

PS COMMITTEE #1  
June 29, 2015  
**Worksession**

**MEMORANDUM**

June 25, 2015

TO: Public Safety Committee

FROM: Essie McGuire, Senior Legislative Analyst *Essie McGuire*

SUBJECT: **Worksession – Supplemental Appropriation to the FY16 Operating Budget, Montgomery County Fire and Rescue Service, \$1,522,800 for the FY15 Senator Amoss Fire, Rescue, and Ambulance Fund (State 508) Grant**

Today the Public Safety Committee will review a supplemental appropriation to the FY16 Operating Budget, Montgomery County Fire and Rescue Service (MCFRS), FY15 Senator Amoss Fire, Rescue, and Ambulance (State 508) Grant, \$1,522,800. The source of funds is State grant funds. The following individuals will be present to participate in this worksession:

- Fire Chief Scott Goldstein
- Division Chief Alan Hinde, Volunteer Services, MCFRS
- Dominic Del Pozzo, Budget Manager, MCFRS
- Bruce Meier, Office of Management and Budget (OMB)
- Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association (MCVFRA)
- Eric Bernard, Executive Director, MCVFRA

The County Executive transmitted this supplemental appropriation on May 29, and a draft appropriation resolution is attached on circles 3-4. The Council introduced this appropriation on June 9, and held a public hearing on June 23. There were no speakers at the public hearing.

**I. BACKGROUND**

Senator Amoss Fire, Rescue, and Ambulance Grant Funds, also known as State 508 funds, were established to provide grants to local fire departments to renovate stations or acquire fire and rescue equipment. The State awards these funds annually to counties, who then distribute the funds to local fire and rescue departments who expend the funds. Funds can be used for a wide range of facility and equipment related expenses.

In Montgomery County, Amoss funds are allocated among Local Fire and Rescue Departments (LFRDs) through a process established in an MCFRS Policy and Procedure. Under this policy, LFRDs generate proposals for use of the funds which are reviewed by the Amoss

Fund Committee. The MCVFRA coordinates this process, reviewing the Amoss Fund Committee's recommended allocations and forwarding them to the Fire Chief. The Fire Chief then works with the MCVFRA to address any necessary coordination issues and forwards the recommendations to the Executive and Council for appropriation.

In recent years, the Council has approved a supplemental appropriation for Amoss Funds in the late winter or early spring. The Public Safety Committee has reviewed regular updates on the backlog of unexpended and unencumbered funds, and receives quarterly reports on the status of Local Fire and Rescue Departments (LFRD) spending of the grant funds.

***FY16 Appropriation:*** The Council appropriated the Amoss funds for State grant year 2014 in March of this year. The FY16 supplemental appropriation before the Committee today is for the State grant year 2015. Recent changes in State law result in the appropriation of these two grant years very close together. While in the short term this will leave the LFRDs with two grant years worth of funding to process, the next appropriation will likely be in another year and MCFRS expects that the schedule will be more regular going forward from this point.

***Quarterly report:*** The most recent spending report reflects activity through March 2015 (attached on circles 5-7). Very little of the 2011 and 2012 grant year funding remains unencumbered, and a significant portion of the unencumbered 2012 funds is attributable to two LFRDs that are saving multiple years' allocations to fund major station renovations. Council staff acknowledges the continued efforts of the LFRDs, the MCVFRA, and MCFRS staff to keep current with the grant funds.

The Council appropriated a total of \$1.3 million of FY13 State funds in February 2014. The attached report shows that of this amount, \$340,405 remains unencumbered, and approximately \$845,000 has already been spent. This report does not include the FY14 grant funds as they were just appropriated in March. The Committee will receive another quarterly progress update in the fall.

The table on circle 8 shows the proposed allocations for this 2015 Amoss appropriation. Of the \$1.5 million total, just over half (\$825,000) is allocated toward apparatus, and 16% (\$248,000) toward facilities. These are two areas of significant need in fire and rescue services and reflect ongoing high funding priorities.

**Council staff recommends approval of the FY16 supplemental appropriation to MCFRS, as submitted.** As noted above, the LFRDs will have a large amount of funding to process in the coming year. Council staff encourages all parties to keep a close eye on the processing of Amoss funded projects to ensure a significant backlog of unencumbered funds does not recur.



