

SECTION D – SPECIFICATIONS/SCOPE OF WORK**1. BACKGROUND**

Montgomery County Recreation has several spring diving boards and diving platform towers throughout the County's five (5) indoor and seven (7) outdoor pools. The County is in need of a Contractor to inspect, repair, and maintain the diving boards.

2. SCOPE OF SERVICES

- A. The Contractor must provide quarterly maintenance on diving boards. Maintenance must include, but not are limited to, the following:
 - i. Dismantle, clean, replace parts of the fulcrum and hinge, as needed.
 - ii. Tune to stand, grease and oil fulcrum and hinge assembly.
 - iii. Tighten bolts.
 - iv. Align board to fulcrum.
 - v. Full safety inspection.
- B. The Contractor must resurface the Duraflex diving board grit with epoxy.
- C. The Contractor must provide maintenance on diving board stand, as needed. Maintenance must include, but are not limited to, the following:
 - i. Back stand sand blast and powder coating.
 - ii. Front stand sand blast and powder coating.
 - iii. Full 1M stand sand blast and powder coating.
 - iv. Full 1M/3M concrete anchor replacement.
 - v. Full 1M/3M concrete anchor installation.
 - vi. Full 1M/3M bolt replacement with stainless steel.
- D. The Contractor must provide the following apparatus safety checks:
 - i. Ceiling mounted harness.
 - ii. Trampolines.
 - iii. Dry boards.
- E. The Contractor must provide annual cleaning of the diving towers.
- F. All repairs require submission of written estimates to, and approved by, the Contract Administrator or designee.
- G. The Contractor is to ensure that all parts and materials used will be new and conform to the original equipment manufacturers' (OEM) specifications. The Contractor is to use only new parts, approved by the OEM, and is not to install parts that have been rebuilt, used, or those removed from another system without the written approval of the County.
- H. The Contractor shall maintain an adequate inventory of repair parts and adequate skilled help so that no undue delay is caused in the repair of the fitness equipment covered by this Contract.
- I. The Contractor must provide parts and board replacements at cost to the County. Verification of repair parts cost will take the form of copies of the proof of purchase invoices from the suppliers/manufacturers attached to Contractor's invoices to the County for work completed.
- J. The Contractor shall inspect all equipment in a manner to ensure its functionality and safety. If, during the preventative maintenance, the Contractor discovers any hazardous, latent, or other maintenance or repair need, the Contractor shall immediately notify the Contract Administrator, or designee. If necessary, for safety reasons, the Contractor must label or disable equipment to prevent use until necessary repairs are completed.

3. COUNTY'S RESPONSIBILITIES

- A. The County must provide an up-to-date schedule of diving board use to prevent any program disruption.

4. REPORTS

- A. The Contractor must provide monthly reports on work done and status of boards.

5. CONTRACTOR'S QUALIFICATIONS

- A. The Contractor must have a minimum of 5 years' experience maintaining and repairing diving boards and towers.
- B. The Contractor must have the ability and experience repairing/replacing springboards.