



MONTGOMERY COUNTY

Isiah Leggett, County Executive

Department of General Services
Office of Procurement

Procurement of Recycled Paper and other Recycled Materials

Fiscal Year 2014
July 1, 2013 – June 30, 2014

David E. Dise
Director, Department of General Services

Overview

This report describes Montgomery County's efforts to purchase goods containing recycled materials during Fiscal Year 2014. The report includes a summary of the required County Code submissions and charts representing purchases of recycled paper, paper products and recycled materials.

The summary includes the following information:

- (1) The dollar value of recycled products purchased,
- (2) The dollar value of recycled and non-recycled paper purchased,
- (3) A review of the variation, if any, between estimates and certifications concerning the recycled content of goods supplied to the County under this Section,
- (4) Suggested legislative or administrative changes,
- (5) Any other relevant information.

The charts present the following information on the County's recycled paper efforts:

- (A) Purchase of recycled paper by recycled content,
- (B) Recycled paper purchases vs. Non-recycled paper purchases.

Summary

The County Code Chapter 11B-56(e) requires the Director of the Department of General Services and the Office of Procurement, in consultation with the Director of the Department of Environmental Protection, to submit a report to the County Executive and to the County Council each year which describes the County's efforts to purchase materials with recycled content. This report describes the County's recycled effort for Fiscal Year 2014:

- (1) The total dollar value of identified recycled products purchased during FY14 was \$11,171,450 and included:
 - (A) \$10,523,202¹ for asphalt and bituminous concrete; bituminous concrete may consist of 25% - 30% recycled material;
 - (B) \$383,136 for recycled paper including those office supplies purchased through the County's contract with Office Depot;
 - (C) \$257,766 for plastic recycling bins, and having a recycled content from 25% up to 50%; and
 - (D) \$7,346 for record storage boxes having a recycled content from 10% up to 26%.

- (2) The dollar value of recycled paper and paper products purchased in FY14 was \$383,136. The dollar value of recycled paper purchased with:
 - (A) 75% or more recycled content was \$487 or less than .1% of the total;
 - (B) between 51% and 75% recycled content was \$73 or less than .1% of the total;
 - (C) between 25% and 50% recycled content was \$345,094 or 90% of the total; and
 - (D) less than 25% recycled content was \$37,482 or 10% of the total.

Recycled paper products purchased included forms, envelopes, tabloids, brochures, tickets, parking stickers, mailers, bond paper, boxes, computer paper, maps, business cards, and various printing papers.

¹ 81% increase from FY13 due to inclusion of concrete from contractor-installed asphalt, which is significantly higher than the County installed asphalt.

The dollar value of non-recycled paper and paper products purchased in FY14 was \$10,153.

- (3) Suggested legislative or administrative changes are submitted as follows:
 - (A) The Office of Procurement has reached out to the Departments of Health and Human Services, Correction and Rehabilitation and others regarding food operations/delivery in its contracts resulting from Bill 41-14. Our office will also coordinate with the Office of the County Attorney on possible changes to terms and conditions or language in future contracts.

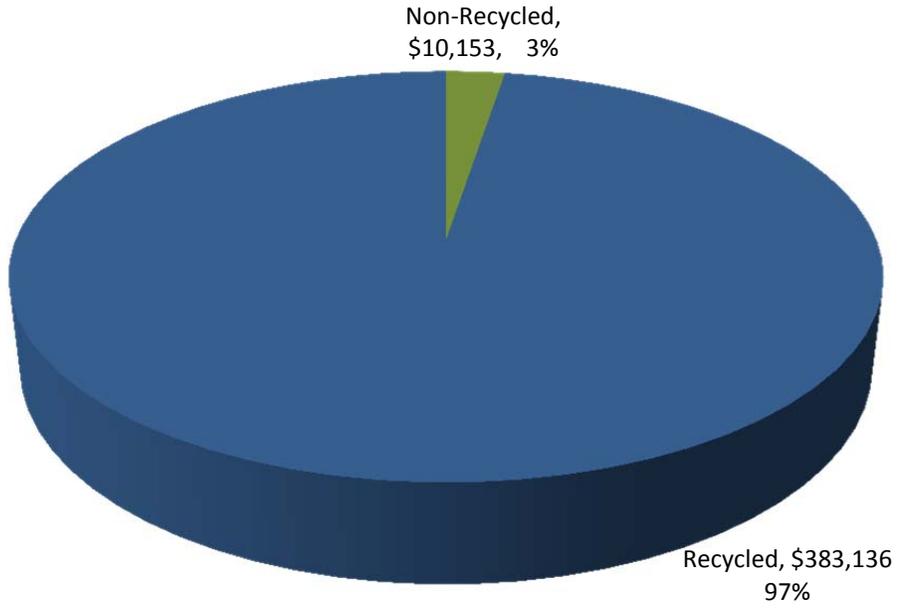
- (4) Any other relevant information
 - (A) The County executed contracts with three firms to perform energy savings performance contracting (ESCO) services. Additionally, the County expanded opportunities to work on these ESCO contracts by hosting a subcontractor meet and greet event for local and minority, female and disabled owned businesses with the Prime Contractors.

