

MONTGOMERY COUNTY BOARD of SOCIAL SERVICES
May 1, 2023 | 4:00 PM – 6:00 PM
HELD VIRUTALLY
MEETING MINUTES

Board Members

HHS and Council Staff

Name	Title	Present	Name	Title	Present
Marquette Rogers	Chair		Oscar Mensah	HHS Staff	
Marcy Frosh	Secretary	X	Hannah Shaw	HHS Staff	X
Kendell Battle	Member		Logan Anbinder	Council Staff	X
Chanté Leverette	Member		Cait Gardiner	Council Staff	
Brandon Bragg	Member	X			
Swapnika Madhavaram	Member	X			
Loveline Tangwan	Member	X			
Michele Levy	Member	X			
Dawn Luedtke	Council Member				

I. CALL TO ORDER

- The meeting was called to order by **Vice Chair B. Bragg** at 4:03 PM, with a quorum present.

II. READING AND APPROVAL OF PREVIOUS MEETING MINUTES

- A quorum was not present to conduct the April 3 meeting. A motion was presented at this meeting to accept the March 6, 2023 Meeting Minutes. The motion was made by M. Frosh and seconded by M. Levy. The vote to accept the Minutes was unanimous.

III. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

- **Chair, Co-Chair and Secretary** – No reports.
- **Outreach and Communications Committee** – Chair C. Leverette was not present, but M. Frosh briefly updated the Board on previous communication with the Citizen Review Panel for Children.
- **Legislation Committee** – No report; however, Vice-Chair B. Bragg identified that M. Levy and S. Madhavaram are both interested in serving on the Legislative Committee, and he thanked them for taking on that role.

IV. UNFINISHED BUSINESS AND GENERAL ORDERS

- General Orders:
 - Vote: Whether to record future meetings. Brief discussion followed by a motion by B. Bragg, seconded by M. Levy, to record future Meeting Minutes. HHS staff H. Shaw clarified that meeting notes can still be taken and shared with the Board, but the vote to record Minutes eliminates the requirement to otherwise submit a written version.

V. NEW BUSINESS –

- Upcoming Vacancies (Chair and Secretary). HHS Staff H. Shaw clarified steps of the Nominating Process, as follows: 1) after this meeting she will email Board Members asking for nominations; 2) nominees are contacted to confirm their interest

in the position; 3) names of candidates are provided to the Board via electronic voting during the June Board Meeting; and 4) results are tallied and reported at the end of the meeting.

- Determine objectives around supporting legislative items - HHS Staff H. Shaw informed the Board that Leslie Frey, who serves as the Intergovernmental Relations Legislative Analyst for HHS, will be present at the June Board Meeting to provide background on the legislative process.
- Setting priorities and goals for FY 24'. Vice Chair B. Bragg review the Board's Statement of Priorities, which have been the same for the past two years. HHS Staff H. Shaw shared the HHS timeline, in which Board priorities are due to be submitted as of the month of October. Vice-Chair B. Bragg received consensus among Board Members to revisit current priorities after hearing from Leslie Frey next month, noting that the Board does not meet in July, August, or September.

VI. ADJOURNEMENT

- Vice-Chair B. Bragg adjourned the meeting at 4:25 PM. The motion to adjourn was made by S. Madhavaram and seconded B. Bragg.

Next Meeting: *Monday, June 5th, 2023 – 4:00 – 6:00 PM (Virtual – Microsoft Teams)*

Submitted by:

Marcy Frosh, Secretary

May 1, 2023