Maryland-National Capital Park and Planning Commission

MISSION STATEMENT

The Maryland-National Capital Park and Planning Commission (M-NCPPC) in Montgomery County manages physical growth and plans communities, protects and stewards natural, cultural and historical resources, and provides leisure and recreational experiences.

BUDGET OVERVIEW

The M-NCPPC was established by the General Assembly of Maryland in 1927. As a bi-county agency, the Commission is a corporate body of, and an agency created by, the State of Maryland. The Commission operates in each county through a Planning Board and, in Montgomery County, a Park Commission. Five board members, appointed by the County Council, serve as the Montgomery County members of the Commission. The Planning Board exercises policy oversight to the Commissioners' Office, the Parks Department, the Planning Department, and Central Administrative Services.

On January 15 each year, M-NCPPC submits to the County Council and the County Executive the M-NCPPC proposed budget for the upcoming fiscal year. That document is a statement of mission and goals, justification of resources requested, description of work items accomplished in the prior fiscal year, and a source of important statistical and historical data. The M-NCPPC proposed budget is available for review in Montgomery County Public Libraries and can be obtained by contacting the M-NCPPC Budget Office at 301.454.1741 or visiting the Commission's website at www.mncppc.org. Summary data only are included in this presentation.

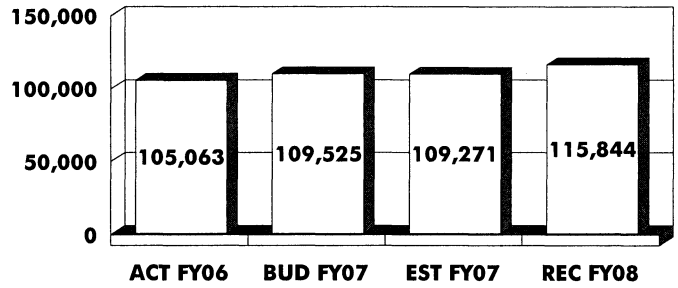
Tax Supported Funds

The M-NCPPC tax supported Operating Budget consists of the Administration Fund, the Park Fund, and the Advance Land Acquisition (ALA) Debt Service Fund. The Administration Fund supports the Commissioners' Office, the Montgomery County-funded portion of the Central Administrative Services (CAS) offices, and the Planning Department. The Administration Fund is supported by the Regional District Tax, which includes Montgomery County, less the municipalities of Barnesville, Brookeville, Gaithersburg, Laytonsville, Poolesville, Rockville, and Washington Grove.

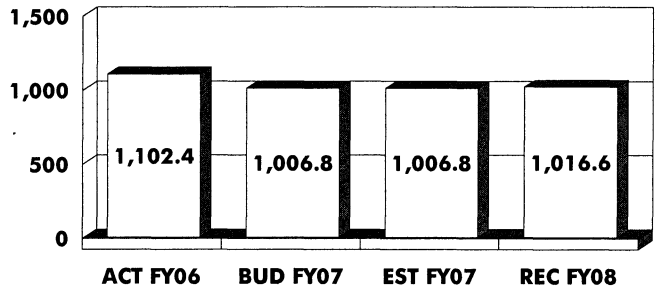
The Park Fund supports the activities of the Parks Department and Park Debt Service. The Park Fund is supported by the Metropolitan District Tax, whose taxing area is identical to the Regional District.

The Advance Land Acquisition (ALA) Debt Service Fund supports the payment of debt service on bonds issued to purchase land for a variety of public purposes. The Advance Land Acquisition Debt Service Fund has a countywide taxing

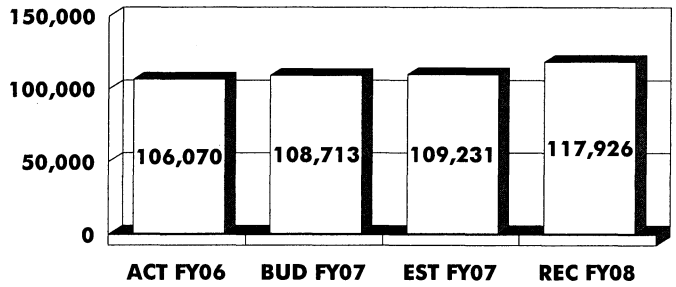
Trends



EXPENDITURES [$000s]



WORKYEARS



RELATED REVENUES [$000s]

area.

