

Committee Attendance: Mark Berman, Jay Boyar, Kelly Cameron, Kernan Chaisson, Alex Cohen, Trish Evans, Jose Zegarra Holder, Bing Kung, Treffaney Lowe, Mona Hall McKenzie, Grant Moy, Suzanne Weiss and Noreene Wells Absent: Ben Wu Cable Office Staff: Mitsuko Herrera and Keith Watkins. Guest/s: Melissa Pace

1. **Call to order/Approval of Agenda/Introduction of Attendees/Minutes of March and April meetings**
 - Meeting began at 7pm, room 225 COB. The four new CCAC members were introduced and welcomed. Jay made a motion to approve minutes for the March and April meetings as presented, seconded by Kernan. The motion passed unanimously.

 2. **Staff Reports, Budgets and Questions**

Cable Office: Mitsuko Herrera, Cable Administrator

 - Mitsi acknowledged that Montgomery College Television received an award for the best educational access station in the country by the Alliance for Community Media.
 - Mitsi identified the cuts made in the County budget—notably fibernet which would impact up to 76 elementary schools, cable inspections, fewer informative PEG programs. MoCo is investigating sharing resources, video production as well as retooling and rebranding of the PEG channels. A presentation and recommendation is also being made to the County Executive to consider opening up the social media networking sites to allow access county employees.
 - The MFP meeting info sent by Mitsi has now been changed—the quarterly cable reporting, along with an update on MCT and the cable plan, will be held on June 15. Mitsi will forward Cable Office and other info for meeting to CCAC members.
 - No additional provisions are being made for dtv transition June 12; it is anticipated that most inquiries will be to broadcast stations.
Keith Watkins, Investigator
 - Keith distributed and reviewed the current complaint report. Complaints increased due to truck charges and billing by Comcast; along with MPT removal from cable and addition of service protection plan charges; for all providers, service complaints remained steady
PEG: Melissa Pace, Montgomery College Television
 - Digital study is being conducted in order to assist the PEGs to formulate how equipment funding will be spent in FY10 and to develop a long term strategy plan for equipment funding.
 - PEG staff training day scheduled for Friday, May 29th.

 3. **Unfinished Business and Committee Reports**
 - CCAC members may meet with Councilmember Leventhal in early June to discuss proposals to reduce or eliminate MoCo Boards, Committees and Commissions, following CCAC testimony on same on May 12.
 - CCAC will determine what topics/speakers they would like to schedule for upcoming meetings.
 - The reorganization of MCT was discussed. Noreene is on the MCT Board. The committee had some concerns that there were still apparent issues there.
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- Kelly suggested that since there are new committee members the PEG representatives should be invited to the meeting to share what they do and their relationship is to the Committee, Cable Office and Council. He also suggested arranging field trips to their respective locations.
4. **New Business**
- Suzanne asked whether the committee would like to suspend the summer meetings, as has been practice. Kelly made a motion to remove the July and August meetings from the schedule, with the understanding that the committee may choose to meet over the summer if needed. The motion passed unanimously.
 - Committee Elections: Kelly had put in his name as a candidate for CCAC Chair, and Trish had applied for Vice Chair. Suzanne asked if there were additional nominations from the floor; there were none. Suzanne called for a voice vote, and Kelly Cameron was elected as Chair and Trish Evans was elected as Vice Chair for the year for CCAC.
5. **Public Comments**
None presented.
6. **Adjourn** Meeting adjourned at 8:25pm. Next committee meeting scheduled for Wednesday, June 24 at 7pm in COB.

Submitted by: Andrea Gardner, Office Services Coordinator