INTRODUCTION

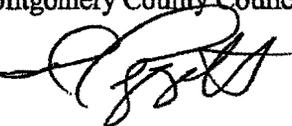
OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Isiah Leggett  
County Executive

MEMORANDUM

May 29, 2015

TO: George Leventhal, President, Montgomery County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Supplemental Appropriation #16-382, to the FY16 Operating Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
FY15 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,  
\$1,522,800

I am recommending a supplemental appropriation to the FY16 Operating Budget of the Montgomery County Fire and Rescue Service in the amount of \$1,522,800 for the Senator Amoss Grant. The appropriation will fund acquisition or rehabilitation of apparatus and capital equipment, and the renovation of facilities used to house apparatus.

This appropriation is needed to expend the proceeds of the FY15 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest. The Amoss Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. This supplemental appropriation represents the priorities established by the County Executive and Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.

I recommend that the County Council approve this supplemental appropriation in the amount of \$1,522,800 and specify the source of funds as State Grant.

I appreciate your prompt consideration of this action.

IL: brm

Attachments: Supplemental Appropriation #16-382

George Leventhal, President  
May 29, 2015  
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cc: Bonnie A. Kirkland, Assistant Chief Administrative Officer  
Jennifer Hughes, Director, Office of Management and Budget  
Joseph F. Beach, Director, Department of Finance  
Scott Goldstein, Fire Chief, Montgomery County Fire and Rescue Service  
Marcine Goodloe, President, Montgomery County Volunteer Fire and Rescue Association  
Eric Bernard, Executive Director, Montgomery County Volunteer Fire and Rescue Association  
Alan Hinde, Division Chief, Montgomery County Fire and Rescue Service  
Dominic Del Pozzo, Budget Manager, Montgomery County Fire and Rescue Service  
Bruce Meier, Senior Management and Budget Specialist, Office of Management and Budget

Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

By: Council President at the Request of the County Executive

**SUBJECT:** Supplemental Appropriation #16-382 to the FY16 Operating Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
FY15 Senator Amoss Fire, Rescue and Ambulance Fund (State 508) Grant,  
\$1,522,800

**Background**

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. The County Executive has requested the following FY16 Operating Budget appropriation increase for the Montgomery County Fire and Rescue Service:

<u>Personnel</u> <u>Services</u>	<u>Operating</u> <u>Expenses</u>	<u>Total</u>	<u>Source</u> <u>of Funds</u>
\$0	\$1,522,800	\$1,522,800	State Grant

3. This increase is to expend the proceeds of the FY15 State of Maryland Senator William H. Amoss Fire, Rescue, and Ambulance (State 508) Fund grant and accrued interest.
4. The Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund was established to provide grants for fire, rescue, and ambulance services to promote high-quality service and the continued financial viability of volunteer fire, rescue and ambulance companies. The grant funds are distributed directly to the County in quarterly payments and must be distributed to the Local Fire and Rescue Departments no later than two years after the County receives the

funds from the State. Local Fire and Rescue Departments are required to spend or encumber Amoss funds within two years of the date that they receive the funds from the County.

5. In accordance with the State Law, grant funds may be used for the acquisition or rehabilitation of apparatus and capital fire and rescue equipment, and for the renovation of facilities used to house apparatus.
6. In accordance with State procedures, the Fire Chief has consulted with the Montgomery County Volunteer Fire and Rescue Association regarding these needs of the Local Fire and Rescue Departments.
7. This supplemental appropriation represents the priorities established by the Fire Chief, in coordination with the Montgomery County Volunteer Fire and Rescue Association, for the renovation of stations and acquisition of fire and rescue equipment.
8. The County Executive recommends a supplemental appropriation to the FY16 Operating Budget in the amount of \$1,522,800 for Senator Amoss Grant and specifies that the source of funds will be the proceeds from the FY15 Senator William H. Amoss Fire, Rescue and Ambulance (State 508) Fund grant and accrued interest.
9. Notice of public hearing was given, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

1. A supplemental appropriation to the FY16 Operating Budget for the Montgomery County Fire and Rescue Service is approved as follows:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$1,522,800	\$1,522,800	State Grant

2. Any funds appropriated in this resolution must be spent or encumbered by each LFRD to which funds are assigned no later than August 1, 2016. Any funds that an LFRD does not encumber or spend by August 1, 2016 automatically revert to the Montgomery County Fire and Rescue Service on August 2, 2016. The Fire Chief must reallocate any funds reverted under this provision, consistent with applicable State and County laws, regulations, policies, and guidelines.

