

MFD Criteria Evaluation Points for RFPs

Montgomery County Code, Bill 48-14 is legislated to encourage the participation of certified MFD businesses on all RFP solicitations in exceeding the goal set by each purchasing category. The four (4) purchasing categories are: Construction, Professional Services, Nonprofessional Services and Goods. Goals are set by the Office of Procurement annually: www.montgomerycountymd.gov/MFD

The scoring system is an incentive used in the written and interview criteria that will allow the bidder to purchase any goods/services or subcontract (direct or indirect) with a certified minority business in receiving points for “MFD Participation (you must **EXCEED** the set percentage goal of the applicable purchasing category).

If a prime contractor is a certified MFD business, half of the points will be awarded (e.g. If the total MFD participation points are 10; 5 points (half) will go toward MFD Participation). To receive the other half of the points – they must submit an MFD plan with their proposal, **exceeding** half of the goal with certified MFD vendors. If a prime contractor is not a certified MFD vendor, they must submit an MFD plan with their proposal, **exceeding** the goal with certified MFD vendors.

The County does not certify a vendor as an MFD business. An MFD business must be certified by one of the following certifying entities to be recognized/certified:

- Maryland Department of Transportation, Minority Business Enterprise
- Federal Small Business Administration, 8(a) Program
- Women’s Business Enterprise National Council, WEBEC
- Capital Region Minority Supplier Development Council
- City of Baltimore, Minority and Women’s Business Opportunity Office

You can download and print the document. The Web-Link for the MFD plan is: www.montgomerycountymd.gov/Pro/Resources/Files/SolForm/PMMD-65.pdf .

The listing of certified MFD businesses in the County’s database is www.mcipcc.net ; click “Search” – Search For: “Minority/Female/Disabled Person Owned Business”; Search by: “Commodity Service Provided”.

For any assistance, please feel free to contact Mr. Alvin Boss, MFD program Manager, Procurement at 240-777-9912 or Alvin.Boss@montgomerycountymd.gov.