

**Montgomery County Citizens Review Panel  
(MCCRP) February 4, 2020 Meeting Minutes**

**Persons Present:**

Angela English  
George Gabel  
Jane Steinberg  
Lawrence Washington

Sarah Stanton  
Stacey McNeely  
Marci McCoy-Roth

**Welcome**

Marci McCoy-Roth called the meeting to order and welcomed everyone to the meeting.

**Review and Approve Minutes**

There was consensus to approve the January 21, 2020 minutes as distributed.

**MCCRP Operations**

In a notice received from the county regarding panel vacancies, it was indicated that the panel was expected to meet four times a year. The possibility of meeting as a full panel quarterly, with sub-committee reports and informal meetings in between, was raised. The suggested full panel meeting schedule was March, June, September, and December. There was no opposition from those present to this change in schedule. The topic will be re-visited at the March meeting to confirm.

**Agency Report**

**Child Welfare Report**

Angela provided the CRP data for December 2019.

	Dec-19
Screening Calls	1166
New A/R Investigations	95
New I/R Investigations	86
New Non-CPS Cases	70
Children/Youth in OOH Care	426
Families Receiving In-Home Svcs	96
Resource Homes	198
Resource Home Applications	4

Also discussed was the report with geo-mapped data that Angela provided, which was distributed prior to the meeting along with the meeting agenda. The first page of that report is data from 2019. The second page of that report is believed to be data from at least two years ago. The total number of shelter orders does not equate to the total number of kids, because there could be multiple kids associated with a single shelter order. Additionally, kids could be represented in multiple categories for the reasons, because there may have been multiple reasons the shelter order was issued.

*Follow-up Item: The panel is still wondering if similar geo-mapped information can be obtained for resource families in order to compare that data versus the need.*

#### CJAMS Update

Angela reported that Montgomery County will be onboarded to the new CJAMS system on March 23, 2020.

#### START Program Update

Angela reported that the new member of the agency for the START program has started work, but did not have any additional information.

#### Housing: Family Unification Program (FUPs)

Marci conveyed some information from Lisa received via email about FUPs. There was an issue discussed due to federal government restrictions involving multiple housing authorities within the county. The city of Rockville wants the housing to be within Rockville.

*Follow-up Item: Lawrence volunteered to follow-up on this subject more offline*

#### Family First Implementation

No update

#### Child Care Shortage

Sarah met with Jennifer Arnez from the Child Care Resource & Referral Center, a Montgomery County group. Jennifer did not have any knowledge of child care issues as it relates to or impacts children in foster care. She was willing to explore the subject further. Sarah asked if we should facilitate additional conversation with Jennifer, perhaps at the March meeting. Foster families are responsible for finding their own child care. There have been difficulties maintaining child care due to existing procedures and HHS is having a meeting Friday afternoon (2/7/2020) to discuss.

*Follow-up Item: Ask Lisa if she is ok with involving Jennifer in the March meeting to discuss further*

#### Agency Staff Vacancies

Selection memos to fill some of the staff vacancies have been submitted to HR. HHS is committed to filling all the positions. The positions are open and posted and will remain posted until filled. Spring is typically a good time to hire and there are many planning recruiting sessions upcoming.

#### MCCRP Operations

#### Panel Vacancies

Lisa will receive resumes submitted for the open panel positions at the end of the month. An interview panel will need to be organized and interviews will need to be scheduled.

*Follow-up Item: Find out if re-appointees can be part of the interview panel*

### **Committee Projects**

#### **Transition and Mentoring**

(Lawrence and Marci) Lawrence will be following up on the housing discussion from earlier in the meeting. Marci mentioned the Trawick Foundation for a possible funding source if needed.

#### **Operations: Foster Parent Recruitment**

(George, Sarah, and Marci?) No update

#### **Prevention and Substance Abuse**

(Jane and Stacey) Angela estimates approximately 10 kids graduating from substance abuse treatment programs. Jane will update the proposal for gifting treatment program graduates with an activity to include cost estimates based on the count of kids.

*Follow-up Item: Once the proposal is updated, see about getting it reviewed by the county or 4 Montgomery's Kids*

#### **Spring Forum**

George, Kay and Lisa joined the most recent planning meeting. MCCRP is considered a third sponsor at this point. The current question is who is the intended audience for the forum. The forum is funded by the county. Much of last year's audience was vendors and families of award winners. There were four potential themes presented. The theme selected would need a speaker associated. The panel agreed with George's proposed theme of primary prevention services, although it would be helpful to know the intended audience before agreeing on a theme. The next call is February 19, but George will not be able to attend that call.

#### **Foster Family Recruitment**

Angela is meeting with this committee in March. They are working to understand the flow of recruitment, where the drop offs are, and why. Is there enough continuous quality improvement? Also getting information from the state committee on recruitment. There is software that is designed to handle recruitment but it may be too expensive due to yearly licensing costs.

#### **Other Discussion**

The next MCCRP meeting will be held on March 3, 2020.

The meeting adjourned.