This is a correct copy of Council action.

\_\_\_\_\_  
Linda M. Lauer, Clerk of the Council

**Unspent Amoss Funds by Project as of 03/31/2015  
For State Grant Years 2012 and Prior**

<b>LFRD</b>	<b>Funding</b>	<b>Project Description</b>	<b>FY</b>	<b>Encumbered</b>
Bethesda-CC RS	24,463.00	Replacement Ambulance	2012	X
	<b>24,463.00</b>			
Chevy Chase FD	1,140.00	Replacement of drop ceilings, rear entrance, and front entrance	2012	
	33,250.00	Replacement of drop ceilings, rear entrance, and front entrance	2012	X
	2,909.81	Sta. 7 Carpeting Replacement; New Doors/Locks Entry System; Engine Room Flooring/Sealing	2011	
	<b>37,299.81</b>			
Glen Echo VFD	55,000.00	Renovations *	2012	
	2,500.00	Camera	2012	Money returned
	17,712.13	Facilities Renovations/Repairs	2011	X
	<b>75,212.13</b>			
Hillandale VFD	300.00	Station 24 Female Locker Room Renovatio	2010	X
	<b>300.00</b>			
Hyattstown VFD	46.46	Building Renovation/Repairs Station 9	2011	X
	<b>46.46</b>			
Kensington VFD	1,427.00	Replace station rear access gate	2012	X
	<b>1,427.00</b>			
Laytonsville VFD	2,119.99	Building Renovation	2012	
	<b>2,119.99</b>			
Sandy Spring VFD	528.28	Water Rescue Equipment	2012	
	20.93	PPE Gear	2011	
	<b>549.21</b>			
Silver Spring VFD	60,000.00	Facility Renovations - Fire Station 16 **	2012	
	26,142.31	Station 16 Renovation **	2011	
	<b>86,142.31</b>			

**Total Encumbered**            **77,198.59**  
**Total Unencumbered**       **150,361.32**  
**Total Unspent**                **227,559.91**

\* Glen Echo will be saving up several Amoss grant years for renovation.

\*\* Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.

**Unspent Amoss Funds by Project as of 03/31/2015  
For State Grant Year 2013 Only**

<b>LFRD</b>	<b>Funding</b>	<b>Project Description</b>	<b>FY</b>	<b>Encumbered</b>
Bethesda FD	47,190.74	Sataion 20 Renovations	2013	X
	<b>47,190.74</b>			
Bethesda-CC RS	20,000.00	Replacement Ambulance	2013	X
	<b>20,000.00</b>			
Burtonsville VFD	1,015.00	Replace heavy rescue tools	2013	
	<b>1,015.00</b>			
Chevy Chase FD	4,750.00	Replacement of watch desk cabinets and counters	2013	X
	500.00	Replacement of watch desk cabinets and counters	2013	
	<b>5,250.00</b>			
Gaithersburg/WG FD	715.91	Purchase Pickup Truck with accessories	2013	
	<b>715.91</b>			
Germantown VFD	50,000.00	Purchase ambulance	2013	
	21.00	AED replacement	2013	
	<b>50,021.00</b>			
Glen Echo VFD	75,000.00	Facilities Renovations*	2013	
	<b>75,000.00</b>			
Hillandale VFD	3,807.35	Replacement Command vehicle	2013	
	<b>3,807.35</b>			
Hyattstown VFD	5,035.00	Renovations to rear firehouse exterior staircase	2013	X
	6,160.00	Renovations to rear firehouse exterior staircase	2013	
	<b>11,195.00</b>			
Kensington VFD	21,173.00	Replace doors and windows Station 5; 21	2013	
	<b>21,173.00</b>			
Laytonsville VFD	50,000.00	Replace 1993 tanker	2013	
	25,000.00	Replace 2002 Command vehicle	2013	
	<b>75,000.00</b>			
Rockville VFD	39,000.00	Mortar Point Up - Station 23 and 33	2013	X
	1,000.00	Mortar Point Up - Station 23 and 33	2013	
	<b>40,000.00</b>			
Sandy Spring VFD	45,000.00	Purchase boat support unit	2013	
	13.00	Water, Search/Rescue Equipment	2013	
	<b>45,013.00</b>			
Silver Spring VFD	60,000.00	Facility Renovations - Fire Station 16 **	2013	
	<b>60,000.00</b>			
Upper Mont. Co. VFD	1,000.00	Install a grease trap system	2013	
	<b>1,000.00</b>			