Non-Tax Supported Funds

There are two non-tax supported funds within the M-NCPPC that are financed and operated in a manner similar to private enterprise. These self-supporting operations are the Enterprise Fund and the Property Management Fund.

Grants are extracted from the tax supported portion of the fund displays and displayed in the Grant Fund. The Grant Fund, as displayed, consists of grants from the Park and Administration Funds.

These funds are used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. M-NCPPC is now reporting them in accordance with Statement No. 34 of the Governmental Accounting Standards Board (GASB), issued June 1999. The budgets are associated with Planning and Parks operations throughout the Commission.

Spending Affordability Guidelines

In December 2006, the Council approved FY08 Spending Affordability Guidelines (SAG) of $91,500,000 for the tax-supported funds of the M-NCPPC, which is a 2.2 percent increase from the $89,542,360 approved FY07 budget. For FY08, the Commission has requested $106,560,300 excluding debt service, $15,060,300 above the total SAG amount of $91,500,000. The County Executive recommends approval of $98,060,300.

The total requested budgets for the Enterprise Fund, Property Management Fund, Special Revenue Funds, Debt Service Fund, and Grant Fund, are $13,824,100, a 14.7 percent decrease from the $16,200,800 total FY07 approved budget.

Commissioners' Office

The Commissioners' Office supports the five Planning Board members and enhances communication among the Planning Board, County Council, County residents, other governmental agencies, and other Commission departments.

Parks Department

The Parks Department provides recommendations, information, analysis, and services to the Montgomery County Planning Board (who also serve as the Park Commission), the County Council, the County Executive, other government agencies, and the general public. The Department also oversees the acquisition, development, and management of a nationally recognized, award winning park system providing County residents with open space for recreational opportunities and natural resources stewardship.

Montgomery Parks

Montgomery Parks oversees a comprehensive park system of 401 parks of different sizes, types, and functions that feature Stream Valley and Conservation Parks, Regional and Special Parks, and Local and Community Parks. Montgomery Parks serves County residents as the primary provider of open space for recreational opportunities and maintains and provides security for the park system.

Planning Department

The Planning Department provides recommendations, information, analysis, and services to the Montgomery County Planning Board (who also serve as the Park Commission), the County Council, the County Executive, other government agencies, and the general public. In addition, the Department is responsible for the preparation of master plans and sector plans which are recommended by the Planning Board and approved by the County Council. The Department reviews development applications for conformance with existing laws, regulations, master plans, and policies and then presents its recommendations to the Planning Board for action. The Department gathers and analyzes various types of census and development data for use in reports concerning housing, employment, population growth, and other topics of interest to the County Council, County government, other agencies, the business community, and the general public.

Planning Activities

The Planning Activities section recommends plans that sustain and foster communities and their vitality; implements master plans and manages the development process; provides stewardship for natural resources; delivers countywide forecasting, data, and research services; and supports intergovernmental services.

Central Administrative Services

The mission of the Central Administrative Services (CAS) is to provide effective, responsive, and efficient administrative, financial, human resource, and legal services for the M-NCPPC and its operating departments. Costs of the bi-county CAS office are divided equally between Montgomery and Prince George's Counties.

Debt Service - Park Fund

Park Debt Service pays principal and interest on the Commission's acquisition and development bonds. The proceeds of these bonds are used to fund the Local Parks portion of the M-NCPPC Capital Improvements Program.

Debt Service - Advance Land Acquisition Debt Service Fund and Revolving Fund

The Advance Land Acquisition Debt Service Fund pays principal and interest on the Commission's Advance Land Acquisition bonds. The proceeds of the Advance Land Acquisition bonds support the Advanced Land Acquisition

Revolving Fund (ALARF).

ALARF activities include the acquisition of land needed for State highways, streets, roads, school sites, and other public uses. The Commission may only purchase land through the ALARF at the request of another government agency, with the approval of the Montgomery County Council.

Enterprise Fund

The Enterprise Fund accounts for various park facilities and services which are entirely or predominantly supported by user fees. Recreational activities include: ice rinks, indoor tennis, conference and social centers, boating, camping, and nature center programs. Operating profits are reinvested in new or existing public revenue-producing facilities through the Capital Improvements Program.

Property Management Fund

The Property Management Fund manages leased facilities located on parkland throughout the County, including single family houses, apartment units, businesses, farmland, and facilities which house County programs.

COUNTY EXECUTIVE RECOMMENDATIONS

The County Executive's recommended FY08 level of expenditure for M-NCPPC is $98,060,300, 9.5 percent over the FY07 approved budget for tax supported funds, exclusive of debt service. The Executive's recommended total is $6,560,300 or 7.2 percent over Council Spending Affordability Guidelines (SAG). This increased funding will support estimated wage and benefit cost increases.

Park Fund

The Executive recommends a Park Fund budget of $69,705,200, excluding debt service. This proposed funding represents a $4,654,040 or 7.1 percent increase over the FY07 budget. This increased funding will support estimated compensation increases, health insurance increases, and operations and maintenance for new park facilities. Park Fund debt service increased by $178,000, from $3,782,000 in FY07 to $3,960,000 in FY08.

Administration Fund

The Executive recommends an Administration Fund budget of $28,355,100. This represents a $3,863,900 or 15.8 percent increase over the FY07 budget. The Executive has included funds to support estimated employee COLAs and merit increases.

ALA Debt Service

The Executive recommends ALA debt service funding of $709,000 a decrease of $32,000 or 4.3 percent from the FY07 budget. The cost decrease is due to lower bond interest.

Enterprise Fund

The Executive concurs with the M-NCPPC request for funding of $9,777,000 and 110.8 workyears. This represents a $445,400 or 4.4 percent decrease from the FY07 budget of $10,222,400.

Property Management Fund

The Executive concurs with the M-NCPPC request for funding of $1,082,600 and 3.5 workyears. This represents a $128,000 or 13.4 percent increase over the FY07 budget of $954,300.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

PROGRAM CONTACTS

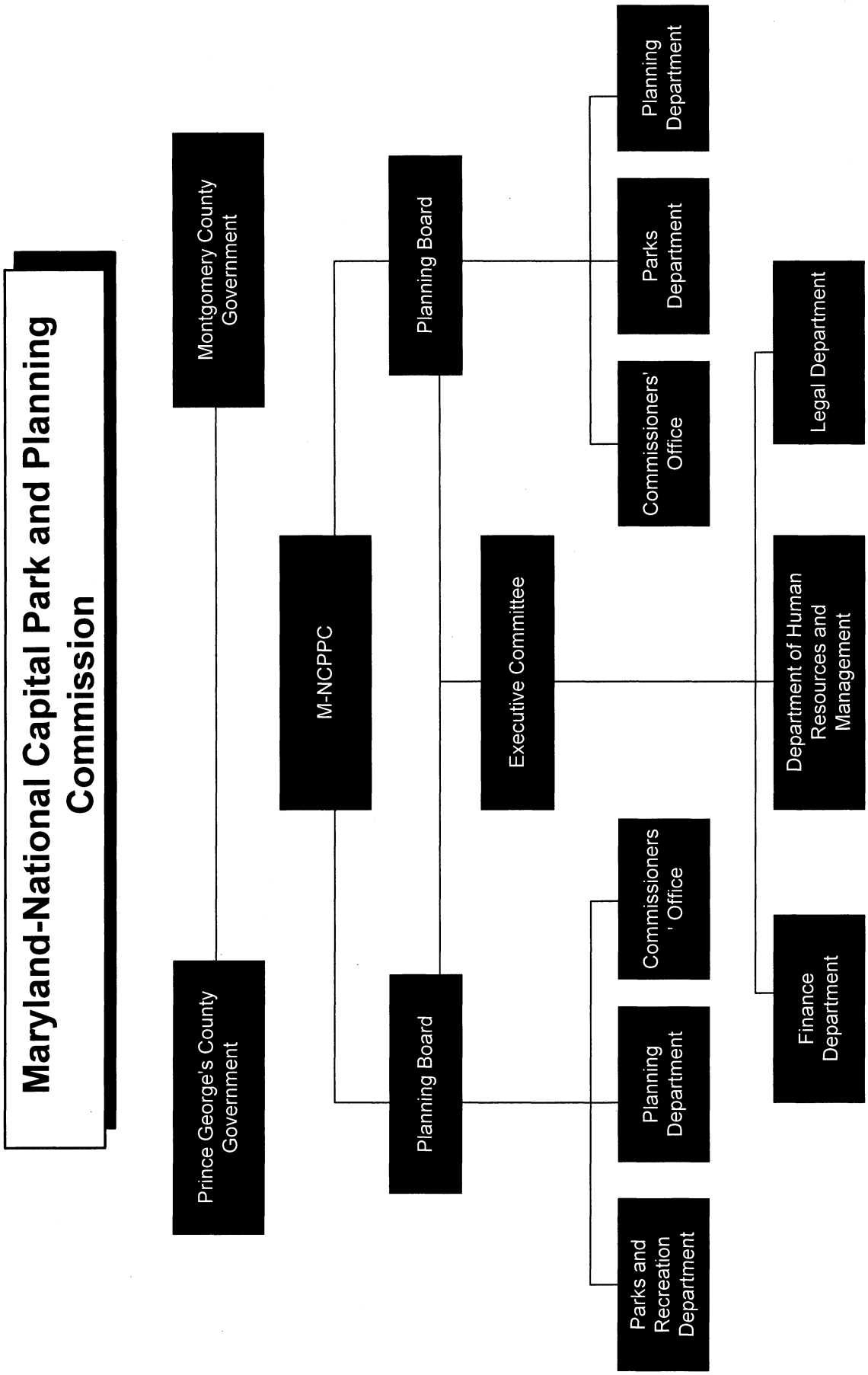
Contact Bruce Crawford of the M-NCPPC at 301.454.1741 or Christopher M. Mullin of the Office of Management and Budget at 240.777.2772 for more information regarding this agency's operating budget.

