

PS COMMITTEE #1
March 9, 2015
Worksession

MEMORANDUM

March 5, 2015

TO: Public Safety Committee

FROM: Essie McGuire, Senior Legislative Analyst *EMcGuire*

SUBJECT: **Worksession – Supplemental Appropriation to the FY15 Operating Budget, Montgomery County Fire and Rescue Service, \$1,299,560 for the FY14 Senator Amoss Fire, Rescue, and Ambulance Fund (State 508) Grant**

Today the Public Safety Committee will review a supplemental appropriation to the FY15 Operating Budget, Montgomery County Fire and Rescue Service (MCFRS), FY14 Senator Amoss Fire, Rescue, and Ambulance (State 508) Grant, \$1,299,560. The source of funds is State grant funds. The following individuals will be present to participate in this worksession:

- Interim Fire Chief Scott Goldstein
- Division Chief Alan Hinde, Volunteer Services, MCFRS
- Dominic Del Pozzo, Budget Manager, MCFRS
- Bruce Meier, Office of Management and Budget (OMB)
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association (MCVFRA)
- Eric Bernard, Executive Director, MCVFRA

The County Executive transmitted this supplemental appropriation on February 2, and a draft appropriation resolution is attached on circles 3-4. The Council introduced this appropriation on February 10, and held a public hearing on February 24. There were no speakers at the public hearing.

I. BACKGROUND

Senator Amoss Fire, Rescue, and Ambulance Grant Funds, also known as State 508 funds, were established to provide grants to local fire departments to renovate stations or acquire fire and rescue equipment. The State awards these funds annually to counties, who then distribute the funds to local fire and rescue departments who expend the funds. Funds can be used for a wide range of facility and equipment related expenses.

In Montgomery County, Amoss funds are allocated among Local Fire and Rescue Departments (LFRDs) through a process established in an MCFRS Policy and Procedure. Under this policy, LFRDs generate proposals for use of the funds which are reviewed by the Amoss

Fund Committee. The MCVFRA coordinates this process, reviewing the Amoss Fund Committee's recommended allocations and forwarding them to the Fire Chief. The Fire Chief then works with the MCVFRA to address any necessary coordination issues and forwards the recommendations to the Executive and Council for appropriation.

In recent years, the Council has approved a supplemental appropriation for Amoss Funds in the late winter or early spring. The Public Safety Committee has reviewed regular updates on the backlog of unexpended and unencumbered funds, and receives quarterly reports on the status of Local Fire and Rescue Departments (LFRD) spending of the grant funds.

Quarterly report: The most recent spending report reflects activity through December 2014 (attached on circles 7-10). Very little of the 2011 grant year funding remains unencumbered, and a significant portion of the \$141,000 unencumbered 2012 funds is attributable to two LFRDs that are saving multiple years' allocations to fund major station renovations. Council staff acknowledges the continued efforts of the LFRDs, the MCVFRA, and MCFRS staff to keep current with the grant funds.

The Council appropriated a total of \$1.3 million of FY13 State funds in February 2014. The attached report shows that of this amount, \$438,520 remains unencumbered, and approximately \$670,000 has already been spent. Of the unencumbered amount, approximately \$300,000 does not appear to be related to saving for multi year projects. The Council's approval resolution for Amoss funds provides for reclamation of the grant funds that are unencumbered one year past the appropriation date. **The Committee may want to hear from MCVFRA or MCFRS as to the progress of the unencumbered 2013 funds,** and whether there are significant concerns about any of the projects at this point.

As noted above, Council staff appreciates the focus that MCVFRA and MCFRS have brought to processing the Amoss funds in a timely manner. However, there appears to be a growing amount of unencumbered project funds, which will only be increased with this additional FY14 allocation. Council staff also understands that changes in State law regarding these funds may mean that the FY15 allocation will be transmitted more quickly, which could add to the amount LFRDs need to handle. **Council staff cautions that all parties will need to keep a close eye on the processing of Amoss funded projects to ensure a significant backlog of unencumbered funds does not recur.**

II. FY15 APPROPRIATION

The table on circles 5-6 shows the proposed allocations for this Amoss appropriation. Of the \$1.3 million total, nearly two-thirds (\$848,000) is allocated toward apparatus, and one fourth (\$343,700) toward facilities. These are two areas of significant need in fire and rescue services and reflect ongoing high funding priorities.

Council staff recommends approval of the FY15 supplemental appropriation to MCFRS, as submitted.



OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

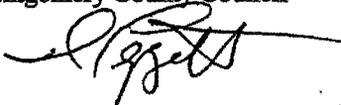
Isiah Leggett
County Executive

INTRODUCTION

MEMORANDUM

February 2, 2015

TO: George Leventhal, President, Montgomery County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Supplemental Appropriation #15-376, to the FY15 Operating Budget
Montgomery County Government
Montgomery County Fire and Rescue Service
FY14 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,
\$1,299,560

I am recommending a supplemental appropriation to the FY15 Operating Budget of the Montgomery County Fire and Rescue Service in the amount of \$1,299,560 for the Senator Amoss Grant. The appropriation will fund acquisition or rehabilitation of apparatus and capital equipment, and the renovation of facilities used to house apparatus.

This appropriation is needed to expend the proceeds of the FY14 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest. The Amoss Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. This supplemental appropriation represents the priorities established by the County Executive and Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.

I recommend that the County Council approve this supplemental appropriation in the amount of \$1,299,560 and specify the source of funds as State Grant.

I appreciate your prompt consideration of this action.

IL: brm

Attachments: Supplemental Appropriation # 15-376

cc: Bonnie A. Kirkland, Assistant Chief Administrative Officer
Jennifer Hughes, Director, Office of Management and Budget
Joseph F. Beach, Director, Department of Finance
Scott Goldstein, Fire Chief, Montgomery County Fire and Rescue Service
Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association
Eric Bernard, Executive Director, Montgomery County Volunteer Fire and Rescue Association

George Leventhal, President

February 2, 2015

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Alan Hinde, Division Chief, Montgomery County Fire and Rescue Service

Dominic Del Pozzo, Budget Manager, Montgomery County Fire and Rescue Service

Bruce Meier, Senior Management and Budget Specialist, Office of Management and Budget

Resolution No: _____

Introduced: _____

Adopted: _____

COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Supplemental Appropriation #15-376 to the FY15 Operating Budget
Montgomery County Government
Montgomery County Fire and Rescue Service
FY14 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,
\$1,299,560

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. The County Executive has requested the following FY15 Operating Budget appropriation increase for the Montgomery County Fire and Rescue Service:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,299,560	\$1,299,560	State Grant

3. This increase is to expend the proceeds of the FY14 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest.
4. The Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. The grant

funds are distributed directly to the County in quarterly payments and must be distributed to the Local Fire and Rescue Departments no later than two years after the County receives the funds from the State. Local Fire and Rescue Departments are required to spend or encumber Amoss funds within two years of the date that they receive the funds from the County.

5. In accordance with the State Law, grant funds may be used for the acquisition or rehabilitation of apparatus and capital fire and rescue equipment, and for the renovation of facilities used to house apparatus.
6. In accordance with State procedures, the Fire Chief has consulted with the Montgomery County Volunteer Fire and Rescue Association regarding these needs of the Local Fire and Rescue Departments.
7. This supplemental appropriation represents the priorities established by the Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.
8. The County Executive recommends a supplemental appropriation to the FY15 Operating Budget in the amount of \$1,299,560 for Senator Amoss Grant and specifies that the source of funds will be the proceeds from the FY14 Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund grant and accrued interest.
9. Notice of public hearing was given, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

1. A supplemental appropriation to the FY15 Operating Budget for the Montgomery County Fire and Rescue Service is approved as follows:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,299,560	\$1,299,560	State Grant

2. Any funds appropriated in this resolution must be spent or encumbered by each LFRD to which funds are assigned no later than March 1, 2016. Any funds that an LFRD does not encumber or spend by March 1, 2016 automatically revert to the Montgomery County Fire and Rescue Service on March 2, 2016. The Fire Chief must reallocate any funds reverted under this provision, consistent with applicable State and County laws, regulations, policies, and guidelines.

This is a correct copy of Council action.

SENATOR AMOSS FUNDS - FY2014 in FY15

Department		Request	Amount
Bethesda FD	1	Sta. 20 bunkroom renovation	\$70,000
		TOTAL	\$70,000
Bethesda-Chevy Chase Rescue Squad	1	Ambulance replacement	\$90,000
		TOTAL	\$90,000
Burtonsville VFD	1	Aerial Truck replacement	\$100,000
		TOTAL	\$100,000
Cabin John Park VFD	1	Loan Payment A710, E710	\$50,000
	2	Sta. 30 loan payment	\$25,000
		TOTAL	\$75,000
Chevy Chase FD	1	PPE Storage Units	\$8,000
		TOTAL	\$8,000
Damascus VFD	1	Replace bathroom stalls	\$3,000
	2	Bunkroom lockers	\$2,500
	3	EMS cabinet in engine room	\$3,000
	4	Re-caulk building exterior	\$2,200
		TOTAL	\$10,700
Gaithersburg - Washington Grove VFD	1	Ambulance 708C replacement	\$70,000
	2	Station 8 surveillance expansion	\$8,000
		TOTAL	\$78,000
Germantown VFD	1	Ambulance replacement	\$75,000
		TOTAL	\$75,000
Glen Echo FD	1	Sta. 11 renovation	\$70,000
		TOTAL	\$70,000
Hillandale VFD	1	Replace B724	\$55,000
		TOTAL	\$55,000
Hyattstown VFD	1	Resurface parking lot	\$35,000
		TOTAL	\$35,000
Kensington VFD	1	Pay down E705B loan	\$60,000
	2	pay down AT705 loan	\$40,000
		TOTAL	\$100,000
Laytonsville District VFD	1	Replace tanker	\$50,000
	2	Install gas heat in outbuilding	\$25,000

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Department		Request	Amount
	3	Replace Canteen 717	\$10,000
		TOTAL	\$85,000
Rockville VFD	1	Engine replacement	\$85,000
		TOTAL	\$85,000
Sandy Spring VFD	1	Sta. 40 2nd floor expansion	\$75,000
		TOTAL	\$75,000
Silver Spring FD	1	Sta. 16 renovation	\$50,000
		TOTAL	\$50,000
Takoma Park VFD	1	Engine loan payment	\$75,000
		TOTAL	\$75,000
Upper Montgomery County VFD	1	40,000 gal fire suppression holding tank Sta. 14	\$65,000
		TOTAL	\$65,000
Wheaton Volunteer	1	Chassis for new RS742B	\$97,860
		TOTAL	\$97,860
TOTAL AMOUNT FROM STATE:		\$1,299,560.00	

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**Unspent Amross Funds by Project as of 12/31/2014
For State Grant Year 2013 Only**

LFRD	Funding	Project Description	FY	Encumbered
Bethesda FD	47,190.74	Sataion 20 Renovations	2013	X
	47,190.74			
Bethesda-CC RS	44,463.00	Replacement Ambulance	2013	X
	44,463.00			
Burtonsville VFD	1,015.00	Replace heavy rescue tools	2013	
	1,015.00			
Cabin John VFD	6,821.00	Chassis for Boat Support 10	2013	
	25,000.00	Station 30 addition loan	2013	
	31,821.00			
Chevy Chase FD	4,750.00	Replacement of watch desk cabinets and counters	2013	X
	500.00	Replacement of watch desk cabinets and counters	2013	
	5,250.00			
Gaithersburg/WG FD	715.91	Purchase Pickup Truck with accessories	2013	
	715.91			
Germantown VFD	50,000.00	Purchase ambulance	2013	
	9,000.00	AED replacement	2013	
	9,700.00	Replace thermal imager E729B	2013	
	68,700.00			
Glen Echo VFD	75,000.00	Facilities Renovations	2013	
	75,000.00			
Hillandale VFD	3,807.35	Replacement Command vehicle	2013	
	3,807.35			
Hyattstown VFD	5,035.00	Renovations to rear firehouse exterior staircase	2013	X
	6,160.00	Renovations to rear firehouse exterior staircase	2013	
	11,195.00			
Kensington VFD	23,387.00	Replace doors and windows Station 5; 21	2103	
	23,387.00			
Laytonsville VFD	50,000.00	Replace 1993 tanker	2013	
	25,000.00	Replace 2002 Command vehicle	2013	
	75,000.00			
Rockville VFD	40,000.00	Mortar Point Up - Station 23 and 33	2013	
	40,000.00			
Sandy Spring VFD	45,000.00	Purchase boat support unit	2013	
	6,413.00	Water, Search/Rescue Equipment	2013	
	51,413.00			
Silver Spring VFD	60,000.00	Facility Renovations - Fire Station 16 **	2013	

**Unspent Amoss Funds by Project as of 12/31/2014
For State Grant Year 2013 Only**

LFRD	Funding	Project Description	FY	Encumbered
	60,000.00			
Upper Mont. Co. VFD	1,000.00	Install a grease trap system	2013	
	1,000.00			
Wheaton VFD	90,000.00	Replacement Ambulance	2013	X
	90,000.00			

Total Encumbered: 191,438.74
Total Unencumbered: 438,519.26
Total Unspent: 629,958.00

**** Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.**

**Unspent Amoss Funds by Project as of 12/31/2014
For State Grant Years 2012 and Prior**

LFRD	Funding	Project Description	FY	Encumbered
Bethesda-CC RS	24,463.00	Replacement Ambulance	2012	X
	24,463.00			
Chevy Chase FD	2,340.00	Replacement of drop ceilings, rear entrance, and front entrance	2012	
	32,050.00	Replacement of drop ceilings, rear entrance, and front entrance	2012	X
	5,875.91	Sta. 7 Carpeting Replacement; New Doors/Locks Entry System; Engine Room Flooring/Sealing	2011	
	1,329.45	Sta. 7 Carpeting Replacement; New Doors/Locks Entry System; Engine Room Flooring/Sealing	2011	X
	41,595.36			
Glen Echo VFD	55,000.00	Renovations *	2012	
	2,500.00	Camera	2012	Money returned
	21,599.43	Facilities Renovations/Repairs	2011	X
	79,099.43			
Hillandale VFD	300.00	Station 24 Female Locker Room Renovatio	2010	X
	300.00			
Hyattstown VFD	46.46	Building Renovation/Repairs Station 9	2011	X
	46.46			
Kensington VFD	1,427.00	Replace station rear access gate	2012	X
	3,310.80	PPE Gear (Requesting reallocation for bldg project)	2011	X
	4,737.80			
Laytonsville VFD	337.74	Septic/Sewage system	2012	
	1,782.25	Replace station cascade cylinders	2012	
	2,119.99			
Sandy Spring VFD	526.91	Water Rescue Equipment	2012	
	123.27	Water Rescue Equipment	2012	X
	15.00	Inflatable rescue boat	2012	
	20.93	PPE Gear	2011	X
	686.11			
Silver Spring VFD	60,000.00	Facility Renovations - Fire Station 16 **	2012	
	31,454.97	Station 16 Renovation **	2011	
	91,454.97			
Wheaton VFD	56,386.43	Replacement Ambulance	2012	X
	56,386.43			

**Unspent Amoss Funds by Project as of 12/31/2014
For State Grant Years 2012 and Prior**

LFRD	Funding	Project Description	FY	Encumbered
Total Encumbered	141,056.77			
Total Unencumbered	159,832.78			
Total Unspent	300,889.55			

* Glen Echo will be saving up several Amoss grant years for renovation.

** Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.