 - (B) The County's Department of General Services, Office of Procurement and Montgomery College's Office of Procurement are members of the State's Green Purchasing Strategic Subcommittee. As members of the subcommittee, the Office of Procurement participates in the Maryland Green Purchasing Legislative Day each year. The Office of Procurement also participated in the Maryland Green Purchasing Committee Summer Conference in 2014. This office will continue to participate in the Council of Governments (COG), Interagency Procurement Coordinating Committee (IPCC) and Maryland Public Purchasing Association (MPPA). We will continue collaborating with other regional jurisdictions on trends and best practices related to recycling and environmentally friendly products.

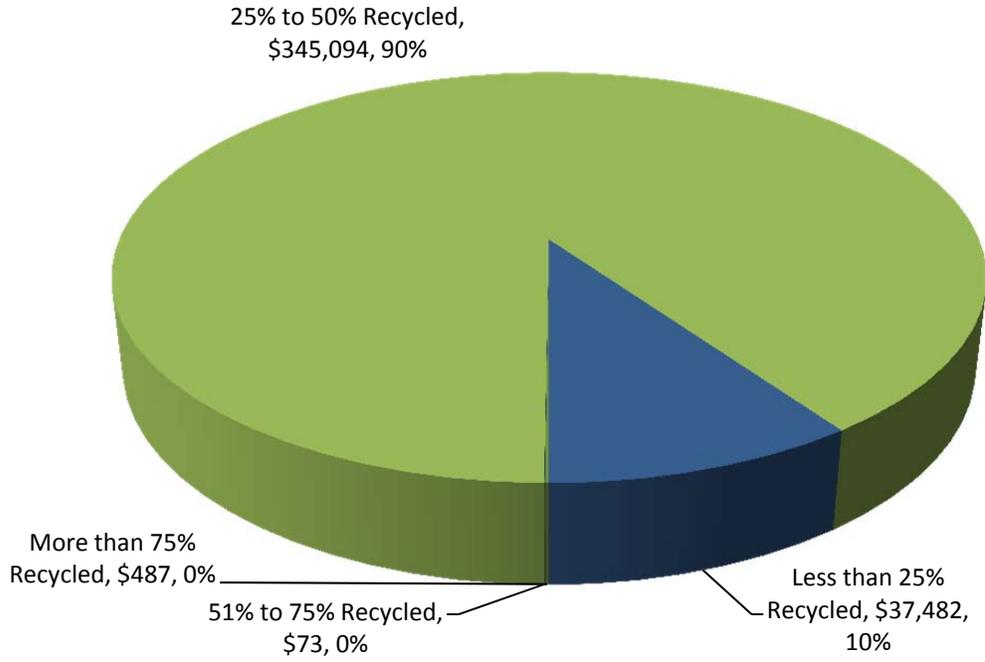
 - (C) Include in future contracts, where appropriate, environmentally friendly specifications/services similar to what the County did in 2014 for its copier contract, local small business office supplies contract and energy savings consultant contracts. The Department of General Services also issued several Request for Energy Proposals including the purchase of "Electricity from Solar Photovoltaic Systems Hosted on Montgomery County Facilities" and "Microgrids on County Facilities."

- (D) The Energy Demand Response Services contract resulted in Fiscal Year 2014 rebate checks, due to energy savings, in the amount of \$58,485.
- (E) The Department of General Services, Office of Energy and Sustainability, is currently developing a sustainability scorecard to consolidate data on its performance relative to the County's environmental and energy objectives. Analogous to a corporate sustainability report, this will debut simultaneously with the Departments Sustainability Plan in FY15.

Paper Purchases in FY14 Recycled vs. Non-Recycled
Paper



Paper Purchases in FY14 by Recycled Content





Isiah Leggett, County Executive

Department of General Services

Office of Procurement

255 Rockville Pike, Suite 180

Rockville, Maryland 20850-4166

Telephone: (240) 777-9900

Fax: (240) 777-9952

www.montgomerycountymd.gov