



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## Montgomery County Regulation on:

### AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES DEPARTMENT OF ECONOMIC DEVELOPMENT

Issued by: County Executive Regulation No. 3-09

Authority: Code Section 2B-18

Supersedes: Executive Regulation 66-91

Council review: Method 1 under Code Section 2A-15

Register Vol. 26 No. 3

Comment Deadline: March 31, 2009

Effective Date:

Sunset Date: None

**SUMMARY:** These Executive Regulations regulate the County’s supplemental payment for the Maryland Agricultural Land Preservation Foundation’s purchase of agricultural land preservation easements and regulate the method for purchasing agricultural easements by the County, including the method for determining easement value, the method for ranking offers to sell easements to the County, and the terms of payment for easements purchased by the County.

**ADDRESS COMMENTS TO:** Department of Economic Development, 111 Rockville Pike, Rockville, Maryland 20850

**STAFF CONTACT:** Jeremy V. Criss 301-590-2830, John P. Zawitoski 301-590-2831

**BACKGROUND INFORMATION:** Since 1978, Montgomery County has participated with the Maryland Agricultural Land Preservation Foundation (Foundation) in purchasing agricultural land preservation easements to preserve County farmland for agriculture and to protect it from development. Bill No. 56-87, Agricultural Land Preservation, was enacted February 16, 1988 to increase the effectiveness of the County’s preservation efforts by authorizing the County to purchase easements, using the County’s share of the agricultural land transfer tax, directly from the landowner or by supplementing the purchase price offered by the State for an agricultural preservation easement. In 1992, the County approved regulations to allow the County to take title to Transferable Development Rights (TDRs) purchased with agricultural preservation easements, rather than requiring that TDRs purchased under an agricultural preservation easement be extinguished. The TDRs are assets the County may sell in the future to generate revenues for the Agricultural Land Preservation Fund. In 2005, the County celebrated the 25<sup>th</sup> Anniversary of the Agricultural Reserve and several initiatives to support agriculture were identified, including a proposal to legislate a new preservation



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

tool known as the Building Lot Termination (BLT) Easement. In 2007, the Maryland General Assembly approved House Bill 1331 which modified the requirements for State agricultural preservation programs. In response to these modifications to State Law, the County introduced Bill 39-07 to amend Chapter 2B of the Code to be consistent with the State Law and to establish the BLT Easement.

**I. Definitions.** The definitions in this section supplement those in Chapter 2B.

Added-value formula: The method by which the price of AEP Easements is determined under Sections II(E)and (F).

Agricultural Easement Program (AEP): A County program designed to reduce permitted residential density on agricultural lands by purchasing easements to preserve agricultural production capability.

Building Lot Termination (BLT) Easement: is defined in Section 2B-15 of the Code.

BLT Adjusted Market Value Price: The price for BLT Easements purchased under Chapter 2B and established on an annual basis by the County Executive.

BLT Ranking Formula: The method by which the price of BLT Easements is determined under Section IV(B)(1)(b).

DED: The County’s Department of Economic Development.

Director: Director of DED.

## **II. Agricultural Easement Program (AEP)**

The County may purchase an easement on real property to preserve agricultural land in the County. The agricultural easement must restrict residential, commercial, and industrial use of the land.

### **A. Eligibility - AEP Program**

#### **1. Eligible Sellers**

The County will purchase easements only from the holder of fee simple title to eligible land, or a person or institution that has entered into a binding contract or option to purchase fee simple title to eligible land, if and when that person or institution takes title to the land.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## 2. Land Eligible for Inclusion within Agricultural Zones.

The County will purchase easements on 50 acres or more of land that is zoned Rural Density Transfer, Rural, or Rural Cluster, or on land comprised of several contiguous parcels totaling 50 acres or more that are adjacent to properties protected by other State or County agricultural or other conservation easements., or on land with significant agricultural resources if they include at least 10 acres of cropland and are adjacent to properties protected by other State or County agricultural or other conservation easements. The County may purchase easements on land that is already encumbered by a transferable development rights easement provided not all of the TDRs have been transferred from the land. At a minimum, a landowner must have retained TDRs with the land at the density of 1 TDR for every 25 acres to remain eligible for the maximum benefits under the AEP Program. The County will purchase easements over less than the entire contiguous acreage owned by a landowner only if the parcel being considered for an AEP Easement is separately deeded, surveyed or subdivided, and is, in the discretion of the Agricultural Preservation Advisory Board, of sufficient size and capability to be used for agricultural purposes. Under an AEP Easement, the easement price will not include the curtilage around each dwelling and one acre will be subtracted from the total eligible acreage for each dwelling on the property.

