheryl Katzman, MM; Yolanda Hunt, M21.

1. **Call to Order** – The meeting was called to order at 9:30 a.m.
2. **Approval of Agenda** – The agenda was approved as amended:
 - Add “Resales Policy Change Proposal” to New Business.
3. **Approval of Minutes** – The minutes of June 10th, 2019, were approved as presented.
4. **Administrative Items** – Dr. Hempstead reported the following:
 - Dr. Hempstead stated that recordings of the meeting must be approved through a unanimous vote of approval from the Committee members (excluding the Administrative Assistant recording for the purposes of drafting the meeting minutes). Ms. Katzman requested to record the meeting as a reasonable accommodation; Dr. Hempstead mentioned the reasonable accommodation would be honored after receiving confirmation from the LWCC Board of Directors (BOD).
 - Dr. Hempstead announced that Ms. Yolanda Hunt is currently completing the application process to become a CPAC member in August.
5. **Advisory Committee Activities Reports** –
 - A. **Audit AC Report** – Mr. Marks reported the following:
 - The Audit AC has circulated the RFP for auditing services. Responses/bids are expected in the coming weeks.
 - B. **Energy AC Report** – Mr. Roddy reported the following: