

**Shanice Adams McWhirter, Esquire**  
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**EXPERIENCE:**

**Attorney Experience:**

**Social Security Administration, Washington, DC**

*Attorney Advisor, June 2012-Present*

- Analyze, research and develop cases
- Formulate comprehensive legally defensible decisions which address all medical and legal aspects of assigned cases
- Evaluate the exhibits, testimony, pertinent laws, regulations and precedent court cases
- Conduct research into various aspects of the issues under review

**Social Security Attorney Experience:**

**Fleschner, Stark, Tanoos & Newlin, Terre Haute, Indiana, *Contract Attorney***, December 2011-June 2012

**Crowe, Paradis, and Albren, Wakefield, Massachusetts, Associate Attorney**, November 2009-August 2010

- Established and maintained an excellent working relationship with claimant advocates to ensure information flow for claimants
- Made opening and closing statements, and conducted direct and cross-examinations of any witnesses relevant to the case
- Engaged the Judge in discussion on the merits of the case, citing to the evidence of record and the applicable law
- Prepared cases for administrative hearings, including complete updating of the evidence and submission of a compelling pre-hearing brief and/or on-the-record request (i.e. motion for summary judgment)
- Drafted, wrote and answered various motions and correspondences (pre and post-hearing).
- Handled over 300 Social Security hearings during the course of 3 years

**Litigation Experience:**

**Maryland Pro Bono Resource Center, Baltimore, MD, *Pro Bono Attorney***, September 2009-June 2012

- Held total case responsibility through all phases of preparation including interviewing clients and investigating potential defendants, discovery, motions before various courts, negotiation of settlements, and representation of clients at trial
- Represented clients at motion hearings, pre-trial conferences, and various proceedings
- Handled cases in the following practice areas: Family law, Special Education law, and Wage Garnishment

**Law Clerk Experience:**

**WilliamsWorthy LLP, Riverdale, MD, *Law Clerk***, September 2008-July 2009

**Temple Law Offices, Washington, DC, *Law Clerk***, January 2008-July 2008

- Handled all aspects of case management from inception, including client interviews through trial preparation
- Researched, briefed and analyzed legal issues in all various areas of law, including family law, estate administration, personal injury, workmen's compensation, criminal law, constitutional law/civil rights, administrative law and torts
- Drafted pleadings, correspondence, and discovery documents including interrogatories, production of documents, and requests for admissions
- Drafted estate-planning documents including wills and powers of attorneys

- Performed legal research and provide written reports of findings for various practice areas: constitutional law/civil rights, administrative law and criminal law

### **Internship Experience:**

#### **Leadership Conference for Civil Rights, Washington, DC, Spring 2008**

**Lawyer's Committee for Civil Rights Under Law, Washington, DC, Fall 2007**

**DC Office of Human Rights, Washington, DC, Summer 2007**

**DC Office of Attorney General, Washington, DC, Summer 2006**

- Drafted pleadings and correspondence including motions, briefs, decisions based on transcripts of EEOC hearings, settlement memorandum and answers
- Drafted discovery documents including interrogatories, production of documents, and requests for admissions
- Performed legal research and provide written reports of findings for various practice areas: employment discrimination, constitutional law/civil rights and criminal law
- Researched case law in District of Columbia statutes on a daily basis in preparation for writing memoranda

### **Clinical Experience:**

**University of District of Columbia School of Law Clinical Law Office, Washington, DC, *Student Attorney*, HIV/AIDS Clinic, Fall 2007 – Spring 2008**

**University of District of Columbia School of Law Clinical Law Office, Washington, DC, *Student Attorney*, Special Education Clinic, Spring 2007**

- Drafted pleadings and correspondence, including petitions for standby-guardianship, custody issues, Medical Records request, and social security briefs and appellate briefs
- Handled all aspects of case management from inception, including client interviews through hearing preparation and participation
- Participated in trial with the assistance of my clinical professor
- Researched Maryland family law statutes and drafted legal documents for clients
- Drafted memorandum to District of Columbia Public Schools using analysis of federal regulations as applicable to individual clients
- Participated in and arranged Multi Disciplinary Team and Individualized Education Plan meetings to have students evaluated

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### **BAR ADMISSION:**

- Maryland, September 2009

### **EDUCATION:**

**University of the District of Columbia-David A. Clarke School of Law, Washington, DC**

- Juris Doctor, May 2008

**George Mason University,  
Fairfax, VA**

- B.A., Administration of Justice, May 2005, Minor in Sociology, Certificate in Information Technology