## 3. Additional Land Eligibility Requirements

- a. At least 50 percent of the land under consideration for an easement must meet either i) USDA Soil Classification Standards I, II or III; or ii) Woodland Classifications 1 or 2.
- b. The land must lie outside water and sewer categories 1, 2, and 3.
- c. The Agricultural Preservation Advisory Board may consider purchasing easements on other agricultural land that does not meet the qualifications in Section II(A) if it determines the land has significant agricultural value, is consistent with the long term planning goals of the County and the easement is in the public interest.

## 4. Determining significant agricultural value

- a. For purposes of Section II(A), the land has significant agricultural value if the land:
  - i. has a soil conservation plan approved by a local soil conservation district and the plan is fully implemented according to the implementation schedule in the plan;
  - ii. is recommended by the majority of the APAB members after an on-site inspection is conducted by one or more members of the APAB or the APAB’s designee; and
  - iii. meets either of the following criteria:



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

(a) A minimum of 72 percent of the land (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils with U.S.D.A. Soils, Class I, II, and III classifications on cropland or pasture land and Woodland Groups 1 and 2 classifications on wooded areas.

(b) A detailed farm management plan describing the nature of the agricultural operation, including a detailed summary of the viability of the land as a profitable agricultural enterprise and the Montgomery County Cooperative Extension and the Montgomery Soil Conservation District concur that the land is capable of a profitable agricultural enterprise.

- b. After the APAB determines whether land has significant agricultural value, it will provide a recommendation to the Director about whether an easement should be purchased, The Director will consider the APAB’s recommendation when deciding whether to approve or deny the purchase of an AEP Easement.

## **B. Eligible Farmland – Land Eligible for Inclusion within Non -Agricultural Zones**

Agricultural land within non-agricultural zones is eligible for easement purchase if the land meets the requirements stated in Sections II(A)(1)(3) and (4).

The County will purchase easements on 50 acres or more of land, or on land comprised of several contiguous parcels totaling 50 acres or more that are adjacent to properties protected by other State or County agricultural or other conservation easements, or on land with significant agricultural resources if they include at least 10 acres of cropland and are adjacent to properties protected by other State or County agricultural or other conservation easements. The County will purchase easements over less than the entire contiguous acreage owned by a landowner only if the parcel being considered for an AEP Easement is separately deeded, surveyed or subdivided, and is, in the discretion of the Agricultural Preservation Advisory Board, of sufficient size and capability to be used for agricultural purposes. Under an AEP Easement, the easement price will not include the curtilage around each dwelling and one acre will be subtracted from the total eligible acreage for each dwelling on the property.

## **C. AEP Easement Sales Application Requirements**

If a landowner is interested in selling an agricultural easement to the County, the landowner must submit an easement sales application to DED. The application must include a completed property description as outlined in Section II(C)(1), must pertain to a parcel of land or contiguous parcels of land at least 50 acres in size, and must include the landowner's asking price for the easement, which price must not exceed the calculated maximum easement value as described in Section II(E). Once DED receives an application, it will



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

notify the landowner if the application is incomplete. If the application is complete, DED will review it under the requirements of these regulations.

- 1. The property description of the land under consideration for an easement must include:**
  - a. the full names and addresses of all landowners of record;
  - b. the full names of all of the landowners' children;
  - c. the property address;
  - d. a copy of the tax map;
  - e. the total acreage;
  - f. deed references for the deeds conveying the land to the landowners;
  - g. the current land use and the USDA soils productive capability class;
  - h. the number of dwelling units on the land;
  - i. the current zoning of the land;
  - j. all third party interests in the land;
  - k. a description of the farming operation;
  - l. an inventory of farm buildings on the land; and
  - m. other information necessary to evaluate the land's eligibility for an easement (i.e. Opinion of Title, surveys, metes and bounds legal descriptions, and for an application under the BLT Program: a letter from the Department of Permitting Services approving an individual onsite waste disposal system).