BUDGET SUMMARY

	Actual FY06	Budget FY07	Estimated FY07	Recommended FY08	% Chg Bud/Rec
ADMINISTRATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Administration Fund Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	23,920,157	24,491,200	24,491,200	28,355,100	15.8%
Capital Outlay	0	0	0	0	—
Administration Fund Expenditures	***23,920,157***	***24,491,200***	***24,491,200***	***28,355,100***	***15.8%***
PERSONNEL					
Full-Time	-1	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	225.4	206.8	206.8	234.2	13.2%
REVENUES					
Intergovernmental	274,122	0	0	0	—
Property Tax	22,236,424	23,071,430	23,242,520	24,759,420	7.3%
User Fees	1,565,634	487,500	487,500	3,711,900	661.4%
Investment Income	254,415	245,000	325,000	380,000	55.1%
Miscellaneous - From Employee Benefit Fund	20,328	0	0	0	—
Administration Fund Revenues	***24,350,923***	***23,803,930***	***24,055,020***	***28,851,320***	***21.2%***
PARK FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Park Fund Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	59,755,038	65,051,160	65,193,610	69,705,200	7.2%
Debt Service Other	3,573,671	3,782,000	3,782,000	3,960,000	4.7%
Capital Outlay	0	0	0	0	—
Park Fund Expenditures	***63,328,709***	***68,833,160***	***68,975,610***	***73,665,200***	***7.0%***
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	664.8	654.2	654.2	660.6	1.0%
REVENUES					
Property Tax	61,730,615	65,769,110	66,256,680	73,021,010	11.0%
Facility User Fees	1,506,920	1,502,600	1,502,600	1,602,900	6.7%
Investment Income	480,118	445,000	700,000	700,000	57.3%
Investment Income: CIP	232,057	200,000	230,000	200,000	—
Intergovernmental	211,086	0	0	0	—
Miscellaneous	204,941	42,000	42,000	45,000	7.1%
Park Fund Revenues	***64,365,737***	***67,958,710***	***68,731,280***	***75,568,910***	***11.2%***
ALA DEBT SERVICE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
ALA Debt Service Fund Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	0	0	0	0	—
Debt Service Other	753,095	741,000	741,000	709,000	-4.3%
Capital Outlay	0	0	0	0	—
ALA Debt Service Fund Expenditures	***753,095***	***741,000***	***741,000***	***709,000***	***-4.3%***
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Property Tax	1,189,342	1,356,780	1,362,540	1,525,950	12.5%
Miscellaneous	78,189	0	0	0	—
ALA Debt Service Fund Revenues	***1,267,531***	***1,356,780***	***1,362,540***	***1,525,950***	***12.5%***
GRANT FUND MNCPPC					