**Unspent Amoss Funds by Project as of 03/31/2015  
For State Grant Year 2013 Only**

<b>LFRD</b>	<b>Funding</b>	<b>Project Description</b>	<b>FY</b>	<b>Encumbered</b>
Wheaton VFD	964.80	Replacement Ambulance	2013	X
	<b>964.80</b>			

**Total Encumbered: 116,940.54**

**Total Unencumbered: 340,405.26**

**Total Unspent: 457,345.80**

\* Glen Echo will be saving up several Amoss grant years for renovation.

\*\* Silver Spring will be saving up several Amoss grant years before they can proceed on the Station 16 Renovation; extension approved by Fire Chief.

### FY15 Amoss Grant Allocations

LFRD Name	Facilities	Apparatus	Support Vehicles	Equipment	Total:	Project Description
Bethesda Fire Dept.			\$40,000		\$40,000	Command vehicle
Bethesda-Chevy Chase Rescue Squad		\$120,000			\$120,000	Replacement ambulance
Burtonsville Volunteer Fire Dept.		\$100,000	\$6,673	\$8,500	\$115,173	Replacement ladder truck; vehicle lease payment; thermal imaging camera
Cabin John Park Volunteer Fire Dept.	\$25,000	\$50,000			\$75,000	Station 30 addition loan payment; ambulance and pumper payment
Damascus Volunteer Fire Dept.	\$11,000			\$5,000	\$16,000	Station painting; exterior lighting; computers
Gaithersburg-Washington Grove Volunteer Fire Dept.			\$35,000	\$46,490	\$81,490	Utility/plow replacement; BLS gear; ATV transport equip.; ALS equipment
Germantown Volunteer Fire Dept.		\$50,000	\$45,000		\$95,000	Replacement ambulance; replacement command vehicle
Glen Echo Volunteer Fire Dept.	\$76,000				\$76,000	Station 11 renovation
Hillandale Volunteer Fire Dept.	\$81,000				\$81,000	Station 24 renovation
Hyattstown Volunteer Fire Dept.	\$15,000			\$32,200	\$47,200	Meeting hall renovation; rescue equipment; SCBA compressor replacement
Kensington Volunteer Fire Dept.		\$100,000	\$45,000		\$145,000	Pumper loan; command vehicle replacement
Laytonsville Volunteer Fire Dept.		\$50,000	\$39,000		\$89,000	Replacement tanker; replacement utility/plow; replacement canteen
Rockville Volunteer Fire Dept.		\$85,000		\$38,000	\$123,000	Engine loan payment; fixed lockers replacement; tools and appliances for new engine
Sandy Spring Volunteer Dept.		\$75,000		\$26,000	\$101,000	Water rescue equipment; cascade system cylinders; ladder truck replacement
Silver Spring Volunteer Fire Dept.	\$40,000				\$40,000	Station 16 renovation
Takoma Park Volunteer Fire Dept.		\$75,000		\$17,500	\$92,500	Pumper loan payment; firefighting hoods
Upper Montgomery County Volunteer Fire Dept.				\$65,437	\$65,437	Fire pump/water tank
Wheaton Volunteer Rescue Squad		\$120,000			\$120,000	Replacement ambulance
<b>Total</b>	<b>\$248,000</b>	<b>\$825,000</b>	<b>\$210,673</b>	<b>\$239,127</b>	<b>\$1,522,800</b>	
<b>Grand Total</b>	<b>\$1,522,800</b>					