## **D. Permitted Activities- Lands Subject to AEP Easements**

The following activities are permitted on lands encumbered by County Agricultural Preservation Easements subject to the limitations and conditions of Chapter 59 of the Code:

- 1. Agricultural Use**
  - a. use of the land for agriculture;
  - b. operation of any machinery used for agriculture or the primary processing of agricultural products, regardless of the time of operation;
  - c. all normal agricultural operations, performed in accordance with good husbandry practices, that do not cause bodily injury or directly endanger human health; and
  - d. operation of a Farm Market.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## 2. Residential Use

Under an Agricultural Preservation Easement, a landowner retains limited rights to construct dwellings on the land. Before constructing a dwelling on land under an easement, the landowner must apply in writing to the Agricultural Preservation Advisory Board (APAB) for approval. The APAB’s approval of a dwelling will be contingent upon the landowner’s compliance with the requirements of this Section II(D)(2).

- a. *For the landowner’s use.* A landowner may request one acre, or the minimum lot size required by the zoning and well and septic regulations, which ever is greater, to build a dwelling for use by the landowner. However, irrespective of the number of landowners holding title to the land, there must not be more than 1 landowner lot. For purposes of this subsection, land titled in individuals, partnerships, or limited liability corporations whose principals are all related family members, are eligible to request permission to construct a dwelling.
- b. *For the landowner’s children’s use.* Up to 3 one-acre lots, or the minimum lot size required by the zoning and well and septic regulations, whichever is greater, to build houses for the use of the landowner’s adult children at a maximum density determined by the following acreage calculation:
  - i. one child lot for the first 25 acres;
  - ii. a second child lot for properties greater than 50 acres but less than 120 acres;
  - iii. a third child lot for properties greater than 120 acres in size;
- c. When a landowner submits an easement application to DED, the landowner may request that the easement provide for the landowner’s right, intended to run with the land, to construct one dwelling to support a farming operation provided:
  - i. no viable dwellings exist on the land at the time of easement acquisition;
  - ii. the landowner agrees that the requested dwelling must never be subdivided away from the land under easement; and
  - iii. the landowner agrees that the requested dwelling is in lieu of any right to future child lots.
- d. A landowner may also request permission to construct a dwelling for the landowner’s tenants (tenant house) who are fully engaged in farming the land, but the maximum density for tenant houses must not to exceed one tenant house for every whole 100 acre increments (i.e. 100 acres is eligible for 1 tenant house, 150 acres is eligible for 1 tenant house and 200 acres is eligible for 2 tenant houses).



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

e. If the APAB approves a landowner’s request to construct a dwelling, the acreage approved for the dwelling must be released from the requirements of the easement. Any release issued under this regulation must include:

i. An affidavit from the landowner or the landowner’s child, as applicable, that the released acreage (released lot) will not be transferred to a third party for a period of 5 years from the date the release is recorded among the land records, except:

1. with the prior written approval of the APAB upon demonstration by the landowner or the child of severe economic hardship; or
2. upon a lender providing notice to the APAB of a transfer pursuant to a bona fide foreclosure of a mortgage or deed of trust or the lender accepting a deed in lieu of foreclosure.

f. For the purpose of this regulation, if a landowner or a landowner’s child wishes to transfer a released lot within a period of less than 5 years because of severe economic hardship, the APAB with the concurrence of the Director, may allow a transfer of the released lot. To petition for relief from the 5 year requirement, the landowner or the landowner’s child, as appropriate, may petition the APAB, stating succinctly the severe economic hardship that the landowner or the landowner’s child, is sustaining, and providing the APAB with the following information:

- i. A recent financial statement documenting all assets and liabilities and a statement signed by the landowner or landowner’s child, as appropriate, that the information contained in the financial statement is, based upon personal knowledge, true and accurate;
- ii. Other information documenting the severe economic hardship including, by way of example, information from mortgage holders, lien holders, creditors, attorneys, taxing authorities, or other third parties who can address the economic condition of the landowner or the landowner’s child. To the extent permitted by law, the APAB and the Director, as applicable, must deny public access to the financial information provided to the APAB under this regulation. However, nothing in this regulation precludes the APAB from discussing or sharing the financial information with the Director, whose concurrence is required in any relief provided under this subsection.
- iii. The APAB may also consider other documentation of hardship, including any court order, writ, or decree which calls for a division of assets associated with any separation or divorce proceeding or with distributing an estate.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

### 3. Restriction on Subdivisions

Except as otherwise provided under this regulation, land under an agricultural easement must not be used or subdivided for residential, commercial, industrial, or any other-non agricultural use.

### 4. Lots Created Prior to Easement Sale

The curtilage of any dwelling located on land proposed for an easement will be excluded from the easement price and the value of one acre of land for each dwelling will be subtracted from the total price paid for the easement.

#### E. Establishing AEP Easement-Value

The added-value formula is the method for establishing easement value under the Agricultural Easement Program. It is an added-value formula based on the point system in Sections II(E) and (F).

#### 1. Time frame for Determination of Easement Value

The maximum value of an easement using the added-value formula is determined at the time of the County’s receipt of a complete easement sales application from the landowner. A landowner may have only one easement sales application for a specific property pending at any one time.

#### 2. Maximum Easement Value and Relationship with TDRs.

The maximum value of an easement, as determined by the added-value formula, will take into account the number of TDRs retained with the property. At a minimum, 1 TDR per every 25 acres must be retained with the land in order to be eligible for the maximum easement value.

#### 3. Right to Revise/Withdraw

If the maximum easement value determined by the County using the added-value formula is lower than the requested purchase price submitted by the landowner, then the landowner must either revise their requested purchase price or withdraw the offer to sell an easement to the County.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## F. AEP Easement Formula Valuation Procedure

The maximum value of an easement is obtained by combining two separate values: (1) the per acre base value for an easement on agricultural land in the County (Base Value), and (2) the added value for certain farm quality characteristics (Added Value), the quality of which is determined by APAB.

### 1. Determining Base Value

By July 1st of each year, the County Executive determines the Base Value for the fiscal year. In setting the Base Value, the County Executive considers such factors as recent prices paid for agricultural easements by the Maryland Agricultural Land Preservation Foundation within Montgomery County, recent County TDR prices and recent prices paid for fee simple acquisitions of County agricultural land, including prices for parcels with and without agricultural easements. The Base Value is applicable County-wide.

### 2. Determining Added Value

The Added Value is based on several farm quality characteristics that have a direct effect on the future potential of the land to support agriculture and on the threat to the property from non-agricultural uses. These characteristics are:

- a. Size, as determined by deed or recent survey: For each 5 acres of land, the Added Value is one percent of Base Value. Land size is determined from the most recent property tax assessment or other documentation acceptable to DED.
- b. Land quality, as determined by DED: The land quality value varies by soil quality. The Added Value is three percent for each acre of land in the United States Department of Agriculture (USDA). Capability Class I; 2 percent for each acre of land in USDA Capability Class II or Woodland Group I; and, one percent for each acres of land in USDA Capability Class III or Woodland Group II. In addition 10 percent of base value is added to the added-value formula for farms that have implemented a soil conservation plan approved by the Montgomery Soil Conservation District. The USDA Capability Classification is determined by the Natural Resources Conservation Service (NRCS).
- c. Land Tenure: The Added Value for land tenure is 25 percent of the Base Value. It is applicable if:
  - i. the landowner earned gross income of at least \$5,000 annually from agricultural use of the land on or before October 1, 1980, in at least three of the previous five years, or continuously from the time the landowner acquired the land, or



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

- ii. the land is being purchased under binding contract of sale by a buyer who certifies under oath that the buyer intends to start a new agricultural operation, such as farming, or to enter into a long term lease with a third party to use the land for agriculture purposes; or
  - iii. the land is being farmed by an operator under a long term lease agreement with the landowner.
- d. Road Frontage: The Added Value for road frontage is one percent of the Base Value for each 50 feet of frontage on a public road up to a maximum of 100 percent of the Base Value. Road frontage is determined by DED and may be verified by the landowner by metes and bounds survey.
- e. Agricultural Zone Edge: The Added Value for land located within the RDT Zone but situated on the edge of that zone, is 100 percent of the Base Value if the land, as determined by DED, is within one mile of the border with other zones in the County, including incorporated towns.

## G. County Purchase Procedure

### 1. Ranking of AEP Easement Purchases

The County will accept applications to sell easements during set purchase periods. If funds are available, the County will hold at least one purchase period annually. The County will accept only those applications to sell an easements received by DED during the purchase period. At the end of each purchase period, applications to sell easements will be ranked by the APAB using land size, soil quality and threat of development as the primary factors in determining priority rankings.

### 2. County Offer to Buy

- a. Upon the recommendation of the Director, and the Chief Administrative Officer, or their designees, an offer to purchase an agricultural easement may be tendered to the landowner. The offer must contain the specific terms of purchase, including the disposition of any TDRs retained with the land and any rights to be reserved by the landowner for the construction of future dwellings for the landowner, the landowner’s children or the landowner’s tenants. A landowner’s satisfaction of the requirements of these regulations does not establish an obligation by the County to purchase an easement. Further, the County’s offer to purchase an easement may specify terms, contingencies, and conditions not contained in the landowner’s application to sell an easement.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

- b. Following the conclusion of any purchase period, the County will tender offers to purchase all easements approved for purchase to the extent possible with the funds allocated. Funds for County easement purchases are allocated annually on July 1st in the Capital Improvement Projects budget.
- c. The County will endeavor to tender offers to purchase easements approved for purchase within 60 days following the conclusion of the purchase period.

### 3. Rejection of Application

- a. The County will notify a landowner if their application to sell an easement is not accepted within 60 days following the conclusion of the purchase period. The notice will briefly describe the reason or reasons for the County not accepting the easement application, i.e. the County lacked sufficient funds to purchase all proposed easements or the land proposed for easement acquisition did not meet eligibility criteria.
- b. If a landowner’s applications to sell an easement is not accepted because the County lacks funds, with the landowner’s permission, the application to sell will be reconsidered during the next purchase period.

### 4. Landowner Acceptance

The landowner will have 30 days following the County’s offer to purchase in which to accept the offer. Failure to respond after 30 days will be considered a rejection of the offer. The landowner may reject the offer to purchase up to the point of settlement. A landowner who rejects a County offer to purchase will forfeit the landowner’s right to sell an easement to the County for a period up to 24 months.

### 5. Closing and Payment

- a. Settlement will occur following landowner's acceptance of the County's offer to purchase an easement and is contingent upon a title search and any other evidence, such as a land survey, that may be necessary to establish clear title.
- b. Payment will be in full at time of settlement, or the landowner can choose a partitioned payment over more than one tax year; or
- c. A longer term structured payment subject to a negotiated agreement acceptable to both the landowner and the County.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## 6. Recordation and Monitoring

The County's acquisition of an AEP easement will be recorded in the land records and in the AEP Program's annual report. DED must maintain a ledger of all of the TDRs conveyed to the County through the AEP Program. DED will monitor the properties under easement at least biannually to ensure compliance with easement requirements.

### H. Referral to State Program

For the purpose of leveraging State and County funds, the Chief Administrative Officer or designee may, upon the recommendation of the Director, request that the landowner apply to the Maryland Agricultural Land Preservation Foundation and make a good faith offer to sell an agricultural easement to the Foundation.

### III. County Supplement to Maryland Agricultural Land Preservation Foundation Easement Price

Under Chapter 2B-3(g), if the Foundation buys an agricultural easement, the County may make an additional payment to the landowner of up to 15 percent of the State's purchase price upon completion of the sale of the easement to the Foundation. This supplemental payment is to encourage landowners to choose to sell easements to the Foundation.

The amount of the supplemental payment will be determined by Executive Order annually on July 1st. The amount of the supplemental payment will be determined in part by the value paid by the County for AEP easements in the previous year and by the amount needed to encourage landowners to participate in the Foundation's easement purchase program. At the discretion of the County Executive, the value of the supplemental payment may be revised more than once each year.

### IV. Building Lot Termination (BLT) Easement

The BLT Easement is another type of easement that may be purchased by the County under Chapter 2B. Similar to other agricultural easements purchased by the County, the primary purpose of the BLT Easement is to preserve agricultural land by reducing the fragmentation of farmland resulting from residential development. A BLT Easement will restrict residential, commercial, industrial and other non-agricultural uses. A key feature of the BLT Easement is an enhanced level of compensation to a landowner who can demonstrate that their land is capable of residential development and agrees, as part of the BLT Easement, to forego residential development and also agrees to restrict other types of development on their land.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## A. Eligibility

### 1. Eligible Sellers

The County will purchase easements only from the holder of fee simple title to eligible land, or to a person or institution that has entered into a binding contract or option to purchase fee simple title to eligible land, if and when that person or institution takes title to the land. Child lots permitted under Chapter 59 of the Code are not permitted under BLT Easements.

### 2. Land Eligible for Inclusion in BLT

- a. The land must be located in the RDT Zone and must be at least 50 acres in size; however, a smaller property maybe be considered and will be given priority ranking under Section IV(B)1(b) if it is contiguous to other lands protected from development by State or County agricultural and conservation easements.
- b. At least 50 percent of the land under consideration for an easement must meet either i) USDA Soil Classification Standards I, II, or III; or (ii) Woodland Classifications 1 or 2.
- c. The land must lie outside water and sewer categories 1, 2, and 3.
- d. The Land must not be encumbered by a federal, State or County agricultural or conservation easement; except, however, land protected by a Transferable Development Right (TDR) Easement may still be eligible.

### 3. Application Requirements

If a landowner is interested in selling a BLT Easement to the County, the landowner must submit an easement sales application to DED. The application must include a completed property description as outlined in Section II(C)(1), including the requirement in Section II(C)(1)(m) of a letter from the Department of Permitting Services approving an individual onsite waste disposal system. Once DED receives an application, it will notify the landowner if the application is incomplete. If the application is complete, DED will forward the application to the APAB and the APAB will review it under the requirements of these regulations.

## B. Review and Approval Procedure

- 1. DED and the APAB will accept applications, rank them, and provide notice to landowners under the requirements of this subsection.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

a. The County will accept applications to sell BLT Easements during set purchase periods. If funds are available, the County will hold at least one purchase period annually. The County will accept only those applications to sell a BLT Easement received by DED during the purchase period. At the end of each purchase period, applications to sell BLT Easements will be ranked numerically by the APAB, from highest to lowest, using the BLT Ranking Formula set out in Section IV(B)(1)(b).

b. i. The BLT Ranking Formula is equal to the Added Value and is used to determine the numerical ranking of BLT Easement applications received by the County during set purchase periods.

ii. The Maximum Easement Value is equal to the sum of the BLT Annual Base Value and the Added Value and is used to determine the price that the County will be pay for a BLT Easement. The BLT Annual Base Value is the minimum price that will be paid for a BLT Easement and will be determined annually by the County Executive as set out in Section IV(D)(1). The Added Value is used to increase the purchase price of a BLT Easement above the BLT Annual Base Value.

iii. The Added Value will be determined using a point system and the monetary value of the Added Value will be determined annually by when the County Executive as set out in Section IV(D)(1).

The Added Value consists of a maximum point value of 20 points within 3 categories:

- (a) Size of property, as determined by deed or recent survey, represents up to a maximum of 5 points:
  - a. zero points for properties less than 25 acres;
  - b. one point for properties at least 25 acres but less than 50 acres in size;
  - c. two points for properties at least 50 acres but less than 75 acres in size;
  - d. three points for properties at least 75 acres but less than 100 acres in size; and
  - e. four points for properties 100 acres but less than 150 acres in size; and
  - f. five points for properties 150 acres or greater in size.
- (b) Soil quality, as determined by DED, represents up to a maximum of 10 points, determined as a percentage of USDA Soil Capability Classifications I, II, III and Woodland Classifications 1 and 2:



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

- a. two points if a minimum of 50 percent of the land but less than 65 percent (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils of Class I, II, III and Woodland 1 and 2 soils;
- b. four points if a minimum of 65 percent of the land but less than 70 percent (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils of Class I, II, III and Woodland 1 and 2 soils;
- c. six points if a minimum of 70 percent of the land but less than 75 percent (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils of Class I, II, III and Woodland 1 and 2 soils;
- d. eight points if a minimum of 75 percent of the land but less than 80 percent (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils of Class I, II, III and Woodland 1 and 2 soils; and
- e. ten points if greater than 80 percent of the land (less any acreage included within the 100-year floodplain and less any acreage included in State or federal wetlands) contains of a combination of soils of Class I, II, III and Woodland 1 and 2 soils.

(c) Land tenure represents up to a maximum of 5 points. These points will be awarded if the land is used for agriculture by the landowner and if the landowner is registered as a producer of agricultural products with the local agricultural support agencies; or, if a landowner demonstrates that the landowner has a long term lease agreement with a producer of agricultural products and the producer is registered with the local agricultural support agencies. One point will be awarded for each year the landowner has used the property for agriculture; or, alternatively, one point will be awarded for each year that a producer has used the land for agriculture under a lease agreement.

c. DED must provide its recommendation, and that of the APAB, to the Director about whether or not to tender an offer to purchase a BLT Easement from the landowner

d. If DED receives sales applications for BLT Easements after the closing of a purchase period, it will notify the landowner that the purchase period is closed, but the application will be placed on a waiting list for the next purchase period.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## C. Permitted Activities on Lands Protected under BLT

The following activities are permitted on lands encumbered by BLT Easements subject to the limitations and conditions of Chapter 59 of the Code:

### 1. Agricultural Use

- a. use of the land for agriculture;
- b. operation of any machinery used for agriculture or the primary processing of agricultural products, regardless of the time of operation;
- c. all normal agricultural operations, performed in accordance with good husbandry practices, that do not cause bodily injury or directly endanger human health;
- d. operation of a Farm Market.

### 2. Residential Use

- a. No residential uses are permitted on lands encumbered by a BLT Easement except when reserved residential rights are retained with the easement;
- b. To the extent allowed by the easement, the landowner of a BLT Easement may retain certain rights to future residential dwellings. The landowner must apply in writing to the APAB prior to filing a preliminary plan of subdivision;
- c. If a landowner's request to retain rights for future residential dwellings is approved, each retained right is be equal to two acres, or the minimum lot size required by zoning and well and septic regulations, which ever is greater, to build a dwelling, unless a larger size does not interfere with the agricultural character of the land, as determined by the APAB in its sole discretion;
- d. Any permitted residential right terminated under a BLT Easement must include the termination of an individual on-site sewage waste disposal system that would be used to support the residential dwelling.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

### 3. Restriction on Subdivisions

The landowner whose land is subject to a BLT easement must not use or subdivide the land for residential, commercial, industrial, or any other non-agricultural uses except as provided under this regulation and contained within the terms of the easement.

#### D. Establishing BLT Easement-Value

The method for establishing the value for a BLT Easement will be through the application of a County-established BLT Ranking and Easement Valuation Formula.

##### 1. Determining the BLT Base Value, Maximum Value and Added Value

- a. **Base Value.** The Base Value is the minimum price that the County will pay for a BLT Easement. By July 1st of each year, the County Executive will determine the Base Value for BLT Easements for that fiscal year. In setting the Base Value, the County Executive considers such factors as recent prices paid for agricultural easements in Montgomery County, including BLT Easements, recent County TDR prices and recent fair market value prices paid for fee simple acquisition of County agricultural land, including prices for parcels with and without agricultural easements. The Base Value for BLT Easements is expressed as a percentage of the fair market value of a parcel of agricultural land with at least one TDR and an individual on-site sewage waste disposal system. The Base Valuable is applicable County-wide.
- b. **Maximum Value.** The Maximum Value is the highest or maximum price that the County will pay for a BLT Easement. By July 1<sup>st</sup> of each year, the County Executive will determine the Maximum Value for BLT Easements for that fiscal year. In setting the Maximum Value, the County Executive considers such factors as recent prices paid for agricultural easements in Montgomery County, including BLT Easements, recent County TDR prices and recent fair market value prices paid for fee simple acquisition of County agricultural land, including prices for parcels with and without agricultural easements. The Maximum Value for BLT Easements is expressed as a percentage of the fair market value of a parcel of agricultural land with at least one TDR and an individual on-site sewage waste disposal system. The Maximum Valuable is applicable County-wide. The price that the County will pay for a BLT easement must not exceed the Maximum Value.
- c. **Added Value.** The Added Value is the difference of the Maximum Value and the Base Value (Maximum Value – Base Value = Added Value).



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## 2. Right to Withdraw

If the landowner rejects the County’s offer of the Maximum Easement Value, the landowner must withdraw the BLT Easement sales application from further consideration for that purchase period. If a landowner wishes to participate in future easement purchase period, the landowner must resubmit an easement sales application consistent with Section IV(E)(2)(d).

## 3. Compensation

- a. The County’s offer to a landowner for a BLT Easement must not exceed the Maximum Easement Value. BLT Easements may be funded in cash as provided in Section IV(D)(3)(b).
- b. The purchase of BLT Easements may be funded by public funds appropriated through the Agricultural Preservation Capital Improvements Project or by private funds contributed by developers. Funds contributed by developers will be deposited into a separate account within the CIP and appropriated for BLT Easement purchases only (“Fund”). With the exception of donations by developers or others that are unrelated to obtaining additional density, before funds contributed by developers are deposited in the Fund, the Planning Board must transmit a certification to DED specifying the amount of funds required from the developer.
- c. The purchase price paid by the County for a BLT easement must not exceed the Maximum Easement Value.

## E. Building Lot Termination Program Purchase Procedure

**1. Restricting the Use of Land.** If the County’s offer to purchase a BLT Easement is accepted, the landowner must agree through the terms of the easement to encumber all of the land included in the easement sales application with the BLT Easement. Except for reserved residential rights under Section IV(C)(2):

- a. The terms of the BLT Easement must provide that the landowner agrees to give up all permitted residential lot rights that would otherwise be available for development; and
- b. The terms of the BLT Easement must also provide that the landowner agrees to give up the right to subdivide the land for any and all residential, commercial, industrial or any other non-agricultural uses.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

Similar to the manner in which TDRs are serialized in TDR Easements, for each BLT Easement acquired by the County, the BLTs representing permitted residential density will be serialized and conveyed by the landowner to the County in a document separate from the BLT Easement; however, the BLT Easement will make reference to the document conveying the BLTs to the County. The future use of the serialized BLTs owned by the County must be approved by the County Executive. Except for reserved rights for residential lots under Section IV(C)(2), the landowner must record a TDR Easement to serialize any TDRs remaining with the land. The TDR Easement is in addition to the residential lot rights terminated under the terms of the BLT Easement.

## 2. County Purchase Procedure

### a. Purchase Periods for BLT Easements

The County will accept applications to sell BLT easements during established purchase periods. The purchase period must end upon the earlier of, meeting the cap of applications established by the APAB for each purchase period, or the end of the purchase period established by DED for each purchase period. The County will accept applications to sell easements on or before the last day of each purchase period.

At the end of each purchase period, the APAB will rank the properties in order from highest point value to lowest as determined by the BLT Ranking Formula and the value determined will form the basis for the County's offer to buy a BLT Easement.

### b. County Offer to Buy BLT Easement

The County's offer to purchase BLT easements must be conducted in the manner provided under Sections II(G)(2).

### c. Rejection of Offer - BLT Easement

If the County declines to purchase a BLT easement from a landowner, the County must notify the landowner in the manner provided under Sections II(G)(3).

### d. Landowner Acceptance - BLT Easement

The landowner will have 30 days following the County offer to purchase in which to accept the offer. Failure to respond within the 30 day period will be considered a rejection of the County's offer. The landowner may reject the offer to purchase up to the point of settlement. A landowner who rejects a County offer to purchase will forfeit the right to sell a BLT Easement to the County for a period of 24 months.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

**e. Closing and Payment - BLT Easement**

The process and procedure for BLT easement closings and payments must be conducted in with the manner provided under Sections II(G)(5).

**f. Recordation and Monitoring - BLT Easement**

Each BLT Easement must be recorded among the land records of Montgomery County, Maryland. The BLT Easement must include a legal description of the property under easement and a legal description, or any other appropriate description, of the area on which the on-site waste disposal system terminated by the BLT Easement is located. Each acquisition of a BLT Easement must be included in DED’s annual report on agricultural easements, and DED must maintain an accounting reference for all BLTs created and conveyed to the County. DED will monitor the properties under easement at least biannually to ensure compliance with the easement terms.

**V. Easement Termination and Repurchase.**

Agricultural easements purchased by the County after the effective date of Bill 39-07 are not eligible for easement termination and repurchase, except as provided in Chapter 2B-10, A landowner who owns land encumbered by an AEP easement prior to the effective date of Bill 39-07 may, not earlier than 25 years after an agricultural easement purchased by the County has been recorded among the County’s land records, make a written request to the APAB to terminate the agricultural easement. Termination may be requested earlier only if the District Council re-zones the land under easement in a manner that precludes agricultural use as a matter of right.

If a request for termination is approved, the landowner must pay the County the present value of the easement prior to the termination being recorded among the land records. An bona fide, third party appraisal must be used to establish the present easement value and an appraisal obtained for purposes of this section may be considered viable for up to 12 months from date of the appraisal. Appraisals will be ordered by the County but will be at the landowner’s expense.



# MONTGOMERY COUNTY EXECUTIVE REGULATION

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

<b>Subject</b> AGRICULTURAL LAND PRESERVATION EASEMENT PURCHASES	<b>Number</b> 03-09
<b>Originating Department</b> Department of Economic Development	<b>Effective Date</b>

## VI. Effective Date

This regulation becomes effective 30 days after approval by the County Council.

\_\_\_\_\_  
Isiah Leggett  
County Executive

Approved as to Form and Legality  
Office of the County Attorney

By: \_\_\_\_\_  
Vickie L. Gaul  
Associate County Attorney

Date: \_\_\_\_\_