	Actual FY06	Budget FY07	Estimated FY07	Recommended FY08	% Chg Bud/Rec
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MNCPPC Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	185,446	575,000	575,000	575,000	—
Capital Outlay	0	0	0	0	—
Grant Fund MNCPPC Expenditures	***185,446***	***575,000***	***575,000***	***575,000***	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Administration Fund Grants	0	150,000	150,000	150,000	—
Park Fund Grants	185,446	425,000	425,000	425,000	—
Grant Fund MNCPPC Revenues	***185,446***	***575,000***	***575,000***	***575,000***	—
ENTERPRISE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Enterprise Fund Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	13,408,287	8,847,100	8,486,100	8,465,800	-4.3%
Debt Service Other	1,362,290	1,375,300	1,355,100	1,311,200	-4.7%
Capital Outlay	0	0	0	0	—
Enterprise Fund Expenditures	***14,770,577***	***10,222,400***	***9,841,200***	***9,777,000***	***-4.4%***
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	204.7	109.0	109.0	110.8	1.7%
REVENUES					
Rentals	2,671,580	2,597,100	2,524,600	2,733,100	5.2%
Fees and Charges	9,076,709	6,245,600	5,990,100	5,718,100	-8.4%
Merchandise Sales	1,302,274	714,700	717,700	752,900	5.3%
Concessions	261,824	183,500	181,900	106,900	-41.7%
Non-Operating Revenues/Interest	116,334	82,800	100,000	100,000	20.8%
Enterprise Fund Revenues	***13,428,721***	***9,823,700***	***9,514,300***	***9,411,000***	***-4.2%***
PROP MGMT MNCPPC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Prop Mgmt MNCPPC Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	952,508	954,300	954,300	1,082,600	13.4%
Capital Outlay	0	0	0	0	—
Prop Mgmt MNCPPC Expenditures	***952,508***	***954,300***	***954,300***	***1,082,600***	***13.4%***
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	3.0	3.0	3.0	3.5	16.7%
REVENUES					
Investment Income	50,995	50,000	70,000	70,000	40.0%
Rental Income	923,261	904,300	904,300	1,032,600	14.2%
Prop Mgmt MNCPPC Revenues	***974,256***	***954,300***	***974,300***	***1,102,600***	***15.5%***
SPECIAL REVENUE FUNDS					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Special Revenue Funds Personnel Costs	***0***	***0***	***0***	***0***	—
Operating Expenses	1,152,702	3,708,100	3,692,600	1,680,500	-54.7%
Capital Outlay	0	0	0	0	—
Special Revenue Funds Expenditures	***1,152,702***	***3,708,100***	***3,692,600***	***1,680,500***	***-54.7%***
PERSONNEL					

	Actual FY06	Budget FY07	Estimated FY07	Recommended FY08	% Chg Bud/Rec
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	4.5	33.8	33.8	7.5	-77.8%
REVENUES					
Intergovernmental	661,339	0	157,200	149,800	—
Miscellaneous	168,884	451,400	378,700	489,000	8.3%
Investment Income	49,631	46,000	70,000	70,000	52.2%
Service Charges	617,122	3,743,000	3,413,000	182,000	-95.1%
Special Revenue Funds Revenues	***1,496,976***	***4,240,400***	***4,018,900***	***890,800***	***-79.0%***
DEPARTMENT TOTALS					
Total Expenditures	**105,063,194**	**109,525,160**	**109,270,910**	**115,844,400**	**5.8%**
Total Full-Time Positions	**-1**	**0**	**0**	**0**	—
Total Part-Time Positions	***0***	***0***	***0***	***0***	—
Total Workyears	***1,102.4***	***1,006.8***	***1,006.8***	***1,016.6***	***1.0%***
Total Revenues	***106,069,590***	***108,712,820***	***109,231,340***	***117,925,580***	***8.5%***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Legal Department
Department of Human Resources and Management
Finance Department